



Grand Rapids/Wyoming/Kent County CoC  
Coordinated Entry Committee  
MEETING MINUTES  
September 12, 2023 2:00-3:30 pm

Facilitator:	Zenaida Jimenez		
Meeting Attendees:	Johanna Schulte, Holly Wilson, Rebecca Long, Todd Furlong, Dave Gantz, Bryan Holt, Emily Schichtel, Sage Holland, Kelsey McFarland, Anya Ward, Eileen McKeever, Molly Wiersma, Abby Wallace, Latasha Maberry, Rachel Siebert, Julie Kendrick Staff: Brianne Robach, Courtney Myers-Keaton, Alyssa Anten, Ronan Parmenter		
Time Convened:	2:05 pm	Time Adjourned:	3:25 pm

<b>Approval of Agenda</b>			
Motion by:	Kelsey McFarland	Support from:	Molly Wiersma
Discussion	Including update to CHC 2.0 as 6a.		
Amendments			
Conclusion	All in favor, motion passes		

<b>Approval of Minutes</b>		<b>August 1, 2023</b>	
Motion by:	Kelsey McFarland	Support from:	Latasha Maberry
Discussion			
Amendments	None		
Conclusion	All in favor, motion passes		

<b>Approval of Consent Agenda</b>			
Motion by:	Anya Ward	Support from:	Molly Wiersma
Discussion	Dashboards can be supplemented with specific data if needed; Evan can provide additional data and dashboards for all populations moving forward.		
Amendments	None		
Conclusion	All in favor, motion passes		

<b>Consumer Grievance</b>		
Discussion		
There was an overview of the CE Consumer Grievance policy and discussion around the grievance brought by a consumer. This committee also discussed the timeline listed in the policy. An ad hoc committee was formed to review a consumer grievance.		
Action Items	Person Responsible	Deadline
Share CE Grievance Form with this committee	CoC Staff	
Schedule ad hoc committee meeting	CoC Staff	

<b>CE Assessment Update</b>		
Discussion		
CHC is live for the community currently, and can officially be utilized for all populations. No further updates are available at the moment.		
Action Items	Person Responsible	Deadline

<b>Reassessment Plan</b>		
Discussion		



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There was a brief update on the process reassessing single youth and chronic single adults who previously have had a TAY or VI-SPDAT.			
Action Items		Person Responsible	Deadline
<b>CHC 2.0 Update</b>			
Discussion			
Courtney reviewed updates and noted that a soft launch for CHC 2.0 is still planned for December 2023; she is encouraging individuals to get involved with ongoing consensus building workshops. She recommended the development of an ethics committee or workgroup to identify assessment questions and scoring for use in our community. There was discussion around the role of the CE Committee moving forward.			
Action Items		Person Responsible	Deadline
<b>Category 4 Definition</b>			
Discussion			
It was noted in the previous CE meeting that this year's NOFO has an updated definition of Category 4 homelessness.			
Action Items		Person Responsible	Deadline
<b>CoC NOFO – Youth Eligibility Standards</b>			
Discussion			
This and the previous topic were discussed in the same conversation. There was discussion around when the CoC might update policies and procedures to match the new Category 4 definition. Staff suggested considering this as CHC 2.0 is being developed.			
Action Items		Person Responsible	Deadline
<b>Coordinated Entry Concerns</b>			
Discussion			
None			
Action Items		Person Responsible	Deadline
<b>Adjourn</b>			
Motion by:	Dave Gantz	Support from:	Bryan Holt