



## DATA ANALYSIS MEETING MEETING MINUTES

September 18<sup>th</sup>

2:00 - 3:30 pm

|                    |  |                 |        |
|--------------------|--|-----------------|--------|
| Facilitator:       | Lee Nelson Webber  |                 |        |
| Meeting Attendees: | Tenisa Frye, Alex Kontras, Francisco Calderon, Lee Webber, Rebecca Long, Gustavo Perez |                 |        |
|                    | Staff: Alyssa Anten, Robyn Van Dyke, Courtney Myers-Keaton                             |                 |        |
| Time Convened:     | 2:06pm   | Time Adjourned: | 3:33pm |

| Approval of Minutes  |  | 5/15/2025          |          |
|--|--|--------------------|----------|
| Motion by:   | Francisco  | Support from:      |          |
| Discussion   | - L. Nelson Webber: Asked for Family Promise data to move up in the agenda |                    |          |
| Amendments   |  |                    |          |
| Conclusion   | All in favor, motion carries   |                    |          |
| Family Promise Shelter Report  |  | Francisco Calderon |          |
| Discussion   |  |                    |          |
| - Francisco went over Family Promise updates   |  |                    |          |
| Action Items   |  | Person Responsible | Deadline |
|  |  |                    |          |
| Federal Updates  |  |                    |          |
| Discussion   |  |                    |          |
| - Alyssa: Do not have gender data on Stella and will not use gender data for PIT count or submit it to the government. They are removing gender and changing it to sex instead, so gender data will not be included in reporting. HOT team may not be ready on October 1 <sup>st</sup> . Other demographics have not been touched yet. <ul style="list-style-type: none"><li>There was conversation about potential risk of being subpoenaed and about what happened to the gender data. Alyssa said that vendors would be contacted if there is a subpoena. Gender data will stay put and not be submitted.</li></ul>   |  |                    |          |
| Action Items   |  | Person Responsible | Deadline |
|  |  |                    |          |
| Committee Direction and Future State   |  |                    |          |
| Discussion   |  |                    |          |
| - Alyssa informed people about the next steps regarding capacity for the committee. Looked at what the Governance Charter and Program Competition says about what role the DAC plays. <ul style="list-style-type: none"><li>There was discussion about the gap that the lack of a Data Manager could create. Courtney talked about her plan to contract the work out to fill gaps.</li></ul> - Talked about committee cadence and content with potentially looking at project-based performance in addition to system performance. Moving to meeting quarterly to go over federal reports. There could be a shift in some responsibility to Funding Committee or a different organization but are open to ideas that keep the core of the Data Analysis Committee. |  |                    |          |



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- Could there be subcommittees to address different aspects like improving system performance measures.
- There was conversation about having measurables for this group's impact. **Lee** brought up a reporting system that she has used before as there's a need for more efficient communication. She also shared the history of this committee regarding impact and that it's always in flux due to data changing – making it hard to identify trends. Putting together data to have an impact moving forward would be a new endeavor for the committee.
  - **Courtney** wants to stay strategy-focused, looking at critical system performance measures. There is a need to understand why we are measuring what we are measuring while keeping in mind all the nuances and change that could make an impact and make note when it impacts regular measures. Prioritizing closer relationships.
- There could be some considerations by looking at increasing income, recidivism, length of time from system entry and referral, and referral to move-in.
- Potentially the committee could be looking at data like success rate and share the measurement work to develop strategies.
- **Alyssa** went over some goals and outcomes that the CoC is aiming for. Discussion about doing some concentrated work in the short term. Will eventually need data for what we're doing well and where we're making an impact, to support a common strategy.
  - There were conversations about identifying a priority place to begin, like one we score the lowest at and increasing resources to decrease time spent being homeless, increase move-ins, and decrease vacant spots
- Alex reminded everyone of the community need for these organizations to lead and encouraged all to anchor the CoC's performance in the three basic concepts of rare, brief, and non-occurring.

| Action Items  | Person Responsible | Deadline      |
|---|--------------------|---------------|
|   |                    |               |
| <b>Next Steps</b>                                   |                    |               |
| Discussion  |                    |               |
| - <b>L. Nelson Webber:</b> Meet in November?        |                    |               |
| Action Items  | Person Responsible | Deadline      |
| Let the committee know if we don't meet in November | CoC                |               |
| <b>Adjournment</b>                                  |                    |               |
| Motion by:  |                    | Support from: |