



## DATA ANALYSIS MEETING MEETING MINUTES

October 12, 2023

2:00 – 3:30pm

Facilitator:	Lee Nelson-Weber		
Meeting Attendees:	Alex Kontras, Francisco Calderon Staff: Evan Hile, Alyssa Anten, Ronan Parmenter, Craig Heerema, Courtney Myers-Keaton		
Time Convened:	2:02 pm	Time Adjourned:	3:20 pm

<b>Approval of Agenda</b>			
Motion by:		Support from:	
Discussion	None		
Amendments	None		
Conclusion			
<b>Approval of Minutes</b>		<b>September 14, 2023</b>	
Motion by:		Support from:	
Discussion	None		
Amendments	None		
Conclusion			
<b>Family Shelter Data Dashboard</b>			
Discussion			
An overview was given of the Family Shelter Data Dashboard. Evan shared a PowerPoint detailing family shelter utilization and capacity. Additionally, Single Shelter utilization versus capacity was discussed, and it was noted that data indicates a 100-200 bed shortage during high need times.			
Action Items	Person Responsible	Deadline	
Courtney, Evan, Alyssa, Francisco – meet for HMIS workflow	CoC Staff		
<b>Data Analysis Committee Vice Chair Vote</b>			
Discussion			
This item has been set aside for now so the committee can reach out to others in the community to increase members for the Data Analysis Committee.			
Action Items	Person Responsible	Deadline	
Reach out to individuals noted during this meeting			
<b>Data Reports and Schedule</b>			
Discussion			
Courtney recommended utilizing typical CoC Data, including System Performance measures, LSA on a rolling quarterly basis.			
Action Items	Person Responsible	Deadline	
<b>Next Steps</b>			
Discussion			
Committee members and staff will invite potential new members to attend these meetings. A meeting will be scheduled between Courtney, Francisco, Evan, and Alyssa to discuss HMIS workflow.			



GRAND RAPIDS AREA  
COALITION TO END  
HOMELESSNESS

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