



Steering Council Meeting Agenda
September 16, 2022 ▫ 8:30 – 10:30 am ▫ Zoom

1. Call to Order/Introductions
2. Approval of the Agenda*
3. Approval of August 19, 2022 Meeting Minutes*
4. Public Comment on Agenda Items (Limit 3 minutes ea.)
5. Approval of Consent Agenda*
 - a. Steering Calendar
 - b. ESG Financial Assistance Report
 - c. Committee & Initiatives Updates
 - d. Budget Report: Statement of Activity
 - e. Strategic Plan: Coalition Scorecard - Quarterly Rocks
 - f. Data Reports: CERA Status Report
6. Petitions and Communications
7. Community Housing Connect 2.0 Presentation – Vera Beech
8. Family Shelter Access – *written update will be shared ahead of the meeting*
9. Transition Plan for HUD Coordinated Entry Grants
10. FY2022 CoC Program Competition Project Priority Listing* – *Steering Council to vote on the Project Priority Listing as recommended by Funding Review Committee. If appeals are submitted, this Item will be tabled.*
11. Community Engagement Compensation Guidelines* – *document with proposed updates to broaden beyond action boards, include listening sessions, and update hourly rate is included with packet. Changes were made based on KConnect's proposed compensation structure which is also included in the agenda packet.*
12. Any other matters by Steering Council Member(s)
13. Public Comment on Any Matter (Limit 3 minutes ea.)
14. Adjournment

Next meeting: Friday, October 21st, 8:30 – 10:30am

* denotes potential action item



STEERING COUNCIL MEETING MINUTES - **DRAFT**

August 19, 2022

8:30-10:30

Facilitator:	Lauren VanKeulen		
Meeting Attendees:	<u>Steering members present:</u> Adrienne Goodstal, Casey Gordon, Holly Wilson, Victoria Arnold, Wanda Couch, Tammy Vincent, Lauren VanKeulen, Victoria Sluga, Mark Contreras, Karen Tjapkes, Rebecca Rynbrandt, Cheryl Schuch (left at 9:45), Fran Dalton (left at 9:55) <u>Steering members absent with notification:</u> Tom Cottrell, Jose Salinas, Elizabeth Stoddard, Ryan VerWys <u>Steering members absent without notification:</u> Alonda Trammell <u>Community Members:</u> Greg Mustric (Woda Cooper), Wende Randall (ENTF), Anna Diaz (Community Rebuilders) <u>Staff:</u> Courtney Myers-Keaton, Brianne Robach		
Time Convened:	8:34 am	Time Adjourned:	10:00 am

Approval of Agenda			
Motion by:	Adrienne Goodstal	Support from:	Holly Wilson
Discussion			
Amendments	None		
Conclusion	All in favor, motion passes.		
Approval of Minutes		July 15, 2022	
Motion by:	Adrienne Goodstal	Support from:	Fran Dalton
Discussion			
Amendments	None		
Conclusion	All in favor, motion passes.		
Public Comment on Any Agenda Item			
Discussion			
None			
Approval of Consent Agenda			
Motion by:	Casey Gordon	Support from:	Tammy Vincent
Discussion	None		
Amendments			
Conclusion	All in favor, motion passes.		
Petitions and Communications			
Discussion			
None			
Low Income Housing Tax Credit Presentation: Breton Grove II – Woda Cooper			
Discussion			
Greg Mustric from Woda Cooper presented a proposed LIHTC project, Breton Grove II, with 35 tax credit units, with 13 Permanent Supportive Housing (PSH) units. They plan to work with Community Rebuilders as the lead agency and will focus on the top 10% of the CoC’s priority list of chronically homeless households. The proposed site plan includes 1- and 2-bedroom units and case management and health screening offices. Attendees asked questions about access to transit, square footage, rent,			



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layout, and services provided. Project-based vouchers will be used for Michigan State Housing Development Authority (MSHDA) units. There will also be income-averaging units with rents targeted to 80% Area Median Income (AMI) and 30-40% AMI.

Adrienne Goodstal motioned to provide a letter of support for the Breton Grove II LIHTC Project. Victoria Sluga seconded. All in favor, motion passes.

Action Items	Person Responsible	Deadline
Proposed Staffing and Infrastructure Plan Update		
Discussion		
Courtney provided an update on the status of the proposed staffing plan. A projected budget includes a balance of Supportive Services Only (SSO) funds which the community would determine how to use to support to CE processes. A transition plan has been shared with local funders. An update on Community Housing Connect (CHC) 2.0 is anticipated next meeting.		
Tammy will connect with staff around incorporating affirmative marketing in a communications plan.		
Action Items	Person Responsible	Deadline
FY2022-2023 MSHDA ESG Funding		
Discussion		
Courtney shared that the community received this year's allocation amount. The Salvation Army will remain as the Housing Referral and Assessment Agency (HARA) this upcoming funding year. Staff plan to discuss the roles and responsibilities of a HARA and alignment with our community's system with MSHDA. Executive discussed ensuring continuity of services by maintaining funding amounts to current interested agencies. In future rounds, they suggested instituting 3-year contracts given sufficient performance and expenditure of funds.		
After the HARA allocation and current funding, the balance of funds will go to the selected street outreach (SO) lead agency and prevention. Courtney recommended prevention funds go to TSA as they have a structure in place. Funds for administration have been split between the fiduciary and subgrantees and this will continue due to administrative requirements of these funds.		
Action Items	Person Responsible	Deadline
FY2022 CoC Program Competition		
Discussion		
Courtney shared the available funding amounts and the local timeline for this year's CoC Program Competition. She highlighted important components of the application and anticipates a small group will be developed to support the application.		
Action Items	Person Responsible	Deadline



