



Steering Council Meeting Agenda
January 21, 2022 ▫ 8:30 – 10:30 am ▫ Zoom

1. Call to Order/Introductions
2. Approval of the Agenda*
3. Approval of December 17, 2021 Minutes*
4. Public Comment on Agenda Items (Limit 3 minutes ea.)
5. Approval of Consent Agenda*
 - a. Steering Calendar
 - b. Committee and Initiative Updates
 - c. ESG Financial Assistance Report
 - d. Budget Report: Statement of Activity
 - e. Strategic Plan: Coalition Scorecard - Quarterly Rocks
 - f. Data Reports: Emergency Shelter Counts Before and During COVID-19; CERA Status
6. Petitions and Communications
7. Executive Committee Elections* - 5 minutes - *Members will be elected for one-year terms; nominations can be submitted using [this form](#) by 5:00pm on 1/18 or during the meeting*
8. CERA Update - Gustavo Perez - 10-15 minutes
9. Steering Council 1-Year & 2-Year Terms - 5 minutes - *to even out terms, we need 2 newly elected members to accept a 1-year term and 2 newly elected members to accept a 2-year term*
10. MSHDA ESG-CV Allocation - 10 minutes - *staff recommendation will be provided for review ahead of the meeting*
11. Strategic Plan: Review of Q4 Progress and Q1 Rocks - 10 minutes - *quarterly rocks can be found on the Coalition Scorecard in the consent agenda*
12. Review of Staffing Plan - 10-15 minutes - *a proposed org chart and draft job descriptions will be shared*
13. Fiduciary MOU Update - 5 minutes - *staff to provide an update*
14. Funding Decision Appeal Policy* - 10 minutes - *an updated draft will be shared for review*
15. Governance Charter Changes - 10 minutes - *Steering asked to appoint ad-hoc committee to review charter and solicit suggested changes*
16. Any other matters by Steering Council Member(s)
17. Public Comment on Any Matter (Limit 3 minutes ea.)
18. Adjournment

Steering Council Orientation: Tuesday, February 8th, 2:00-4:00pm

Next meeting: Friday, February 18th, 8:30 – 10:30am

* denotes potential action item



STEERING COUNCIL MEETING MINUTES - **DRAFT**

December 17, 2021

8:30-10:30

Facilitator:	Karen Tjapkes		
Meeting Attendees:	<u>Steering members present:</u> Karen Tjapkes, Holly Wilson, Tom Cottrell, Susan Cervantes, Victoria Sluga, Mark Contreras, Casey Gordon, Lauren VanKeulen, Rebecca Rynbrandt, Elizabeth Stoddard, Alonda Trammell, Dreyson Byker, Victoria Arnold, Erin Banchoff, Scott Orr <u>Steering members absent with notification:</u> Adrienne Goodstal, Jose Salinas, <u>Steering members absent without notification:</u> Hattie Tinney, Cheryl Schuch <u>Community Members:</u> Wende Randall (Essential Needs Task Force), Tammy Britton (City of Grand Rapids), Shannon Tanis (community member) <u>Staff:</u> Courtney Myers-Keaton, Brianne Robach		
Time Convened:	8:32am	Time Adjourned:	10:43am

Approval of Agenda			
Motion by:	Tom Cottrell	Support from:	Elizabeth Stoddard
Discussion			
Amendments	Add new Steering members and those terming off under 2021 Reflection		
Conclusion	All in favor, motion passes.		
Approval of Minutes		November 19, 2021	
Motion by:	Casey Gordon	Support from:	Tom Cottrell
Discussion			
Amendments	None		
Conclusion	All in favor, motion passes.		
Public Comment on Any Agenda Item			
Discussion			
None			
Approval of Consent Agenda			
Motion by:	Lauren VanKeulen	Support from:	Susan Cervantes
Discussion			
Amendments	None		
Conclusion	All in favor, motion passes.		
Petitions and Communications			
Discussion			
None.			
Fiduciary MOU			
Discussion			
Finance Committee discussed the ideal document type and including appropriate CoC responsibilities in this document. This included conversation around the costs incurred by Heart of West Michigan United Way (HWMUW) for admin and financial support of the Coalition (finance, HR, IT, occupancy, etc.). There is about a \$21,000 shortfall this fiscal year. Gail, HWMUW’s CFO, was asked to determine whether HWMUW is seeking a cost neutral arrangement or is willing to provide some support. She will follow-up with CoC staff. If needed, Steering could consider adding the responsibility for ensuring a certain amount of the funding needed for support is provided each year.			



STEERING COUNCIL MEETING MINUTES - **DRAFT**

December 17, 2021

8:30-10:30

Courtney noted that MSHDA caps grant admin dollars at 7.5%. The precedent in our community is to split the funds with subrecipients at 3.5%. There are now multiple subrecipients, increasing the amount of time HWMUW spends with grant administration and monitoring. She asked the group to discuss whether the fiduciary should capture all admin funds with future allocations. This would allow HWMUW to capture more for shortfall and Finance Committee members indicated that other programs do not allow admin funds to pass through to subrecipients. HMIS costs would remain billable for subrecipients.

Susan shared that Kent County splits admin costs with their subrecipients. She wondered if this change would create roadblocks for applicants as not all agencies have unrestricted funds. Victoria Sluga agreed and noted that admin funds can be difficult for agencies to raise, especially for newer or smaller organizations. She would not want the lack of admin funds to prevent agencies from applying for funding.

Rebecca shared that Finance Committee also discussed that there will always be hard costs (space, technology, equipment) associated with being a fiduciary. Signing grant agreements can be seen as the fiduciary accepting the admin costs for their services. She feels it would be easier to respond to changes to admin costs if presented in a spreadsheet. Elizabeth agreed and suggested Finance Committee to review different scenarios.

Finance Committee also discussed whether an MOU or financial services agreement is preferred as the CoC is not an incorporated entity. Karen indicated that shifting to a financial services agreement would not increase enforceability. The fiduciary is in place as a legal entity to hold grant funds. She thinks it would be best to clearly state expectations in the document for transparency and accountability.

Staff can review the MOU to ensure CoC responsibilities are outlined. Rebecca suggested adding "the CoC shall demonstrate a good faith effort to fundraise to ensure full funding of the fiduciary's direct costs". Courtney indicated that the admin conversation does not need to be resolved immediately and wants to wait to make an informed decision before finalizing the agreement. An updated MOU will be brought back to Steering. Finance Committee will review spreadsheets on admin costs.

Action Items	Person Responsible	Deadline
Update and bring MOU to January Steering meeting	Courtney/Brianne	
Review scenarios for changing admin cost allocations	Finance Committee	

2022 Executive Committee Elections Reminder

Discussion

Elections for the 2022 Executive Committee will be held at the January Steering Council meeting when new members are seated. There are 5 positions - chair, vice chair, secretary, treasurer, and member at large; each is elected for a one-year term. The time commitment depends as some members are involved in more conversations based on the nature of their jobs.



