DATA ANALYSIS MEETING
MEETING MINUTES
June 9, 2022
1:30-2:30

Facilitator:	Lee Nelson Weber		
Meeting Attendees:	Alyssa Anten, Lee Nelson Weber, Johanna Schulte, Francisco Calderon, Laura Betts, Daniel Gore, Cheryl Schuch (joined at 1:40) <u>Staff</u>: Brianne Robach, Courtney Myers-Keaton		
Time Convened:	1:32	Time Adjourned:	2:30

Review of Agenda	
Discussion	There are no updates for the Racial Equity Strategic Plan, but it will continue to be a standing agenda item
Amendments	Add Implementation Team Data Sharing Protocols

Approval of Minutes		April 21, 2022	
Motion by:	Francisco Calderon	Second:	Alyssa Anten
Discussion			
Amendments	None		
Conclusion	In favor, motion passes.		

Racial Equity Strategic Plan Update		
Discussion		

There are no updates as of now. Staff will provide the Racial Equity Demographics Report to the committee so the committee can review prior to next month's meeting.

Action Items	Person Responsible	Deadline
Share Racial Equity Demographics Report	Brianne	

Strategic Plan Implementation Team Update		
Discussion		

Courtney provided an update on strategic planning activities. An Implementation Team meets twice a month to track progress towards strategic plan goals. One area of discussion is a data sharing protocol. The group decided the best strategy is to schedule a quarterly convening between key system convenors as a space to share data each system is collecting and discuss shared storytelling.

(Cheryl joined the meeting)
The group is also discussed considering metrics around prevention resources and trends to project need. As the Coalition considers hiring a Data Analyst, this staff person could conduct such analysis. Without funds in place, this is paused for now. Prevention planning is being discussed among 211, The Salvation Army, and Housing Kent.

Courtney shared that a report will be coming out this summer which will help communicate the strategic planning work in a streamlined manner.

Lee encouraged committee members to consider joining the Implementation Team.

Action Items	Person Responsible	Deadline

Draft PIT Count Report		
Discussion		

Coalition staff developed a report displaying data from the 2022 Point In Time (PIT) Count. The count occurred in February of 2022 due to a COVID surge in January. The weather on the night of the count was similar to the weather in January.

Courtney overviewed the report. She noted an increase in the total number experiencing homelessness and a decrease in the number staying unsheltered, both of which were unexpected. This will impact the CoC Program Competition score, but she noted that it is important to have an accurate count as possible. Cheryl asked if the decrease in unsheltered numbers is related to the clean-up of encampments. Courtney noted that this is difficult to discern as clean-ups are not systemically tracked.

Cheryl noted that there was a decrease in shelter capacity for families in 2022; she feels the decrease in number of persons in families reflects the capacity decrease. Courtney indicated that a new shelter location was open for singles and anecdotal data suggests that this new location increased the number of individuals staying in shelter. System-level changes regarding accommodations are not being discussed currently but staff can be discussed if shelter models are considered.

Courtney asked if the data on unaccompanied minors is helpful as presented since numbers are very low compared to other populations. Members feel it would be important to include this information as it is part of the data set and can be used to show trends over time.

Courtney asked if other information that should be included on this report. Laura asked about adding contextual info. Statements about capacity for family and single shelter can be added. Courtney suggested that data is shortened to a 5-year window (2018-2022) to align with research standards. Lee agreed and thinks 5-year increments will help show progress in increasing the number of folks staying safely in shelter. She encouraged staff to focus on the message told through this data.

In the demographics section, members suggested separating data by persons in families and individuals given the known racial disparities between for singles and families. Johanna asked about including context or analysis for the disparities and suggested looking at nationwide data around childcare, income, and other factors. Courtney noted that context will also come from the quarterly group that will meet around data sharing and storytelling. Lee suggested connecting with Housing Kent around capacity to research social dynamic items influencing the disparity.

Courtney reflected on the sharp annual increase for veterans and chronic numbers. She offered to reach out to Community Rebuilders as they had expressed data quality concerns around the over-representation of veterans in other community data sets.

Courtney asked if the gender breakdown for each component type is helpful. Members noted that majority of transitional housing numbers are from domestic violence (DV) providers and suggested asking providers how to best highlight DV data in the report. Francisco noted that single parent households are more likely to be headed by females which would also impact the breakdown.

Action Items	Person Responsible	Deadline

Make suggested edits to PIT Count Report	Brianne	
Data Protocol Spreadsheet Update		
Discussion		
Brianne shared an updated spreadsheet which contains a column indicating whether data is currently available on the CoC dashboard. Daniel noted that not all data on the sheet is available, but he has asked HUD about a data guide to access additional and will keep the group updated. Lee indicated that the column labeled 'def notes' is intended to be a place for definition notes so the committee can ensure they are referencing comparative data to reduce confusion.		
Action Items	Person Responsible	Deadline
Next Steps		
Discussion		
- Make suggested changes to PIT Count report - Share Racial Equity Report with the group		
Action Items	Person Responsible	Deadline
Adjournment		