STEERING COUNCIL MEETING MINUTES - **DRAFT**

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CoC Program Supplemental NOFO to Address Unsheltered and Rural Homelessness		
Discussion		
<p>Last month, this committee suggested applying for the opportunity and convening a group of providers to discuss the application. After further conversation with partners, the group determined it is very unlikely our community will be awarded funding as the Notice of Funding Opportunity (NOFO) states the opportunity is targeted towards communities with large number of unsheltered homelessness. Communities with large numbers of unsheltered individuals (1000+) will receive up to 30 bonus points, our community will not receive bonus points. (Cheryl leave 9:45).</p> <p>Based off the conversation, Courtney suggested that the community not pursue this opportunity and instead focuses on strengthening the CoC Program application. The small group discussed developing a collaborative project for a similar amount to present to local funders.</p> <p>Rebecca Rynbrandt motioned that the Coalition elect not to seek funding via the Supplemental NOFO to Address Unsheltered and Rural Homelessness because the intent is to address crisis situations in large metro areas such as Los Angeles, Seattle, and San Francisco in consideration of the focus of the federal government, the Coalition's ability to gain the necessary points, and need for attention on local competition. Casey supported. In favor: 10 - Rebecca Rynbrandt, Victoria Sluga, Casey Gordon, Mark Contreras, Tammy Vincent, Wanda Couch, Holly Wilson, Adrienne Goodstal, Victoria Arnold, Fran Dalton. Opposed: none. Motion passes</p>		
Action Items	Person Responsible	Deadline
Other Matters from Steering Council members		
Discussion		
<p>Rebecca shared that the Wyoming City Council will discuss zoning and zoning change opportunities at an upcoming work session. Public comment is welcome during and before the meeting; she invited members to share their expertise during public comment. Wende Randall also encouraged attendance. (Fran left at 9:55)</p> <p>Adrienne shared that Mel Trotter renewed their lease agreement at 200 Division Ave. It will not be open overnight starting in October but the space will continue as a community center.</p>		
Public Comment on Any Item		
Discussion		
<p>Anna Diaz indicated that questions to Community Rebuilders regarding Community Housing Connect should be directed to Vera Beech.</p>		
Adjourn		
Motion by:	Adrienne Goodstal	Support from: Tammy Vincent



GRAND RAPIDS/WYOMING/KENT COUNTY
STEERING COUNCIL ANNUAL CALENDAR
Updated November 2021

January

Steering Council Orientation
Executive Officer Elections
Point in Time Count
Draft Budget Presentation
Steering Council Annual Conflict of Interest
Forms Completed
Strategic Plan: Review of Q4 Rocks and
Introduction of Q1 Rocks

February

City of Grand Rapids Emergency Solutions Grant
Application
Reallocation Discussion
Budget Approval

March

Data Quality Committee Report
CoC and ESG Mid-Term Monitoring

April

LIHTC Developer Presentations to Steering
(October Round)
Point in Time Count Submitted to HUD
Budget Review
Strategic Plan: Review of Q1 Rocks and
Introduction of Q2 Rocks

May

Nominating Committee forms

June

Steering Council Funding Process Review
Governance Charter Recommended Changes to
CoC membership
Open Call for New CoC Members
PIT Data Released

July

NAEH Annual Conference
Strategic Plan: Review of Q2 Rocks and
Introduction of Q3 Rocks

August

HUD CoC Program Funding Vote (Anticipated)
System Performance Measures Reported to CoC
CoC, Fiduciary, HARA MOU for ESG Execution

September

MSHDA Emergency Solutions Grant Application
HUD CoC Program Application Due (Anticipated)
PIT Planning Begins

October

LIHTC Developer Presentations to Steering
(April Round)
Governance Charter Review, including Fiduciary
MOU
Strategic Plan: Review of Q3 Rocks and
Introduction of Q4 Rocks

November

Staff Evaluations Initiated by Fiduciary

December

Steering Council elections (at CoC meeting)
Staff Evaluations Concluded by Fiduciary
Budget Preparation Begins
Strategic Plan: Review & Update Annual
Priorities

ESG Financial Assistance Report

Recipient/Subrecipient	Grant Term	Total Grant Amount	Direct Financial Assistance Amount	Activities Funded	% of Grant Term Complete	Total Amount Spent	% Spent	Planned # of Households Served	# of Households Served Grant Term to Date	Special Population(s) Served	Data Reported as of
MSHDA*											
ESG - Community Rebuilders	10/1/2021 - 9/30/2022	\$53,290	\$53,290	RRH	50%	\$0.00	0%	not currently available	not currently collected		3/31/2022
ESG - ICCF	10/1/2021 - 9/30/2022	\$128,834	\$78,000	RRH	50%	\$20,210.01	16%	not currently available	not currently collected		3/31/2022
ESG - Pine Rest	10/1/2021 - 9/30/2022	\$48,600	\$0	Outreach	50%	\$0.00	0%	not currently available	not currently collected		3/31/2022
ESG - The Salvation Army	10/1/2021 - 9/30/2022	\$209,365	\$37,990	Outreach, RRH, Prevention	50%	\$40,657.06	19%	not currently available	not currently collected		3/31/2022
ESG-CV - Community Rebuilders	1/1/2021 - 9/30/2022	\$233,182	\$164,088	RRH	76%	\$134,755.01	58%	not currently available	not currently collected		4/30/2022
ESG-CV - Family Promise	1/1/2021 - 9/30/2022	\$1,136,148	\$0	Shelter	76%	\$1,133,899.05	100%	not currently available	not currently collected	Families	4/30/2022
ESG-CV Mel Trotter	1/1/2021 - 9/30/2022	\$54,200	\$0	Shelter	76%	\$54,200.47	100%	not currently available	not currently collected		4/30/2022
ESG-CV - Pine Rest	1/1/2021 - 9/30/2022	\$56,700	\$0	Outreach	76%	\$54,093.97	95%	not currently available	not currently collected		4/30/2022
ESG-CV - The Salvation Army	1/1/2021 - 9/30/2022	\$153,057	\$89,927	Prevention, RRH	76%	\$152,303.06	100%	not currently available	not currently collected		4/30/2022
City of Grand Rapids**											
ESG - The Salvation Army	7/1/2022 - 6/30/2023	\$295,901	\$255,069	Rapid Re-housing	17%	0	0%	40	0		8/31/2022
Kent County***											
ESG 20	7/01/20 - 6/30/22	\$154,368	\$142,790	Prevention/Hotel/Motel	100%	\$154,368.00	100%	45	not currently collected		7/31/2022

Recipient/Subrecipient	Grant Term	Total Grant Amount	Direct Financial Assistance Amount	Activities Funded	% of Grant Term Complete	Total Amount Spent	% Spent	Planned # of Households Served	# of Households Served Grant Term to Date	Special Population(s) Served	Data Reported as of
Kent County***											
ESG-CV	4/01/20 - 9/30/22	\$1,643,522	\$1,479,169	Prevention/Hotel/Motel	93%	\$898,640.64	55%	231	88		7/31/2022
ESG 21	7/01/21 - 6/30/23	\$148,422	\$137,290	Prevention/Hotel/Motel Vouchers		\$0.00	0%		not currently collected		3/31/2022