STEERING COUNCIL MEETING MINUTES - **DRAFT**

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The CoC chair facilitates meetings and helps think through long-term strategy. Karen shared that she will step back from the chair position due to other ongoing initiatives. For her, the chair role was not too much additional time as staff have a strong knowledge base and processes have become streamlined over the pandemic. Casey served as chair a few years ago and agreed with Karen. Courtney shared that continuity and new membership are both beneficial to Executive. Staff will send out an email prior to the January meeting seeking nominees. Members should begin to consider current and new members who would be a good fit.

Courtney recognized members who were elected and re-elected during yesterday's membership meeting: Tom Cottrell, Mark Contreras, Wanda Couch, Frances Dalton, Casey Gordon, Jose Salinas, Elizabeth Stoddard, Ryan VerWys, and Holly Wilson. She thanked those terming off - Hattie Tinney, Scott Orr, and Dreyson Byker - for their time and commitment over their term(s).

Action Items	Person Responsible	Deadline

Funding Decision Appeal Policy

Discussion

As the CoC Program Competition recently closed, staff have begun to prepare for the next competition. One thing that needs to be discussed is the Funding Decision Appeal Policy. This is currently interim but needs to be adopted as an official policy. Staff wondered whether a Steering Council vote on the panel's decision is necessary in future years.

Rebecca expressed the importance of ensuring Steering has the final decision on funding recommendations as this is a main responsibility delegated by the CoC membership. This remains the intent - Steering Council would vote on a final funding recommendation by Funding Review Committee which would be affirmed or changed by an Appeals Panel if necessary. If there is dissent with the panel's decision, Steering would review this when voting on final funding recommendations. Staff, Elizabeth, Erin, and Rebecca will update the policy to clarify this process.

Tom asked how aware Steering will be of Appeals Panel conversations will be when making a final decision. Appeals Panel would produce a report with their general discussion and the reasoning for decisions. This would ensure documentation and transparency. Elizabeth noted that this year's process was more objective and looks forward to increasing objectiveness in future rounds.

Action Items	Person Responsible	Deadline
Rework policy document to ensure clarity in process; bring back to Steering for approval	Staff, Elizabeth, Erin, Rebecca	

2021 Reflection

Discussion

Erin suggested this idea at Executive noting that this group discusses improving the system, but often does not reflect on successes. Members split into groups and reflected on the success of the Coalition over the past two years. Responses include:

- New systems and different organizations getting involved with the work
- Strategic plan completed!



STEERING COUNCIL MEETING MINUTES - **DRAFT**

December 17, 2021

8:30-10:30

<ul style="list-style-type: none"> • Several functional zero initiatives launched • Increased focus on data • Ongoing conversations on restructuring the Coordinated Entry System • Recognition of the importance of identifying system gaps and innovating to solve • Agility in response; pivoting quickly to react to different funding sources and community needs • Collaboration between providers to support and implement multiple initiatives • Strong relationships across community partners • New status quo with collaboration as central component • “collaboration on a whole other level” 		
Action Items	Person Responsible	Deadline
Other Matters from Steering Council members		
Discussion		
Susan shared that KCCA has testing kits available for pick up at 121 Franklin. Hygiene and food kits are also available for those in quarantine or isolation. Masks, gloves, and PPE are available for shelter providers. KCCA received LIWAP funds. These will be available for Kent County residents with metered water starting in January.		
Public Comment on Any Item		
Discussion		
Shannon Tanis shared that she lives in Kent County. She is currently homeless and has been for 2 years and feels she and others have experienced profound harm because of governmental practices. She was vetted through E Clause LLC to do loss prevention reviews of government performance and has been engaging with the system and documenting deficiencies. She will submit a report in the coming weeks. She thanked members for all their work. She wants to ensure no one has to endure the hardships of homelessness and to get the alignment back to zero to begin to move in a positive direction.		
Adjourn		
Motion by:	Tom Cottrell	Support from: Alonda Trammell



GRAND RAPIDS/WYOMING/KENT COUNTY
STEERING COUNCIL ANNUAL CALENDAR
Updated November 2021

January

Steering Council Orientation
Executive Officer Elections
Point in Time Count
Draft Budget Presentation
Steering Council Annual Conflict of Interest
Forms Completed
Strategic Plan: Review of Q4 Rocks and
Introduction of Q1 Rocks

February

City of Grand Rapids Emergency Solutions Grant
Application
Reallocation Discussion
Budget Approval

March

Data Quality Committee Report
CoC and ESG Mid-Term Monitoring

April

LIHTC Developer Presentations to Steering
(October Round)
Point in Time Count Submitted to HUD
Budget Review
Strategic Plan: Review of Q1 Rocks and
Introduction of Q2 Rocks

May

Nominating Committee forms

June

Steering Council Funding Process Review
Governance Charter Recommended Changes to
CoC membership
Open Call for New CoC Members
PIT Data Released

July

NAEH Annual Conference
Strategic Plan: Review of Q2 Rocks and
Introduction of Q3 Rocks

August

HUD CoC Program Funding Vote (Anticipated)
System Performance Measures Reported to CoC
CoC, Fiduciary, HARA MOU for ESG Execution

September

MSHDA Emergency Solutions Grant Application
HUD CoC Program Application Due (Anticipated)
PIT Planning Begins

October

LIHTC Developer Presentations to Steering
(April Round)
Governance Charter Review, including Fiduciary
MOU
Strategic Plan: Review of Q3 Rocks and
Introduction of Q4 Rocks

November

Staff Evaluations Initiated by Fiduciary

December

Steering Council elections (at CoC meeting)
Staff Evaluations Concluded by Fiduciary
Budget Preparation Begins
Strategic Plan: Review & Update Annual
Priorities



Grand Rapids/Wyoming/Kent County CoC – MI 506 Steering Council Initiative Reporting – January 2022

Data Analysis Committee --

- The committee recently reviewed 2021 data on metrics included on the Coalition Scorecard. The committee plans to continue to review the scorecard and bring definition to metrics.

Ending Veterans Homelessness Committee & Veterans Action Board--

- The Ending Veteran Homelessness Committee work groups continue to meet monthly and the EVHC larger committee meets quarterly.
- The Maintaining Functional Zero workgroup continues to review the USICH Benchmarks & Criteria for maintaining functional zero.
- Public facing dashboards on community level data and the USICH criteria and benchmarks remain available and updated monthly.
- The Engagement & Resource workgroup has continued to engage with the local shelters so that outreach can be done and resources offered to eligible Veterans. All Veteran programs continue to have openings.
- Local SSVF providers/grantees are now able to offer the Shallow Subsidy to eligible Veterans, which consists of medium-term rental assistance over a 2-year term.
- The Veteran Action Board continues to meet monthly. The VAB chair will begin attending Steering after orientation is completed by the CoC Director.

