



## FY2021 HUD COC PROGRAM COMPETITION RENEWAL PROJECT APPLICATION

AGENCY PROFILE	
Legal Name of Agency	Heartside Nonprofit Housing Corporation
Project Name	Verne Barry Place
Project Start Date	October 1, 2022
Contact Person	Rebecca Long
Title	Director of Asset Management
Address	101 Sheldon Blvd. SE Ste 2. Grand Rapids, MI 49503
Email	rlong@dpgr.org
Phone	616-855-0426

Check one:

- Permanent Supportive Housing
- Rapid Re-Housing
- Transitional Housing
- Joint Transitional Housing / Rapid Re-Housing

Renewal Application Option (check one):

- Standard Renewal (no change from FY2020)
- Consolidation (must complete Renewal applications for each project)
- Expansion (must complete New Project Application in addition)

Authorized Representative: *I hereby certify that the information contained in this proposal is true and accurate. Any falsification of information will render the application void, and the application will not be accepted. This application has been reviewed and authorized for submission by the agency's board of directors as of the date indicated.*

Name: Jeremy DeRoo	Title: President
Date of Board/Local Planning Body Authorization:	N/a
Date of Anticipated Board/Local Planning Body Authorization:	December 1, 2021

All projects requesting renewal must demonstrate they have met minimum project eligibility, capacity, timeliness, and performance standards to be considered for funding. **For each data-related question below, domestic violence service providers may use data generated from a comparable database to HMIS.**

### **GENERAL PROJECT INFORMATION**

1a. Provide a narrative describing how the project's performance met the plans and goals established in the current project's application, the project's performance in assisting program participants to achieve and maintain independent living, and record of success. (Include focus populations and preferences as specified and/or allowed by the Notice of Funding Opportunity (NOFO) under which the project was initially funded.) If the renewing project has not yet started, provide a narrative of anticipated performance in these same areas based on experience with other related projects. (1000 word limit)

*Verne Barry Place provides 116 units of single room occupancy Permanent Supportive housing for individuals who are homeless with disabilities. 70% of these units are dedicated for the chronically homeless, and the other 30% are prioritized for chronically homeless. The project receives 100% of its referrals from Coordinated Entry. Verne Barry Place provides two on-site Resident Service Coordinators (RSC), these individuals provide case management services in order better connect residents with mainstream services such as signing up for non-cash benefits and assistance obtaining income, as well as helping residents obtain pertinent disability service assistance. In addition, our RSCs provide and/or facilitate on-site life skills training in various fields including but not limited to employment, health care awareness, nutrition, women's groups and social activities. In addition to the ongoing services listed above which have been part of the long term service delivery of the project, Verne Barry Place also offers Community Building and Engagement programs. These programs are offered in such arenas as community gardening, leadership development, volunteer opportunities, visual and performing arts and peer support. It is our goal to give our residents both on-site and off-site outlets and opportunities for engagement not only in their own building community but also in the neighborhood and community as a whole, as an opportunity to foster socialization, overall life enrichment, and increased housing stability. All of these efforts have been tested, and the regular modus operandi and service delivery has been forced to change since the onset of the COVID-19 pandemic in 2020. In mid March 2020 our on-site staff began to rotate shifts with portions of their week spent working remotely to increase social distancing. Maintenance practices were changed to only emergency and unit turn work orders with staff and resident safety in mind, and mitigating measures to greatly reduce staff one-on-one interactions with residents and encourage social distancing were implemented. In the absence of regular staff and resident in-person interaction, Dwelling Place instituted portfolio-wide Resident Wellness Surveys, during which every resident was contacted and surveyed to assess the effects of the pandemic on each individual resident. This included assessing the impact of the pandemic on their income, their health, their social isolation and their access to healthcare, basic and essential needs such as food, transportation and PPE, their ability to access the internet and if so, what types of devices they were using to do so. This survey was conducted in the Spring and Fall of 2020. Vulnerability scores were generated based on resident's response, and follow-up care was then targeted to those with the highest demonstrated need and vulnerability. Strategies for virtual engagement and assistance were created based on individual property and population needs. Outdoor engagement activities such as community gardening that were deemed safer and provided more opportunity for social distancing were imperative during this*

