



Steering Council Meeting Agenda
March 18, 2022 ▫ 8:30 – 10:00 am ▫ Zoom

1. Call to Order/Introductions
2. Approval of the Agenda*
3. Approval of February 18, 2022 Minutes*
4. Public Comment on Agenda Items (Limit 3 minutes ea.)
5. Approval of Consent Agenda*
 - a. Steering Calendar
 - b. Committee and Initiative Updates
 - c. ESG Financial Assistance Report
 - d. Budget Report: Statement of Activity
 - e. Strategic Plan: Coalition Scorecard - Quarterly Rocks
 - f. Data Reports: Emergency Shelter Counts Before and During COVID-19, CERA Status – *note: updated shelter utilization and capacity report is in process*
6. Petitions and Communications
7. FY2021 CoC Program Competition Awards
8. Michigan Racial Equity Strategic Plan Core Team - *overview of process and discussion around participants*
9. Annual Data Reports Update
10. Any other matters by Steering Council Member(s)
11. Public Comment on Any Matter (Limit 3 minutes ea.)
12. Adjournment

Next meeting: Friday, April 22nd, 8:30 – 10:30am - *please note this is meeting is the fourth Friday due to Housing First Partners Conference and Easter*

* denotes potential action item



STEERING COUNCIL MEETING MINUTES - **DRAFT**

February 18, 2022

8:30-10:30

Facilitator:	Lauren VanKeulen		
Meeting Attendees:	<u>Steering members present:</u> Holly Wilson, Tom Cottrell, Susan Cervantes, Casey Gordon, Lauren VanKeulen, Rebecca Rynbrandt, Elizabeth Stoddard, Fran Dalton, Jose Salinas, Cheryl Schuch, Karen Tjapkes, Victoria Sluga, Alonda Trammell, Ryan VerWys, Adrienne Goodstal, Tom Cottrell, Wanda Couch, Victoria Arnold, Tammy Britton <u>Steering members absent with notification:</u> Mark Contreras <u>Steering members absent without notification:</u> none <u>Community Members:</u> Greg Mustric (Woda Cooper), Wende Randall (Essential Needs Task Force), Anna Diaz (Community Rebuilders) <u>Staff:</u> Courtney Myers-Keaton, Brianne Robach		
Time Convened:	8:32am	Time Adjourned:	10:43am

Approval of Agenda			
Motion by:	Tom Cottrell	Support from:	Alonda Trammell
Discussion			
Amendments	None		
Conclusion	All in favor, motion passes.		
Approval of Minutes		January 21, 2022	
Motion by:	Ryan VerWys	Support from:	Tom Cottrell
Discussion			
Amendments	Under Other Matters - correct to HOME 'ARP' funds		
Conclusion	All in favor, motion passes.		
Public Comment on Any Agenda Item			
Discussion			
None			
Approval of Consent Agenda			
Motion by:	Karen Tjapkes	Support from:	Tom Cottrell
Discussion	Courtney asked to pull out data reports to discuss if this the best report to meet Steering's needs (10a).		
Amendments	None		
Conclusion	All in favor, motion passes.		
Petitions and Communications			
Discussion			
Courtney shared that she received an email in response to a conversation at November's meeting around the number of unsheltered youth families. The minutes reflect that 50 unsheltered youth families were reported. Partners examined this number and found only 8 youth families.			
"Following the November 2021 Steering Council meeting HAP and Community Rebuilders researched the reported "50 unsheltered youth families" reported on the Youth Functional Zero BNL as this conflicted with the data from the Family Functional Zero BNL. Upon further review it was discovered that there were only 8 youth families on the family functional zero BNL and none were found to be			



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unsheltered. The actual status of youth families who were on the Youth Functional Zero list is as follows: 2 appear to not be a family, 1 is working with FP and we wouldn't have the update 2 moved out of county, 1 has a unit secured, 1 is enrolled in Keys First, and 1 is enrolled in SS and working with a Solutions Specialist."

Lauren offered to participate in a small group to discuss the youth and family by-name list along with HAP, Community Rebuilders, and other interested groups. Courtney/Brianne will schedule a discussion.

LIHTC Presentation: Woda Cooper Breton Grove

Discussion

Greg Mustic with Woda Cooper attended to share information about Breton Grove, a Low-Income Housing Tax Credit (LIHTC) project they plan to submit in the April round. The project would be located at 2400 43rd St SE and have 55 units. 20 would be targeted to top 10% of Coalition's prioritization list. 11 of these would be 1 bed units and 9 would be 2 bed units. Community Rebuilders would serve as the lead agency providing supportive services to tenants.

Greg shared the proposed site plan for the 4-story building. They plan to have a community room, case management office, health screening room, and playground. The location has nearby amenities. This design is similar to what was proposed a year and half ago; their team thinks they have a good chance at being funding in the upcoming round with changes in Qualified Allocation Plan (QAP).

Members asked about the site plan. Non-PSH units will be 1- and 2-bedroom units and will be available to different levels of Area Median Income (AMI) using income averaging approach with an average of 60% AMI. PSH units will be disbursed with non-PSH units. Woda Cooper is unsure whether MSHDA will require balconies, but the current plan does not include balconies. The site is zoned multi-family. They are working with Grand Rapids Planning Commission to ensure correct wetland buffers in place and received a letter of endorsement in the past. They are determining if a new letter is needed given the slight changes.

Wanda asked about the success of Grandview Place as the proposed project will follow a similar model. Greg indicated that he does not work directly on the Grandview Place team, but believes things are going well there. The team uses best practices and MSHDA guidelines. Greg offered to connect with the property manager and provide a response. Anna Diaz, of Community Rebuilders shared that Grandview Place is specific to veterans. Community Rebuilders has staff on site and provides supportive educational groups and 1-on-1 counseling services. She noted that GRACE Smart Homes opportunities will be available at Breton Grove. This will allow families to connect to social determinant of health resources.