Youth Committee --

- Community Agencies have stated that they have seen an increase in young families as family shelter space is extremely limited.
- The Youth Action Board is assisting in providing Feedback for the PIT Count, during these conversations the YAB suggested that a second PIT Count take place in the Summer Months.
- Schools are seeing lots of unsheltered families, youth, and youth led families. Continue to encourage advocacy with City of Grand Rapids to ensure that funding for hotels is available for families within the City limits.

Outreach Workgroup --

- The workgroup has been planning for the unsheltered portion of the Point-In-Time Count scheduled for the night of Wednesday, January 26th.

CERA (COVID Emergency Rental Assistance) –

- As of January 17th, 11,354 applications have been received in Kent County. Of those, 5,520 have been approved and 3,761 are in progress.
- A total of \$30,850,553 has been distributed with an average of \$5,589 per household.
- Additional data from early January can be found in the charts in the data reports section of the consent agenda.

ESG Financial Assistance Report

Recipient/Subrecipient	Grant Term	Total Grant Amount	Direct Financial Assistance Amount	Activities Funded	% of Grant Term Complete	Total Amount Spent	% Spent	Planned # of Households Served	# of Households Served Grant Term to Date	Special Population(s) Served	Data Reported as of
MSHDA*											
ESG - Community Rebuilders	10/1/2020 - 9/30/2021	\$176,000	\$151,360	RRH	100%	\$79,007.86	45%	25+	not currently collected		9/30/2021
ESG - The Salvation Army	10/1/2020 - 9/30/2021	\$170,351	\$26,000	Outreach, Prevention, RRH	100%	\$137,834.77	81%	212	not currently collected		9/30/2021
ESG-CV - Community Rebuilders	1/1/2021 - 9/30/2022	\$181,722	\$128,678	RRH	43%	\$18,113.86	10%	15+	not currently collected		9/30/2021
ESG-CV - Family Promise	1/1/2021 - 9/30/2022	\$412,800	\$0	Shelter	43%	\$413,350.70	100%	156	not currently collected	Families	9/30/2021
ESG-CV Mel Trotter	1/1/2021 - 9/30/2022	\$129,834	\$0	Shelter	43%	\$54,220.47	42%	100	not currently collected		9/30/2021
ESG-CV - Pine Rest	1/1/2021 - 9/30/2022	\$103,200	\$0	Outreach	43%	\$43,054.20	42%	130-150	not currently collected		9/30/2021
ESG-CV - The Salvation Army	1/1/2021 - 9/30/2022	\$188,688	\$89,927	Prevention, RRH	43%	\$83,962.72	44%	?	not currently collected		9/30/2021
City of Grand Rapids**											
ESG - The Salvation Army	7/1/2021 - 6/30/2022	\$83,000	\$57,854	Prevention/ Eviction Diversion	50%	6,753	8%	25	2		12/31/2021
ESG - Community Rebuilders	7/1/2021 - 6/30/2022	\$250,818	\$170,900	RRH	50%	77,206	31%	36	19		12/31/2021
ESG-CV - Arbor Circle	11/1/2020 - 12/31/2021	\$59,488	\$0	Outreach	100%	59,488	100%	50	59		12/31/2021
ESG-CV - Community Rebuilders	11/1/2020- 7/31/2022	\$1,185,418	\$597,091	RRH	67%	725,734	61%	75	87	Geographically Targeted	12/31/2021
ESG-CV - Community Rebuilders	11/1/2020- 7/31/2022	\$555,672	\$0	Shelter	67%	329,639	59%	70	49	Geographically Targeted	12/31/2021
ESG-CV - Community Rebuilders	11/1/2020- 7/31/2022	\$186,423	\$98,884	Prevention	67%	153,286	82%	85	Pending		12/31/2021

Recipient/Subrecipient	Grant Term	Total Grant Amount	Direct Financial Assistance	Activities Funded	% of Grant Term	Total Amount Spent	% Spent	Planned # of Households	# of Households Served Grant	Special Population(s)	Reporting date
City of Grand Rapids**											
ESG-CV - Community Rebuilders	11/1/2020-7/31/2022	\$22,167	\$0	HMIS	67%	8,739	39%	N/A	N/A		12/31/2021
ESG-CV - Community Rebuilders	11/1/2020-7/31/2022	\$58,622	\$0	Outreach	67%	58,622	100%	200	Pending		12/31/2021
ESG-CV - Degage Ministries	11/1/2020 - 12/31/2021	\$65,000	\$0	Shelter	100%	\$65,000.00	100%	390	370		12/31/2021
ESG-CV - Mel Trotter Ministries	11/1/2020 - 12/31/2021	\$200,000	\$0	Shelter	100%	\$200,000.00	100%	3,700	3,661		12/31/2021
ESG-CV - The Salvation Army	1/1/2021 - 12/31/2021	\$511,428	\$408,028	Prevention/ Eviction Diversion	92%	424,957	83%	115	179	Third Ward	12/31/2021
Kent County***											
ESG 18	8/10/18-12/31/20	\$136,428	\$126,196	Prevention/ Hotel/Motel	100%	\$85,836.08	63%	34	not currently collected		9/30/2021
ESG 19	7/01/19 - 6/30/21	\$149,297	\$138,100	Prevention/ Hotel/Motel	100%	\$92,886.53	62%	49	not currently collected		9/30/2021
ESG 20	7/01/20 - 6/30/22	\$154,368	\$142,790	Prevention/ Hotel/Motel	63%	\$436.63	0%	45	not currently collected		9/30/2021
ESG-CV	4/01/20 - 9/30/22	\$1,643,522	\$1,479,169	Prevention/ Hotel/Motel	60%	\$114,174.22	6.9%	231	not currently collected		9/30/2021
ESG 21	7/01/21 - 6/30/23	\$148,422	\$137,290	Prevention/ Hotel/Motel Vouchers	13%	\$0.00	0%		not currently collected		9/30/2021

Notes

*MSHDA reports are submitted quarterly

**City of Grand Rapids payment requests are due monthly. ESG-CV performance reports are due monthly, and ESG reports are due quarterly.

***The County did enter into a two subrecipient agreements earlier this year (2021) with Family Promise of Grand Rapids for a portion of its 2018 and 2019 ESG Funds.

More recently the County also entered an agreement last month with Family Promise of Grand Rapids to use its ESG-CV funds to also provide hotel/motel vouchers.

