DATA ANALYSIS MEETING
MEETING MINUTES
April 18, 2024
2:00 – 3:30pm

Facilitator:	Lee Nelson Weber		
Meeting Attendees:	Francisco Calderon, Eleibny Feliz, Tammy Vincent for Johanna Schulte, Rebecca Long Staff: Evan Hile, Alyssa Anten, Craig Heerema, Ronan Parmenter		
Time Convened:	2:05 pm	Time Adjourned:	3:12 pm

Approval of Agenda			
Motion by:		Support from:	
Discussion			
Amendments			
Conclusion			

Approval of Minutes		**March 14, 2024**	
Motion by:	Gustavo Perez	Support from:	Rebecca Long
Discussion	None		
Amendments	None		
Conclusion	All in favor, motion carries.		

Family Shelter Data Dashboards			
Discussion			
The dashboards will be provided to this committee via email tomorrow.			
Action Items		Person Responsible	Deadline

PIT/HIC Update			
Discussion			
Evan outlined the PIT/HIC process timeline, highlighting challenges with data standard conversions affecting core and federal reports. Issues arose due to the absence of a standard technical specification, resulting in updates from Wellsky and the need for report reprogramming. Alyssa discussed the submission of PIT/HIC to HDX 2.0, noting errors in reports being addressed by HUD. Changes to inventory were mentioned, with an expected decrease in one TH project, but no significant changes elsewhere. Discussion also touched on changes to preliminary PIT data, noting a potential increase after the Wellsky updates. Documentation of report changes and corrections was discussed, with Evan providing a brief update on PIT report modifications and plans for a technical report. He also compared the presentation of race/ethnicity variables from February 2024 to present. Additional conversation centered around outcome equity and progress measurement, exploring methods to establish stable goals and adapt to system changes influenced by external factors.			
Action Items		Person Responsible	Deadline

Next Steps			
Discussion			
- Evan will put together a document around the equity framework in data sources - Evan will prepare a technical report on PIT report modifications			

- This committee determined to continue meeting on the second Thursday of each month - A meeting will be scheduled to review PIT data ahead of the submission.		
Action Items	**Person Responsible**	**Deadline**