Cheryl Schuch made a motion to provide a letter of support to Woda Cooper for the Breton Grove LIHTC project on behalf of the CoC. Tom Cottrell provided a second. All in favor. Motion passes.

Action Items	Person Responsible	Deadline



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Current FY2021 Budget		
Discussion		
<p>The year-to-date statement of activity was included with the consent agenda. The budget for the upcoming fiscal year will be discussed at an upcoming meeting. Finance Committee recently discussed an amendment to current budget to see if unrestricted funds can remain in the fund balance. The United Way (HWMUW) Finance team is exploring this possibility.</p> <p>Conversation around the source of the fund balance. In the last fiscal year, a portion of HWMUW cash commitment that was not expended and contributed to the fund balance. Prior to that, a portion of the joint ENTF/Coalition fund balance was dedicated to Coalition work. Wende's understanding is that this split was based on the split of Kent County Unmet Needs funds.</p>		
Action Items	Person Responsible	Deadline
Fiduciary MOU Update		
Discussion		
<p>At the last meeting, HWMUW brought to Finance Committee's attention that they may not grant funds to the Coalition as cash match after the next fiscal year. This may be needed to cover the gap between HWMUW's costs in supporting the Coalition and the indirect fees they receive. Finance Committee will continue to discuss what it would look like if the Coalition has a shortfall or has to provide funds to cover the gap.</p> <p>The current MOU includes fiduciary duties but does not state a percent or amount HWMUW will receive. Finance Committee feels the MOU could stand as status quo with minor changes for now, but substantial changes may be coming in future years.</p> <p>Members noted that if the Coalition's budget increases, this may lead to more admin work. On the other hand, there has been a large workload over the past 3 years with increased federal funding flowing through the CoC. As passthrough funding decreases, admin time may decrease. Wende thinks HWMUW leadership will not make a final decision for a while but wanted to start conversations early so the Coalition can start exploring next steps.</p>		
Action Items	Person Responsible	Deadline
Annual Data Reports		
Discussion		
<p>Courtney shared that 3 years ago there were conversations with the Michigan Coalition Against Homelessness (MCAH) around the community's annual count numbers. The count data reflected that a significant number of individuals has contacted HAP/Coordinated Entry (CE) and reported literal homelessness but had not engaged with a resource. These individuals were included with MCAH's annual count report, but not with data reported to HUD. At the time, it was determined with CE/HAP that the annual count report included all those experiencing literal homelessness in our community. This report was used as trend data for past 5+ years.</p>		



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Now, MCAH has retired the annual count report and is using a Core Demographics report. Upon review, this report is more in line with the data reported to HUD and includes only those entered into emergency shelter, transitional housing, safe haven, street outreach or rapid re-housing projects. This data is not comparable to previously reported annual count data which included anyone contacting CE and reporting literal homelessness. Gerry from MCAH indicated that a functionality may be coming to include those who have 2+ interactions with CE and report being literally homeless. Courtney plans to have a follow-up conversation with MCAH around the reports. If the Coalition does use the core demo report for 2021 data, it will be important to provide context detailing why the data is not comparable.

Data Analysis Committee recently discussed the scorecard vitals and whether they need to be shifted as annual count data is used for some baseline measures. The core demo report can be used retroactively if needed.

Casey expressed concern with the difficulties of reporting data on all individuals who connect with the system. Courtney noted that ensuring all households experiencing literal homelessness are enrolled in a project is being discussed with the development of by-name lists. Cheryl thinks the development of the Community Housing Connect (CHC) toll will be an opportunity to ensure measurement is well informed.

Emergency Shelter Counts Report

Courtney asked to pull this out of the consent agenda to discuss whether this is the best way to measure community need. The report was developed at the onset of the pandemic to help determine whether shelters were reaching capacity given social distancing guidelines. The report shows when shelter resources are utilized, but not unmet need or the number of literally homeless individuals.

Cheryl thinks the report provides an understanding of the shifts in capacity and thinks an additional report, broken down by population, would be helpful as an addendum. She does not think the community has a way to capture all who touch the front door and are not entered into HMIS at this point. Family Promise has started tracking unmet need data and Cheryl thinks that the tools and vision that are being developed will track this systemwide. However, data will not be retroactive.

Cheryl also advocated for a proactive approach in planning for family shelter needs as she feels an emergency approach is currently used whenever need increases. She thinks data on permanent and temporary shelter capacity would lend an understanding of how capacity varies. Currently, 36 permanent rooms are available for family shelter and the rest are temporary as funding is available whereas 90 rooms would be sufficient based on historic data. Conversation around funding streams that support emergency shelter and their parameters. Cheryl noted that data on system's capacity and needs could support fundraising for innovative projects.

Tom expressed concern if this report is shared broadly without context. It has been used for internal purposes though all Steering Council packet documents are publicly available. Elizabeth asked if the report could include shelter capacity to help reflect capacity utilization. Casey agreed and asked to



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show unmet need as well. Cheryl noted that the family numbers are reflective of capacity as the number of family shelter rooms are depending on funding. Staff can shift this report to once a month and ask providers, including DV providers, to submit data on capacity and utilization.

Courtney asked if the families with unmet needs that Cheryl referenced are being reflected in CHC data. Cheryl noted that as of mid-December, families in need of shelter were being tracked through CHC but may not be included in the dashboard. She also advocated against solely relying on system data for reporting, as provider data may help inform conversation when data is not available in HMIS.

Lauren feels that accurate, consistent data coming from this space is a priority. She imagines much of this work would fall under the data analyst which has been discussed in strategic planning. By-name lists (BNLs) could be a starting point for data that includes those with unmet needs. Veterans and family BNLs are established and a youth BNL is in process. Courtney noted that a data analyst would need to be hired for the Coalition to have capacity to pull this data together in a regular report. Each subpopulation group could discuss strategies for ensuring data is provided on a regular basis.

As discussed earlier in the meeting, there will be a follow-up meeting to understand youth and family data. Discussion can include understanding ways to capture unmet need.