FS CoC
November, 2021

Year to Date

	Total CoC (includes Match Funding)	Annual Budget	Budget Remaining	% Remaining	Notes
HWMUW (Match)	8,266	17,000	8,734	51%	
MSHDA	433,698	595,851	162,153	27%	
City of GR CDBG (Match)	13,019	20,000	6,981	35%	
City of Wyoming CDBG (Match)	2,179	5,000	2,821	56%	
HUD Planning	68,590	201,927	133,337	66%	
Kent County Unmet Needs	7,903	19,593	11,690	60%	
HMIS - TSA	35,485	82,355	46,870	57%	
Kent County CDBG	4,200	-	(4,200)	0%	
Non-profit Technical Assistance	3,800	-	(3,800)	0%	
TOTAL REVENUE	577,140	941,726	364,586	39%	
Personnel Costs	74,549	208,228	133,679	64%	1
Community Inclusion	160	1,500	1,340	89%	
Professional Fees	53,100	90,250	37,150	41%	
Grant Passthrough	424,126	573,870	149,744	26%	2
Office Supplies/Promo Items	106	100	(6)	-6%	
Printing/Copying	0	100	100	100%	
Conferences	800	8,190	7,390	90%	
Meetings	-	505	505	100%	
Mileage	-	668	668	100%	
Parking	1,394	3,383	1,989	59%	
Miscellaneous/Technology	911	1,477	566	38%	
Indirect	21,881	53,455	31,574	59%	
TOTAL EXPENSES	577,140	941,726	364,586	39%	
Revenue Over(Under) Expenses	-	-	-		

Fund Balance @ 10/31/20
8,000

Strategic Planning Costs

(8,000)

Fund Balance @ 05/31/21
-

Add:

HWMUW Grant Fund

6,600

0 **6,600**
Notes:

1. CoC staff time:

1 FTE - Courtney - CoC Program Manager

'(79.9% HUD Planning, 6.7% City of GR CDBG, 4.4% City of Wyoming CDBG, 2.5% HMIS, 1% HWMUW, 5.5% CUNP)

1 FTE - Brianne - Administrative Assistant (CoC- 90% HUD, 10% GR CDBG)

.1 FTE - Wende - Program Director (.4% CUNP, 1% HWMUW).

Staff Total 2.1 FTE

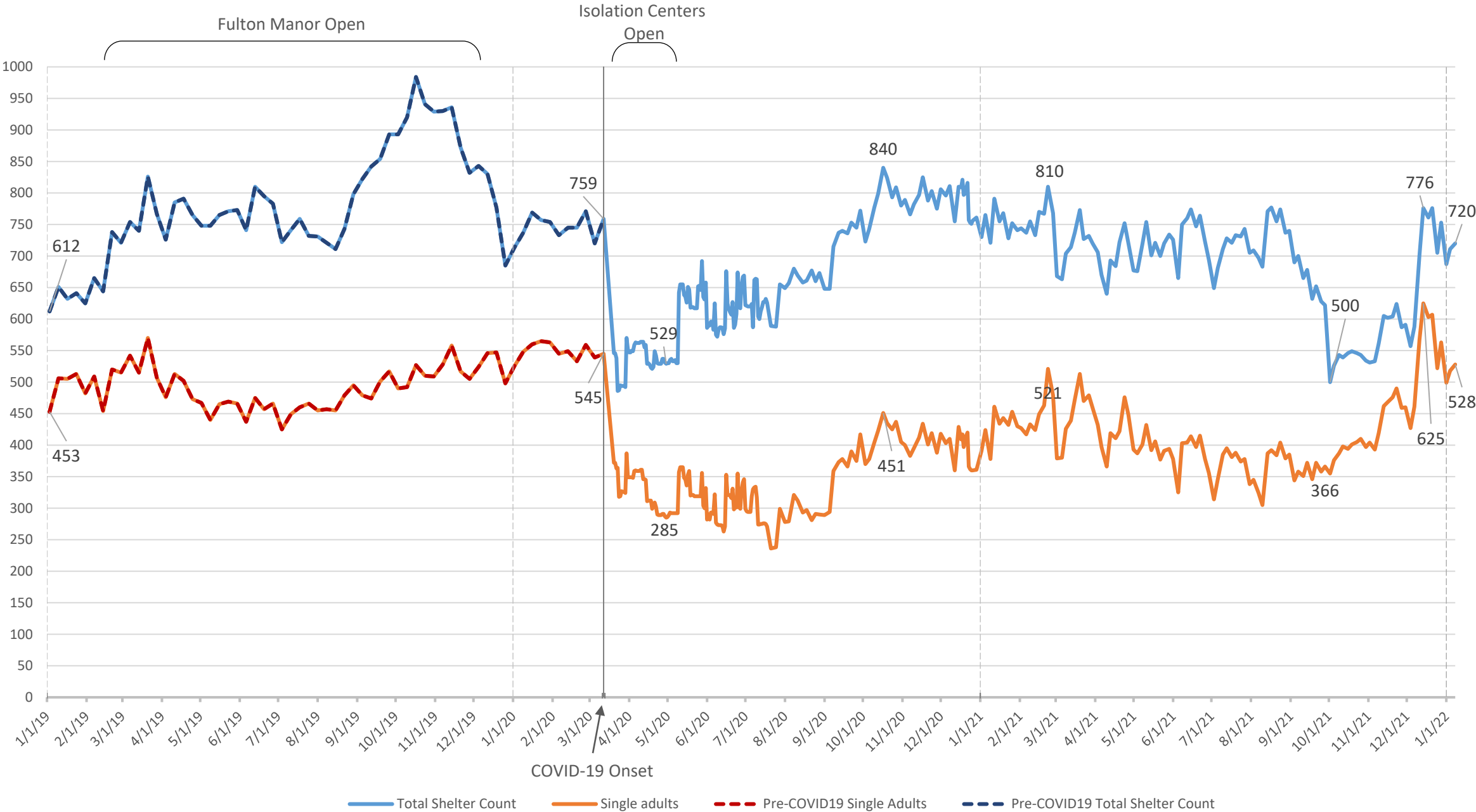
Note: Personnel budget includes 1 PT HMIS Support as well. Currently outsourced.