Notes

- *MSHDA reports are submitted quarterly
 - *Some MSHDA ESG-CV amounts are anticipated to change in the coming months
 - *Grant amendments are in progress so Q2 numbers are not yet available.
 - **City of Grand Rapids payment requests are due monthly. ESG-CV performance reports are due monthly, and ESG reports are due quarterly.
 - ***The County entered into an agreement with Family Promise recently to expended the full amount of the 2020 ESG.
 - ***Kent County also expanded its funding amount to Family Promise for the ESG-CV program to \$910,000 and is anticipating a full payout of that amount prior to 09/30/2022.
 - ***Kent County's remaining amounts for 2021 ESG, 2022 ESG and ESG CV will be put forward for area non-profits to apply for in early September 2022.
- They anticipate fully awarding those dollar amounts, less any funds reserved for a County operated program.



**Grand Rapids/Wyoming/Kent County CoC – MI 506
Steering Council Initiative Reporting – September 2022**

Data Analysis Committee –

- Committee has not met recently due to the CoC Program Competition

Youth Committee --

- Update not submitted

Outreach Workgroup --

- The Outreach Workgroup is currently working with the Built for Zero by name list. The Outreach Workgroup were fortunate to tour MTM new building set up and new programming model. Pine Rest also added a new Outreach Case Manager by the name of Melonie Cooper who will be handling a specific caseload. More details to come in the near future.

Ending Veterans Homelessness Committee & Veterans Action Board --

- Update not submitted

Built for Zero –

- A new Built for Zero cohort cycle, Foundations for Results, begins in September. This cycle will focus on achieving quality by-name list data and operationalizing data sets to improve systems. There will also be a focus on embedding equity.
- A group of service providers is meeting bi-weekly to review the chronic by-name list (BNL) and verify the chronic status of those on the list.

CERA (COVID Emergency Rental Assistance) –

- As of September 14th, 18,430 applications have been received in Kent County. Of those, 9,931 have been approved and 1,220 are in progress.
- A total of \$50,667,203 has been distributed with an average of \$5,102 per household.

Continuum of Care Grant Financial Status

As of June 30, 2022

Grant	Grant Award Amount	Total Projected Expenses	Over Spent or (Need to Spend)	Grant Year End Date	Notes
HWMUW (Match)	\$ 17,000	\$ 22,082	\$ 5,082	6/30/2022	\$4,000 Mission Matters Strategic Planning out of fund balance
MSHDA ESG 21.22	\$ 456,049	\$ -	\$ (456,049)	9/30/2022	
MSHDA ESG 20.21	\$ 369,419	\$ 369,419	\$ -	12/31/2021	Submitted last expenses in April
MSHDA EHV	\$ 174,000	\$ -	\$ (174,000)	9/30/2023	Submitted Q1 2022 FSR
MSHDA CV	\$ 1,683,866	\$ 1,517,014	\$ (166,852)	9/30/2022	Submitted Q1 FSR in April, waiting on budget amendment.
CITY OF GR CDBG (MATCH)	\$ 20,050	\$ 28,556	\$ 8,506	6/30/2022	Projected overspend offset by underspend in ENTf
CITY OF WYOMING CDBG (MATCH)	\$ 5,000	\$ 5,000	\$ 0	6/30/2022	
HUD PLANNING 11.30.22	\$ 206,850	\$ 183,635	\$ (23,215)	11/30/2022	Potential staffing changes, Trainings, Virtual Assistant
KENT COUNTY CUNP 12.31.22 (MATCH)	\$ 20,000	\$ 14,790	\$ (5,210)	12/31/2022	Waiting on contract for annual report (est \$6.7k)
HMIS SALVATION ARMY 11.30.22	\$ 77,458	\$ 77,458	\$ (0)	11/30/2022	
NPTA	\$ 5,000	\$ 5,000	\$ -	12/31/2022	
KENT COUNTY CDBG	\$ 10,000	\$ 10,000	\$ -	6/30/2022	

Total	\$ 3,044,692	\$ 2,232,953	\$ (811,739)		
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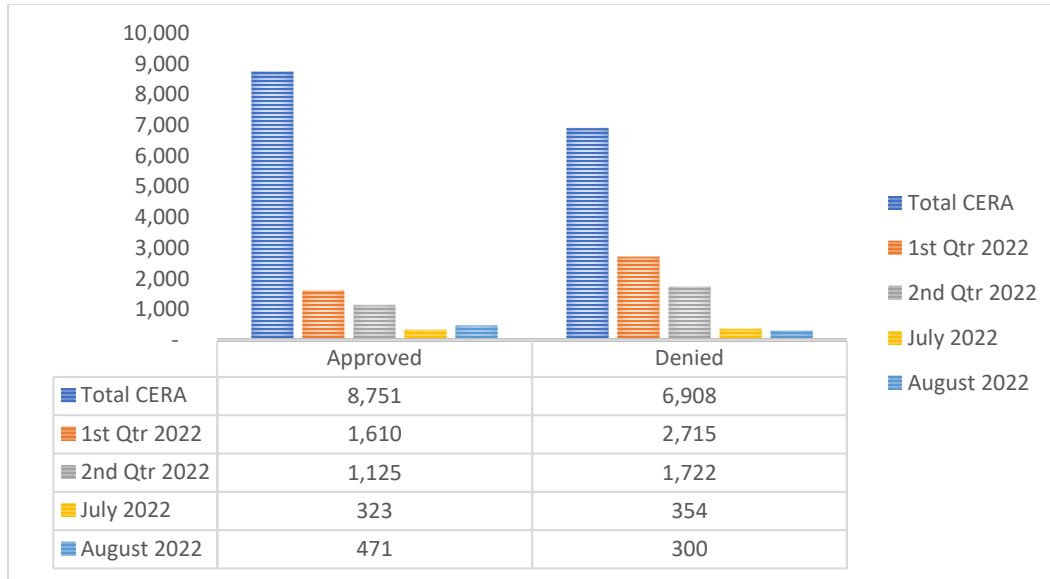
Quarter	Rocks by 15th following each quarter	Lead	Review			
			Measure	Result	6/22	6/1
Q2 - FY22	Complete and share Implementation Plan for CE Redesign				In process	In process
Q2 - FY22	Develop CoC recruitment strategy to increase stakeholder representation				In process	In process
Q2 - FY22	Engage with consultant around Advisory Council recruitment (updated)				In process	Updated goal
Q2 - FY22	Identify framework for coordinated community response for prevention (action item: total 2020 prevention funding in Kent County)				In process; meetings underway	In process
Q2 - FY22	Hold 2-3 CoC info sessions re:strategic plan and CoC initiatives with community leaders					In process
Q2 - FY22	Publish annual brief and report				In process	in process
Q2 - FY22	Communicate plan for reaching functional zero for families and chronic (updated)		Communicate		Updated goal	in process
Q2 - FY22	Through MI Racial Equity Strategic Planning, assess the current status of equity objectives and available data	Reliant on MCAH process			In process	In process
Q2 - FY22	Communicate a quarterly data sharing protocol - include process for reporting out to other stakeholders, ie quarterly report highlighting strengths and oppurtuntites; Steering Calendar				In process	In process