Action Items	Person Responsible	Deadline
Convene small group re: youth & family BNLs and capturing unmet need	Courtney/Brianne	
Update shelter count report to include capacity and unmet need data	Brianne	
PIT Count Update		
Discussion		
The annual PIT (Point-In-Time) Count will be the night of February 23. Staff will provide fliers to those who are interested. Have HUD reps joining - newly appointed regional administrator will be doing ride along and will be at PIT Packet pick-up for meet and greet. Since have Thursday morning full CoC meeting to introduce themselves.		
Action Items	Person Responsible	Deadline
MSHDA ESG-CV		
Discussion		
Courtney provided an update from last month's discussion. She recommended that the additional MSHDA ESG-CV allocation was split 60% to emergency shelter and 40% to rapid re-housing to Family Promise and Community Rebuilders respectively. Executive Committee approved this recommendation. She anticipates funds will be expended by 9/30. If providers are unable to spenddown funds, other subrecipients may be able to support if needed.		
Action Items	Person Responsible	Deadline
Other Matters from Steering Council members		
Discussion		



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Casey reflected on the LIHTC presentation and the need for larger units (3+ bedrooms) for families. She asked if there is a way to advocate with developers to consider larger units of affordable housing. Courtney noted there has been conversation around discussions with developers before and as they draft projects. Ryan noted that market demand partially drives this as many families prefer a single home outside of a multi-family setting. He shared this is one topic that is discussed by the Kent County Permanent Housing Coordinating Council. The group is currently defining its purpose but meets quarterly and talks about developments in the pipeline and needs.

Rebecca shared that the Kent County/Wyoming HOME Consortium is seeking consultants to assist with planning for HOME ARP funds. Participation from group members in helping identify continuing needs would be helpful.

Public Comment on Any Item	
Discussion	
None.	
Adjourn	
Motion by:	Tom Cottrell
Support from:	Cheryl Schuch



GRAND RAPIDS/WYOMING/KENT COUNTY
STEERING COUNCIL ANNUAL CALENDAR
Updated November 2021

January

Steering Council Orientation
Executive Officer Elections
Point in Time Count
Draft Budget Presentation
Steering Council Annual Conflict of Interest
Forms Completed
Strategic Plan: Review of Q4 Rocks and
Introduction of Q1 Rocks

February

City of Grand Rapids Emergency Solutions Grant
Application
Reallocation Discussion
Budget Approval

March

Data Quality Committee Report
CoC and ESG Mid-Term Monitoring

April

LIHTC Developer Presentations to Steering
(October Round)
Point in Time Count Submitted to HUD
Budget Review
Strategic Plan: Review of Q1 Rocks and
Introduction of Q2 Rocks

May

Nominating Committee forms

June

Steering Council Funding Process Review
Governance Charter Recommended Changes to
CoC membership
Open Call for New CoC Members
PIT Data Released

July

NAEH Annual Conference
Strategic Plan: Review of Q2 Rocks and
Introduction of Q3 Rocks

August

HUD CoC Program Funding Vote (Anticipated)
System Performance Measures Reported to CoC
CoC, Fiduciary, HARA MOU for ESG Execution

September

MSHDA Emergency Solutions Grant Application
HUD CoC Program Application Due (Anticipated)
PIT Planning Begins

October

LIHTC Developer Presentations to Steering
(April Round)
Governance Charter Review, including Fiduciary
MOU
Strategic Plan: Review of Q3 Rocks and
Introduction of Q4 Rocks

November

Staff Evaluations Initiated by Fiduciary

December

Steering Council elections (at CoC meeting)
Staff Evaluations Concluded by Fiduciary
Budget Preparation Begins
Strategic Plan: Review & Update Annual
Priorities

Data Analysis Committee --

- The DA committee is continuing efforts to obtain accurate and understandable data comparable over periods of time. Efforts are complicated due to the overall complexity of the information, shifting data sources and definitions, and the lack of a functioning Data Quality committee overseeing data integrity.
- Expansion of CoC staff to include data management functions will likely improve data management, and provide support to analysis and communication work.

Youth Committee --

- The YFO workgroup has been refining the by-name list (BNL) process; they plan to share an update with Youth Committee. The BNL and workflow will continue to be housed in HMIS and those currently on the list will stay on the list. An official launch date will establish a baseline and ensure all partners are aware of the process to add youth to the list. The group also discussed the role of this committee in functional zero work. They think this committee will continue to meet and will also become the youth functional zero group. Meeting times would likely revert to 1.5 hours.

Outreach Workgroup --

- We have completed PIT Count 2022. Thank you to all participating Outreach teams and agencies that made it possible. We were able to represent the State of Michigan by hosting the HUD Regional Director Judge Diane Shelley and Detroit area HUD Director Michael Polsinelli during PIT Count. From what they stated to us they were impressed with the work that is going on in Kent County.

Funding Review Committee

- The committee met on 3/8/22 to discuss funding for City of Grand Rapids *Outcome 1: Prevent and Resolve Episodes of Homelessness* applications. The FRC provided consultation and feedback on the proposals reviewed.

CERA (COVID Emergency Rental Assistance) –

- As of March 17th, 13,403 applications have been received in Kent County. Of those, 6,954 have been approved and 2,520 are in progress.
- A total of \$37,519,110 has been distributed with an average of \$5,395 per household.
- Additional data from March 1st can be found in the charts in the data reports section of the consent agenda.