2. Passthrough grant

Quarter	Rocks by Jan. 15	Lead	Review		12/20
			Measure	Result	
Q3-FY21	Define and communicate partnership with ENTf.	Courtney	Communicate	Met	
Q3-FY21	Design and communicate the purpose, role, and timeline for implementing the emerging Advisory Council.	DL McKinney / Courtney	Communicate	Met	
Q3-FY21	Seek funding to hire a full-time Data Analyst.	Courtney	Seek	Met	
Q3-FY21	Gain direct access to MCAH Kent County HMIS data warehouse.	Daniel Gore / Courtney	Gain Access	Met	
Q3-FY21	Launch an initiative and timeline for developing a process and framework for Families, Chronic, and Youth to reach f0 or achieve significant reductions by 2024.	Brianne	Launch	Met	
Q3-FY21	Take steps to begin potential for redesign of Coordinated Entry model. (modified)	Tom Cottrell / Courtney	Take Steps	Met	
Q3-FY21	Implement quarterly, public facing data report and communication (focus on prototype).	Lee Nelson Weber / Courtney	Report Shared	Not met	
Q3-FY21	Develop and communicate a plan for publishing a 2021 CoC Brief and Annual Report.	Courtney	Communicate	Met	
Q4-FY21	Complete and share Implementation Plan for CE Redesign	Tom Cottrell	Share		Off track
Q4-FY21	Funding secured for 2 positions	Courtney	Funding Secured		Off track
Q4-FY21	Complete and share fully developed Staffing Plan.	Courtney	Share		Off track
Q4-FY21	Execute first Quarterly Report/Newsletter	Lee/Brianne	Communicate		On track
Q4-FY21	Execute SP Communication Plan	Courtney	Communicate		On track
Q4-FY21	Communicate Advisory Council Concept/Plan to Full CoC / Steering (includes steps for Implementation)	DL / Dreyson	Communicate		On track
Q4-FY21	Complete and share Shelter Capacity Analysis - (shift to resource capacity analysis Q2 2022)	Daniel Gore	Share		Off track
Q4-FY21	Communicate refined quarterly Data protocol.	Lee Nelson Weber	Communicate		Off track
Q4-FY21	Research components for the Equity Index to formally evaluate access and outcomes through the lens of equity- R&D phase	Brianne/MMG	Research		On track
Q1 - FY22	Complete and share Implementation Plan for CE Redesign	Tom	Share		
Q1 - FY22	Funding secured for 1 additional position	Courtney	Funding Secured		
Q1 - FY22	Communicate refined quarterly Data protocol - include process for reporting out to other stakeholders, ie Steering Calendar	Lee	Communicate		
Q1 - FY22	Identify stakeholder representation within the CoC	Courtney/Brianne	Research		
Q1 - FY22	Develop CoC recruitment strategy to increase stakeholder representation	Courtney and Brianne Identify	Communicate		
Q1 - FY22	Advisory Council Rock - TBD	DL/CoC Staff			
Q1 - FY22	Identify framework for resource capacity analysis - include identification of prevention services and baseline	Courtney/Lee	Research		
Q1 - FY22	Hold 2-3 CoC info sessions re: strategic plan and CoC initiatives	Courtney	Communicate		
Q1 - FY22	Develop annual brief and report	Courtney/Consultant	Communicate		
Q1 - FY22	Develop ART report that incorporates required BNL elements	Daniel/Courtney/Consultant	Communicate		
Q1 - FY22	Complete CE Evaluation using HUD tool	Courtney/HAP Staff	Communicate		
Q1 - FY22	Identify which 3 major systems for data sharing and draft sharing protocols	Courtney	Communicate		

Emergency Shelter Counts Comparison: Before and During COVID-19

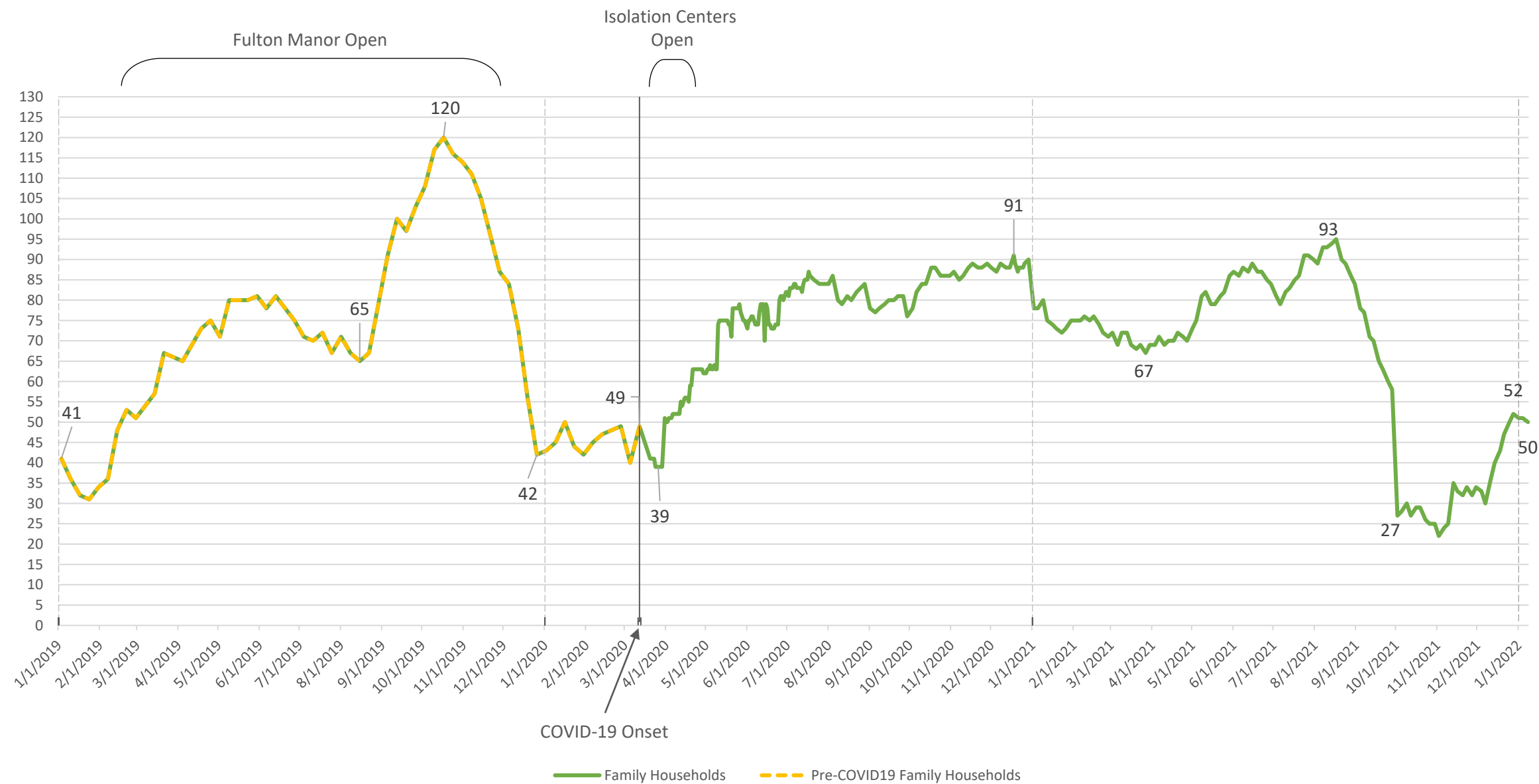
Number of individuals in emergency shelter – 1/1/2019 to 1/8/2022



¹All emergency shelter data pulled from Kent County's Homeless Management Information System (HMIS).
²Data does not include currently information from organizations who do not use HMIS, staff continue to work to include this data.

