

## Before Starting the CoC Application

You must submit all three of the following parts in order for us to consider your Consolidated Application complete:

1. the CoC Application,
2. the CoC Priority Listing, and
3. all the CoC's project applications that were either approved and ranked, or rejected.

As the Collaborative Applicant, you are responsible for reviewing the following:

1. The FY 2021 CoC Program Competition Notice of Funding Opportunity (NOFO) for specific application and program requirements.
2. The FY 2021 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.

Your CoC Must Approve the Consolidated Application before You Submit It  
- 24 CFR 578.9 requires you to compile and submit the CoC Consolidated Application for the FY 2021 CoC Program Competition on behalf of your CoC.

- 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.

### Answering Multi-Part Narrative Questions

Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

### Attachments

Questions requiring attachments to receive points state, "You Must Upload an Attachment to the 4B. Attachments Screen." Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.

- Attachments must match the questions they are associated with—if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD's funding determination.

- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

## 1A. Continuum of Care (CoC) Identification

To help you complete the CoC Application, HUD published resources at [https://www.hud.gov/program\\_offices/comm\\_planning/coc/competition](https://www.hud.gov/program_offices/comm_planning/coc/competition), including:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions—essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

**1A-1. CoC Name and Number:** MI-506 - Grand Rapids, Wyoming/Kent County CoC

**1A-2. Collaborative Applicant Name:** Heart of West Michigan United Way

**1A-3. CoC Designation:** CA

**1A-4. HMIS Lead:** The Salvation Army

## 1B. Coordination and Engagement–Inclusive Structure and Participation

To help you complete the CoC Application, HUD published resources at [https://www.hud.gov/program\\_offices/comm\\_planning/coc/competition](https://www.hud.gov/program_offices/comm_planning/coc/competition), including:

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<b>1B-1.</b>	<b>Inclusive Structure and Participation–Participation in Coordinated Entry.</b>	
	NOFO Sections VII.B.1.a.(1), VII.B.1.e., VII.B.1.n., and VII.B.1.p.	

In the chart below for the period from May 1, 2020 to April 30, 2021:

1.	select yes or no in the chart below if the entity listed participates in CoC meetings, voted—including selecting CoC Board members, and participated in your CoC’s coordinated entry system; or
2.	select Nonexistent if the organization does not exist in your CoC’s geographic area:

	Organization/Person	Participated in CoC Meetings	Voted, Including Electing of CoC Board Members	Participated in CoC’s Coordinated Entry System
1.	Affordable Housing Developer(s)	Yes	Yes	Yes
2.	Agencies serving survivors of human trafficking	Yes	Yes	No
3.	CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	Yes
4.	CoC-Funded Victim Service Providers	Yes	Yes	Yes
5.	CoC-Funded Youth Homeless Organizations	Yes	Yes	Yes
6.	Disability Advocates	Yes	Yes	Yes
7.	Disability Service Organizations	Yes	Yes	Yes
8.	Domestic Violence Advocates	Yes	Yes	Yes
9.	EMS/Crisis Response Team(s)	Yes	Yes	Yes
10.	Homeless or Formerly Homeless Persons	Yes	Yes	Yes
11.	Hospital(s)	Yes	No	No
12.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	No	No	No
13.	Law Enforcement	Yes	Yes	Yes
14.	Lesbian, Gay, Bisexual, Transgender (LGBT) Advocates	Yes	Yes	Yes
15.	LGBT Service Organizations	Yes	Yes	No
16.	Local Government Staff/Officials	Yes	Yes	Yes
17.	Local Jail(s)	Yes	No	No
18.	Mental Health Service Organizations	Yes	Yes	Yes

19.	Mental Illness Advocates	Yes	Yes	Yes
20.	Non-CoC Funded Youth Homeless Organizations	Yes	Yes	Yes
21.	Non-CoC-Funded Victim Service Providers	Yes	Yes	Yes
22.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes	Yes	No
23.	Organizations led by and serving LGBT persons	Yes	Yes	No
24.	Organizations led by and serving people with disabilities	Yes	No	No
25.	Other homeless subpopulation advocates	Yes	Yes	No
26.	Public Housing Authorities	Yes	Yes	Yes
27.	School Administrators/Homeless Liaisons	Yes	Yes	Yes
28.	Street Outreach Team(s)	Yes	Yes	Yes
29.	Substance Abuse Advocates	Yes	Yes	Yes
30.	Substance Abuse Service Organizations	Yes	Yes	Yes
31.	Youth Advocates	Yes	Yes	Yes
32.	Youth Service Providers	Yes	Yes	Yes
	Other:(limit 50 characters)			
33.				
34.				

**By selecting "other" you must identify what "other" is.**

1B-2.	Open Invitation for New Members.	
	NOFO Section VII.B.1.a.(2)	

	Describe in the field below how your CoC:
1.	communicated the invitation process annually to solicit new members to join the CoC;
2.	ensured effective communication with individuals with disabilities, including the availability of accessible electronic formats;
3.	conducted outreach to ensure persons experiencing homelessness or formerly homeless persons are encouraged to join your CoC; and
4.	invited organizations serving culturally specific communities experiencing homelessness in the geographic area to address equity (e.g., Black, Latino, Indigenous, persons with disabilities).

**(limit 2,000 characters)**

1) The CoC conducts an annual effort to recruit new members via email, public postings on the CoC website and social media pages, and personal appeals to organizations and individuals with knowledge of or an interest in preventing and ending homelessness in Kent County.

2) At all CoC membership and committee meetings, information is communicated through handouts, presentations by representatives from member agencies, and documents sent to members and posted on the website ahead of and after meetings. All electronic documents sent to CoC members and posted on the website are in accessible PDF format. All CoC meetings are held in ADA-compliant buildings near bus lines when in person or through Zoom, with the ability for use of closed captioning when held virtually. The CoC also provides translation services to other languages as requested.

3) The CoC has a Youth Action Board and Veteran Action Board comprised of youth and veterans (respectively) who have experienced or are currently experiencing homelessness. These boards provide input and assistance with planning and outreach efforts focused on ending youth and veteran homelessness. Additionally, the Steering Council has 2 held seats for members with lived experience to ensure decisions are made with input of those most likely to be affected by those decisions. CoC staff meet regularly with currently or formerly homeless members of the Steering Council to provide context on upcoming agenda items.

4) The CoC partners with equity-focused agencies, such as the Hispanic Center of West MI, the Grand Rapids Urban League, and local neighborhood associations as members of the CoC to participate in the strategic planning process and in the development of the CoC's Equity Index. They are also invited to participate on the data analysis committee, where disaggregated data is shared and reviewed regularly to develop recommendations on addressing disparities.

<b>1B-3.</b>	<b>CoC's Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness.</b>	
	NOFO Section VII.B.1.a.(3)	

Describe in the field below how your CoC:	
1.	solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;
2.	communicated information during public meetings or other forums your CoC uses to solicit public information; and
3.	took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness.

**(limit 2,000 characters)**

1) All CoC membership meetings and CoC Steering Council (leadership board) meetings are open to the public. All meetings and times/dates/locations are posted in advance on the CoC's website and sent to the body's email list, as well as shared with other sectors and convening partners through their meetings, emails, and newsletters. The CoC partners closely with other local systems conveners including those that focus on equity, workforce development, transportation, food and nutrition, and energy efficiency, which allows for a broad community reach to ensure diverse stakeholder engagement.

2) CoC members and staff solicit also feedback from a variety of stakeholders in the geographic area. CoC staff also give presentations and hold informational meetings, where individuals and organizations with knowledge of or a vested interest in preventing or ending homelessness are personally invited to attend CoC meetings, join the CoC, and present their opinions to the CoC membership.

3)The CoC's Steering Council utilizes public feedback to make critical decisions about the direction of the CoC with respect to funding, strategic planning, and other efforts. For example, public feedback on racial disparities in homelessness led to the Steering Council approving an ongoing evaluation project with a local systems convener to analyze data and develop strategies for alleviating disparities. Additionally, planning consultants engaged with more

than 100 community stakeholders and held various focus groups during 2021, which led to the creation of a redefined mission, vision, and values. The input from stakeholders also led to the development of objective key results focused on building an equity index, advisory council, as well as full set of objective key results as defined in our Coalition’s Compass. Coalition members were then invited into the implementation team of the strategic plan to ensure accountability and progress.

<b>1B-4.</b>	<b>Public Notification for Proposals from Organizations Not Previously Funded.</b>
	NOFO Section VII.B.1.a.(4)

Describe in the field below how your CoC notified the public:	
1.	that your CoC’s local competition was open and accepting project applications;
2.	that your CoC will consider project applications from organizations that have not previously received CoC Program funding;
3.	about how project applicants must submit their project applications;
4.	about how your CoC would determine which project applications it would submit to HUD for funding; and
5.	how your CoC effectively communicated with individuals with disabilities, including making information accessible in electronic formats.

**(limit 2,000 characters)**

1-3) Each year, CoC staff develop an RFP for project proposals and application documents (including the application and scorecard for new/bonus/domestic violence projects). These documents are distributed via email to the full CoC membership and are posted on the CoC website and linked on the CoC Facebook page. The email and website postings both specifically mention that the CoC is accepting new, bonus, and domestic violence project applications from all interested and qualified parties, including those that have not previously received funding. The local application RFP provides applicants with detailed information on how to complete and submit applications, as well as provides the scorecard that funding review committee members use to rank and prioritize applications.

4) All applications are reviewed to ensure that they met HUD eligibility requirements and are budgeted at the approved Annual Renewal Amount or HUD-prescribed amounts for bonus/domestic violence bonus projects. Those that pass the initial screening process are reviewed by CoC staff and the CoC’s Funding Review Committee, which is comprised of community members not affiliated with organizations receiving CoC funding. The committee reviews and ranks applications in priority order based on project performance, alignment with community needs and priorities, cost effectiveness, data quality, expenditure of funds, participation in Coordinated Entry, and other factors. Committee decisions are reviewed and approved by the Steering Council.

5) Local applications are sent and posted in PDF format, with all directions and guidelines in simple text form for easy conversion for those using screen readers. The CoC staff also make themselves available to answer any questions, for clarification, or to provide another format if requested

## 1C. Coordination and Engagement–Coordination with Federal, State, Local, Private, and Other Organiza

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1C-1.	Coordination with Federal, State, Local, Private, and Other Organizations.	
	NOFO Section VII.B.1.b.	

In the chart below:

1.	select yes or no for entities listed that are included in your CoC’s coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or
2.	select Nonexistent if the organization does not exist within your CoC’s geographic area.

	Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects	Coordinates with Planning or Operations of Projects
1.	Funding Collaboratives	Yes
2.	Head Start Program	No
3.	Housing and services programs funded through Local Government	Yes
4.	Housing and services programs funded through other Federal Resources (non-CoC)	Yes
5.	Housing and services programs funded through private entities, including Foundations	Yes
6.	Housing and services programs funded through State Government	Yes
7.	Housing and services programs funded through U.S. Department of Health and Human Services (HHS)	Yes
8.	Housing and services programs funded through U.S. Department of Justice (DOJ)	Yes
9.	Housing Opportunities for Persons with AIDS (HOPWA)	Yes
10.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	No
11.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	No
12.	Organizations led by and serving LGBT persons	Yes
13.	Organizations led by and serving people with disabilities	Nonexistent
14.	Private Foundations	Yes
15.	Public Housing Authorities	Yes
16.	Runaway and Homeless Youth (RHY)	Yes
17.	Temporary Assistance for Needy Families (TANF)	Yes
	Other:(limit 50 characters)	

18.		
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1C-2.	CoC Consultation with ESG Program Recipients.	
	NOFO Section VII.B.1.b.	

Describe in the field below how your CoC:

1.	consulted with ESG Program recipients in planning and allocating ESG and ESG-CV funds;
2.	participated in evaluating and reporting performance of ESG Program recipients and subrecipients;
3.	provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area; and
4.	provided information to Consolidated Plan Jurisdictions within your CoC's geographic area so it could be addressed in Consolidated Plan update.

**(limit 2,000 characters)**

1) City of Grand Rapids' ESG funds are allocated in support of activities identified in the CoC's Strategic Plan. The CoC's Funding Review Committee reviews responses to the City's Request for Qualifications & recommends eligible service providers for ESG funding based on agency performance and capacity. These recommendations are forwarded to the Grand Rapids City Commission for approval following a requisite public comment opportunity. CoC service standards were incorporated into contractual agreements executed between the city and service providers.

CoC staff from Heart of West Michigan United Way also developed recommendations in planning and submitting an application for ESG/ESG-CV funding from the Michigan State Housing Development Authority (MSHDA). The CoC implemented a RFP process with a funding review committee, which then made recommendations to the CoC's Steering Council. Specific project types for the RFP were determined through collaborative efforts between the City of Grand Rapids, Kent County, & City of Wyoming based on current trends, conversations & data analysis, as well as expected funding projections.

2) The CoC's Steering Council regularly reviews the monthly ESG Financial Assistance Report that identifies the status of ESG-funded activities. CoC staff also provide the City of Grand Rapids with data for CAPER reports, PIT counts, & HMIS data as needed. CoC staff also work with the MSHDA subrecipients to evaluate and report on project performance for MSHDA ESG funding. CoC staff regularly submit financial status reports to MSHDA and also make recommendations on if funding needs to be reallocated.

(3) CoC staff provide HMIS, PIT, and HIC count data for all Consolidated Plan updates. CoC members from local municipalities also facilitate information-gathering on community needs to incorporate into the plan updates.

1C-3.	Ensuring Families are not Separated.	
	NOFO Section VII.B.1.c.	

Select yes or no in the chart below to indicate how your CoC ensures emergency shelter, transitional housing, and permanent housing (PSH and RRH) do not deny admission or separate family members regardless of each family member's self-reported gender:



1.	Conducted mandatory training for all CoC- and ESG-funded service providers to ensure families are not separated.	No
2.	Conducted optional training for all CoC- and ESG-funded service providers to ensure families are not separated.	Yes
3.	Worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	Yes
4.	Worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within your CoC's geographic area that might be out of compliance and took steps to work directly with those facilities to bring them into compliance.	No
5.	Sought assistance from HUD by submitting AAQs or requesting technical assistance to resolve noncompliance of service providers.	No
6.	Other. (limit 150 characters)	

1C-4.	CoC Collaboration Related to Children and Youth—SEAs, LEAs, Local Liaisons & State Coordinators.	
	NOFO Section VII.B.1.d.	

Describe in the field below:	
1.	how your CoC collaborates with youth education providers;
2.	your CoC's formal partnerships with youth education providers;
3.	how your CoC collaborates with State Education Agency (SEA) and Local Education Agency (LEA);
4.	your CoC's formal partnerships with SEAs and LEAs;
5.	how your CoC collaborates with school districts; and
6.	your CoC's formal partnerships with school districts.

**(limit 2,000 characters)**

The Chair of the CoC through the end of 2020 was the local LEA's McKinney-Vento Coordinator and she remains an active member of the CoC through both Steering Council (the CoC's leadership governing board) and the Youth Committee to this day. Kent Intermediate School District (Kent ISD) serves as our local LEA and is a regional educational service agency that provides instructional and administrative services to more than 300 schools, 20 public school districts, 3 non-public school districts, as well as other school academies within the boundaries of the county. They collaborate and support the CoC by identifying youth and families experiencing homelessness, connecting with community agencies, and provide academic supports such as transportation to school, credit accrual, recovery programs, and school supplies for both accompanied and unaccompanied homeless youth.

This partnership allows for direct coordination between the regional school districts in our county, the homeless liaisons, and the CoC. There is a signed partnership agreement between the LEA and the CoC to support efforts to end youth homelessness and to ensure active participation in CoC planning efforts. Kent ISD brings information about services, resources, and coordination efforts back to the school districts for direct dissemination with its youth education providers. Additionally, CoC staff present to local providers semi-annually about the community's efforts to end youth and family homelessness and answer any questions providers may have.

CoC staff also communicate regularly through email, newsletter, and meetings with local districts about opportunities and resources that benefit families who are experiencing or at risk of experiencing homelessness. Recently, the CoC

staff participated in the strategic planning efforts of the Grand Rapids School District (the largest district in the county) and also invited members of the district to participate in the strategic planning efforts of the CoC.

1C-4a.	CoC Collaboration Related to Children and Youth–Educational Services–Informing Individuals and Families Experiencing Homelessness about Eligibility.	
	NOFO Section VII.B.1.d.	

Describe in the field below written policies and procedures your CoC adopted to inform individuals and families who become homeless of their eligibility for educational services.

**(limit 2,000 characters)**

The McKinney-Vento district leader is an active member of the CoC, participating in many committees, and has signed on as a formal member of the CoC. CoC staff meet at least annually with school liaisons to explain the system and process for addressing homeless families and youth. The CoC has adopted a policy regarding homeless youth and their educational service eligibility and each agency has a process for ensuring that youth are properly connected with these services. Housing providers and emergency shelter providers connect with school liaisons regularly. The CoC also adopted new Coordinated Entry Policies and Procedures that specifically state, “Projects that serve homeless families with children and/or unaccompanied youth must have policies and practices in place that are consistent with the laws related to providing education services to children and youth. These recipients must have a designated staff person to ensure that children and youth are enrolled in school and receive education services. Homeless families with children and unaccompanied youth must be informed of their eligibility for McKinney-Vento education services and other available resources. Recipients shall maintain documentation in the participant’s case file to demonstrate that these requirements have been met and that applicants and participants understand their rights.”

1C-4b.	CoC Collaboration Related to Children and Youth–Educational Services–Written/Formal Agreements or Partnerships with Early Childhood Services Providers.	
	NOFO Section VII.B.1.d.	

Select yes or no in the chart below to indicate whether your CoC has written formal agreements or partnerships with the listed providers of early childhood services:

		MOU/MOA	Other Formal Agreement
1.	Birth to 3 years	No	Yes
2.	Child Care and Development Fund	No	Yes
3.	Early Childhood Providers	No	Yes
4.	Early Head Start	No	No
5.	Federal Home Visiting Program–(including Maternal, Infant and Early Childhood Home and Visiting or MIECHV)	No	Yes
6.	Head Start	No	No
7.	Healthy Start	No	Yes

8.	Public Pre-K	No	Yes
9.	Tribal Home Visiting Program	No	No
	Other (limit 150 characters)		
10.			

1C-5.	Addressing Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors--Annual Training--Best Practices.	
	NOFO Section VII.B.1.e.	

Describe in the field below how your CoC coordinates to provide training for:

1.	Project staff that addresses safety and best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually); and
2.	Coordinated Entry staff that addresses safety and best practices (e.g., trauma informed care) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually).

**(limit 2,000 characters)**

1) Domestic violence/victim service providers are voting members of the CoC and are represented on the CoC's Steering Council, as well as the CoC's Coordinated Entry Committee. DV providers attend meetings of the full CoC membership (bimonthly meetings) and CoC Steering Council (monthly meetings), where they share expertise and insights into the needs of the community's DV populations. Each year, the CoC's Steering Council invites the community's DV providers to conduct training for the entire CoC membership on best practices, safety and planning protocols, and trauma-informed, victim-centered approaches for serving survivors of domestic violence, dating violence, sexual assault, and stalking. YWCA West Central Michigan (DV provider), Safe Haven Ministries (DV provider), the Kent County Human Trafficking Task Force (coalition of local agencies focused on combatting human trafficking in the county), and the Domestic Violence Community Coordinated Response Team (team of local DV professionals that provide coordination and collaboration around DV issues) additionally provide specialized training to member organizations by request on these subjects. Trainings are provided to project staff at least annually.

2) The CE agency (Salvation Army Social Services of Kent County) engages with DV service providers on a quarterly basis at minimum to coordinate housing needs and assessment processes for those experiencing DV, including ongoing training of CE staff by DV providers. Additionally, three times each year, YWCA West Central Michigan offers a 20-hour training open to all community partners on the dynamics of domestic and sexual violence and how to respond to and support survivors in a trauma-informed manner. The Salvation Army has incorporated this YWCA training as a component of its new staff orientation process for CE.

1C-5a.	Addressing Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors--Using De-identified Aggregate Data.	
	NOFO Section VII.B.1.e.	

Describe in the field below how your CoC uses de-identified aggregate data from a comparable database to assess the special needs related to domestic violence, dating violence, sexual assault, and stalking survivors.

**(limit 2,000 characters)**

DV providers maintain statistical data on survivors of domestic violence, dating violence, sexual assault, and stalking that access emergency shelter, transitional housing and rapid rehousing programming including client-level PIT count data. This data is maintained in databases with comparable rigor and confidentiality standards to HMIS. Data is provided on an aggregate and client level in a de-identified format to the CoC – including the CoC’s Steering Council, Data Analysis Committee, and general membership meetings – for determining community needs and strategy from a client-centered, trauma-informed perspective. Data points considered include volume of requests for shelter compared with provider capacity, exits into permanent housing from shelter and transitional housing, all APR data for transitional and rapid rehousing housing exits, and shelter length of stay.

Perhaps more critical than aggregate data itself, is the robust participation of DV/SA programs in general as members of the CoC membership and its various committees. DV providers advocate for and ensure that all analysis, protocol development and strategic planning is done from a client-centered, trauma-informed perspective focused on the specific needs of DV survivors. Providers prioritize the integration of specialized recovery, advocacy and safety-focused services with the critical provision of safe and secure housing.

1C-5b.	Addressing Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors—Coordinated Assessment—Safety, Planning, and Confidentiality Protocols.	
	NOFO Section VII.B.1.e.	