ESG Financial Assistance Report

Recipient/Subrecipient	Grant Term	Total Grant Amount	Direct Financial Assistance Amount	Activities Funded	% of Grant Term Complete	Total Amount Spent	% Spent	Planned # of Households Served	# of Households Served Grant Term to Date	Special Population(s) Served	Data Reported as of
MSHDA*											
ESG - Community Rebuilders	10/1/2020 - 9/30/2021	\$176,000	\$151,360	RRH	100%	\$79,007.86	45%	25+	not currently collected		9/30/2021
ESG - The Salvation Army	10/1/2020 - 9/30/2021	\$170,351	\$26,000	Outreach, Prevention, RRH	100%	\$137,834.77	81%	212	not currently collected		9/30/2021
ESG-CV - Community Rebuilders	1/1/2021 - 9/30/2022	\$181,722	\$128,678	RRH	43%	\$18,113.86	10%	15+	not currently collected		9/30/2021
ESG-CV - Family Promise	1/1/2021 - 9/30/2022	\$412,800	\$0	Shelter	43%	\$413,350.70	100%	156	not currently collected	Families	9/30/2021
ESG-CV Mel Trotter	1/1/2021 - 9/30/2022	\$129,834	\$0	Shelter	43%	\$54,220.47	42%	100	not currently collected		9/30/2021
ESG-CV - Pine Rest	1/1/2021 - 9/30/2022	\$103,200	\$0	Outreach	43%	\$43,054.20	42%	130-150	not currently collected		9/30/2021
ESG-CV - The Salvation Army	1/1/2021 - 9/30/2022	\$188,688	\$89,927	Prevention, RRH	43%	\$83,962.72	44%	?	not currently collected		9/30/2021
City of Grand Rapids**											
ESG - The Salvation Army	7/1/2021 - 6/30/2022	\$83,000	\$57,854	Prevention/ Eviction Diversion	50%	6,753	8%	25	2		12/31/2021
ESG - Community Rebuilders	7/1/2021 - 6/30/2022	\$250,818	\$170,900	RRH	50%	77,206	31%	36	19		12/31/2021
ESG-CV - Arbor Circle	11/1/2020 - 12/31/2021	\$59,488	\$0	Outreach	100%	59,488	100%	50	59		12/31/2021
ESG-CV - Community Rebuilders	11/1/2020- 7/31/2022	\$1,185,418	\$597,091	RRH	67%	725,734	61%	75	87	Geographically Targeted	12/31/2021
ESG-CV - Community Rebuilders	11/1/2020- 7/31/2022	\$555,672	\$0	Shelter	67%	329,639	59%	70	49	Geographically Targeted	12/31/2021
ESG-CV - Community Rebuilders	11/1/2020- 7/31/2022	\$186,423	\$98,884	Prevention	67%	153,286	82%	85	Pending		12/31/2021

Recipient/Subrecipient	Grant Term	Total Grant Amount	Direct Financial Assistance	Activities Funded	% of Grant Term	Total Amount Spent	% Spent	Planned # of Households	# of Households Served Grant	Special Population(s)	Reporting date
City of Grand Rapids**											
ESG-CV - Community Rebuilders	11/1/2020-7/31/2022	\$22,167	\$0	HMIS	67%	8,739	39%	N/A	N/A		12/31/2021
ESG-CV - Community Rebuilders	11/1/2020-7/31/2022	\$58,622	\$0	Outreach	67%	58,622	100%	200	Pending		12/31/2021
ESG-CV - Degage Ministries	11/1/2020 - 12/31/2021	\$65,000	\$0	Shelter	100%	\$65,000.00	100%	390	370		12/31/2021
ESG-CV - Mel Trotter Ministries	11/1/2020 - 12/31/2021	\$200,000	\$0	Shelter	100%	\$200,000.00	100%	3,700	3,661		12/31/2021
ESG-CV - The Salvation Army	1/1/2021 - 12/31/2021	\$511,428	\$408,028	Prevention/ Eviction Diversion	92%	424,957	83%	115	179	Third Ward	12/31/2021
Kent County***											
ESG 18	8/10/18-12/31/20	\$136,428	\$126,196	Prevention/ Hotel/Motel	100%	\$85,836.08	63%	34	not currently collected		9/30/2021
ESG 19	7/01/19 - 6/30/21	\$149,297	\$138,100	Prevention/ Hotel/Motel	100%	\$92,886.53	62%	49	not currently collected		9/30/2021
ESG 20	7/01/20 - 6/30/22	\$154,368	\$142,790	Prevention/ Hotel/Motel	63%	\$436.63	0%	45	not currently collected		9/30/2021
ESG-CV	4/01/20 - 9/30/22	\$1,643,522	\$1,479,169	Prevention/ Hotel/Motel	60%	\$114,174.22	6.9%	231	not currently collected		9/30/2021
ESG 21	7/01/21 - 6/30/23	\$148,422	\$137,290	Prevention/ Hotel/Motel Vouchers	13%	\$0.00	0%		not currently collected		9/30/2021

Notes

*MSHDA reports are submitted quarterly

**City of Grand Rapids payment requests are due monthly. ESG-CV performance reports are due monthly, and ESG reports are due quarterly.

***The County did enter into a two subrecipient agreements earlier this year (2021) with Family Promise of Grand Rapids for a portion of its 2018 and 2019 ESG Funds.

More recently the County also entered an agreement last month with Family Promise of Grand Rapids to use its ESG-CV funds to also provide hotel/motel vouchers.