KENT COUNTY CERA STATUS

9.1. 2022

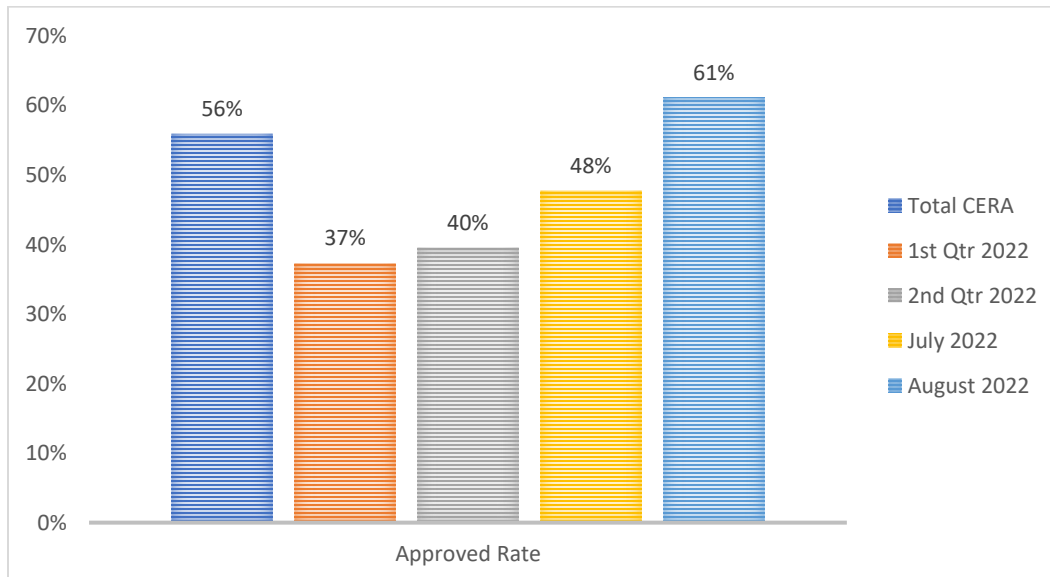
Applications Approved vs Denied:

Summary: 8,751 applications have been approved.



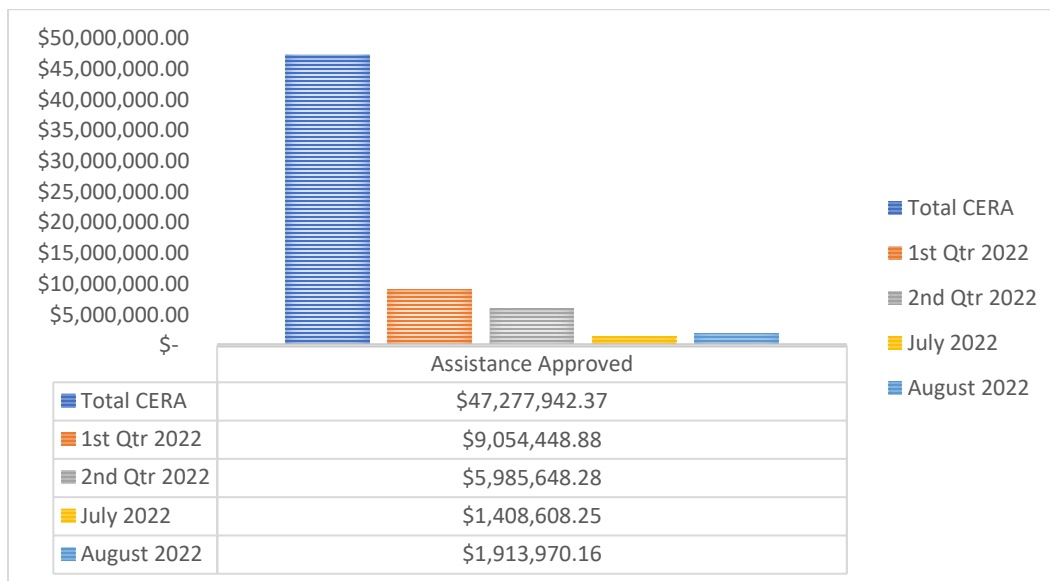
Application Approval Rate: 61%

Summary: Approval rate took a dramatic increase up to 61%, we are processing less applications, but the percentage of approvals are up.