Emergency Shelter Counts Comparison: Before and During COVID-19

Number of family households in emergency shelter – 1/1/2019 to 1/8/2022



¹All emergency shelter data pulled from Kent County's Homeless Management Information System (HMIS).
²Data does not include currently information from organizations who do not use HMIS, staff continue to work to include this data.

CERA Program

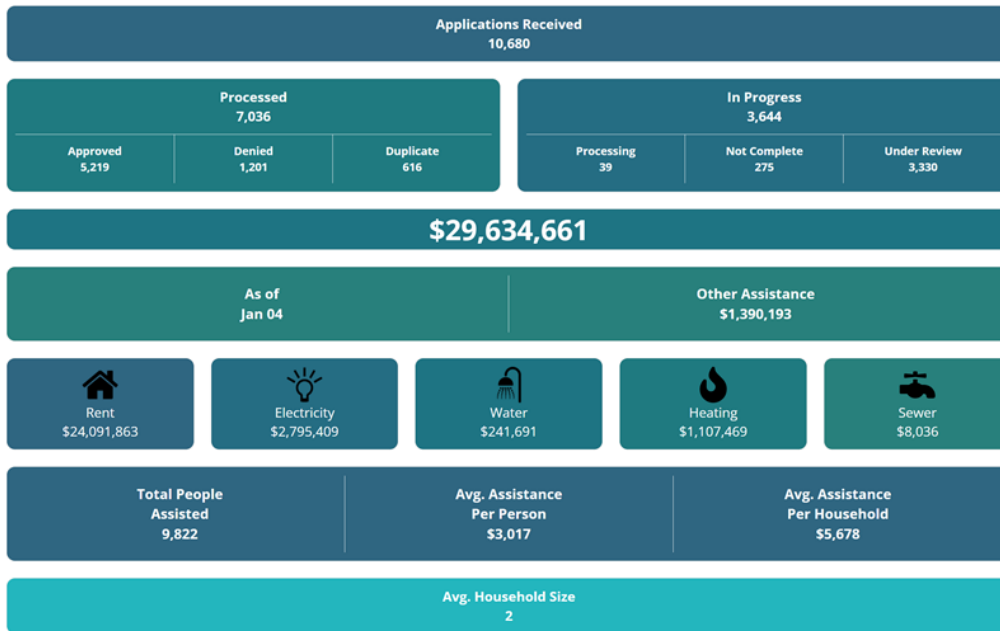
Kent County

1.13.2022

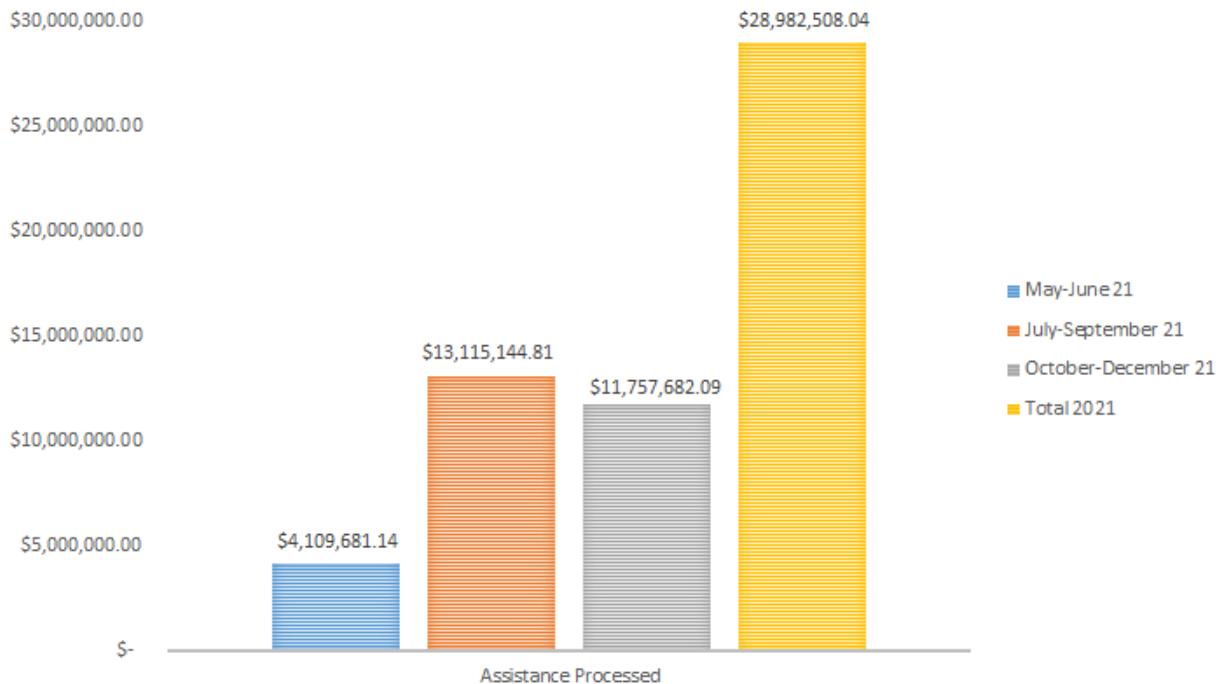
Dashboard as of 1.4.22

(Includes Assistance Pending)