time to help combat social isolation and its effects. In addition to impacts to service delivery, the pandemic and corresponding statewide Stay at Home Orders also greatly affected operation of the property, particularly processes, partners and stakeholders who contribute to unit turns. Court system limits to essential functions on whom whom we're dependent to process probate decisions to reclaim units and furloughs at city and state housing who process and approve new resident applications, were both affected. Statewide Stay at Home orders also affected vendor availability necessary for many elements of unit turns. All of these disruption contributed to lengthy unit turn times, which ultimately led to a lower project utilization rate for the grant period. In spite of these challenges, the project's performance measures, indicators of our success rate helping project participants maintain independent living, increased from from prior reported grant periods. As of the last Annual Performance Report, Verne Barry Place has exceeded its HUD Housing Stability Measure goal of 80% with 95% of its residents who remained in the project as the end of the operating year or exited to permanent housing during the operating year. It also exceeded the HUD Total Income Measure goal of 50% with 65% of its residents who maintained or increased their total income (from all sources) as of the end of the operating year or program exit. Lastly, the project had 13% of its resident accomplish the Earned Income Measure whereby they maintained or increased their earned income (i.e. employment income) as of the end of the operating year or program exit. Perhaps the most telling statistic speaks to the project's success rate of truly providing a permanent stable home for its residents as 74% of resident have lived at the project for more than three years, and of these individuals 63% have called Verne Barry Place home for more than five years. The Environmental Review is currently in process for this project.

1b. Use the last completed grant year APR for this and all other data/outcome measure questions. If the renewing project has not yet started, indicate the planned number of units.

Please provide project start and end date: 10/1/2019 - 9/30/2020

Planned Number of Households Served	Actual Number of Households Served	Number of Stayers	Number of Leavers
116	122	112	10

2. Has the project had any significant changes since the last funding approval?

Yes       No      If "yes", complete the chart below to indicate the change.

Check change type		Previous	New
<input type="checkbox"/>	Decrease in the number of persons served		
<input type="checkbox"/>	Change in number of units		
<input type="checkbox"/>	Change in project site location		
<input type="checkbox"/>	Change in focus population		
<input type="checkbox"/>	Change in component type		
<input type="checkbox"/>	Change in grantee/applicant		
	Line item or cost category budget changes more than 10%		
	Other:		

If change was made, include as many of the following that apply as attachments to your application:	
Attached (check)	
<input type="checkbox"/>	Attachment: Written communication to HUD requesting the significant change
<input type="checkbox"/>	Attachment: HUD's written approval of the change requested
<input type="checkbox"/>	N/A: HUD has not yet provided written approval of the requested change

### SECTION I: Project Effectiveness

3. Does the project serve priority populations (Veterans, Chronically Homeless, Families, Youth, Domestic Violence Survivors)? Enter the number of units dedicated or prioritized for each population at turnover.

	Number of Units		
	Dedicated	Dedicated Plus	Prioritized
Veterans	0	0	0
Chronically Homeless	83	0	33
Families	0	0	0
Youth	0	0	0
Domestic Violence	0	0	0

#### 4. Housing First

a. Does the project ensure that participants are NOT screened out (or denied project entry) due to the following:	
Having too little or not enough income	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Active substance use or history of substance use	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Having a criminal record (other than for state-mandated restrictions)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
History of victimization (e.g. domestic violence, sexual assault, childhood abuse)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
b. Does the project ensure that participants are not terminated from the program for the following reasons?	
Failure to participate in supportive services	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Failure to make progress on a service plan	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Loss of income or failure to improve income	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Any other activity not covered in a lease agreement typically found for unassisted persons in the project's geographic area	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

c. In addition to the answers above, does the project follow a “Housing First” Approach? Please describe. (500 word limit)

