



Grand Rapids/Wyoming/Kent County
CoC Coordinated Entry Committee
MEETING MINUTES
October 17, 2023 2:00-3:30 pm

Facilitator:	Tammy Vincent		
Meeting Attendees:	Vera Beech, Angela Gillisse, Amy West, Anya Ward, Kelsey McFarland, Dave Gantz, Hannah Hooley, Francisco Calderon, Victoria Arnold, Zenaida Jimenez, Marissa Lee, Eileen McKeever, Joyce Williams, Neddie Moore		
	Staff: Brianne Robach, Alyssa Anten, Justin Brownlee, Ronan Parmenter		
Time Convened:	2:08 pm	Time Adjourned:	2:58 pm

Approval of Agenda			
Motion by:	Zenaida Jimenez	Support from:	Kelsey McFarland
Discussion			
Amendments			
Conclusion	All in favor, motion passes		

Approval of Minutes		September 12, 2023	
Motion by:	Dave Gantz	Support from:	Zenaida Jimenez
Discussion			
Amendments			
Conclusion	All in favor, motion passes		

Approval of Consent Agenda			
Motion by:	Kelsey McFarland	Support from:	Anya Ward
Discussion	There was discussion around bringing system data rather than program data. As staff capacity increases and data infrastructure is built out, the CoC will be developing a dashboard. This committee can discuss what data it would like to see each month and request to the CoC.		
Amendments	None		
Conclusion	All in favor, motion passes		

CE Marketing Materials			
Discussion			
Briane gave an overview of the marketing workgroup for CE system, and presented the workgroup's interim document to this committee. Brianne will make updates based on feedback, which will go back to the marketing workgroup and back to this committee at a later meeting.			

Action Items	Person Responsible	Deadline
Update document based on feedback, bring back to workgroup and committees	CoC Staff	

Current CHC Processes			
Discussion			
Staff reviewed feedback about the current process and noted the importance of clear and upfront communication with clients about the availability of resources. Best practices will be shared when available.			

Action Items	Person Responsible	Deadline



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Coordinated Entry Concerns		
Discussion		
<ul style="list-style-type: none"> - There was a brief update on the Consumer Grievance ad hoc committee. - Vera Beech noted that Community Rebuilders is looking for 3-5 organizations to bring in data for testing CHC. Those interested can email Vera or Angela, or send communication through the CHC 2.0 website. 		
Action Items	Person Responsible	Deadline
Adjourn		
Motion by:	Amy West	Support from: Victoria Arnold