FS CoC
February, 2022

Year to Date

	Total CoC (includes Match Funding)	Annual Budget	Budget Remaining	% Remaining	Notes	Comments
HWMUW (Match)	12,820	17,000	4,180	25%		Strat plan expenses early, forecast w/in budget
MSHDA	1,014,250	595,851	(418,399)	-70%		Managing \$1.6MM
City of GR CDBG (Match)	19,337	20,000	663	3%		Projecting slight overspend in match, underspend in non-match
City of Wyoming CDBG (Match)	3,350	5,000	1,650	33%		On track
HUD Planning	112,804	201,927	89,123	44%		Planning for spend out (grant end: 11/30/22)
Kent County Unmet Needs	10,439	19,593	9,154	47%		Planning for spend out (grant end: 12/31/22)
HMIS - TSA	53,020	82,355	29,335	36%		On track
Kent County CDBG (Match)	4,503	-	(4,503)	0%		Grant \$10k, planning for spend out (grant end: 6/30/22)
Non-profit Technical Assistance (Match)	4,900	-	(4,900)	0%		\$100 left to spend
TOTAL REVENUE	1,235,423	941,726	(293,697)	-31%		
Personnel Costs	115,566	208,228	92,662	45%	1	PT HMIS FTE outsourced; budget assumed this was staff position.
Community Inclusion	370	1,500	1,130	75%		
Professional Fees	76,200	90,250	14,050	16%		\$23.8k on strategic planning, HMIS Help Desk
Grant Passthrough	979,197	573,870	(405,327)	-71%	2	
Office Supplies/Promo Items	153	100	(53)	-53%		
Printing/Copying	0	100	100	100%		
Conferences	1,674	8,190	6,516	80%		
Meetings	-	505	505	100%		
Mileage	-	668	668	100%		
Parking	2,279	3,383	1,104	33%		
Miscellaneous/Technology	911	1,477	566	38%		
Indirect	56,479	53,455	(3,024)	-6%		Driven by MSHDA grant. Total indirect fee is less than 5% YTD.
TOTAL EXPENSES	1,235,423	941,726	(293,697)	-31%		
Revenue Over(Under) Expenses	-	-	-			
	<i>Indirect fee</i>	<i>4.8%</i>				

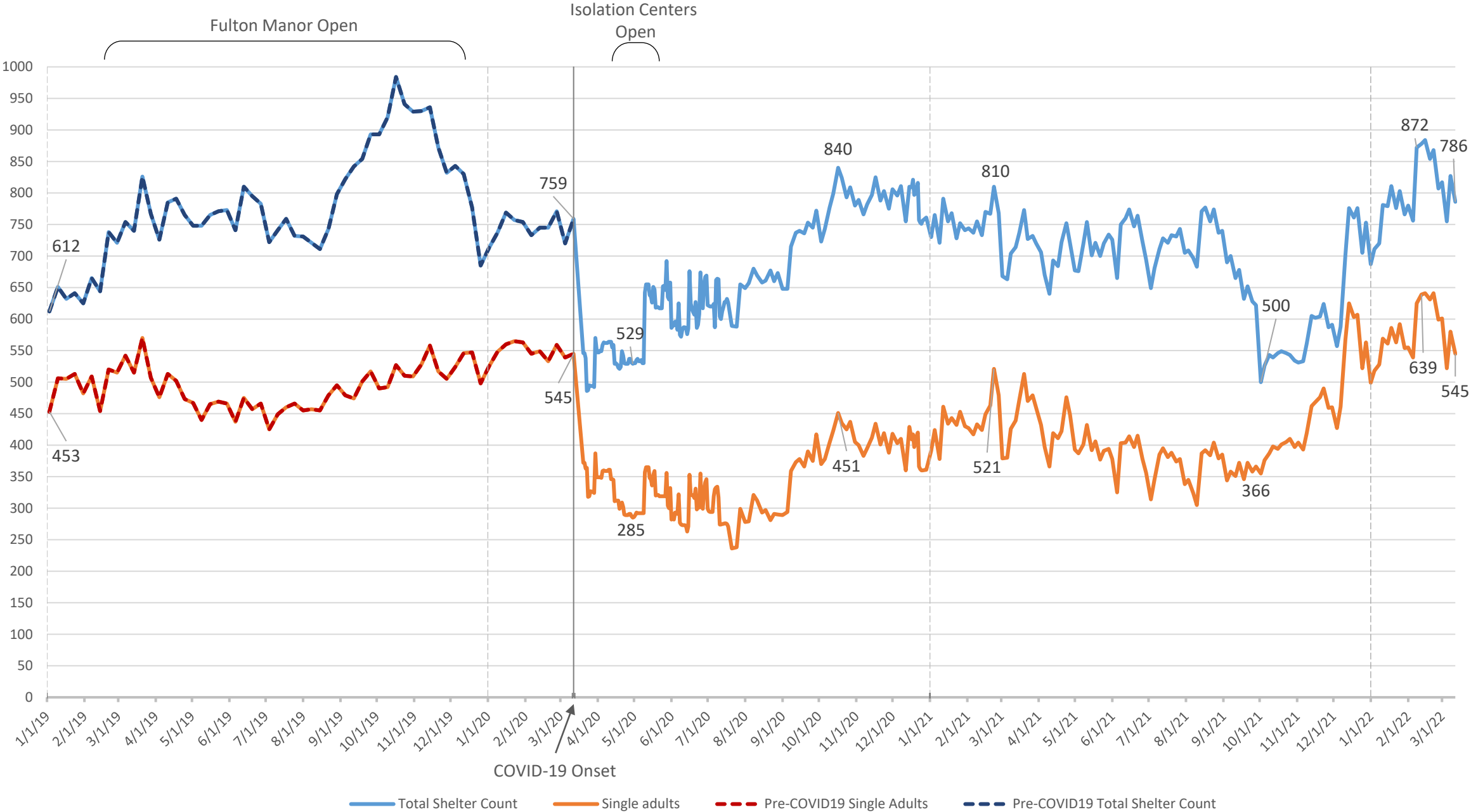
Fund Balance @ 10/31/20	\$ 8,000
Strategic Planning Costs	(8,000)
Fund Balance @ 05/31/21	-
Add:	
HWMUW Grant Fund	6,600
Less:	6,600
Mission Matters - Strategic planning	(4,000)
CoC Fund Balance 1/31/22	\$ 2,600

- CoC staff time:
 - 1 FTE - Courtney - CoC Program Manager
 - (79.9% HUD Planning, 6.7% City of GR CDBG, 4.4% City of Wyoming CDBG, 2.5% HMIS, 1% HWMUW, 5.5% CUNP)
 - 1 FTE - Brianne - Administrative Assistant (CoC- 90% HUD, 10% GR CDBG)
 - .01 FTE - Wende - Program Director (.4% CUNP, 1% HWMUW).
 - Staff Total 2.01 FTE
 - Note: Personnel budget includes 1 PT HMIS Support as well. Currently outsourced.*
- Passthrough grant