Describe in the field below how your CoC’s coordinated entry system protocols incorporate trauma-informed, victim-centered approaches while maximizing client choice for housing and services that:

1.	prioritize safety;
2.	use emergency transfer plan; and
3.	ensure confidentiality.

**(limit 2,000 characters)**

The CE agency screens for DV early in the assessment process, using trauma-informed, victim-centered screening protocols that prioritize safety needs, ensure participant choice, and accommodate the unique circumstances of each person. If DV needs are identified, the household is offered the option of connecting with DV service providers for further risk assessment, safety planning, and emergency shelter as needed. Those requesting services directly from DV providers participate in immediate risk assessment and safety planning, complete the CE assessment, and are prioritized for housing resources aligned with their needs (including CoC and ESG-funded programs). This may include placement in emergency DV shelter, DV-specific transitional housing, or development of a housing/safety plan, with wrap-around DV supportive services offered. An example of a local DV-specific resource is YWCA West Central Michigan’s Project HEAL, which receives Department of Justice (Office on Violence Against Women), Department of Health and Human Services (TANF), and HUD (CoC Program) funding to provide transitional housing, inclusive of case management, counseling, and advocacy. The CoC also maintains an Emergency Transfer Plan that requires all CoC and ESG-

funded permanent or transitional housing programs to permit DV survivors to request an emergency transfer to a new unit in full compliance with 24 CFR Part 5.

CE staff are trained to assist clients in making informed choices that prioritize safety and confidentiality, while upholding client self-determination and autonomy. During the CE process, staff provide clients with contact information for DV resources, but never make decisions or speak on behalf of the client; this empowers survivors to act as self-advocates and protects confidentiality as agency records need not be shared. Clients are also empowered to complete safety plans with a DV provider, regardless of what type of housing they select.

1C-6.	Addressing the Needs of Lesbian, Gay, Bisexual, Transgender–Anti-Discrimination Policy and Training.	
	NOFO Section VII.B.1.f.	

1.	Did your CoC implement a written CoC-wide anti-discrimination policy ensuring that LGBT individuals and families receive supportive services, shelter, and housing free from discrimination?	Yes
2.	Did your CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?	Yes
3.	Did your CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access to Housing in HUD Programs in Accordance with an Individual’s Gender Identity (Gender Identity Final Rule)?	Yes

1C-7.	Public Housing Agencies within Your CoC’s Geographic Area–New Admissions–General/Limited Preference–Moving On Strategy. You Must Upload an Attachment(s) to the 4B. Attachments Screen.	
	NOFO Section VII.B.1.g.	

Enter information in the chart below for the two largest PHAs highlighted in gray on the CoC-PHA Crosswalk Report at <https://files.hudexchange.info/resources/documents/FY-2020-CoC-PHA-Crosswalk-Report.pdf> or the two PHAs your CoC has a working relationship with—if there is only one PHA in your CoC’s geographic area, provide information on the one:

Public Housing Agency Name	Enter the Percent of New Admissions into Public Housing and Housing Choice Voucher Program During FY 2020 who were experiencing homelessness at entry	Does the PHA have a General or Limited Homeless Preference?	Does the PHA have a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On?
Grand Rapids Housing Commission	94%	Yes-HCV	No
Michigan State Housing Development Authority	100%	Yes-HCV	Yes

1C-7a.	Written Policies on Homeless Admission Preferences with PHAs.	
	NOFO Section VII.B.1.g.	

Describe in the field below:

1.	steps your CoC has taken, with the two largest PHAs within your CoC’s geographic area or the two PHAs your CoC has working relationships with, to adopt a homeless admission preference—if your CoC only has one PHA within its geographic area, you may respond for the one; or
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2.	state that your CoC has not worked with the PHAs in its geographic area to adopt a homeless admission preference.
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**(limit 2,000 characters)**

The CoC continually engages in conversations with the largest local PHA, the Grand Rapids Housing Commission (GRHC), to discuss the benefits of instituting a homeless preference, which has resulted in the GRHC adopting this policy. The CoC has also worked with the Michigan State Housing Development Authority (MSHDA) on its general homeless preference, which has been adopted and reports are sent to the CoC from MSHDA monthly with the total number of individuals on the list, as well as the number of pulls over the month. The CoC has written a section on homeless preference for housing choice vouchers into its Coordinated Entry Policies and Procedures, which outlines the steps persons experiencing homelessness would take to join the waitlist for the vouchers.

1C-7b.	Moving On Strategy with Affordable Housing Providers.	
	Not Scored—For Information Only	

Select yes or no in the chart below to indicate affordable housing providers in your CoC’s jurisdiction that your recipients use to move program participants to other subsidized housing:
--

1.	Multifamily assisted housing owners	Yes
2.	PHA	Yes
3.	Low Income Tax Credit (LIHTC) developments	Yes
4.	Local low-income housing programs	Yes
	Other (limit 150 characters)	
5.		

1C-7c.	Including PHA-Funded Units in Your CoC’s Coordinated Entry System.	
	NOFO Section VII.B.1.g.	

Does your CoC include PHA-funded units in the CoC’s coordinated entry process?	No
--	----

1C-7c.1.	Method for Including PHA-Funded Units in Your CoC’s Coordinated Entry System.	
	NOFO Section VII.B.1.g.	

If you selected yes in question 1C-7c., describe in the field below:
--

- |    |   |
|----|---|
| 1. | how your CoC includes the units in its Coordinated Entry process; and                       |
| 2. | whether your CoC’s practices are formalized in written agreements with the PHA, e.g., MOUs. |

**(limit 2,000 characters)**

NA

1C-7d.	Submitting CoC and PHA Joint Applications for Funding for People Experiencing Homelessness.	
	NOFO Section VII.B.1.g.	

Did your CoC coordinate with a PHA(s) to submit a joint application(s) for funding of projects serving families experiencing homelessness (e.g., applications for mainstream vouchers, Family Unification Program (FUP), other non-federal programs)?	Yes
---	-----

1C-7d.1.	CoC and PHA Joint Application–Experience–Benefits.	
	NOFO Section VII.B.1.g.	

If you selected yes to question 1C-7d, describe in the field below:

- |    |  |
|----|--|
| 1. | the type of joint project applied for;   |
| 2. | whether the application was approved; and  |
| 3. | how your CoC and families experiencing homelessness benefited from the coordination. |

**(limit 2,000 characters)**

The Grand Rapids Housing Commission (GRHC) partnered with the Kent County Department of Health and Human Services (DHHS), the West Michigan Partnership for Children, the CoC applied to HUD and received vouchers from HUD to implement the Foster Youth to Independence (FYI) program in Kent County. FYI is a collaborative effort to prevent and end homelessness among youth who have a current or prior history of involvement with child welfare agencies. The HUD FYI Voucher program provides up to 36 months of rental housing subsidy.

Optional Supportive services include: Information/counseling on basic life skills such as money management, meeting nutritional needs, and how to access health care and mental health support, job search preparation, educational and career advancement counseling, counseling regarding finding and maintaining rental housing.

GRHC can ask for up to 25 vouchers in a given fiscal year. 9 households have achieved housing stability through this program in the last fiscal year. The CoC Youth Committee in collaboration with the partners listed above are now part of the CoC’s Youth Functional Zero workgroup, which is actively working towards the USICH benchmarks to end youth homelessness. This voucher program is listed as a resource and referrals are identified during case conference meetings so that the community may maximize its voucher allocation in its entirety in the next fiscal year. These vouchers have been identified as part of the strategy to increase coordination and ensure those exiting the foster system have the supports and housing needed to be housing stable and not enter into the homeless system.

1C-7e.	Coordinating with PHA(s) to Apply for or Implement HCV Dedicated to Homelessness Including American Rescue Plan Vouchers.	
	NOFO Section VII.B.1.g.	

Did your CoC coordinate with any PHA to apply for or implement funding provided for Housing Choice Vouchers dedicated to homelessness, including vouchers provided through the American Rescue Plan?	Yes
--	-----

1C-7e.1.	Coordinating with PHA(s) to Administer Emergency Housing Voucher (EHV) Program–List of PHAs with MOUs.	
	Not Scored–For Information Only	

Did your CoC enter into a Memorandum of Understanding (MOU) with any PHA to administer the EHV Program?	Yes
---	-----

If you select yes, you must use the list feature below to enter the name of every PHA your CoC has entered into a MOU with to administer the Emergency Housing Voucher Program.

PHA
Grand Rapids Hous...
Michigan Housing ...



## **1C-7e.1. List of PHAs with MOUs**

**Name of PHA:** Grand Rapids Housing Commission

## **1C-7e.1. List of PHAs with MOUs**

**Name of PHA:** Michigan Housing Development Authority

## 1C. Coordination and Engagement–Coordination with Federal, State, Local, Private, and Other Organiza

1C-8.	Discharge Planning Coordination.	
	NOFO Section VII.B.1.h.	

Select yes or no in the chart below to indicate whether your CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.

1. Foster Care	Yes
2. Health Care	Yes
3. Mental Health Care	Yes
4. Correctional Facilities	Yes

1C-9.	Housing First–Lowering Barriers to Entry.	
	NOFO Section VII.B.1.i.	

1.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects your CoC is applying for in FY 2021 CoC Program Competition.	18
2.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects your CoC is applying for in FY 2021 CoC Program Competition that have adopted the Housing First approach.	18
3.	This number is a calculation of the percentage of new and renewal PSH, RRH, Safe-Haven, SSO non-coordinated entry projects the CoC has ranked in its CoC Priority Listing in the FY 2021 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

1C-9a.	Housing First–Project Evaluation.	
	NOFO Section VII.B.1.i.	

Describe in the field below how your CoC regularly evaluates projects to ensure those that commit to using a Housing First approach are prioritizing rapid placement and stabilization in permanent housing and are not requiring service participation or preconditions of program participants.

**(limit 2,000 characters)**

The CoC Funding Review Committee and CoC Staff review projects annually to ensure Housing First Criteria are met during the local application process. Projects are required to provide information on how they utilize the Housing First approach and ensure low barrier access and are evaluated accordingly.

The CoC has adopted Housing First as part of its methodology for ending homelessness and projects are also asked and evaluated on how they align with the CoC’s mission, beliefs, and values as outlined in its strategic plan. Projects that are found to have service participation or preconditions would not be eligible for renewal.

1C-9b.	Housing First–Veterans.	
	Not Scored–For Information Only	

Does your CoC have sufficient resources to ensure each Veteran experiencing homelessness is assisted to quickly move into permanent housing using a Housing First approach?	Yes
---	-----

1C-10.	Street Outreach–Scope.	
	NOFO Section VII.B.1.j.	

Describe in the field below:	
1.	your CoC’s street outreach efforts, including the methods it uses to ensure all persons experiencing unsheltered homelessness are identified and engaged;
2.	whether your CoC’s Street Outreach covers 100 percent of the CoC’s geographic area;
3.	how often your CoC conducts street outreach; and
4.	how your CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance.

