



DATA ANALYSIS MEETING MEETING MINUTES

January 18, 2024

2:00 – 3:30pm

Facilitator:	Lee Nelson Weber		
Meeting Attendees:	Johanna Schulte, Alex Kontras, Eleibny Feliz Staff: Evan Hile, Alyssa Anten, Ronan Parmenter		
Time Convened:	2:06 pm	Time Adjourned:	3:19 pm

Approval of Agenda			
Motion by:		Support from:	
Discussion	None		
Amendments	None		
Conclusion			

Approval of Minutes		December 14, 2023	
Motion by:		Support from:	
Discussion	None		
Amendments	None		
Conclusion			

Family Shelter Data Dashboard			
Discussion			

Evan noted that the Coordinated Entry Committee had determined not to review Family Data Dashboards if this committee is doing so. It was discussed that this committee could move from a presentation of the dashboard to it being a mandatory attachment with comments and review. **Evan proposed creating a universal emergency shelter and street outreach data set that is updated monthly at the Data Analysis Committee pending development and approval of a formal structure at the February 15 Data Analysis meeting. Johanna Schulte motioned to approve this proposal, with support by Lee Nelson Weber.** This committee discussed what information they would like to see on this report, including emergency shelter use capacity, demographics. There was general discussion around the limitations of data, using it responsibly, and data quality.

Action Items	Person Responsible	Deadline
Develop prototype report to review at the next DA meeting	Evan	2/15/24

HUD LSA Review			
Discussion			

Alyssa updated this committee on the status of reports through Wellsky, noting the two main reports for reporting and data quality review are fixed. Several other reports, including the PIT Count and System Performance Measures Report are not fixed yet. Evan noted that these issues are across the board for vendors, and Wellsky is in the middle of the pack for updating reports.

Evan reviewed the LSA 2023 Metric Comparison, and this committee noted an increase in adult-only households experiencing homelessness. There was discussion around the reason for this jump and determined 5 issues to look into for clarity.



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This committee also discussed implementing a regular schedule to present key metrics with analysis at either Steering or the full CoC Membership meetings. A quarterly town hall model was suggested.		
Action Items	Person Responsible	Deadline
Look into top 5 issues for increase in adult-only households experiencing homelessness	Evan	
Next Steps		
Discussion		
Action Items	Person Responsible	Deadline