



DATA ANALYSIS MEETING MEETING MINUTES

February 17, 2022

2:00-3:30

Facilitator:	Johanna Schulte		
Meeting Attendees:	Alyssa Anten, Laura Betts, Johanna Schulte, Francisco Calderon, John Wynbeek Staff: Brianne Robach, Courtney Myers-Keaton, Daniel Gore		
Time Convened:	2:02	Time Adjourned:	3:20

Review of Agenda			
Discussion			
Amendments	None		
Approval of Minutes		January 13, 2021	
Motion by:		Second:	
Discussion	Lack of quorum, approval tabled to March meeting.		
Amendments	None		
Conclusion			
Committee Leadership Election			
Discussion			
Lack of quorum, election tabled to the March meeting.			
Action Items	Person Responsible	Deadline	
Q4 2021 CE Report			
Discussion			
<p>The Q4 2021 Coordinated Entry report was provided to the group ahead of the meeting. Alyssa presented the report and noted that she is unsure whether it reflects the recent questions from the group around coordinated entry and the demand on the system. She wondered if there are better ways to demonstrate this data.</p> <p>Discussion on how to capture data on those entering the system. By-name list (BNL) data could be used to show data on need and unmet need. Work in ensuring BNL processes are standardized is ongoing. There is an HMIS BNL report which looks at all populations though it may need to be shifted to ensure alignment with the veterans and family BNLs. The veterans BNL relies on verified data, not just self-reporting. Regular BNL management will allow for data on unmet needs and self-resolution.</p> <p>Thanks to Alyssa for putting together this report and working to refine it each quarter.</p>			
Action Items	Person Responsible	Deadline	
CoC Scorecard			
Discussion			
<p>At last meeting, the group discussed baseline data which uses the Michigan Coalition Against Homelessness (MCAH) annual count report. MCAH has shifted to a Core Demographics report which has a different data universe. There are concerns that the community does not have comparable annual data. Courtney plans to have a discussion with Gerry at MCAH to better understand the change. He mentioned a filter may be created to include who have contact with Coordinated Entry</p>			



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(CE) 2 or more times and report literal homelessness. This would bring the number closer to annual count report, but still not comparable.

Courtney provided context - in 2019, MCAH came to the community with questions around annual count data. Specifically around individuals who contacted CE but were not entered into project types. The community response was that folks went through intake process which uses an agreed upon script and decided this data should be included in the count of those experiencing homelessness. The overall annual number was significantly higher when including the number of individuals who only contacted CE. Annual count data has been used for baseline and trend data over the past 5+ years. This concern has been discussed at Executive and will be discussed at Steering Council as well.

Staff provided core demo data from 2020 as a baseline to compare with 2021 data. Francisco asked about the number of adults in families decreasing but the number of children in families increasing. This could be due to an increase in the average household size. If this is the case, it may impact LOT as is more difficult to find larger units. The decrease in the number obtaining permanent housing may be due to increased length of time homeless.

The core demo report data on chronic and veteran individuals is based on self-reporting. With ongoing functional zero initiatives, refining processes so we are reporting verified data is important.

Staff can pull core demo report data from 2018-2021 to show trends. The committee can then use this to use to develop thoughts/narrative on key events that took place over the years (Fulton Manor, CERA, COVID, etc.). From there, data can be sent to functional zero groups to discuss what they are seeing, how it may impact data, and what changes may be recommended.

Action Items	Person Responsible	Deadline
Provide 2018-21 core demo comparison to the group	Brianne	

Next Steps

Discussion

There has been discussion around increasing permanent supportive housing (PSH) beds. Currently, beds are counted using HMIS-specific data. A definition of PSH units for this metric is needed as well as a method for gathering data. Courtney thinks most would agree that the measure should go beyond CoC HUD funded units as there are many units outside of this funding. Given limited CoC funding, it would also be difficult to increase CoC funded beds.

John shared background on Genesis's PSH beds. These relied on a variety of funding sources over the years and focus on folks with special needs and/or experiencing homelessness. Some developments rely on referrals from the Grand Rapids Housing Commission (GRHC) waitlist. Other developments could be compatible to receiving CE referrals.

Johanna asked when projects would be counted in the HIC. Daniel indicated that if a project is dedicated for those experiencing homelessness, it should be included in the HIC and project info should be in HMIS. There is no obligation to enter client data or receive referrals through CE.



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John noted that MSHDA should be able to share which developers received affordable housing awards over years. Staff can reach out to MSHDA to identify credits awarded in Kent County. He suggested staff follow up with awardees to see how many units are supportive housing units. Another dilemma to consider may be differing eligibility for different supportive housing projects as not all are dedicated for those experiencing homelessness.

Johanna shared that the City of Grand Rapids occasionally has to report on the number of PSH units. They have found this difficult to track as there is no one source for units, focus populations, etc. She will see if the most recent list can be shared with Coalition staff. She agrees it would be nice to include more units than what is reported to HUD in the HIC.

Courtney indicated that having all vouchers in HMIS is a community goal. The CE redesign group has been discussing how to encourage all providers to include resources in CE. Conversations are ongoing, but this is not currently happening. Conversation on how to track data using existing reporting tools. In the past, many MSHDA units were reported with the HIC. It would be helpful to understand reporting best practices and why the community stopped tracking these units. Action item to convene development organizations to discuss how to best collect self-reported or collective data.

Action Items	Person Responsible	Deadline
Convene developers to discuss self-reporting supportive housing data	Brianne/Courtney	
Determine if City of Grand Rapids PSH list can be shared	Johanna	
Identify supportive housing credits awarded in Kent County	Brianne/Courtney	
Next Steps		
Discussion		
The group will reconvene around minutes and elections at the next meeting.		
Action Items	Person Responsible	Deadline
Adjournment		