Quarter	Rocks by Jan. 15	Lead	Review		3/2	2/16	1/19
			Measure	Result			
Q1 - FY22	Complete and share Implementation Plan for CE Redesign	Tom	Share		On track	On track	On track
Q1 - FY22	Funding secured for 1 additional position	Courtney	Funding Secured		On track	On track	On track
Q1 - FY22	Communicate refined quarterly Data protocol - include process for reporting out to other stakeholders, ie Steering Calendar	Lee	Communicate		Off track	On track	On track
Q1 - FY22	Identify stakeholder representation within the CoC	Courtney/Brianne	Research		On track	On track	On track
Q1 - FY22	Develop CoC recruitment strategy to increase stakeholder representation	Courtney and Brianne Identify	Communicate		On track	On track	On track
Q1 - FY22	Schedule 1st Advisory Council membership meeting	DL/CoC Staff	Meeting occurs		On track	On track	On track
Q1 - FY22	Identify framework for resource capacity analysis - include identification of prevention services and baseline	Courtney/Lee	Research		Off track	Off track	On track
Q1 - FY22	Hold 2-3 CoC info sessions re:strategic plan and CoC initiatives	Courtney	Communicate		On track	On track	On track
Q1 - FY22	Develop annual brief and report	Courtney/Consultant	Communicate		Off track	On track	On track
Q1 - FY22	Develop ART report that incorporates required BNL elements	Daniel/Courtney/C consultant	Communicate		On track	On track	On track
Q1 - FY22	Complete CE Evaluation using HUD tool	Courtney/HAP Staff	Communicate		On track	On track	On track
Q1 - FY22	Identify which 3 major systems for data sharing and draft sharing protocols	Courtney	Communicate		Off track	Off track	On track

Emergency Shelter Counts Comparison: Before and During COVID-19

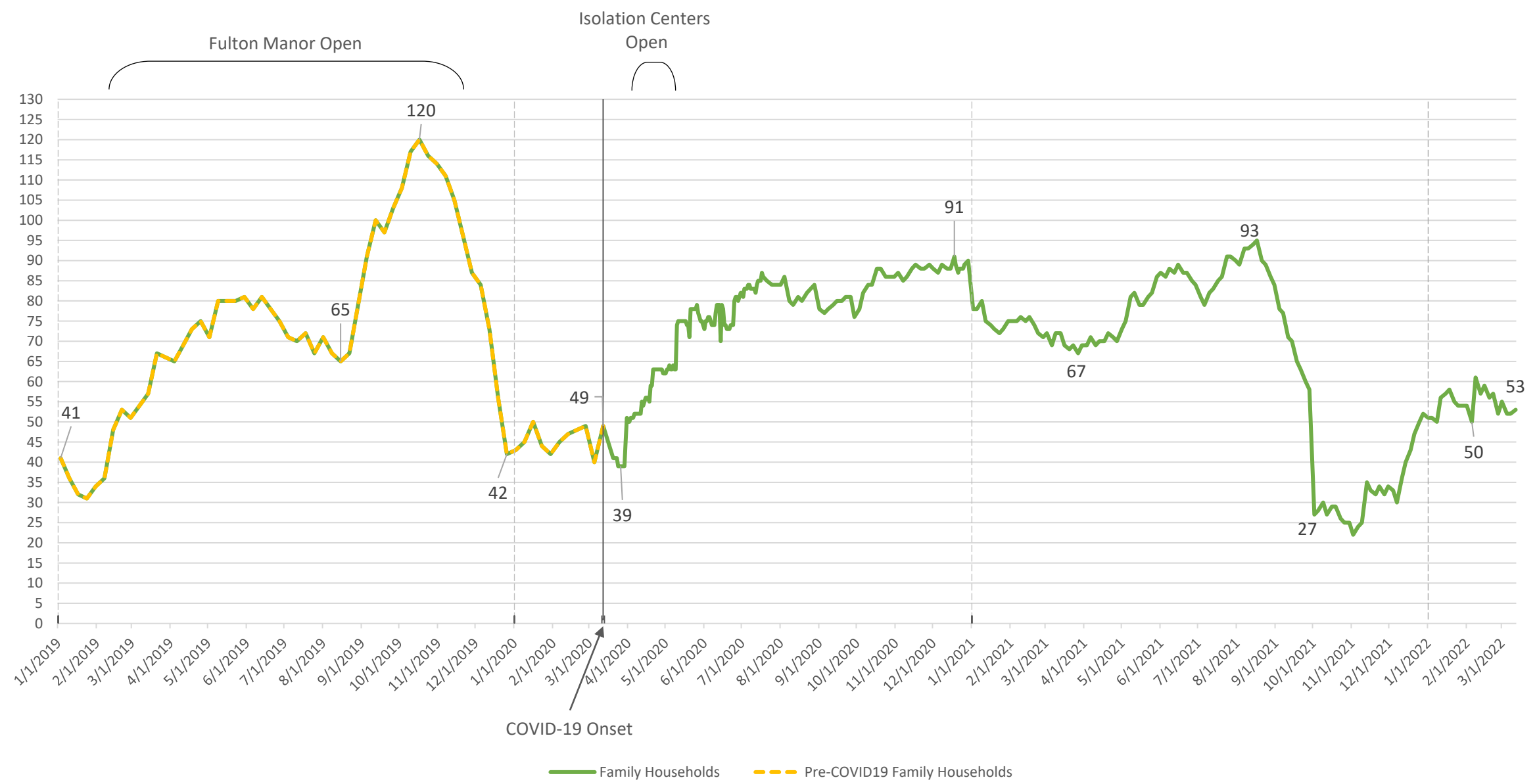
Number of individuals in emergency shelter – 1/1/2019 to 3/8/2022



¹All emergency shelter data pulled from Kent County's Homeless Management Information System (HMIS).
²Data does not include currently information from organizations who do not use HMIS, staff continue to work to include this data.