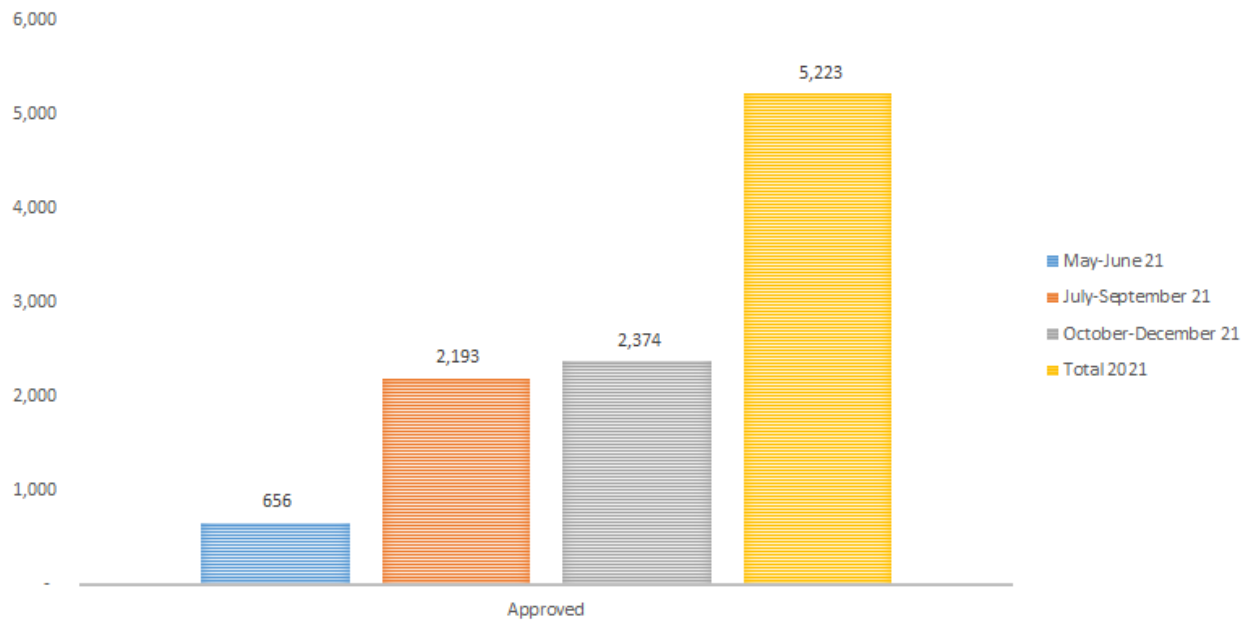
County: KENT



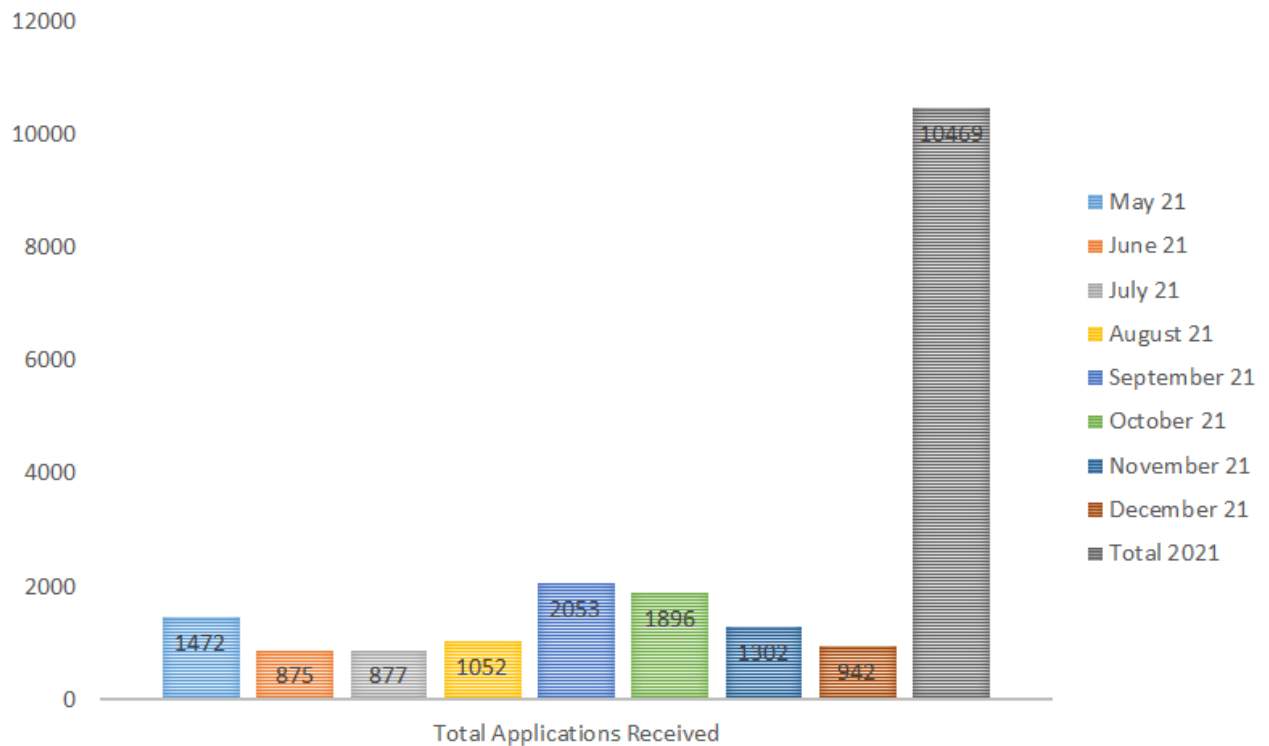
Assistance Provided as of 12.31.21



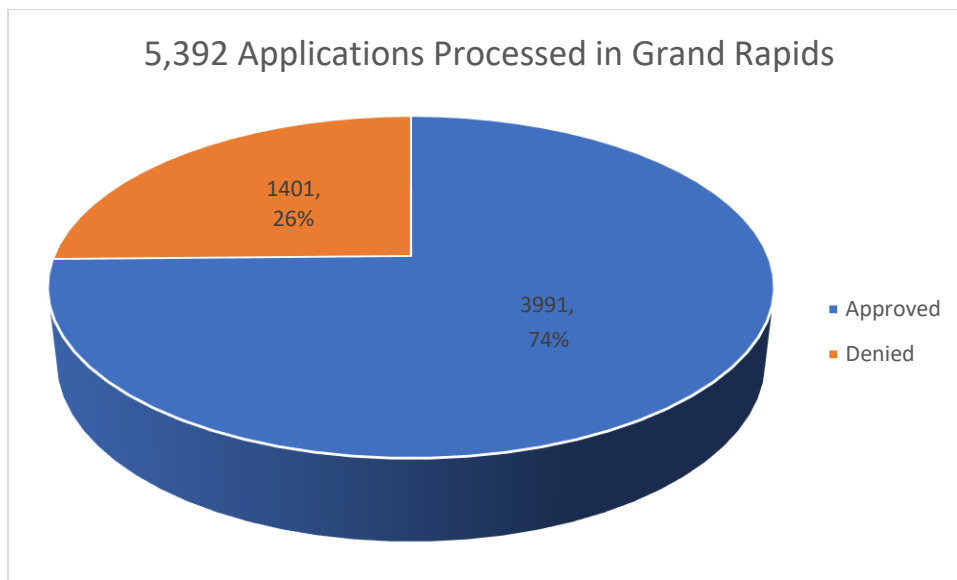
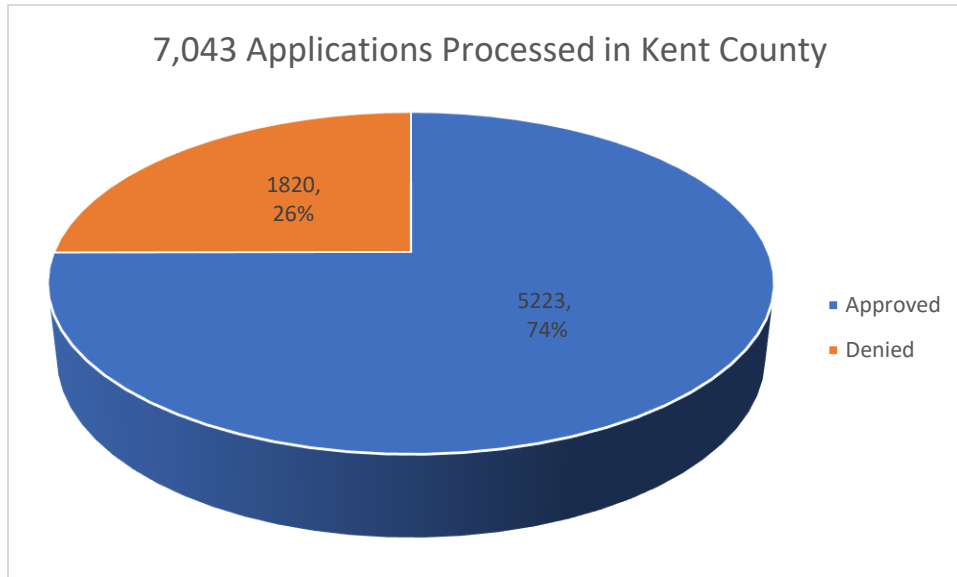
Applications Approved as of 12.31.21