*With one exception Verne Barry Place operates as a low barrier, Housing First project. The one exception or reason that Verne Barry Place does not qualify as Housing First is because it does screen a prospective program participant's criminal history (other than for state-mandated restrictions). In all other categories of the low barrier, Housing First definition, Verne Barry Place meets the criteria. All 116 of the projects units are subsidized therefore residents only pay 30% of their income for rent, and participants with zero income are NOT screened out. 86 of the units in the project are subsidized by Grand Rapids Housing Commission (GRHC), while the remaining 30 units are subsidized by Michigan State Housing Development Authority (MSHDA). The two subsidy providers have different policies regarding criminal screening, including length of look back period and types of considered criminal convictions. For instance, GRHC has a look back period of 5 years for Drug-related criminal activity as defined by HUD in 24 CFR 5.100, while MSHDA's look back period is 12 months. The look back period for violent criminal activity as defined by HUD in 24 CFR 5.100, also differs - 5 years for GRHC and 12 months for MSHDA. In addition to the subsidy provider difference in criminal screening, the property itself takes into consideration a prospective applicant's history of criminal activity before advancing an application on to the subsidy provider. Dwelling Place is currently in the process of reviewing Resident Selection Criteria for Permanent Supportive Housing properties. During the last two years the agency has done significant data analysis to determine if procedures in the Resident Selection Criteria at the three CoC funded Permanent Supportive Housing properties (Ferguson Apartments, Commerce Apartments, and Verne Barry Place) was creating a disparate impact. The findings were very clear, that the disparate impact was much greater at Ferguson Apartments and Verne Barry Place where criminal screening and look back periods were more restrictive, than it was at Commerce Apartments a Housing First project whose only criminal screening is performed by the State (MSHDA). As a result, changes were made to Ferguson Apartment's Resident Selection Criteria to make it no more restrictive than MSHDA's (the state mandated restrictions). Verne Barry Place is the next Resident Selection Criteria that will be reviewed and edited in an effort to reduce the criminal screening to make it no more restrictive than state mandated restrictions, and in turn reduce disparate impact. This will involve discussions with GRHC to examine the current criminal screening for the 86 units for which they provide subsidy. Verne Barry Place, and Dwelling Place's three PSH projects (Ferguson, Commerce and Verne Barry Place) as a whole, work to move a prospective participant into permanent housing quickly. To help facilitate this, each referral is assisted by an entire property/project team. Property Managers and Resident Services Coordinators (RSC) work together to gather required documentation and process applications quickly. Staff meet weekly in Blended Management meetings to coordinate and review referrals, and a Referral Review team consisting of Property Managers, RSCs, upper level Management, and partner agency representatives including shelters, outreach, and Coordinated Entry, meets ever other week to review the progress of referrals and coordinate services to help gather required documentation, ensure faster processing and clear lines of communication, and ultimately coordinate the move in process.*

5. Supportive Services

Does the project include the following supportive service activities?	
Transportation assistance to clients to attend mainstream benefit appointments, employment training, or jobs?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
At least annual follow-ups with participants to ensure mainstream benefits are received and renewed?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Do project participants have access to SSI/SSDI technical assistance provided by the applicant, a subrecipient, or partner agency?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Has the staff person providing the technical assistance completed SOAR training in the past 24 months?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

6. Describe how the project aligns with the objectives and goals outlined in the [CoC Compass](#). (500 word limit; not scored.)

*As a Permanent Supportive Housing project that dedicates 70% of its beds and units to housing chronically homeless individuals, and prioritizes the remaining 30% for the same population, Verne Barry Place aligns with the CoC Compass goals on multiple levels. Like the beliefs set forth in Coalition Compass, Verne Barry Place operates on the belief that housing is a fundamental human right. Verne Barry Place operates as a Housing First, low barrier project in all ways but one - its criminal screening is more restrictive than state-mandated restrictions. As a result of a Disparate Impact Analysis performed over the last year and a half, Dwelling Place has updated the Resident Selection Criteria at Ferguson Apartments to make it no more restrictive than state-mandated restrictions (please see question 6 answer and attachment in Ferguson Apartment's application for more information). Due to the disparate impact revealed in this analysis, Verne Barry Place will be the next project to undertake this endeavor. At Verne Barry Place there are no pre-conditions for a prospective participant to become housed - there aren't any treatments or classes that must be taken for a prospective participant to be considered eligible. Verne Barry Place, and all 3 Dwelling Place PSH properties as a whole, are constantly working towards becoming better Intentional Collaborators. This is achieved through our bi-monthly Referral Review meetings where outside agency partnership has proven critical in gathering necessary homeless, identification, and disability documentation to move a prospective participant into housing quickly. A common occurrence at these meetings is a revelation of a needed ID held at a partnering shelter agency, or additional homeless documentation from an outreach worker - items that often serve as the last piece of missing documentation needed to prove a participant's eligibility and move that participant through the process faster. Our workflows and time to process new applications improved dramatically when we started involving those partner agencies three years ago. In addition to the Referral Review meeting, Dwelling Place has also been integral in the development and implementation of FUSE (Frequent User Systems Engagement). A multi-agency endeavor to provide supports and house those individuals who are frequent users of health care, particularly emergency hospital systems, in an effort to provide housing stability in the hopes that this will translate to less utilization of emergency services and ultimately health stability. Verne Barry Place, as well as Dwelling Place's other two PSH projects, Commerce Apartments and Ferguson Apartments, are committed to providing resources to house members of this population who fit the eligibility of the projects, and forward this initiative.*