Emergency Shelter Counts Comparison: Before and During COVID-19

Number of family households in emergency shelter – 1/1/2019 to 3/8/2022



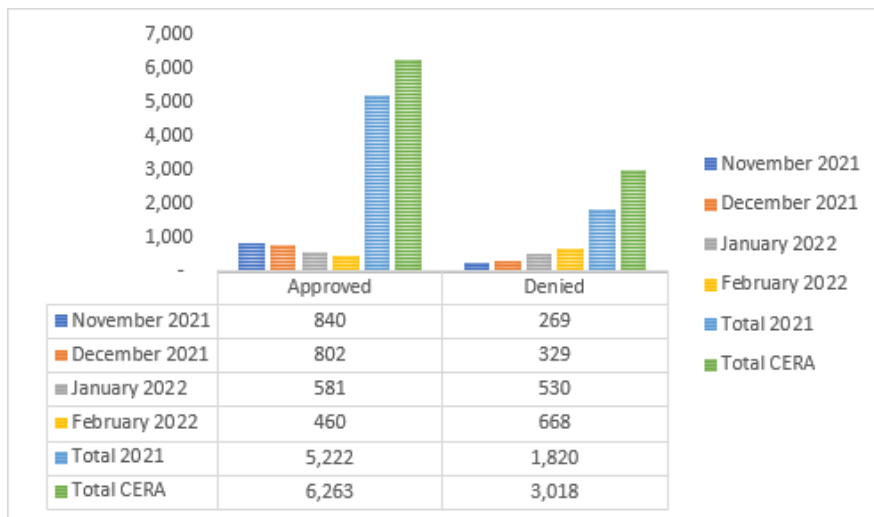
¹All emergency shelter data pulled from Kent County's Homeless Management Information System (HMIS).
²Data does not include currently information from organizations who do not use HMIS, staff continue to work to include this data.

KENT COUNTY CERA STATUS

March 1, 2022

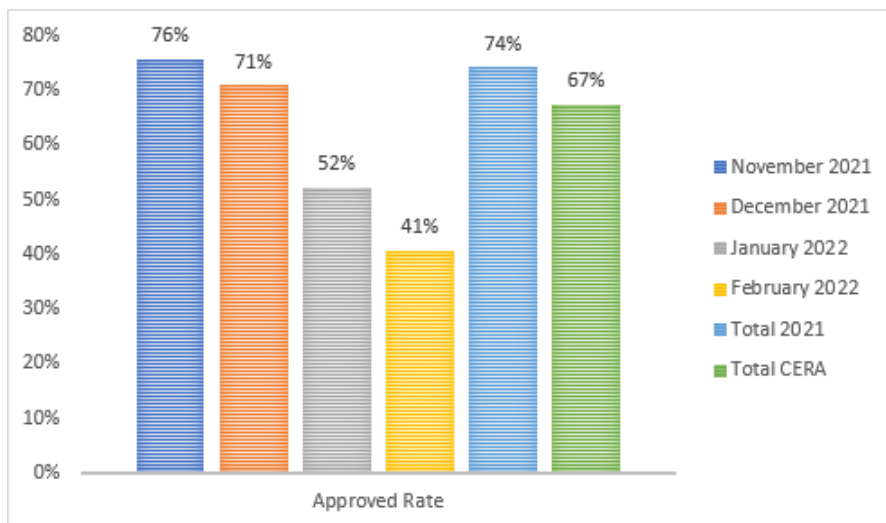
Applications Approved vs Denied:

Summary: Over 6,200 applications have been approved, we are still seeing an increased in denied cases because of the more restrictive guidance for CERA 2.



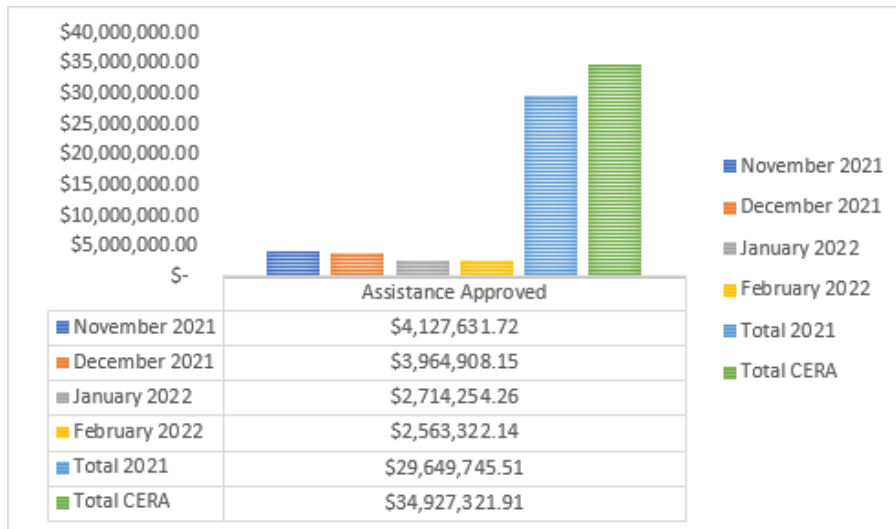
Application Approval Rate

Summary: Approval rate is dropping because of the more restrictive guidelines from CERA 2, only 41% approved in February



