



Grand Rapids/Wyoming/Kent County CoC Coordinated Entry Committee MEETING MINUTES

February 14, 2023

2:00–3:30

Facilitator:	Brian Bruce		
Meeting Attendees:	Tammy Vincent, Brian Bruce, Molly Weirisma, Francisco Calderon, Latasha Maberry, Rachel Siebert, Kelsey McFarland, Victoria Sluga, Holly Wilson, Zenaida Jimenez, Alyssa Anten, Victoria Arnold, Amy West, Eileen McKeever, Alicia Cox, Nydra Moore, Paul Petr, Emily Schichtel, Erin Banchoff Staff: Courtney Myers-Keaton, Brianne Robach		
Time Convened:	3:05	Time Adjourned:	4:40

Approval of Agenda			
Motion by:	Victoria Sluga	Support from:	Victoria Arnold
Discussion	Eileen McKeever asked to add DV provider concerns with Community Housing Connect under CE Concerns		
Amendments			
Conclusion	All in favor, motion passes		

Approval of Minutes		January 10, 2023	
Motion by:	Latasha Maberry	Support from:	Victoria Arnold
Discussion			
Amendments	None		
Conclusion	All in favor, motion passes		

Family Shelter			
Discussion			
<p>Molly Wiersma of Family Promise shared data dashboards on families accessing shelter and outreach services. Conversation around the process for families seeking shelter and potential variables impacting shelter demand. Agreement that the committee would like to review similar data for single adults. Conversation around which report(s) could be viewed. Courtney invited those interested to participate with the Data Analysis Committee and noted that any CoC member can view Longitudinal Systems Analysis (LSA) data through Stella. Courtney offered to provide a Stella walkthrough at the next meeting. Agreement that this would be beneficial.</p> <p>Erin asked about the status of HUD technical assistance (TA). Courtney indicated that this was intended to review the Coordinated Entry (CE) Policy and clarify the process to access family shelter which has been discussed. Courtney communicated she spoke with HUD staff and TA has been completed.</p>			

Action Items	Person Responsible	Deadline
Provide Stella walkthrough at next meeting	Courtney	

Coordinated Entry Policy Updates			
Discussion			
<p>Brianne presented the CE Policy draft updated with changes requested at the last meeting. Areas for additional discussion include the integration of CE and domestic violence (DV) service providers, the process to approve prioritization pools, and dynamic prioritization processes. The Family Functional Zero (FF0) DV workgroup will begin to develop a process for DV integration so it can be incorporated into next iteration. Agreement that next steps are to approve the agreed upon changes and include a</p>			



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section with key areas for attention in the next evaluation. Staff to develop document identifying areas in the CE policy that need attention and next steps to bring systems into alignment

Community Housing Connect (CHC) 2.0 policies will become a standing agenda item to allow for feedback as these policies are developed.

Victoria Arnold offered to participate in workgroup developing marketing and limited English proficiency plans.

Action Items	Person Responsible	Deadline
Discuss process for CE and DV integration	FFO DV workgroup	
Add CHC 2.0 policies as standing item to future agendas	Brianne	
Develop document identifying policy areas in need of attention and next steps to bring systems into alignment	CoC staff	
Preliminary PIT Count Data		
Discussion		
No discussed due to time.		
Action Items	Person Responsible	Deadline
Built for Zero Update		
Discussion		
Not discussed due to time.		
Action Items	Person Responsible	Deadline
Coordinated Entry Concerns		
Discussion		
DV agency staff reported that clients have been unable to get support through CHC and have been told this is because they are working with a provider. Discussion around potential causes and the importance of integrating DV and CE systems which will be discussed with the FFO DV workgroup. Agreement that training for providers and Solutions Specialists will help address the issue in the interim.		
Action Items	Person Responsible	Deadline
Adjourn		
Motion by:	Holly Wilson	Support from: Eileen McKeever