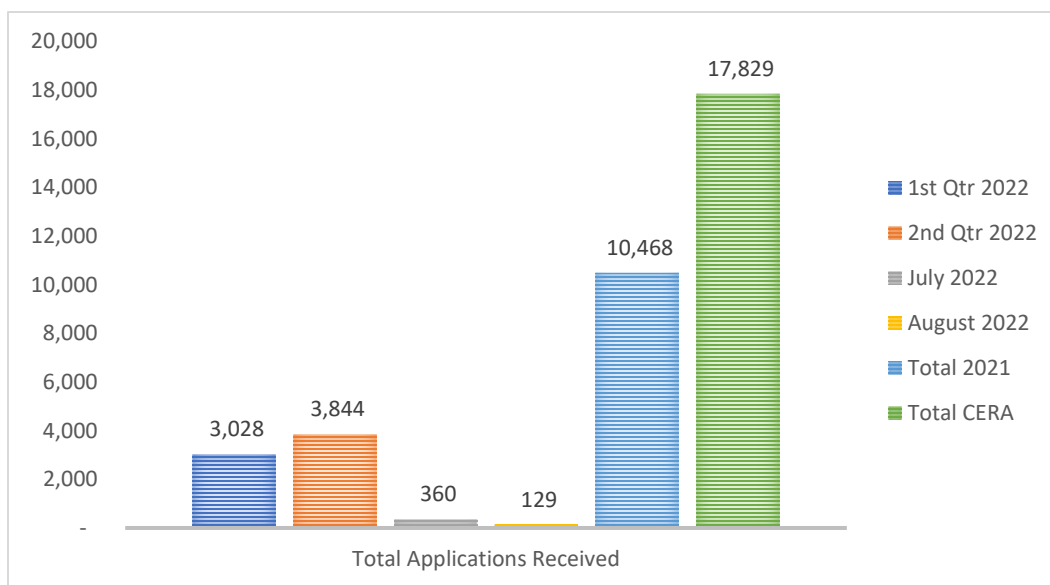
Financial Assistance Approved: \$47,277,942.37

Summary: Total assistance approved is over 47 million in Kent County through May, we have spent down 50% of CERA 2 and 95% of CERA 1. CERA 1 funds are no longer available, we have approximately 11.5 million left in CERA 2.



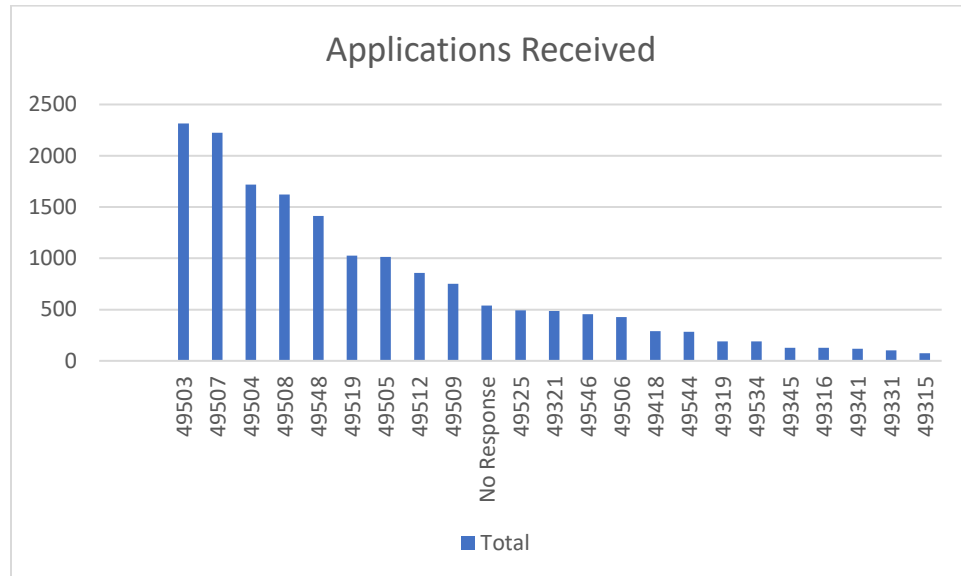
Total Received Applications: 17,829

Summary: We are now only able to send out invitations to apply to those with a summons and complaint or further eviction status. The portal no longer accepts open applications as of June 30, 2022.



Demographics: Applications Received by Zip Code

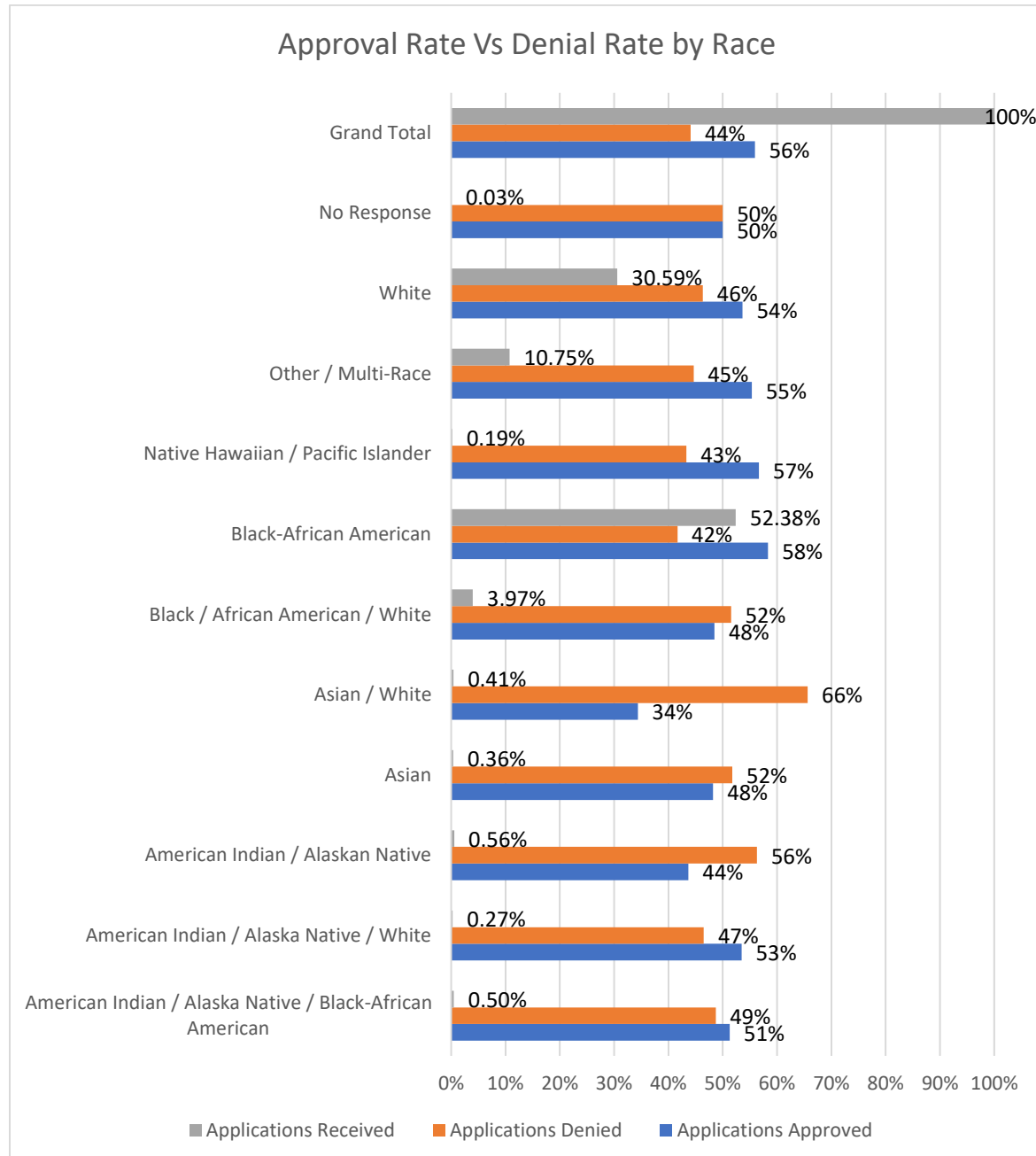
Summary: The same zip codes are in the top 5, the only zip codes illustrated are those with or 75 more applications received.

