



## DATA ANALYSIS MEETING MEETING MINUTES

February 15, 2024

2:00 – 3:30pm

Facilitator:	Lee Nelson Weber		
Meeting Attendees:	Francisco Calderon, Berniz Terpstra, Rebecca Long, Alex Kontras Staff: Courtney Myers-Keaton, Craig Heerema, Evan Hile, Alyssa Anten, Ronan Parmenter		
Time Convened:	2:05 pm	Time Adjourned:	3:31 pm

<b>Approval of Agenda</b>			
Motion by:		Support from:	
Discussion	None		
Amendments	None		
Conclusion			

<b>Approval of Minutes</b>		<b>January 18, 2024</b>	
Motion by:	Francisco Calderon	Support from:	Berniz Terpstra
Discussion	None		
Amendments	None		
Conclusion	All in favor, motion carries.		

<b>Report Out: Family Shelter Data Dashboard</b>			
Discussion			
Francisco gave a summary of Family Shelter data, and there was discussion around potentially separating out temporary and permanent exit destinations to drill down into the data further. It was requested that ICCF households be included on the dashboard.			
Action Items	Person Responsible	Deadline	

<b>Annual Report Data Universe</b>			
Discussion			
Evan shared that he is preparing an annual report to replace the previous one, and presented a model report.			
<b>Francisco motioned to recommend to Steering Council the use of a data universe including Coordinated Entry, Street Outreach, Emergency Shelter, Temporary Housing, and Permanent Housing program types to serve as the basis of a CoC Annual Report. Rebecca Long supported the motion. All in favor, motion carries.</b>			
Action Items	Person Responsible	Deadline	

<b>PIT Update</b>			
Discussion			
Evan reviewed the PIT count methodology and Craig spoke to the work the outreach teams did to prepare for the night of the PIT count. Evan shared the 2024 preliminary count numbers and compared to the 2023 final numbers, noting emerging trends. There was a discussion around shelter capacity.			



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There was also discussion around city ordinances, and Courtney spoke to the communication happening between outreach workers, HSA’s policy and advocacy workgroup, the CoC, and the city.		
Action Items	Person Responsible	Deadline
<b>Emergency Shelter/Street Outreach Data Report Prototype</b>		
Discussion		
This committee reviewed a prototype dashboard and discussed emerging patterns. Evan invited committee members to email him for one-on-one meetings to review in more detail and present notes at the next meeting.		
Action Items	Person Responsible	Deadline
<b>Review of SPMs</b>		
Discussion		
Alyssa shared the preliminary SPMs and highlighted notable changes over time. Courtney spoke to the importance of looking at the 24-month period and noted a great deal of nuance to this report. She recommended committee members schedule time with Alyssa and Courtney for in-depth reviews.		
Action Items	Person Responsible	Deadline
Send comments on this document to CoC Staff	Committee members	2/28/2024
<b>Next Steps</b>		
Discussion		
Action Items	Person Responsible	Deadline