7. All recipients of HUD CoC Program funding are required to participate in Coordinated Entry. Did the project take 100% of all referrals from Coordinated Entry (or community process if Category 4 homeless) in the past grant year or will it once the grant year begins? (Verified by HMIS reports)

Yes  No

8. Describe the training applicant and sub-applicant staff have undergone or will undergo as well as agency policies or procedures related to diversity, equity, and inclusion as it pertains to service provision. (500 word limit)

*Diversity, Equity and Inclusion (DEI) work has been a major initiative of the organization since August of 2018. Dwelling Place aspires to raise community awareness and celebrate the genuine diversity present in the residents we serve and believes that the organization's capacity to serve the community will be enhanced if we work towards maintaining a board and employees whose demographic makeup closely parallels that of the neighborhoods and communities we serve. The current Dwelling Place Diversity, Equity, and Inclusion Plan, board approved on August 5, 2020, and included as an attachment for your review, outlines the organization's Core Values and Beliefs, as well as the background of the organization's DEI work, plans and goals outlined*

for 2020 – 2023. The Diversity, Equity, and Inclusion Council, formed in 2018, is a sitting Committee of the Board of Directors and includes participation from multiple organizational departments and board members. One of the largest DEI initiatives to date was a staff and board-wide workshop titled, “Understanding Systemic Racism: A Framework for Positive Action,” which was held on August 21, 2020. This workshop, held virtually due to the pandemic, was led by Dr. Steve Robbins, a “diversity expert” who has led workshops for worldwide organizations such as Walmart and Coca Cola, whose background in communication science, social psychology and cognitive neuroscience creates the foundation from which he teaches. This 3-hour workshop led staff and board members through the subtle, hidden aspects of racism and systemic racial bias via interactive exercises, insightful videos, and informed dialogue. The workshop’s intent is to take care of the knowledge and understanding components while also providing action steps that flow from a better understanding and felt knowledge of racism and related issues. In addition to this organizational-wide training, several members of the Support Services Department have taken part in trainings since 2020 including but not limited to: Introduction to Advanced Ethics: Cultural Humility and Cultural Competence, Introduction to Advanced Ethics: Social Justice and Ethics, Racism and Belonging a NeighborWorks America training presented by Build Healthy Places Network, Delivering Culturally and Linguistically Appropriate Care in a Community Mental Health Setting, Racial Justice Institute Network Webinar: Preventing Evictions for Communities of Color During COVID-19, Engaging people with complex health and social needs in advocacy (and beyond), and Workplace Diversity, Inclusion & Racial Sensitivity. In the words of a few of our Resident Service Coordinators these trainings have translated to changes in service delivery for our residents in many forms – “Realizing that the environment our residents have been in, trauma they’ve experienced, the part of the world they’re from, all shape who they are and how they do things and make decisions, helps me to have empathy and work with them more effectively.” Another quote from one of our RSCs regarding Diversity vs. Inclusion relays, “Being able to understand that there is a difference and just because we say we want to help a population of people, doesn’t mean that our policies and ways that we work with them are always inclusive.”

**Efficient Use of Funding** (If the renewing project has not completed a full year, share information from the last completed year of another HUD funded project or similarly designed project through this agency)

9. What was the project’s utilization rate? (Average of Quarterly Point- in-Time Counts in CAPER 8b divided by total contracted units.) 95%

10. Expenditure of Funds: Use last **completed** HUD FY year.

a. Total amount authorized within eLOCCS	<b>\$143,108</b>
b. Remaining balance in eLOCCS	\$0.00
c. Percentage recaptured <i>Divide answer b. by answer a. and multiply by 100</i>	<b>0%</b>

11. Were drawdowns made to eLOCCS at least quarterly? (Demonstrated in eLOCCS attachment)

Yes  No

**HMIS Participation** (If the renewing project has not completed a full year, share information from the last completed year of another HUD funded project or similarly designed project through this agency)

12. Indicate how many APR Data Quality Elements (DQE) have 5% or less null or missing values (APR Q06; use data from alternative system if DV program):

Data Quality Element APR 6a.-6d.			
Number of elements with 5% or less null or missing values			
DQE 6a.	DQE 6b.	DQE 6c.	DQE 6d.
6	5	4	3
Total the numbers above, divide by 18, multiply by 100 for a percent: 100%			



**HUD Monitoring**

13. a. Does the recipient have any HUD monitoring findings in any of the agency’s projects?