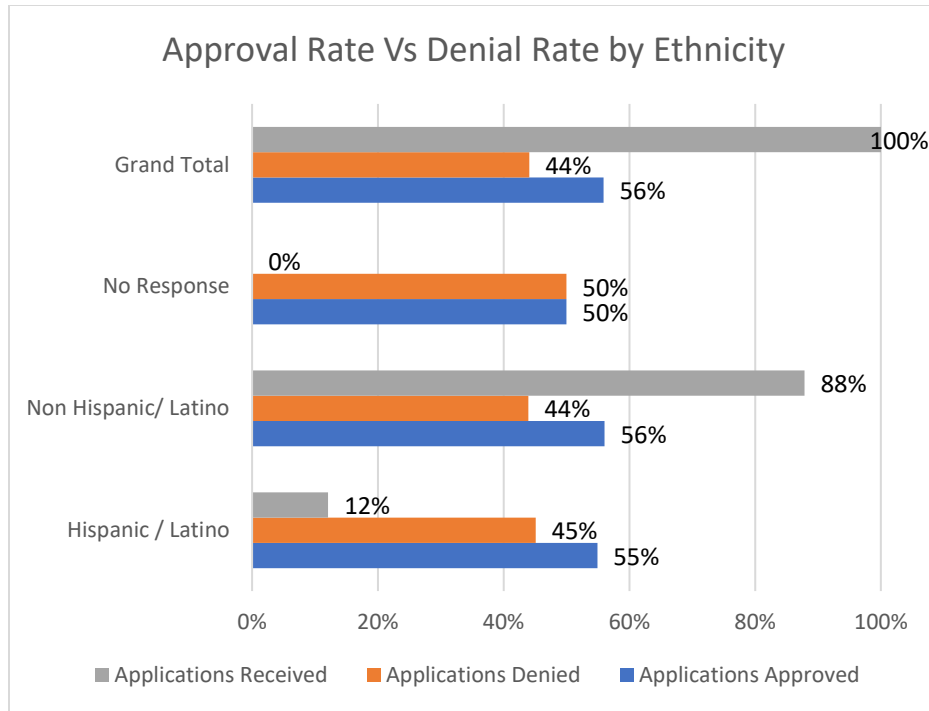


49503	2316	49546	456
49507	2223	49506	426
49504	1718	49418	289
49508	1623	49544	282
49548	1413	49319	191
49519	1025	49534	189
49505	1015	49345	129
49512	859	49316	128
49509	752	49341	119
No Response	539	49331	102
49525	492	49315	75
49321	485		

Demographics: Race and Ethnicity based on Applications Denied and Approved.

Summary: The largest groups showing the greatest need are still Black-African, White and Other/Multi-Race. The percentage of applications approved vs denied between each race group are in line with the percentage of those received. With Ethnicity, the percentages remain very similar from the previous month.



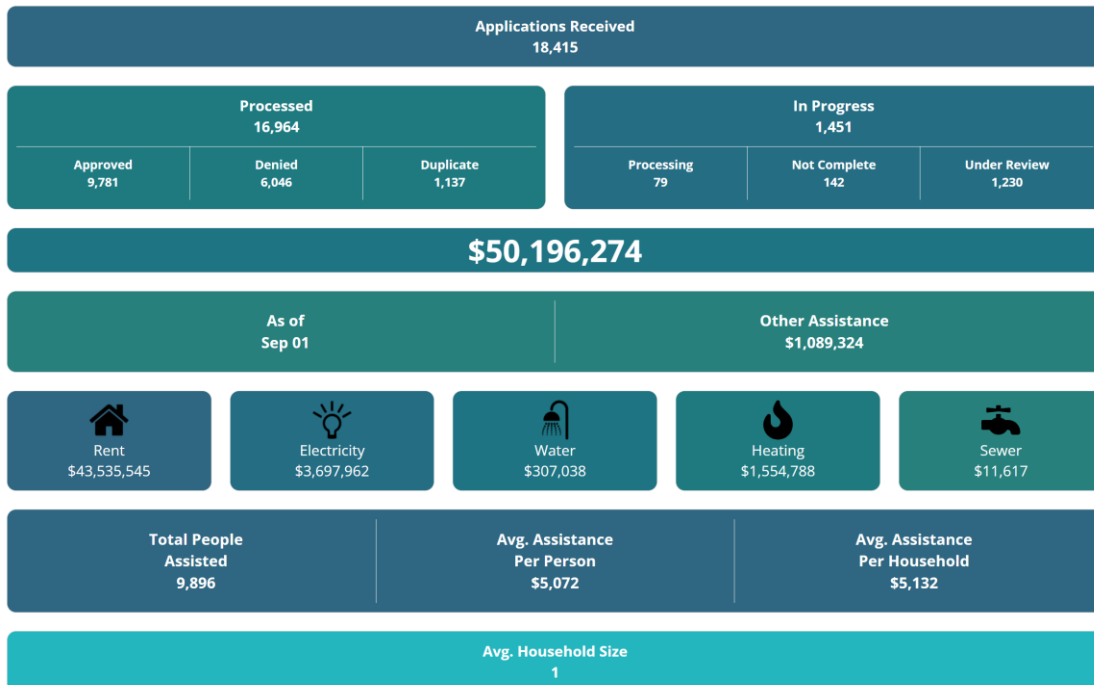


CERA Dashboard as of 9.1.2022

*Approved Cases include those that were processed by MSHDA directly

* Total assistance includes funds that are still in processing

County: KENT



Family Shelter Access Concerns – Steering Council Update 9/16/2022

Recently, changes were made to how families accessed shelter. Previously, they would make an appointment through Community Housing Connect with a shelter intake worker upon finishing the CHC assessment. Families would often call 2-1-1 and then be referred to HAP, who would then go through the assessment with the household over the phone and schedule their appointment for them. The shelter intake worker's goal is to problem solve with the household and avoid shelter. If shelter could be avoided, an appointment would be made with a Supported Solutions Specialist.

