



Grand Rapids/Wyoming/Kent County CoC  
Coordinated Entry Committee  
**MEETING MINUTES**

October 21, 2025 2:00-3:30 pm

Facilitator:	Brian Bruce		
Meeting Attendees:	Brian Bruce, Tammy Vincent, Brian Sommer, Tyler Kregel, Marsha Mooney, Emily Stroka, Meselech Beld, Brody Ennis, Lila Carson, Gaby Guzman, Hannah Salas, Moriah DeJesus, Shakerah McRae, Sam Westhouse, Marissa Lee, Eileen McKeever, Fallon Lee, Becky Nospital, Rachel McDowell, Dani Shields, Heather Nyenhuis, Frieda Campos, Felicia Clay, Zenaida Jimenez, Angela Gillisse, Brianne Jurs		
	Staff: Courtney Myers-Keaton, Brianne Robach, Ronan Parmenter		
Time Convened:	2:09pm	Time Adjourned:	3:07pm

<b>Approval of Agenda</b>								
Motion by:	Hannah Salas	Support from:	Tammy Vincent					
Discussion								
Amendments	Adding November CEC Meeting as agenda item							
Conclusion	All in favor with amendment, motion passes							
<b>Approval of Minutes</b>		<b>August 12, 2025</b>						
Motion by:	Hannah Salas	Support from:	Becky Nospital					
Discussion								
Amendments								
Conclusion	All in favor, motion passes							
<b>HCV Pre-Application Processes – <i>informational only</i></b>								
Discussion								
Brianne shared a presentation overviewing the process.								
Action Items		Person Responsible	Deadline					
Email presentation slides to this committee		Ronan	11/1/2025					
<b>HCV Prioritization Process*</b>								
Discussion								
A small workgroup was formed in August to develop a prioritization process for HCVs. The workgroup met over the last few months and came up with considerations based on feedback from previous rounds of applications as well as staff recommendations. The prioritizations considerations identified by the workgroup include:								
<ul style="list-style-type: none"><li>- Cannot screen people out due to perceived barriers</li><li>- Criteria is identifiable based on HMIS data due to sustainability</li><li>- Consider effects on permanent housing projects</li><li>- Keep it simple</li><li>- Ensure the most vulnerable are connected</li><li>- Focus on maintaining long term housing stability</li><li>- Prevent returns to homelessness</li><li>- Consider all populations</li></ul>								



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Workgroup determined two potential buckets for criteria, recommending that this committee have discussion around determining which buckets to recommend to Steering Council:

- Chronically homeless households
- Households are on the active prioritization list who have returned to homelessness within 24 months after exiting from any program to a permanent destination
- OR split the prioritization 50/50 to avoid overloading shelter and ensure that single, youth, and family households are served

Brianne reviewed the Stella P dashboard

- Number of households that have exited and number who have returned to homelessness within 12 months, 24 months

Discussion:

- Concerns about unintended consequences; Brianne noted this workgroup put a lot of thought into that piece
- Concerns around the pre-application process and completing it in a reasonable time
- Discussion around how this process aligns with the current CE Policy
- Several noted concerns for long-term shelter stayers, particularly families
- Brianne noted MSHDA has requested that we do not screen anyone out, but leave that to MSHDA (while also being transparent about the possibilities with clients)

**Hannah Salas, Shakerah McRae – Motion to recommend the 50/50 split prioritization process to Steering Council, with 24 votes in favor and 2 votes against; the 2 dissenting voters noted they do not support due to it being too much of a diversion from the current process. This prioritization will move forward to Steering.**

Action Items	Person Responsible	Deadline
<b>Youth Inactive Contact Process – <i>informational only</i></b>		

Discussion

Recently expanded BFZ for youth, with one requirement that if exiting someone, we are attempting to contact them to determine whether they are inactive or still in need of support.

Brianne reviewed the policy, noting that youth providers are currently piloting this with youth. When nearing the inactive date (approximately 60-75 days), providers are asked to follow up with that youth and track data to ensure they are still residing in Kent County and still experiencing literal homelessness.

Action Items	Person Responsible	Deadline
<b>November CEC Meeting Reschedule</b>		

Discussion



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November meeting scheduled for Veteran's Day; Brianne wanted to get a sense of whether we should reschedule or cancel.

Action Items	Person Responsible	Deadline
Cancel November CEC meeting	Ronan	11/1/2025
<b>Coordinated Entry Concerns – Standing Item</b>		
Discussion		
None		
Action Items	Person Responsible	Deadline
<b>Action Items and Next Steps</b>		
Discussion		
Action Items	Person Responsible	Deadline
<b>Adjournment</b>		