Yes  No

If yes, explain below findings in detail for the Funding Review Panel. Include details on the nature of the finding, resolution and corrective actions taken, if any.

b. Has your organization been monitored by HUD in the past three (3) years?

Yes  No

**If yes,** include as attachments: Monitoring report from HUD, your organization’s response to any findings, documentation from HUD that finding or concern has been satisfied, and any other relevant documentation.

**If no,** provide most recent monitoring by an entity other than HUD for federal or state funding (ESG, CDBG, etc.) and include as attachments: Monitoring report, your organization’s response to any findings, documentation from entity that finding or concern has been satisfied, and any other relevant documentation.

**Impact on Homelessness**

14. Which population(s) does the project serve? *(not scored, taken into consideration in a tie score situation)*

Chronically homeless	<input checked="" type="checkbox"/>	Families	<input type="checkbox"/>
Veterans	<input type="checkbox"/>	Youth (18-24)	<input type="checkbox"/>
Domestic Violence	<input type="checkbox"/>		

Scope of Project		Annual Households Served	
Total units	116	Households with at least one adult and one child	0
Total beds	116	Adult households without children	116

**Serving High Need Populations** *(If the renewing project has not completed a full year, share information from the last completed year of another HUD funded project or similarly designed project through this agency)*

15. What percentage of the households served met “hard to serve” criteria defined as having zero income at start/entry? *(APR 18. Add values for No Income and divide by total in third to last row):*

54% (66 of 122)

16. What percentage of the households served met “hard to serve” criteria defined as having two (2) or more physical or mental health conditions known at start/entry *(APR 13.a.2. add totals for two and three or more conditions, then divide by total):*

44% (54 of 122)

17. What percentage of the households served were chronically homeless? (APR Q26a. divide total chronically homeless households by total households):

76% (93 of 122) please see Additional Comments section of APR

18. What percentage of the households served were families experiencing homelessness? (APR Q8a. divide total households with adults and children by total households):

0% the project is single room occupancy

## Section II. Project Performance

**Performance Data** (If the renewing project has not completed a full year, share information from the last completed year of another HUD funded project or similarly designed project through this agency)

19. Length of Stay (**Joint TH/RRH projects – complete either option B or C below**)

a. Permanent Supportive Housing: Calculate the percentage of leavers that remained in project more than 180 days (APR 22a.1 add the number of leavers staying 181 days or more and divide by total number of leavers)

100% (10 of 10)

b. Rapid Re-Housing: Calculate the percentage of participants that took 60 days or less from project entry to lease up (APR 22c add the number of persons who moved in in 60 days or less and divide by total persons moved into housing)

N/a

c. Transitional Housing: Calculate the average length of project stay in days (APR 22b)

N/a

20. Exits to Permanent Housing (**Joint TH/RRH projects – complete either option B or C below**)

a. Permanent Supportive Housing: Calculate the percentage of participants who remained in project, or exited to positive housing destinations. ((Total persons exiting to a positive housing destination [APR 23c.] + total number of stayers [5a.9.] divided by total persons served [APR 5a.1])

95.8%(115/120)

b. Rapid Re-Housing: Calculate the percentage of participants who exited to positive housing destinations (APR 23c)

N/a

c. Transitional Housing: Calculate the percentage of participants who exited to positive housing destinations (APR 23c)

N/a

21. New or Increased Income and Earned Income

a. PSH Only Project Stayers: What percent of project stayers had new or increased earned income within the project contract year? *APR 19a1 row 2, last column*

12.50%

b. PSH Only Project Stayers: What percent of project stayers had new or increased other (non-employment) income? *APR 19a1 row 4, last column*

65.38%

c. Project Leavers: What percent of project leavers had new or increased earned income? *APR19a2 row 2, last column*

10%

d. Project Leavers: What percent of project leavers had new or increased other (non-employment) income? *APR 19a2 APR 19a1 row 4, last column*