A change was implemented towards the end of August in which families who need shelter are directed to call 2-1-1 and 2-1-1 screens the household to determine if they may have a place to stay for 24-48 hours while waiting for an appointment with a Supported Solutions Specialist through the CHC. If yes, they are directed to the CHC directly. If not, 2-1-1 schedules the family for an appointment with a shelter intake worker who will call them back within 2 hours. The shelter intake worker then has a 30-minute problem solving conversation with the household to try and avoid shelter if possible. The CHC assessment is also completed. If shelter can be avoided, an appointment is made with a Supported Solutions Specialist.

As the change was going into effect, some concerns were raised by community partners and a request was made to halt the change. At one point, it was not clear for families how they could access shelter and as a result, an emergency meeting was held to come to a resolution. The emergency meeting included 4 out of 5 Executive Committee members and it was decided during that meeting to hold a vote on a temporary resolution. The vote was to keep the newly implemented process in place, including indicating on the CHC that families should access shelter by calling 2-1-1, and then ask the Coordinated Entry Committee to make a final decision on what process would be best for families and the community at large.

Currently, the committee has tasked small work group to convene to come back to the full group with a recommendation. Additionally, procedure changes are in process of being standardized to prevent future occurrences.



MI 506 - Grand Rapids/Wyoming/Kent County CoC
Initial Project Priority Listing
Federal FY2022 Continuum of Care Application

Rank	Agency	Project	Project Type	App Type	Budget	Running Total
Tier 1						
1	The Salvation Army	Housing Assessment Program	SSO	Renewal	\$228,488	\$228,488
2	The Salvation Army	HMIS	HMIS	Renewal	\$100,000	\$328,488
3	The Salvation Army	Coordinated Entry I	SSO	Renewal	\$65,950	\$394,438
4	Central Territory of the Salvation Army	Coordinated Entry II	SSO	Renewal	\$210,139	\$604,577
5	Community Rebuilders	Housing Solutions	PSH	Renewal	\$601,943	\$1,206,520
6	Community Rebuilders	Keys First	RRH	Renewal	\$932,346	\$2,138,866
7	Community Rebuilders	PACT (Partners Achieving Change Together)	Joint TH & PH-RRH	Renewal	\$454,416	\$2,593,282
8	Community Rebuilders	HEROES	PSH	Renewal	\$160,964	\$2,754,246
9	Community Rebuilders	First Step Housing	Joint TH & PH-RRH	Renewal	\$905,199	\$3,659,445
10	County of Kent	Shelter Plus Care SRA	PSH	Renewal	\$575,217	\$4,234,662
11	Community Rebuilders	LOFT	PSH	Renewal	\$416,082	\$4,650,744
12	County of Kent	Shelter Plus Care TRA	PSH	Renewal	\$1,170,843	\$5,821,587
13	Heartside Nonprofit Housing Corporation	Verne Barry Place	PSH	Renewal	\$157,720	\$5,979,307
14	Heartside Nonprofit Housing Corporation	Commerce Apartments	PSH	Renewal	\$269,241	\$6,248,548
15	Heartside Nonprofit Housing Corporation	Ferguson Apartments	PSH	Renewal	\$63,000	\$6,311,548
16	Grand Rapids Housing Commission	Hope Community	RRH	Renewal	\$159,663	\$6,471,211
17	YWCA West Central Michigan	Project HEAL TH-RRH	Joint TH & PH-RRH	Renewal	\$467,402	\$6,938,613
18	YWCA West Central Michigan	Project HEAL TH	TH	Renewal	\$68,868	\$7,007,481
Tier 2						
19	YWCA West Central Michigan	Project HEAL TH	TH	Renewal	\$330,500	\$7,337,981
20	ICCF	ICCF PSH	PSH	Renewal	\$38,304	\$7,376,285
21	AYA Youth Collective	Housing As You Are	Joint TH & PH-RRH	General Bonus	\$368,814	\$7,745,099
22	Safe Haven Ministries	Housing Services for Domestic Violence Survivors	Joint TH & PH-RRH	DV Bonus	\$456,962	\$8,202,061
Not Ranked						
N/A	Heart of West Michigan United Way	CoC Planning Grant	Planning	Planning	\$221,289	\$8,423,350



CoC ~~Stipend-Community Engagement Compensation Use~~ Guidelines

The Grand Rapids Area Coalition to End Homelessness, also known as the Grand Rapids/Wyoming/Kent County Continuum of Care entity and here forward referenced as the CoC, is committed to ~~ending-ensuring~~ homelessness is rare, brief, and non-recurring across Kent County. The CoC recognizes the importance of having voices of persons who have experienced homelessness or are currently experiencing homelessness to inform the community's response to homelessness.

As such, advisory bodies such as Consumer Action Boards and an Advisory Council ~~were established and~~ serve as ~~the~~ recommending bodies to the CoC to incorporate consumer feedback within policy and strategic decisions and action items related to the CoC's efforts to end homelessness.

Their roles and responsibilities as stated in the CoC Governance Charter are outlined below:

1. Provide feedback to the CoC on prevention, crisis response, and housing solutions to end homelessness
2. Recommend policies and practices to prevent and respond to homelessness
3. Assist in project development and funding decisions
 - a. Action Boards shall inform planning efforts
 - b. To review and recommend funding priorities and applications in addressing homelessness for specific applications as required by funding application.
4. Advise on and support education and advocacy efforts for systems reform on the local, state and federal levels to support the plans to end homelessness.

