



Grand Rapids/Wyoming/Kent County CoC
Coordinated Entry Committee
MEETING MINUTES
November 14, 2023 2:00-3:30 pm

Facilitator:	Zenaida Jimenez		
Meeting Attendees:	Kristy Hawkins, Rebecca Long, Sage Holland, Dave Gantz, Eileen McKeever, Kelsey McFarland, Abbey Wallace, Holly Wilson, Jess Verville, Joyce Williams, Sam Elliot-Mosley, Bryan Holt, Christopher Marco (attending for Tammy Vincent), Amy West		
	Staff: Courtney Myers-Keaton, Brianne Robach, Ronan Parmenter		
Time Convened:	2:05pm	Time Adjourned:	3:14pm

Approval of Agenda			
Motion by:	Kelsey McFarland	Support from:	Eileen McKeever
Discussion			
Amendments			
Conclusion	All in favor, motion passes		

Approval of Minutes		October 17, 2023	
Motion by:	Holly Wilson	Support from:	Joyce Williams
Discussion			
Amendments			
Conclusion	All in favor, motion passes		

Approval of Consent Agenda			
Motion by:	Holly Wilson	Support from:	Kelsey McFarland
Discussion	Courtney recommends pulling out the Family Shelter Data Dashboard for conversation		
Amendments	None		
Conclusion	All in favor, motion passes		

Family Shelter Dashboards		
Discussion		
Courtney shared that a meeting is planned to address workflow to help provide a clearer narrative of where families are sleeping on a nightly basis, if parents and children are separated, etc. It was noted that 211 is seeing an increase for requests for family shelter placement; Abbey Wallace shared that in January 2024, Family Promise will have an additional 12 rooms available. Courtney noted it may be worth revisiting last year's conversation around setting up a respite shelter as back-up when shelters are full.		

Action Items	Person Responsible	Deadline

Community Housing Connect		
Discussion		
This committee reviewed the CHC 2.0 Elevator Pitch and Talking Points document provided by Community Rebuilders. Recommended steps for this committee were shared: Continue attending meetings with Community Rebuilders, view the mapping of the platform, submit questions and provide feedback on CHC.		



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Action Items	Person Responsible	Deadline
CE Marketing Materials		
Discussion		
<p>Brianne overviewed the draft with the feedback received at the last meeting incorporated. Courtney recommended sending to The Salvation Army and Community Rebuilders to ensure language is in line with intent.</p>		
Action Items	Person Responsible	Deadline
Make edits, collaborate with TSA and CR on language.	CoC Staff	
Coordinated Entry Concerns		
Discussion		
<p>Courtney noted changes to Code Blue and what it means for the community. She noted there hasn't been specific language from shelter providers to convey this out yet. There was discussion around increasing staffing at shelters.</p>		
Action Items	Person Responsible	Deadline
Adjourn		
Motion by:	Holly Wilson	Support from: Jess Verville

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