



DATA ANALYSIS MEETING MEETING MINUTES

September 14, 2023

2:00 – 3:30pm

Facilitator:	Lee Nelson-Weber		
Meeting Attendees:	Kelsey McFarland, Annaliese Admiral (ICCF), Johanna Schulte Staff: Evan Hile, Alyssa Anten, Ronan Parmenter		
Time Convened:	2:03pm	Time Adjourned:	3:20pm

Approval of Agenda			
Motion by:		Support from:	
Discussion	None		
Amendments	None		
Conclusion			

Approval of Minutes		August 30, 2023	
Motion by:		Support from:	
Discussion	None		
Amendments	None		
Conclusion			

Vice Chair Selection			
Discussion			
Lee shared that Francisco Calderon indicated interest in sitting as vice chair.			
Action Items	Person Responsible	Deadline	
Request additional members from agencies with low attendance	CoC Staff		

Annual Count Information			
Discussion			
Staff gave a review of the Annual Demographics Reports from 2010-2020 and from 2020-now, and discussed potential concerns with the data. This committee also compared trends across reports.			
Action Items	Person Responsible	Deadline	

System Performance Measures			
Discussion			
<p>There was an overview of System Performance Measures language and trends. This committee discussed a calendar schedule for reviewing data, and determined to have further discussion on this. There was also discussion on which data this committee should look at. Lee noted that this committee has been built around exploratory analysis, garnering insights from the past and understanding the scale, flow, and pattern of things and trying to incorporate that knowledge. However, she noted that this committee often gets that knowledge too late to do anything about it and recommended adding action-oriented frameworks, such as raising points of contention or decision that rise organically in this work, and using the capacity of our committee and CoC staff to present cases to help answer and resolve pain points, grounded in a shared framework for resolution. She noted the importance of adding measures of magnitude and precision to the discourse to defend utilization at all points.</p>			
Action Items	Person Responsible	Deadline	



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Next Steps		
Discussion		
CoC Staff will reach out to agencies for attendees on this committee. At the next meeting, discuss a calendar of data review and the roles of staff and committee members.		
Action Items	Person Responsible	Deadline