In addition to these advisory bodies, the Coalition may also consult with individuals with lived experience of homelessness through focus groups, listening sessions, or surveys to gather feedback related to particular topics.

~~Stipend-Compensation~~

The CoC is dedicated to ensuring there is equitable representation and compensation for individuals with lived experience and as such provides a stipend in exchange for their knowledge and expertise.

Meeting Stipends

~~The CoC is dedicated to ensuring there is equitable representation and compensation for action board members and as such provides a stipend in exchange for their knowledge and expertise in~~

~~their committee participation.~~ The CoC will provide ~~gift cards~~ stipend in the amount of ~~\$3530~~ per hour to for each meeting to action board advisory body members for participation in ~~their~~ scheduled ~~action board~~ meetings, up to 5 hours per month. Stipends shall be in the form of a gift card.

Consultation

The CoC will provide a gift card in the amount of \$50 to participants in focus groups or similar activities. Survey participants will be entered into a drawing for a gift card in the amount of \$50.

~~Action board a~~Activity paid from the HUD CoC Planning Grant must adhere to Section 578.39 of the CoC Program interim rules, which states the CoC planning funds may be used for the costs of:

- Developing a communitywide or regionwide process involving the coordination of various stakeholders and homeless or formerly homeless individual,
- Determining the geographic area that the CoC will serve,
- Developing a CoC system,
- Evaluating the outcomes of projects for which funds are awarded in the geographic area (including funds awarded under the Emergency Solutions Grants program),
- Participating in the Consolidated Plan(s) of the jurisdiction(s) in the geographic area,
- Preparing and submitting the application to HUD on behalf of the CoC membership, and
- Monitoring recipients and subrecipients and enforcing compliance with program requirements.

In addition, the following criteria must be met for a community resident to be compensated for participation in CoC activities:

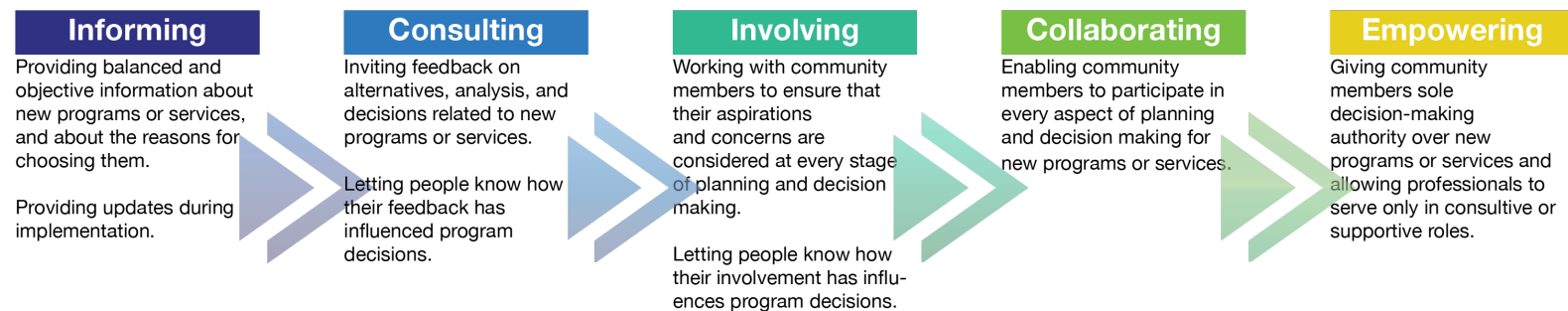
- Community resident lives or works in Kent County
- Community resident has experienced or is currently experiencing homelessness
- Participation is outside the scope of the community resident's paid employment

Other Activities

The CoC recognizes that ~~advisory bodies action boards~~ may choose to engage in other activities that do not fall within the guidelines of the HUD CoC Planning Grant and as such, encourages boards to seek additional funds to support those activities.

KConnect defines community engagement as developing a platform that engages those impacted to co-create and implement solutions for shared community concerns.

Spectrum of Community Engagement



KConnect recognizes the value of lived experience. In order to appropriately honor that context expertise, KConnect follows a compensation structure for community residents who participate in certain engagement activities. The following criteria must be met in order for a community resident to be compensated for participation in KConnect:

1. Community resident lives or works in Kent County
2. Participation is outside the scope of the community resident's paid employment
3. A KConnect community engagement contract has been completed by the community resident
4. Parental/Guardian permission for participation has been given for community residents under 18 years of age

Engagement Type	Engagement Activity	Description	Compensation Rate
EMPOWERING	Grassroots Support	KConnect recognizes that many community residents may be engaged in grassroots efforts and strategy development outside of KConnect workgroups. KConnect seeks to offer support to these efforts by making data and process tools available publicly.	Compensation is not provided for grassroots support. Within the empowering category, KConnect seeks to serve as a catalyst and inspiration to grassroots efforts, but community residents would have sole decision-making authority within these efforts.
COLLABORATING	Align and Design Team Member	Align and Design Team members are assigned to a particular indicator that has been identified by the workgroups. As Align and Design Team members, participants will be part of a team working to identify and design strategies related to their assigned indicator.	\$35.26 per hour up to 8 hours per day
	Team Member	As workgroup members, participants will be part of a team working to identify key indicators that are related to challenges faced by children and families in Kent County.	
INVOLVING	Guest Meeting Participant	Guest meeting participants are invited to attend meetings to share information based on their experience or area of expertise.	\$35.26 per hour up to 8 hours per day
CONSULTING	Focus Group	Focus groups are utilized to gather feedback and ideas related to particular topics. Focus groups typically run for 1.5 hours with 10 participants or less.	\$50 gift card (refreshments and childcare are also provided)
	Survey	Surveys are utilized to gather feedback and ideas related to a particular topic. Surveys may be conducted verbally, on paper or electronically.	Entry into a drawing for a \$50 gift card
INFORMING	Public-facing special projects	Projects could include documentaries, videos, presentations, using the participant's space, and	Minimum \$50 per hour for up to 8 hours per day
INFORMING	Community Conversations	KConnect will periodically host community conversations with an open invitation for anyone to attend in order to learn about the current status of the work and provide feedback.	Compensation is not provided for community conversation attendance. Refreshments and childcare are provided.