**(limit 2,000 characters)**

1)The CoC has a robust outreach team that meets at least once a month. The group coordinates services by connecting persons with agencies or providers that best suit their needs. Recently, the group adopted an outreach policy to establish shared community standards and procedures for conducting outreach, including outreach coverage and coordination with the goal of 100 percent of the county covered in outreach efforts. They use a GIS map that is protected and limited to those within the sharing agreement of the CoC to maintain locations of encampments

Street outreach programs conduct housing-focused outreach and engagement to include locating, identifying, and building relationships with unsheltered persons living in places not meant for human habilitation and assist them in accessing emergency shelter, physical and behavioral health services, permanent housing through linkage to the community’s Coordinated Entry system, and additional supports based on individual need.

2-3)The CoC has outreach coverage available 7 days a week and provides coverage throughout the entire county. Teams coordinate their schedules regularly.

4) Outreach providers utilize a person-centered approach, provides people experiencing homelessness multiple opportunities to say “no” and makes repeated offers of assistance through engagement, receive regular training in evidence-based practices, employ outreach staff with lived experience, provide warm handoffs to coordinated entry or shelter, housing, and service providers, and above all are respectful and responsive to the beliefs and practices, sexual orientations, disability statuses, age, gender identities, cultural preferences, and verbal needs of all individuals. All outreach staff have access to communication services to assist with those who may have limited English proficiency, be hard

of hearing, and/or blind.

<b>1C-11.</b>	<b>Criminalization of Homelessness.</b>	
	NOFO Section VII.B.1.k.	

Select yes or no in the chart below to indicate strategies your CoC implemented to prevent the criminalization of homelessness in your CoC's geographic area:

1.	Engaged/educated local policymakers	Yes
2.	Engaged/educated law enforcement	Yes
3.	Engaged/educated local business leaders	Yes
4.	Implemented communitywide plans	Yes
5.	Other:(limit 500 characters)	
		No

<b>1C-12.</b>	<b>Rapid Rehousing–RRH Beds as Reported in the Housing Inventory Count (HIC).</b>	
	NOFO Section VII.B.1.I.	

	2020	2021
Enter the total number of RRH beds available to serve all populations as reported in the HIC–only enter bed data for projects that have an inventory type of “Current.”	398	226

<b>1C-13.</b>	<b>Mainstream Benefits and Other Assistance–Healthcare–Enrollment/Effective Utilization.</b>	
	NOFO Section VII.B.1.m.	

Indicate in the chart below whether your CoC assists persons experiencing homelessness with enrolling in health insurance and effectively using Medicaid and other benefits.

	Type of Health Care	Assist with Enrollment?	Assist with Utilization of Benefits?
1.	Public Health Care Benefits (State or Federal benefits, Medicaid, Indian Health Services)	Yes	Yes
2.	Private Insurers	Yes	Yes
3.	Nonprofit, Philanthropic	Yes	Yes
4.	Other (limit 150 characters)		
		No	No

<b>1C-13a.</b>	<b>Mainstream Benefits and Other Assistance–Information and Training.</b>	
	NOFO Section VII.B.1.m	

	Describe in the field below how your CoC provides information and training to CoC Program-funded projects by:
1.	systemically providing up to date information on mainstream resources available for program participants (e.g., Food Stamps, SSI, TANF, substance abuse programs) within your CoC’s geographic area;
2.	communicating information about available mainstream resources and other assistance and how often your CoC communicates this information;
3.	working with projects to collaborate with healthcare organizations to assist program participants with enrolling in health insurance; and
4.	providing assistance with the effective use of Medicaid and other benefits.

**(limit 2,000 characters)**

1-2) CoC staff ensure that information about mainstream benefits is disseminated through email newsletters and expert presentations at CoC meetings. CoC staff and Steering Council members keep apprised of changes in eligibility or availability of benefits through informational meetings, notices, and webinars offered through the appropriate public agencies, and communicate this information to CoC providers as it arises via email and at CoC provider meetings.

New information is presented at bimonthly CoC meetings based on feedback and suggestions from CoC members, as well as research by CoC staff.

Updates on changes to benefit programs – such as guidance related to the government shutdown this past winter – are sent out via email and announced at CoC meetings.

3) The CoC facilitates partnerships between housing providers and health care navigator projects through Priority Health and Health Net of West Michigan, which assist clients participating in housing programming with enrolling in Medicaid and other health insurance options/programs.

4) The CoC maintains partnerships with local organizations that assist persons experiencing homelessness with applying for mainstream benefits, including Medicaid. Partners include health care navigator projects through Priority Health and Health Net of West Michigan, as well as the Kent County Department of Health and Human Services. Many CoC housing providers serve as enrollment locations for benefits.

1C-14.	Centralized or Coordinated Entry System–Assessment Tool. You Must Upload an Attachment to the 4B. Attachments Screen.	
	NOFO Section VII.B.1.n.	

	Describe in the field below how your CoC’s coordinated entry system:
1.	covers 100 percent of your CoC’s geographic area;
2.	reaches people who are least likely to apply for homeless assistance in the absence of special outreach;
3.	prioritizes people most in need of assistance; and
4.	ensures people most in need of assistance receive assistance in a timely manner.

**(limit 2,000 characters)**

UPDATE

1C-15.	Promoting Racial Equity in Homelessness–Assessing Racial Disparities.	
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NOFO Section VII.B.1.o.

Did your CoC conduct an assessment of whether disparities in the provision or outcome of homeless assistance exists within the last 3 years?	Yes
--	-----

1C-15a. <b>Racial Disparities Assessment Results.</b>	
NOFO Section VII.B.1.o.	

Select yes or no in the chart below to indicate the findings from your CoC's most recent racial disparities assessment.

1.	People of different races or ethnicities are more likely to receive homeless assistance.	Yes
2.	People of different races or ethnicities are less likely to receive homeless assistance.	No
3.	People of different races or ethnicities are more likely to receive a positive outcome from homeless assistance.	Yes
4.	People of different races or ethnicities are less likely to receive a positive outcome from homeless assistance.	No
5.	There are no racial or ethnic disparities in the provision or outcome of homeless assistance.	No
6.	The results are inconclusive for racial or ethnic disparities in the provision or outcome of homeless assistance.	No

1C-15b. <b>Strategies to Address Racial Disparities.</b>	
NOFO Section VII.B.1.o.	

Select yes or no in the chart below to indicate the strategies your CoC is using to address any racial disparities.

1.	The CoC's board and decisionmaking bodies are representative of the population served in the CoC.	No
2.	The CoC has identified steps it will take to help the CoC board and decisionmaking bodies better reflect the population served in the CoC.	Yes
3.	The CoC is expanding outreach in geographic areas with higher concentrations of underrepresented groups.	Yes
4.	The CoC has communication, such as flyers, websites, or other materials, inclusive of underrepresented groups.	Yes
5.	The CoC is training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness.	Yes
6.	The CoC is establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the homelessness sector.	Yes
7.	The CoC has staff, committees, or other resources charged with analyzing and addressing racial disparities related to homelessness.	Yes
8.	The CoC is educating organizations, stakeholders, boards of directors for local and national nonprofit organizations working on homelessness on the topic of creating greater racial and ethnic diversity.	Yes
9.	The CoC reviewed coordinated entry processes to understand their impact on people of different races and ethnicities experiencing homelessness.	Yes
10.	The CoC is collecting data to better understand the pattern of program use for people of different races and ethnicities in its homeless services system.	Yes

11.	The CoC is conducting additional research to understand the scope and needs of different races or ethnicities experiencing homelessness.	Yes
	Other:(limit 500 characters)	
12.		No

1C-15c.	Promoting Racial Equity in Homelessness Beyond Areas Identified in Racial Disparity Assessment.	
	NOFO Section VII.B.1.o.	

Describe in the field below the steps your CoC and homeless providers have taken to improve racial equity in the provision and outcomes of assistance beyond just those areas identified in the racial disparity assessment.

(limit 2,000 characters)

UPDATE

1C-16.	Persons with Lived Experience–Active CoC Participation.	
	NOFO Section VII.B.1.p.	

Enter in the chart below the number of people with lived experience who currently participate in your CoC under the five categories listed:

	Level of Active Participation	Number of People with Lived Experience Within the Last 7 Years or Current Program Participant	Number of People with Lived Experience Coming from Unsheltered Situations
1.	Included and provide input that is incorporated in the local planning process.	12	0
2.	Review and recommend revisions to local policies addressing homelessness related to coordinated entry, services, and housing.	2	0
3.	Participate on CoC committees, subcommittees, or workgroups.	12	0
4.	Included in the decisionmaking processes related to addressing homelessness.	12	0
5.	Included in the development or revision of your CoC's local competition rating factors.	0	0

1C-17.	Promoting Volunteerism and Community Service.	
	NOFO Section VII.B.1.r.	

Select yes or no in the chart below to indicate steps your CoC has taken to promote and support community engagement among people experiencing homelessness in the CoC's geographic area:

1.	The CoC trains provider organization staff on connecting program participants and people experiencing homelessness with education and job training opportunities.	Yes
2.	The CoC trains provider organization staff on facilitating informal employment opportunities for program participants and people experiencing homelessness (e.g., babysitting, housekeeping, food delivery, data entry).	Yes

3.	The CoC works with organizations to create volunteer opportunities for program participants.	Yes
4.	The CoC works with community organizations to create opportunities for civic participation for people experiencing homelessness (e.g., townhall forums, meeting with public officials).	Yes
5.	Provider organizations within the CoC have incentives for employment and/or volunteerism.	Yes
6.	Other:(limit 500 characters)	
		No



## 1D. Addressing COVID-19 in the CoC’s Geographic Area

To help you complete the CoC Application, HUD published resources at [https://www.hud.gov/program\\_offices/comm\\_planning/coc/competition](https://www.hud.gov/program_offices/comm_planning/coc/competition), including:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions—essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

1D-1.	<b>Safety Protocols Implemented to Address Immediate Needs of People Experiencing Unsheltered, Congregate Emergency Shelter, Transitional Housing Homelessness.</b>	
	NOFO Section VII.B.1.q.	
	Describe in the field below protocols your CoC implemented during the COVID-19 pandemic to address immediate safety needs for individuals and families living in:	
1.	unsheltered situations;	
2.	congregate emergency shelters; and	
3.	transitional housing.	

**(limit 2,000 characters)**

The CoC coordinated weekly (twice minimum during the onset) virtual meetings to safety plan for the needs of those experiencing homelessness. The City of Grand Rapids, Kent County Health Department, and CoC convened immediately to provide education on necessary safety protocols to mitigate risk and increase social distancing. Congregate shelter providers worked with the City of Grand Rapids’ Planning department to restructure their building interiors in order to accommodate COVID mitigation measures. Due to decreased shelter capacity for singles, the CoC supported efforts to open an overflow winter shelter location in coordination with the City which will continue through 2022.