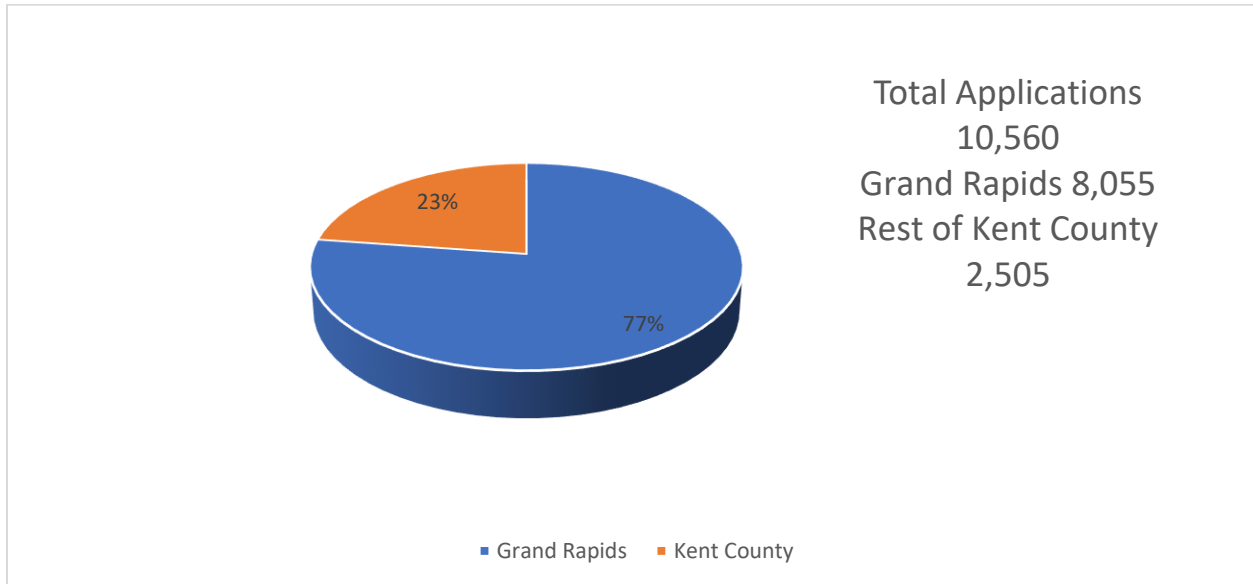
Applications Received as of 12.31.21



Application Approval Rate as of 1.04.22



Total Applications Received as of 1.04.22



Demographics: Race and Ethnicity as of 1.4.22

(Data is collected by the MSHDA Portal)

Total Applications Received	Kent County	Percentage 1	Grand Rapids	Percentage 2
Race				
American Indian / Alaska Native / Black-African American	48	0.45%	38	0.47%
American Indian / Alaska Native / White	29	0.27%	23	0.29%
American Indian / Alaskan Native	51	0.48%	38	0.47%
Asian	37	0.35%	28	0.35%
Asian / White	36	0.34%	23	0.29%
Black / African American / White	369	3.49%	292	3.63%
Black-African American	5567	52.72%	4580	56.86%
Native Hawaiian / Pacific Islander	21	0.20%	14	0.17%
Other / Multi-Race	1193	11.30%	902	11.20%
White	3208	30.38%	2116	26.27%
No Response	1	0.01%	1	0.01%
Grand Total	10560	100.00%	8055	100.00%

Total Applications Received	Kent County	Percentage	Grand Rapids	Percentage 2
Ethnicity				
Hispanic / Latino	1294	12.25%	915	11.36%
Non-Hispanic/ Latino	9265	87.74%	7139	88.63%
(blank)	1	0.01%	1	0.01%
Grand Total	10560	100%	8055	100%



Grand Rapids/Wyoming/Kent County CoC - MI506 2022 Executive Committee Nominations Slate

Chair:

None

Vice Chair:

(I) Lauren VanKeulen, CEO at AYA Youth Collective

Lauren has successfully served as VC for the Steering Committee for the past few years. She is passionate about ending homelessness in our community and brings an array of diverse experiences, partners, and partnerships with lived experiences throughout the county.

Secretary:

Casey Gordon, Supervisor of Special Populations at Kent ISD

Great experience and good insight!

Treasurer:

Rebecca Rynbrandt, Director of Community Services at City of Wyoming

Rebecca has years of experience in Roberts Rules, Parliamentarians Procedure, and civic engagement - she is the perfect rep for this position.; Becky comes to the table with over a decade of experience and work within the coalition to end homelessness. She is always thoughtful and lends great feedback and insight on fiscal and strategic direction of the coalition. And because of this she will be a great addition to executive.

(I) Erin Banchoff, Community Development Manager at City of Grand Rapids

I am a long-term, active participant with the CoC with experience serving on the Executive Committee. I am knowledgeable about CoC responsibilities and requirements and have been engaged in a number of committees and workgroups. I currently serve on the CoC Finance and Coordinated Entry Redesign Committees and have recent involvement with committees focused on development and implementation of the CoC's Strategic Plan. I have extensive experience with federal grant administration and oversight with a focus on housing and community development activities, including homelessness and development of affordable housing. I am dependable, action-oriented, thoughtful and deliberate in my decision making, and I welcome the opportunity to continue to serve the CoC in a leadership role.

Member at Large:

(I) Elizabeth Stoddard, Director of Advocacy at Fair Housing Center of West Michigan

Elizabeth has been a great addition to the Executive Committee over the past year. She brings her fair housing and analytical lens to the conversation, which furthers dialogue and sound decision making.

(I) Indicates incumbent