



DATA ANALYSIS MEETING MEETING MINUTES

September 19, 2024

2:00 – 3:30pm

Facilitator:	Francisco Calderon		
Meeting Attendees:	Attendees: Lee Nelson Weber, Tenisa Frye, Francisco Calderon, Gustavo Perez Staff: Craig Heerema, Evan Hile, Alyssa Anten, Ronan Parmenter		
Time Convened:	2:02pm	Time Adjourned:	3:05pm

Approval of Minutes		August 15, 2024	
Motion by:	Lee Nelson Weber	Support from:	Gustavo Perez
Discussion	None		
Amendments			
Conclusion	Motion carries		
Ad Hoc Meeting Review			
Discussion			
This group met in August and discussed the Stella P System Flow diagram with additional data represented in pathways. Development is moving forward as staff workloads allow.			
Action Items		Person Responsible	Deadline
Winter Shelter Equity			
Discussion			
This was an update from the ad hoc meeting around reviewing PIT data for the potential effects of weather on the nightly count. Evan noted possibilities for comparing the data to contextualize the winter traffic in comparison to the limited information available in a one-night census. This was tabled until the next meeting.			
Action Items		Person Responsible	Deadline
Family Shelter Data Dashboards			
Discussion			
Francisco reviewed the summary and dashboards, noting low turnover in rooms and a high utilization rate, leading to a wait of about 35-40 families on an ongoing basis. No further hotel/motel funding is anticipated at this time. Tenisa shared Family Promise will be attending an upcoming public hearing to share this information more widely with the community. This committee discussed further opportunities to communicate these needs and challenges, particularly with funders and resource management leadership.			
Action Items		Person Responsible	Deadline
Next Steps			
Discussion			
Action Items		Person Responsible	Deadline
Adjournment			



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