The City of Grand Rapids placed handwashing station and porta-potties in locations unsheltered homeless are known to congregate. Family shelter transitioned from a congregate shelter model to a motel shelter model, which allowed families to shelter in place safely without risk of COVID transmission.

The CoC worked closely with its outreach workgroup to ensure all individuals experiencing unsheltered homelessness were accounted for and had needed supplies. Additionally, the CoC worked with the City of Grand Rapids to implement a newly formed outreach team that positioned city staff members on the team to provide basic needs services, including PPE distribution and conduct street reach efforts, especially in areas where coverage may have been lacking due to staff shortages at other outreach agencies.

CoC staff regularly attends HUD’s office hours to learn about best practices and measures taken across the country to reduce mitigation for those unsheltered, in emergency shelter, and in transitional housing . These learnings were then

compiled and provided to members as regular updates on changing protocols and guidance for how to best institute safety measures locally that would protect both those experiencing homelessness and staff. CDC guidance was also continuously provided as a consistent resource to address ongoing concerns.

1D-2.	Improving Readiness for Future Public Health Emergencies.	
	NOFO Section VII.B.1.q.	

Describe in the field below how your CoC improved readiness for future public health emergencies.

**(limit 2,000 characters)**

The CoC engaged with local emergency management services at the onset of the pandemic and continued to coordinate regular meetings with officials to plan for the duration of the pandemic and future public health emergencies. Representatives from the CoC, City of Grand Rapids, and Kent County continue to meet regularly to plan for future emergencies, specifically as it relates to potential needs for isolation. Additionally, the local health department has appointed a staff person as a representative to the CoC and within their position description, it is written they work on CoC-related activities for 10-20 hours a month to increase coordination between the entities and ensure continuity in planning efforts. The CoC was able to quickly activate and come together to identify and address immediate needs and will employ similar strategies in future emergencies. Additionally, the CoC will be engaged in emergency management efforts as needed. Moving forward, the CoC in coordination with the local health department has decided to pull together a group to develop a coordinated community response plan in the event of a public health emergency so that such a plan may be immediately referenced at the onset of a crisis if needed. Additionally, the partnership between the CoC, outreach teams, local health department, and local health clinics demonstrated the ability to coordinate with partners in street medicine efforts which highlights the community's ability to improve readiness for future public health emergencies.

1D-3.	CoC Coordination to Distribute ESG Cares Act (ESG-CV) Funds.	
	NOFO Section VII.B.1.q	

Describe in the field below how your CoC coordinated with ESG-CV recipients to distribute funds to address:

1.	safety measures;
2.	housing assistance;
3.	eviction prevention;
4.	healthcare supplies; and
5.	sanitary supplies.

**(limit 2,000 characters)**

The CoC worked closely with the City of Grand Rapids and Kent County to

determine priority areas for ESG-CV funds based on knowledge of current programming and needs arising in the community as determined through coordinated entry and the regularly held COVID Planning and Response meetings. The CoC, as the fiduciary for the Michigan State Housing Development Authority, was responsible for the planning, coordination, and implementation of \$3M of eviction prevention funds allocated to Kent County through the State of MI, as well as \$37M in COVID Emergency Relief Assistance allocated to the county from federal CARES Act funds. The CoC coordinated meetings to determine who had the capacity to assist with implementation and would also meet the needs of the community by securing participation of the Hispanic Center of West MI, and other trusted community organizations.

The CoC set up a google form to request healthcare and sanitary supplies, which were then distributed directly to the agencies.

The CoC also specifically allocated funding for a Housing Navigator at the Coordinated Entry Lead Agency to provide assistance with outreach to landlords, identify open units, and then communicate back to CoC providers. ESG recipients were provided up-to-date information regarding available waivers through HUD to address safety measures, healthcare and sanitary supplies that would otherwise not be allocable through ESG funds.

The CoC continues to host bi-weekly meetings with the local court systems, DHHS partners, Legal Aid, and the agencies assisting with the distribution of CERA funds, as well as regular convenings with CoC partners to provide up-to-date information on available housing assistance, along with any changes to eligibility requirements.

1D-4.	CoC Coordination with Mainstream Health.	
	NOFO Section VII.B.1.q.	

Describe in the field below how your CoC coordinated with mainstream health (e.g., local and state health agencies, hospitals) during the COVID-19 pandemic to:

- |    |  |
|----|--|
| 1. | decrease the spread of COVID-19; and   |
| 2. | ensure safety measures were implemented (e.g., social distancing, hand washing/sanitizing, masks). |

**(limit 2,000 characters)**

Representatives from the local healthcare agencies and local health department participated in weekly meetings coordinated by the CoC. These meetings provided vital information to decrease the spread of COVID-19 and ensure proper safety measures were implemented.

CoC staff worked directly with local health officials to institute plans for isolations of individuals experiencing homelessness, implement safety protocols for agencies, and disseminate information to those experiencing homelessness.

The CoC and county administration also worked with the Chief Medical Officer of Mercy Health, a local health system, to identify and address ongoing isolation needs. As a result of this collaboration, Mercy Health has contracted with the county to allow for use of their vacant space as isolation, which had previously been used to house family members of patients undergoing long-term treatment locally. The building will continue to serve as an isolation center throughout the remainder of the pandemic for anyone who is unable to isolate safely on their own.

The Coc worked with local shelter providers and health systems to establish regular testing protocols, which allows for easier identification and isolation of those who contract COVID. This strategy helped to significantly reduce the number of positives among those residing in a congregate shelter environment and prevent further spread.

1D-5.	Communicating Information to Homeless Service Providers.	
	NOFO Section VII.B.1.q.	

Describe in the field below how your CoC communicated information to homeless service providers during the COVID-19 pandemic on:

1.	safety measures;
2.	changing local restrictions; and
3.	vaccine implementation.

**(limit 2,000 characters)**

The CoC shared information as soon as it became available to all providers through email. Virtual meetings were held at least weekly to disseminate information, provide answers to questions, and discuss concerns noted that may need additional follow-up. Staff from the local health department were in attendance to provide guidance on safety measures, restrictions, and vaccines as they became available, as well as local data dashboards with information about COVID transmission. Immediate concerns that could not wait until the weekly meeting were often addressed through emergency small group meetings with the guidance and/or attendance of local emergency management personnel. These weekly meetings became a staple in the CoC’s pandemic response. Provider feedback indicated they felt it was incredibly valuable and allowed for increased coordination in ways the community has never experienced during unprecedented times.

1D-6.	Identifying Eligible Persons Experiencing Homelessness for COVID-19 Vaccination.	
	NOFO Section VII.B.1.q.	

Describe in the field below how your CoC identified eligible individuals and families experiencing homelessness for COVID-19 vaccination based on local protocol.

**(limit 2,000 characters)**

Our CoC worked with the local health department to ensure that anyone experiencing homelessness was considered eligible in the “high risk” category and eligible for vaccines as soon as possible. Community wide vaccine clinics were held with local shelter providers and a local community health center that with targeted outreach to persons experiencing homelessness. This information was disseminated with the help of local providers, CoC members, and the CoC outreach workgroup. Providers ensured vaccine information was readily available for anyone coming into the system and communicated information regarding clinics, as well as identifying and assisting with transportation needs to clinics if needed.

1D-7.	Addressing Possible Increases in Domestic Violence.	
	NOFO Section VII.B.1.e.	

Describe in the field below how your CoC addressed possible increases in domestic violence calls for assistance due to requirements to stay at home, increased unemployment, etc. during the COVID-19 pandemic.

**(limit 2,000 characters)**

DV providers received approximately \$500k in COVID-related funds to help support clients through the pandemic crisis. The funds also facilitated the ability for advocacy and counseling staff to work remotely when the building was not accessible and improve some facility HVAC functions to safeguard the setting for clients to return for direct care when possible. Funds also supported COVID remediation at shelters (PPE and contracted sanitation) and funds screeners for in-person services. In person shelter services and sexual assault crisis response were never limited. DV providers and the CoC increased awareness campaigns through social media, newsletters, and media ads to ensure that potential survivors were aware of available services and that they could still seek them.

1D-8.	Adjusting Centralized or Coordinated Entry System.	
	NOFO Section VII.B.1.n.	

Describe in the field below how your CoC adjusted its coordinated entry system to account for rapid changes related to the onset and continuation of the COVID-19 pandemic.

**(limit 2,000 characters)**

The CoC instituted an assessment that accounted for risk factors that would increase an individuals risk for COVID complications. This would then prioritize households at risk for eligible resource openings in order to reduce risk of transmission during the pandemic. This opened the door for the CoC to adopt new coordinated entry policies and procedures, and to consider a new assessment and enhanced coordinated entry process for families, which is now being implemented system wide. The enhanced coordinated entry process uses a web-based platform, increasing accessibility to the front door of the CE system.

## 1E. Project Capacity, Review, and Ranking–Local Competition

To help you complete the CoC Application, HUD published resources at [https://www.hud.gov/program\\_offices/comm\\_planning/coc/competition](https://www.hud.gov/program_offices/comm_planning/coc/competition), including:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
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- 24 CFR part 578

<b>1E-1.</b>	<b>Announcement of 30-Day Local Competition Deadline–Advance Public Notice of How Your CoC Would Review, Rank, and Select Projects. You Must Upload an Attachment to the 4B. Attachments Screen.</b>	
	<b>NOFO Section VII.B.2.a. and 2.g.</b>	

<b>1.</b>	<b>Enter the date your CoC published the 30-day submission deadline for project applications for your CoC's local competition.</b>	09/24/2021
<b>2.</b>	<b>Enter the date your CoC publicly posted its local scoring and rating criteria, including point values, in advance of the local review and ranking process.</b>	09/26/2021

<b>1E-2.</b>	<b>Project Review and Ranking Process Your CoC Used in Its Local Competition. You Must Upload an Attachment to the 4B. Attachments Screen. We use the response to this question as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria listed below.</b>	
	<b>NOFO Section VII.B.2.a., 2.b., 2.c., and 2.d.</b>	

Select yes or no in the chart below to indicate how your CoC ranked and selected project applications during your local competition:

<b>1.</b>	<b>Established total points available for each project application type.</b>	Yes
<b>2.</b>	<b>At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH).</b>	Yes
<b>3.</b>	<b>At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness).</b>	Yes
<b>4.</b>	<b>Used data from a comparable database to score projects submitted by victim service providers.</b>	Yes
<b>5.</b>	<b>Used objective criteria to evaluate how projects submitted by victim service providers improved safety for the population they serve.</b>	Yes
<b>6.</b>	<b>Used a specific method for evaluating projects based on the CoC's analysis of rapid returns to permanent housing.</b>	Yes

<b>1E-2a.</b>	<b>Project Review and Ranking Process–Addressing Severity of Needs and Vulnerabilities.</b>	
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NOFO Section VII.B.2.d.