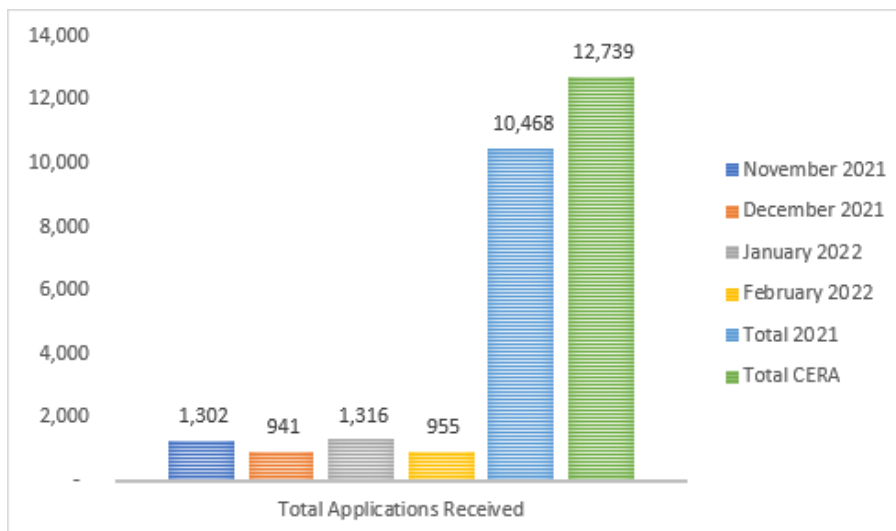
Assistance Approved: \$34,927.321.91

Summary: Total assistance approved is just under \$35 million in Kent County through February, we have spent down 60% of CERA 2 and 80% of CERA 1. We have approximately \$11 million left to spend in CERA 1 and CERA 2 as of March 1, 2022.



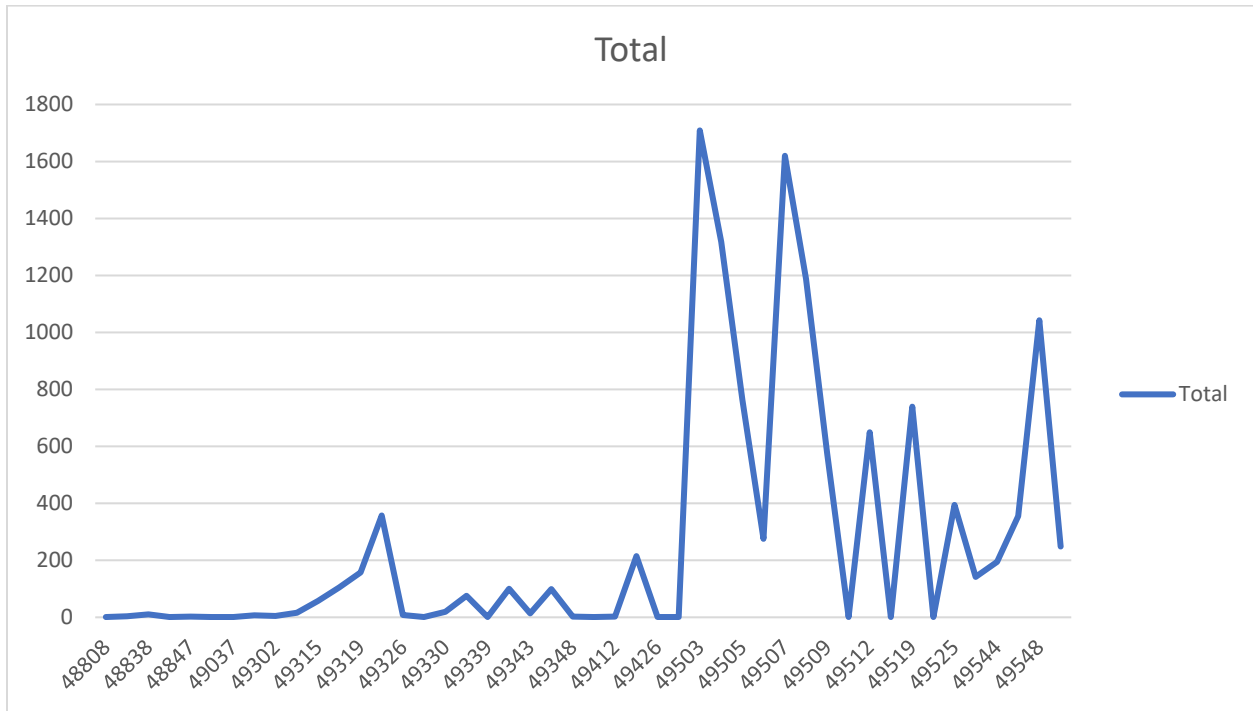
Total Received Applications: 12,739

Summary: We have surpassed 12,000 received in Kent County, we continue to see close to 1,000 or more applications each month but see a similar decline from December.



Demographics: Applications Received by Zip Code

Summary: The same zip codes are in the top 5, the only zip codes illustrated are those with 50 or more applications received.



49503	1709		49506	276
49507	1620		No Response	248
49504	1318		49418	215
49508	1188		49544	195
49548	1043		49319	158
49505	764		49534	142
49519	739		49316	105
49512	649		49341	100
49509	575		49345	99
49525	395		49331	76
49321	357		49315	58
49546	355			

Demographics: Race and Ethnicity based on Applications Received, Denied and Approved.

Summary: The largest groups showing the greatest need are still Black-African, White and Other/Multi-Race. The percentage of applications approved or denied between each race group are in line with the percentage of those received. With Ethnicity, the percentages remain very similar from the previous month.

Demographics-Race	Applications Received	Applications Approved	Applications Denied
American Indian / Alaska Native / Black-African American	0.46%	0.40%	0.63%
American Indian / Alaska Native / White	0.25%	0.22%	0.36%
American Indian / Alaskan Native	0.52%	0.43%	0.56%
Asian	0.31%	0.27%	0.46%
Asian / White	0.40%	0.18%	0.56%
Black / African American / White	3.79%	3.40%	3.88%
Black-African American	52.09%	54.41%	49.54%
Native Hawaiian / Pacific Islander	0.19%	0.19%	0.27%
Other / Multi-Race	11.20%	11.30%	11.60%
White	30.77%	29.18%	32.10%
No Response	0.02%	0.02%	0.03%
Grand Total	100.00%	100.00%	100.00%

Demographics-Ethnicity	Applications Received	Applications Approved	Applications Denied
Hispanic / Latino	12.40%	12.38%	12.53%
Non-Hispanic/ Latino	87.59%	87.60%	87.43%
No Response	0.02%	0.02%	0%
Grand Total	100.00%	100.00%	100.00%