60%

**Financial Information**

**PROJECT BUDGET**

Activity	Requested Funds	% of Requested Funds	Other Funding	Total Project Cost
Acquisition	\$	%	\$	\$
New Construction	\$	%	\$	\$
Rehabilitation	\$	%	\$	\$
Leasing	\$	%	\$	\$
Rental Assistance	\$	%	\$	\$
Supportive Services	\$	%	\$	\$
Operating Costs	\$ 157,750	100	% \$ 39,430	\$ 197,180
HMIS	\$	%	\$	\$
Project Administration (limited to 7%)	\$	%	\$	\$
Total Project Cost	\$ 157,720	100	% \$ 39,430	\$ 197,180

**Attachment A**

Identify all match and leveraging funds. Only those dollars or non-cash contributions (in-kind) that directly support the project should be listed. This may include federal, state, or local government funds, private funds, grants, and/or other sources, including donations. Worksheet should reflect information in eSnaps application.

**Match must be at least 25% of total funding requested. Documentation of match must be provided with the application.**

Resource	Cash or In Kind	Committed or Planned/ Pending	Available (MM/YY)	Amount/ Value	% of HUD Project Award	Serves as CoC Program Match? (Y/N)
Program Income	<input type="checkbox"/> Cash <input type="checkbox"/> In Kind	<input type="checkbox"/> C <input type="checkbox"/> PP	12/22	\$39,430	%25	<input type="checkbox"/> Yes <input type="checkbox"/> No
Program Income	<input type="checkbox"/> Cash <input type="checkbox"/> In Kind	<input type="checkbox"/> C <input type="checkbox"/> PP	09/23	\$203,464	%129	<input type="checkbox"/> Yes <input type="checkbox"/> No
	<input type="checkbox"/> Cash <input type="checkbox"/> In Kind	<input type="checkbox"/> C <input type="checkbox"/> PP		\$	%	<input type="checkbox"/> Yes <input type="checkbox"/> No
	<input type="checkbox"/> Cash <input type="checkbox"/> In Kind	<input type="checkbox"/> C <input type="checkbox"/> PP		\$	%	<input type="checkbox"/> Yes <input type="checkbox"/> No
	<input type="checkbox"/> Cash <input type="checkbox"/> In Kind	<input type="checkbox"/> C <input type="checkbox"/> PP		\$	%	<input type="checkbox"/> Yes <input type="checkbox"/> No
	<input type="checkbox"/> Cash <input type="checkbox"/> In Kind	<input type="checkbox"/> C <input type="checkbox"/> PP		\$	%	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Total leveraged from other sources</b>				\$ 242,894	% 154	

Attach additional forms as necessary

## **Attachment B**

Attachments listed below are required but unscored. Failure to include any documentation that is required may result in disqualification of the application. *Please submit each document as a separate attachment numbered in accordance with the list below.*

### **All projects must include:**

#1: Annual Progress Report (APR) for the project's most recent completed contract year, *or* the most recently completed contract year for another HUD-funded project or similar project if the renewing project has not yet completed a full year. Other structured outcome report for non-HMIS participating agencies are allowed (i.e. domestic violence agencies).

#2: Line of Credit Control System (LOCCS) report showing drawdowns and final balance

#3: Project Application submitted in *e-snaps*

#4: Documentation of all match

### **Each applicant must include one of the following two (#5):**

Monitoring report from US Department of Housing and Urban Development (HUD)

Monitoring report from an entity other than HUD for federal or state funding (ESG, CDBG, etc.)

### **If relevant include (#6):**

A: Organization's response to any findings

B: Documentation from HUD (or other entity) that finding or concern has been satisfied

C: Any other relevant documentation

D: Written communication to HUD requesting the significant change indicated in question 2.

E: HUD's written approval of the change requested in question 2.

## Attachment C

### General Administration Requirements and Terms for HUD Financial Assistance Awards

The agency certifies to the Grand Rapids Area Coalition to End Homelessness that it and its principals are in compliance with the following requirements as indicated by checking the box.

*Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity.* See the Federal Register dated February 1, 2012, Docket No. FR 5359-F-02 and Section 2 of the General Administrative Requirements and Terms for HUD Financial Assistance Awards

*Affirmatively Furthering Fair Housing.* See Section 1.b of the General Administrative Requirements and Terms for HUD Financial Assistance Awards

*Compliance with Fair Housing and Civil Rights.* See Section 1.a. of the General Administrative Requirements and Terms for HUD Financial Assistance Awards

*Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency (LEP)."* See Section 1.d. of the General Administrative Requirements and Terms for HUD Financial Assistance Awards

*Economic Opportunities for Low- and Very Low-income Persons (Section 3).* See Section 1.c. of the General Administrative Requirements and Terms for HUD Financial Assistance Awards

*Accessible Technology.* See Section 1.e. of the General Administrative Requirements and Terms for HUD Financial Assistance Awards

*Conducting Business in Accordance with Core Values and Ethical Standards/Code of Conduct.* See Section 14 of the General Administrative Requirements and Terms for HUD Financial Assistance Awards *Ensuring the Participation of Small Disadvantaged Businesses, and Women Owned Business.* See Section 3 of the General Administrative Requirements and Terms for HUD Financial Assistance Awards

*Equal Participation of Faith-based Organizations in HUD Programs and Activities.* See Section 4 of the General Administrative Requirements and Terms for HUD Financial Assistance Awards

*Real Property Acquisition and Relocation.* See Section 5 of the General Administrative Requirements and Terms for HUD Financial Assistance Awards

*OMB Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.* See Section 7 of the General Administrative Requirements and Terms for HUD Financial Assistance Awards

*Eminent Domain.* See Section 11 of the General Administrative Requirements and Terms for HUD Financial Assistance Awards

*Accessibility for Persons with Disabilities.* See Section 12 of the General Administrative Requirements and Terms for HUD Financial Assistance Awards

*Participation in HUD-Sponsored Program Evaluation.* See Section 6 of the General Administrative Requirements and Terms for HUD Financial Assistance Awards

*Environmental Requirements.* Notwithstanding provisions at 24 CFR 578.31 and 24 CFR 578.99(a) of the CoC Program interim rule, and in accordance with Section 100261(3) of MAP-21 (Pub. L. 112-141, 126 Stat. 405), activities under this NOFA are subject to environmental review by a responsible entity under HUD regulations at 24 CFR part 58. Yes

*Drug-Free Workplace.* See Section 8 of the General Administrative Requirements and Terms for HUD Financial Assistance Awards

*Safeguarding Resident/Client Files.* See Section 9 of the General Administrative Requirements and Terms for HUD Financial Assistance Awards *Compliance with the Federal Funding Accountability and Transparency Act of 2006 (Pub. L. 209-282) (Transparency Act), as amended.* See Section 10 of the General Administrative Requirements and Terms for HUD Financial Assistance Awards

*Lead-Based Paint Requirements.* For housing constructed before 1978 (with certain statutory and regulatory exceptions), CoC Program recipients must comply with the requirements of the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4801, et seq.), as amended by the Residential Lead-Based. No

*Paint Hazard Reduction Act of 1992 (42 U.S.C. 4851, et seq.);* and implementing regulations of HUD, at 24 CFR part 35; the Environmental Protection Agency (EPA) at 40 CFR part 745, or State/Tribal lead rules implemented under EPA authorization; and the Occupational Safety and Health Administration at 29 CFR 1926.62 and 29 CFR 1910.1025. No

*Violence Against Women Reauthorization Act of 2013: Implementation in HUD Housing Programs (24 CFR Parts 5, 91, 92, 93, 200, 247, 547, 576, 880, 882, 883, 884, 886, 891, 905, 960, 966, 982, and 983).* See Section 6 of the General Administrative Requirements and Terms for HUD Financial Assistance Awards

Attestation that all attachments as required by HUD are uploaded in *e-snaps*. See Notice of Funding Opportunity for the 2021 Continuum of Care Program Competition FR-6500-N-25.

This list is not exhaustive of all HUD requirements. Applicants are encouraged to review the General Administrative Requirements and Terms for HUD Financial Assistance Awards, found at: [https://www.hud.gov/program\\_offices/spm/gmomgmt/grantsinfo/fundingopps](https://www.hud.gov/program_offices/spm/gmomgmt/grantsinfo/fundingopps) to ensure eligibility.

Agency: Heartside Nonprofit Housing Corporation

Acknowledged By: Jeremy DeRoo

Digitally signed by Jeremy DeRoo  
DN: cn=Jeremy DeRoo, gn=Jeremy DeRoo, c=US, United States, H=US, United States, o=Dwelling Place of Grand Rapids, ou=Main Office, e=jderoo@dpgr.org  
Reason: I agree to the terms defined by the placement of my signature in this document.  
Location:  
Date: 2021-10-11 16:00:04-00

Title: President

Date: October 11, 2021