Describe in the field below how your CoC reviewed, scored, and selected projects based on:

- |    |  |
|----|--|
| 1. | the specific severity of needs and vulnerabilities your CoC considered when ranking and selecting projects; and  |
| 2. | considerations your CoC gave to projects that provide housing and services to the hardest to serve populations that could result in lower performance levels but are projects your CoC needs in its geographic area. |

**(limit 2,000 characters)**

1) The CoC integrated specific vulnerabilities into the local application for renewal projects. Each renewal project was required to provide the percentage of households served that were chronically homeless, had zero income at entry, and had two or more mental or physical health conditions, respectively. The extent to which projects demonstrated that they were serving these hard-to-serve populations was weighted at 24 percent of the total points allowable – second only to project performance. This ensured that project impact on the highest-need populations was reflected in each individual project’s score. Additionally, all new and renewal projects were required to state if they focused on one of several specifically-identified target populations (based on HUD priorities and local needs), including domestic violence survivors, chronically-homeless individuals, veterans, families, and youth.

2) With respect to the review and ranking process, the CoC’s Funding Review Committee specifically reviews each project based on its score (which incorporates the aforementioned questions on vulnerable, high-need populations) and the project’s impact on the most vulnerable target populations (i.e. domestic violence survivors, chronically-homeless persons, veterans, families, and youth). The committee takes multiple factors into consideration when reviewing projects, including the impact of working with the hardest-to-serve populations on the project’s score; the project’s impact on outcomes for the most vulnerable individuals; total units prioritized for high-need populations; and if the project is the only one of its kind in the area serving a specific target population. The committee develops the final Project Priority Listing with the goal of ensuring that the most vulnerable populations with the most severe needs have access to high-quality programming.

1E-3.	Promoting Racial Equity in the Local Review and Ranking Process.	
	NOFO Section VII.B.2.e.	

Describe in the field below how your CoC:

- |    |  |
|----|--|
| 1. | obtained input and included persons of different races, particularly those over-represented in the local homelessness population, when determining the rating factors used to review project applications;   |
| 2. | included persons of different races, particularly those over-represented in the local homelessness population, in the review, selection, and ranking process;  |
| 3. | rated and ranked projects based on the degree to which their program participants mirror the homeless population demographics (e.g., considers how a project promotes racial equity where individuals and families of different races are over-represented). |

**(limit 2,000 characters)**

All projects were asked to provide detail on how the project aligns with the CoC’s newly adopted strategic plan, which as a focus on diversity, equity, and inclusion. Additionally, they were asked to provide agency policies and

procedures as related to diversity, equity, and inclusion as they pertain to service provision.

14% of the Funding Review Committee's membership is represented by people of color, which is consistent with Kent County's demographics. The Funding Review Committee is responsible for making changes to the local review process, including determining the rating factors for scoring, selection and ranking of applications.

1E-4.	Reallocation—Reviewing Performance of Existing Projects. We use the response to this question as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criterion below.	
	NOFO Section VII.B.2.f.	

Describe in the field below:	
1.	your CoC's reallocation process, including how your CoC determined which projects are candidates for reallocation because they are low performing or less needed;
2.	whether your CoC identified any projects through this process during your local competition this year;
3.	whether your CoC reallocated any low performing or less needed projects during its local competition this year;
4.	why your CoC did not reallocate low performing or less needed projects during its local competition this year, if applicable; and
5.	how your CoC communicated the reallocation process to project applicants.

**(limit 2,000 characters)**

1) The reallocation policy requires that projects be selected as potential candidates for reallocation based on project performance, based on HMIS data, HUD Annual Performance Report data, PIT and HIC count data, cost per household served, and HUD CoC system performance measurements. Reallocation is discussed following the submission of project applications by the Funding Review Committee, CoC staff, and CoC-funded agencies. Agencies may voluntarily reallocate a project and submit a new project with reallocated funds or make funds available as new project funding.

The decision to reallocate is made if it is determined that a project's performance issues are not likely to be rectified, or if data shows that other community needs are more pressing and funds would be more effectively spent on a new project with a different focus. Projects are identified as low-performing if they score low on renewal applications relative to other projects with respect to project performance and utilization, cost effectiveness, data quality, expenditure of funds, participation in CE, alignment with HUD regulations and policy priorities, and other areas. Projects are classified as having less need if HMIS and other community data indicate that the project is not serving an identified community need.

2-4) The CoC did not reallocate any funding this year. There was 1 project identified to have further discussions with and monitor over the next year to prepare for potential reallocation in the next program competition. Another PSH project was undergoing necessary construction during the year, which affected overall utilization rates which was discussed during the funding review process.

5)The reallocation process is described in the annual RFP for local applications and is also available on the CoC's website. The reallocation policy was communicated to all projects and the CoC held a



meeting to discuss the NOFO and possible opportunities for reallocation this year and in subsequent years.

1E-4a.	Reallocation Between FY 2016 and FY 2021. We use the response to this question as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criterion below.	
	NOFO Section VII.B.2.f.	

Did your CoC cumulatively reallocate at least 20 percent of its ARD between FY 2016 and FY 2021?	Yes
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1E-5.	Projects Rejected/Reduced–Public Posting. You Must Upload an Attachment to the 4B. Attachments Screen if You Select Yes.	
	NOFO Section VII.B.2.g.	

1.	Did your CoC reject or reduce any project application(s)?	Yes
2.	If you selected yes, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps.	10/21/2022

1E-5a.	Projects Accepted–Public Posting. You Must Upload an Attachment to the 4B. Attachments Screen.	
	NOFO Section VII.B.2.g.	

Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New and Renewal Priority Listings in writing, outside of e-snaps.	10/21/2022
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1E-6.	Web Posting of CoC-Approved Consolidated Application. You Must Upload an Attachment to the 4B. Attachments Screen.	
	NOFO Section VII.B.2.g.	

Enter the date your CoC's Consolidated Application was posted on the CoC's website or affiliate's website—which included: 1. the CoC Application; 2. Priority Listings; and 3. all projects accepted, ranked where required, or rejected.	11/12/2022
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## 2A. Homeless Management Information System (HMIS) Implementation

To help you complete the CoC Application, HUD published resources at [https://www.hud.gov/program\\_offices/comm\\_planning/coc/competition](https://www.hud.gov/program_offices/comm_planning/coc/competition), including:  
 - Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition  
 - FY 2021 CoC Application Detailed Instructions—essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload  
 - 24 CFR part 578

<b>2A-1.</b>	<b>HMIS Vendor.</b>	
	Not Scored—For Information Only	

Enter the name of the HMIS Vendor your CoC is currently using.	WellSky
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<b>2A-2.</b>	<b>HMIS Implementation Coverage Area.</b>	
	Not Scored—For Information Only	

Select from dropdown menu your CoC’s HMIS coverage area.	Statewide
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<b>2A-3.</b>	<b>HIC Data Submission in HDX.</b>	
	NOFO Section VII.B.3.a.	

Enter the date your CoC submitted its 2021 HIC data into HDX.	05/13/2021
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<b>2A-4.</b>	<b>HMIS Implementation—Comparable Database for DV.</b>	
	NOFO Section VII.B.3.b.	

Describe in the field below actions your CoC and HMIS Lead have taken to ensure DV housing and service providers in your CoC:

- |    |   |
|----|---|
| 1. | have a comparable database that collects the same data elements required in the HUD-published 2020 HMIS Data Standards; and             |
| 2. | submit de-identified aggregated system performance measures data for each project in the comparable database to your CoC and HMIS lead. |

**(limit 2,000 characters)**

UPDATE

2A-5.	Bed Coverage Rate—Using HIC, HMIS Data—CoC Merger Bonus Points.	
	NOFO Section VII.B.3.c. and VII.B.7.	

Enter 2021 HIC and HMIS data in the chart below by project type:

Project Type	Total Beds 2021 HIC	Total Beds in HIC Dedicated for DV	Total Beds in HMIS	HMIS Bed Coverage Rate
1. Emergency Shelter (ES) beds	836	67	769	100.00%
2. Safe Haven (SH) beds	0	0	0	
3. Transitional Housing (TH) beds	238	116	76	62.30%
4. Rapid Re-Housing (RRH) beds	226	54	226	131.40%
5. Permanent Supportive Housing	1,083	0	774	71.47%
6. Other Permanent Housing (OPH)	104	0	104	100.00%

2A-5a.	Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-5.	
	NOFO Section VII.B.3.c.	

For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-5, describe:

- |    |  |
|----|--|
| 1. | steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and |
| 2. | how your CoC will implement the steps described to increase bed coverage to at least 85 percent.                                     |

**(limit 2,000 characters)**

TH Beds - The CoC has 2 providers with TH projects that are not in HMIS. One of those is a youth project that had planned to start entering into HMIS in 2020 but unfortunately due to significant staff turn over was unable to do so. They now have staff that have been trained in the system and are committed to utilization in HMIS throughout 2022.

PSH Beds - Currently, the HUD VASH beds are not in HMIS. The CoC has been working with the provider to have those entered, however, the VA also experienced staff turnover in 2020 due to the pandemic. VA staff have recently been trained and those beds will be accounted for in HMIS in 2022.

2A-5b.	Bed Coverage Rate in Comparable Databases.	
	NOFO Section VII.B.3.c.	

Enter the percentage of beds covered in comparable databases in your CoC's geographic area.	100.00%
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2A-5b.1.	Partial Credit for Bed Coverage Rates at or Below 84.99 for Question 2A-5b.	
	NOFO Section VII.B.3.c.	

If the bed coverage rate entered in question 2A-5b. is 84.99 percent or less, describe in the field below:

1.	steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent; and
2.	how your CoC will implement the steps described to increase bed coverage to at least 85 percent.

**(limit 2,000 characters)**

NA

2A-6.	Longitudinal System Analysis (LSA) Submission in HDX 2.0.	
	NOFO Section VII.B.3.d.	

Did your CoC submit LSA data to HUD in HDX 2.0 by January 15, 2021, 8 p.m. EST?	Yes
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## 2B. Continuum of Care (CoC) Point-in-Time (PIT) Count

To help you complete the CoC Application, HUD published resources at [https://www.hud.gov/program\\_offices/comm\\_planning/coc/competition](https://www.hud.gov/program_offices/comm_planning/coc/competition), including:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions—essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

2B-1.	Sheltered and Unsheltered PIT Count—Commitment for Calendar Year 2022	
	NOFO Section VII.B.4.b.	

Does your CoC commit to conducting a sheltered and unsheltered PIT count in Calendar Year 2022?	Yes
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2B-2.	Unsheltered Youth PIT Count—Commitment for Calendar Year 2022.	
	NOFO Section VII.B.4.b.	

Does your CoC commit to implementing an unsheltered youth PIT count in Calendar Year 2022 that includes consultation and participation from youth serving organizations and youth with lived experience?	Yes
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## 2C. System Performance

To help you complete the CoC Application, HUD published resources at [https://www.hud.gov/program\\_offices/comm\\_planning/coc/competition](https://www.hud.gov/program_offices/comm_planning/coc/competition), including:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions—essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

<b>2C-1.</b>	<b>Reduction in the Number of First Time Homeless—Risk Factors.</b>	
	NOFO Section VII.B.5.b.	

Describe in the field below:	
1.	how your CoC determined which risk factors your CoC uses to identify persons becoming homeless for the first time;
2.	how your CoC addresses individuals and families at risk of becoming homeless; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the number of individuals and families experiencing homelessness for the first time or to end homelessness for individuals and families.

**(limit 2,000 characters)**

1) The CoC’s process for identifying risk factors for first-time homelessness consists of analyzing HMIS data collected from CE assessments. HMIS data is analyzed by the CoC’s Data Analysis Committee to identify trends and barriers that contribute to first-time homelessness. Based on the committee’s analysis this past year, the Steering Council concluded that the primary risk factors for first-time homelessness are income that does not match increases in cost of living – including for housing and basic needs such as food, transportation, and childcare. This is consistent with data showing that 37 percent of households in Kent County lack the income to afford basic needs (United Way Worldwide, 2019). However, the Steering Council will continue to examine the Data Analysis Committee’s ongoing analysis of community data to determine emerging trends and barriers contributing to first-time homelessness.

2) To address individuals and families at risk of becoming homeless, the CoC partners with a variety of local systems and organizations to advocate for at-risk populations and address systemic issues contributing to first-time homelessness. This includes partnering with multiple district courts to expand eviction prevention services throughout the county and participating in the efforts of community systems impacting basic needs, including the Kent County Essential Needs Task Force (collaborative which convenes community stakeholders to address basic needs including food security, transportation, employment, and environmental issues); Talent 2025 (workforce development collaborative of local employers); the Kent Intermediate School District (regional school district for Kent County); and other community partners.

3) The CoC’s Steering Council and Data Analysis Committee are responsible

for overseeing this strategy.

2C-2.	Length of Time Homeless–Strategy to Reduce.	
	NOFO Section VII.B.5.c.	

Describe in the field below:

1.	your CoC’s strategy to reduce the length of time individuals and persons in families remain homeless;
2.	how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the length of time individuals and families remain homeless.

**(limit 2,000 characters)**

1) The CoC’s Coordinated Entry (CE) process quickly refers individuals and families to housing resources in the community, using an assessment tool (VI-SPDAT) that prioritizes individuals/families for housing placement based on level of vulnerability. Additionally, the CE process provides wrap-around services while individuals and families are in shelter or waiting for housing resources to reduce the length of time homeless; this includes referrals to basic needs programs (food assistance, health care, employment services, etc.) to address barriers and issues contributing to the housing crisis, as well assistance with building natural supports to self-resolve the housing issue.

The CoC also maintains benchmark goals established in its current Strategic Plan to reduce the length of time individuals and families remain homeless, including:

- The CE agency will make referrals to program openings within 48 hours of each bed/unit opening.
- Outreach teams will target long-term stayers in emergency shelters (in shelter for 30 or more days) for housing assessments to determine eligibility for permanent housing programming.

2) The VI-SPDAT assessment tool asks how long individuals/families have lacked permanent stable housing and the number of times they have been homeless in the last three years. This information, along with targeted efforts by the community’s outreach teams, helps the CoC identify individuals and persons in families with the longest length of time homeless. The CE agency also uses a prioritization process that follows the Chronic Homeless Order of Priority, which requires that the longest homeless, most vulnerable households are prioritized for housing.

3) The Steering Council and CoC staff are responsible for this strategy.

2C-3.	Exits to Permanent Housing Destinations/Retention of Permanent Housing.	
	NOFO Section VII.B.5.d.	

Describe in the field below how your CoC will increase the rate that individuals and persons in families residing in:

1.	emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations; and
2.	permanent housing projects retain their permanent housing or exit to permanent housing destinations.

**(limit 2,000 characters)**

1) The CoC’s strategy to increase exits to permanent housing is firstly focused on increasing permanent housing resources, including increasing the number of Housing Choice Vouchers with a homeless preference. Secondly, housing providers connect project participants with resources to assist them in exiting to permanent housing, including case management, mental health supports, education, employment training, and permanent housing referrals. This has included expanding what was initially a diversion pilot project designed to prevent families from entering shelter using light touch supports (both financial and the creation of a housing plan) to what is now considered the CoC’s enhanced coordinated entry system. The enhancements include the creation of a website platform that connects persons to a specialist within 48 hours. The specialist works directly with the household to ideally help resolve their housing crisis immediately. If not possible, they continue to work with the household on their housing plan until their episode of homelessness is resolved and for at least 90 days after using a progressive engagement model.

2) To increase client retention in or exits to permanent housing, the CoC’s strategy is to facilitate resource referrals to ensure that clients have the necessary supports to either obtain or maintain their housing. Providers share best practices and make referrals to connect clients with housing stability resources, including case management, food assistance, mental and physical health services, substance use treatment, employment assistance, and financial assistance. Additionally, the CoC has access to a network of health and social service providers that use technology to collaborate in real time to make referrals, track outcomes, and measure social determinants of health to ensure households have the supports they need in place.

<b>2C-4.</b>	<b>Returns to Homelessness–CoC’s Strategy to Reduce Rate.</b>	
	NOFO Section VII.B.5.e.	

Describe in the field below:	
1.	how your CoC identifies individuals and families who return to homelessness;
2.	your CoC’s strategy to reduce the rate of additional returns to homelessness; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the rate individuals and persons in families return to homelessness.

**(limit 2,000 characters)**

1) The CoC’s strategy for identifying individuals and persons in families who return to homelessness is to utilize data identified in APR and System Performance Measure (Measure 2) reports, with analysis by the CoC’s Data Analysis Committee to identify trends and barriers. Front-line staff from local providers also share their observations on trends and common factors at meetings of the general CoC membership and CoC Steering Council. Inadequate income to meet rising housing costs and younger age groups (25-34) have been identified as common factors for returns to homelessness.

2) The CoC’s strategy to reduce returns to homelessness focuses on facilitating training, best practice-sharing, and resource referrals among providers to increase client access to supports for maintaining housing stability and building self-sufficiency. Recently, the CoC doubled the number of trained SOAR (SSI/SSDI Outreach Access and Recovery) case managers, which has



increased the community’s capacity to assist individuals in accessing income from SSI/SSDI benefits. Providers also regularly make referrals to connect clients with resources to ensure housing stability, including case management, food assistance, mental and physical health services, substance use treatment, employment assistance, peer mentoring programs, financial assistance, and leadership programs.

In addition to the above strategies, between FY 2016 and FY 2021, the CoC reallocated 20 percent of its ARD, which has resulted in 13 of its 14 funded non-infrastructure projects being permanent housing project types. These projects ensure longer-term housing stability and help prevent returns to homelessness by connecting individuals and families with necessary supports and immediately stabilizing them in housing.

3) The Steering Council of the CoC is responsible for this strategy with the support of CoC staff.

2C-5.	Increasing Employment Cash Income-Strategy.	
	NOFO Section VII.B.5.f.	

Describe in the field below:	
1.	your CoC’s strategy to increase employment income;
2.	how your CoC works with mainstream employment organizations to help individuals and families increase their cash income; and
3.	provide the organization name or position title that is responsible for overseeing your CoC’s strategy to increase income from employment.

**(limit 2,000 characters)**

1) The CoC’s strategy to increase employment income consists of facilitating referrals between providers and community partners to assist clients in learning transferable skills and obtaining employment in growing fields. Examples of local training programs include local nonprofit WMCAT’s Adult Career Training Program, which provides vocational training in medical billing, medical coding, and pharmacy technology, as well as Grand Rapids Community College’s vocational programs, which provide training and certification in fields including food service, health care, and construction.

The CoC’s housing providers maintain referral networks with local workforce development and employment agencies to assist clients in obtaining employment and completing vocational training. Partners include Goodwill Industries, West Michigan Works!, Grand Rapids Community College, and Michigan Rehabilitation Services, among others. Many providers also assist clients with job searching, resume-building, and skills development. CoC providers also work with private employers to offer employment opportunities to clients. For example, Community Rebuilders maintains an agreement with staffing agency Mixed Staffing & Recruiting to provide supported employment opportunities for housing clients.

2) The CoC maintains a partnership with the Kent County Essential Needs Task Force’s Economic and Workforce Development Committee, a collaborative of local employers and employment-focused agencies. Over the last two years,

the CoC has partnered with the committee to initiate pilot projects to improve access to work opportunities for unemployed/underemployed individuals and adults in families. This has included educating employers about the impact of increasing income. As a result of this partnership, several employers have engaged in discussions around increasing employee wages.

3) The CoC Steering Council and CoC staff are responsible for this strategy.

2C-5a.	Increasing Employment Cash Income–Workforce Development–Education–Training.	
	NOFO Section VII.B.5.f.	

Describe in the field below how your CoC:

1.	promoted partnerships and access to employment opportunities with private employers and private employment organizations, such as holding job fairs, outreach to employers, and partnering with staffing agencies; and
2.	is working with public and private organizations to provide meaningful education and training, on-the-job training, internships, and employment opportunities for program participants.

**(limit 2,000 characters)**

1) The CoC maintains a partnership with the Kent County Essential Needs Task Force’s Economic and Workforce Development Committee, a collaborative of local employers and employment-focused organizations. Over the last three years, the CoC has partnered with the committee to initiate pilot projects to improve access to work opportunities for unemployed/underemployed individuals. This has included educating employers about the impact of increasing income as it relates to work attendance and productivity. In addition to this partnership, CoC staff regularly notify CoC members of job fairs held by committee partners.

CoC providers also work with private employers to offer employment opportunities to clients. For example, Community Rebuilders has a partnership with staffing agency Mixed Staffing & Recruiting to provide supported employment opportunities for housing clients. The CoC’s Ending Veteran Homelessness Committee also recently hosted a community-wide Veteran Homeless Connect event at six community sites, which provided local veterans with community connections to private employers and staffing agencies, including Express Employment.

2) Each of the CoC’s PSH partners work with clients on basic employment skills, including resume-writing and job searching, and maintain referral relationships with West Michigan Works!, the community’s public workforce development agency. SOAR-certified staff members at PSH projects also help clients understand their employment options while receiving SSI/SSDI benefits.

PSH providers also maintain a variety of employment partnerships to assist clients. For example, Community Rebuilders partners with the Employment Services Collaborative, an interagency network of nonprofits, to provide on-the-job training, job coaching, and educational opportunities for PSH clients, and maintains an agreement with local restaurant Border Foods to provide supported employment opportunities to housing clients, including PSH residents.

<b>2C-5b.</b>	<b>Increasing Non-employment Cash Income.</b>	
	<b>NOFO Section VII.B.5.f.</b>	

Describe in the field below:

1.	<b>your CoC's strategy to increase non-employment cash income;</b>
2.	<b>your CoC's strategy to increase access to non-employment cash sources; and</b>
3.	<b>provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase non-employment cash income.</b>

**(limit 2,000 characters)**

1) The CoC's strategy for increasing non-employment cash income is to work with providers to ensure that clients are connected with public benefits and services for which they are eligible. Housing agencies maintain relationships with mainstream benefit providers and assist residents in signing up for services, navigating interactions with benefit providers, and comprehending and completing required follow-up documentation. CoC staff and Steering Council members additionally keep apprised of changes in eligibility or availability of benefits through informational meetings, notices, and webinars offered through the appropriate public agencies, and communicate this information to CoC providers as it arises via email and at CoC provider meetings.

2) Providers work with clients and partner with local agencies to assist clients in accessing non-employment cash sources. This includes providing case management services that connect clients with mainstream benefits through the Kent County Department of Health and Human Services and other local agencies. Examples of these cash sources include SSI/SSDI income, SNAP/WIC benefits, and TANF benefits. In addition to these partnerships, the community's recent successful initiative to double the number of trained SOAR case managers has provided additional opportunities for individuals to increase their non-employment cash income. The community's 17 SOAR-certified practitioners attend quarterly meetings to share best practices and relevant updates to SSI/SSDI benefits. The Michigan Department of Health and Human Services' SOAR Navigator for the region is also working to form a Grand Rapids SOAR Steering Committee to further facilitate coordination among local SOAR providers.

3) The CoC Steering Council and CoC staff are responsible for this strategy.

### 3A. Coordination with Housing and Healthcare Bonus Points

To help you complete the CoC Application, HUD published resources at [https://www.hud.gov/program\\_offices/comm\\_planning/coc/competition](https://www.hud.gov/program_offices/comm_planning/coc/competition), including:  
 - Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition  
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 - 24 CFR part 578

<b>3A-1.</b>	<b>New PH-PSH/PH-RRH Project—Leveraging Housing Resources.</b>	
	NOFO Section VII.B.6.a.	

Is your CoC applying for a new PSH or RRH project(s) that uses housing subsidies or subsidized housing units which are not funded through the CoC or ESG Programs to help individuals and families experiencing homelessness?	No
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<b>3A-1a.</b>	<b>New PH-PSH/PH-RRH Project—Leveraging Housing Commitment. You Must Upload an Attachment to the 4B. Attachments Screen.</b>	
	NOFO Section VII.B.6.a.	

Select yes or no in the chart below to indicate the organization(s) that provided the subsidies or subsidized housing units for the proposed new PH-PSH or PH-RRH project(s).

1.	Private organizations	No
2.	State or local government	No
3.	Public Housing Agencies, including use of a set aside or limited preference	No
4.	Faith-based organizations	No
5.	Federal programs other than the CoC or ESG Programs	No

<b>3A-2.</b>	<b>New PSH/RRH Project—Leveraging Healthcare Resources.</b>	
	NOFO Section VII.B.6.b.	

Is your CoC applying for a new PSH or RRH project that uses healthcare resources to help individuals and families experiencing homelessness?	No
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<b>3A-2a.</b>	<b>Formal Written Agreements–Value of Commitment–Project Restrictions. You Must Upload an Attachment to the 4B. Attachments Screen.</b>	
	NOFO Section VII.B.6.b.	

<b>1.</b>	Did your CoC obtain a formal written agreement that includes: (a) the project name; (b) value of the commitment; and (c) specific dates that healthcare resources will be provided (e.g., 1-year, term of grant, etc.)?	No
<b>2.</b>	Is project eligibility for program participants in the new PH-PSH or PH-RRH project based on CoC Program fair housing requirements and not restricted by the health care service provider?	No

<b>3A-3.</b>	<b>Leveraging Housing Resources–Leveraging Healthcare Resources–List of Projects.</b>	
	NOFO Sections VII.B.6.a. and VII.B.6.b.	

If you selected yes to question 3A-1. or 3A-2., use the list feature icon to enter information on each project you intend for HUD to evaluate to determine if they meet the bonus points criteria.

Project Name	Project Type	Rank Number	Leverage Type
This list contains no items			

### 3B. New Projects With Rehabilitation/New Construction Costs

To help you complete the CoC Application, HUD published resources at [https://www.hud.gov/program\\_offices/comm\\_planning/coc/competition](https://www.hud.gov/program_offices/comm_planning/coc/competition), including:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions—essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

<b>3B-1.</b>	<b>Rehabilitation/New Construction Costs—New Projects.</b>	
	NOFO Section VII.B.1.r.	

Is your CoC requesting funding for any new project application requesting \$200,000 or more in funding for housing rehabilitation or new construction?	No
--	----

<b>3B-2.</b>	<b>Rehabilitation/New Construction Costs—New Projects.</b>	
	NOFO Section VII.B.1.s.	

If you answered yes to question 3B-1, describe in the field below actions CoC Program-funded project applicants will take to comply with:

- |    |   |
|----|---|
| 1. | Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u); and   |
| 2. | HUD’s implementing rules at 24 CFR part 75 to provide employment and training opportunities for low- and very-low-income persons, as well as contracting and other economic opportunities for businesses that provide economic opportunities to low- and very-low-income persons. |

**(limit 2,000 characters)**

NA

### 3C. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

To help you complete the CoC Application, HUD published resources at [https://www.hud.gov/program\\_offices/comm\\_planning/coc/competition](https://www.hud.gov/program_offices/comm_planning/coc/competition), including:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
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- 24 CFR part 578

3C-1.	Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section VII.C.	

Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes?	No
--	----

3C-2.	Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes. You Must Upload an Attachment to the 4B. Attachments Screen.	
	NOFO Section VII.C.	

If you answered yes to question 3C-1, describe in the field below:

- |    |   |
|----|---|
| 1. | how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and |
| 2. | how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act.   |

**(limit 2,000 characters)**

NA

## 4A. DV Bonus Application

To help you complete the CoC Application, HUD published resources at [https://www.hud.gov/program\\_offices/comm\\_planning/coc/competition](https://www.hud.gov/program_offices/comm_planning/coc/competition), including:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions—essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

<b>4A-1.</b>	<b>New DV Bonus Project Applications.</b>	
	NOFO Section II.B.11.e.	

Did your CoC submit one or more new project applications for DV Bonus Funding?	Yes
--	-----

<b>4A-1a.</b>	<b>DV Bonus Project Types.</b>	
	NOFO Section II.B.11.	

Select yes or no in the chart below to indicate the type(s) of new DV Bonus project(s) your CoC included in its FY 2021 Priority Listing.

	Project Type	
1.	SSO Coordinated Entry	No
2.	PH-RRH or Joint TH/RRH Component	Yes

**You must click “Save” after selecting Yes for element 1 SSO Coordinated Entry to view questions 4A-3 and 4A-3a.**

<b>4A-2.</b>	<b>Number of Domestic Violence Survivors in Your CoC's Geographic Area.</b>	
	NOFO Section II.B.11.	

1.	Enter the number of survivors that need housing or services:	4,600
2.	Enter the number of survivors your CoC is currently serving:	2,700
3.	Unmet Need:	1,900

<b>4A-2a.</b>	<b>Calculating Local Need for New DV Projects.</b>	
	NOFO Section II.B.11.	

Describe in the field below:



1.	how your CoC calculated the number of DV survivors needing housing or services in question 4A-2 element 1 and element 2; and
2.	the data source (e.g. comparable database, other administrative data, external data source, HMIS for non-DV projects); or
3.	if your CoC is unable to meet the needs of all survivors please explain in your response all barriers to meeting those needs.

**(limit 2,000 characters)**

1) The calculation was derived from the total number of DV survivors requesting housing or supportive services at one of the county’s two DV providers in their most recent fiscal years (YWCA West Central Michigan and Safe Haven Ministries).

2)The data source for the calculation was the comparable databases utilized by the county’s DV providers.

3) Need more specific DV-related housing supports - both transitional housing and rapid rehousing.

4A-4.	New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects–Project Applicant Information.	
	NOFO Section II.B.11.	

Use the list feature icon to enter information on each unique project applicant applying for New PH-RRH and Joint TH and PH-RRH Component DV Bonus projects–only enter project applicant information once, regardless of how many DV Bonus projects that applicant is applying for.
---

<b>Applicant Name</b>
Safe Haven

## Project Applicants Applying for New PH-RRH and Joint TH and PH-RRH DV Bonus Projects

4A-4.	New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects–Project Applicant Information–Rate of Housing Placement and Rate of Housing Retention–Project Applicant Experience.	
	NOFO Section II.B.11.	

Enter information in the chart below on the project applicant applying for one or more New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects included on your CoC’s FY 2021 Priority Listing:

1.	Applicant Name	Safe Haven
2.	Rate of Housing Placement of DV Survivors–Percentage	100.00%
3.	Rate of Housing Retention of DV Survivors–Percentage	100.00%

4A-4a.	Calculating the Rate of Housing Placement and the Rate of Housing Retention–Project Applicant Experience.	
	NOFO Section II.B.11.	

Describe in the field below:

1.	how the project applicant calculated the rate of housing placement and rate of housing retention reported in question 4A-4; and
2.	the data source (e.g. comparable database, other administrative data, external data source, HMIS for non-DV projects).

**(limit 1,000 characters)**

Safe Haven is a subrecipient of Community Rebuilders' PACT Program. Over the past year, Safe Haven has successfully placed all referrals. All households are still currently enrolled. Safe Haven uses a comparable database for data collection to protect confidentiality and remain in compliance as a DV provider.

4A-4b.	Providing Housing to DV Survivor–Project Applicant Experience.	
	NOFO Section II.B.11.	

Describe in the field below how the project applicant:

1.	ensured DV survivors experiencing homelessness were assisted to quickly move into safe affordable housing;
2.	prioritized survivors—you must address the process the project applicant used, e.g., Coordinated Entry, prioritization list, CoC’s emergency transfer plan, etc.;
3.	connected survivors to supportive services; and
4.	moved clients from assisted housing to housing they could sustain—address housing stability after the housing subsidy ends.

**(limit 2,000 characters)**

SHM has been working in the field of domestic violence for 30 years, utilizing best practices for trauma-informed care, safe housing solutions, and case management throughout our history. As a place of natural coordinated entry for

DV survivors, we provide housing advocacy as a core component of our work. We understand that survivors of domestic violence specifically have unique safety and trauma related needs that must be addressed through survivor centered housing advocacy. For the past year, Safe Haven has been a sub recipient of HUD funding through Community Rebuilder's PACT program. During this time, we placed 9 families in rapid rehousing, exceeding program goals. In addition, we have built trusted relationships with property owners and landlords, cultivating relationships to ensure that rental options are available quickly for survivors.

A "no wrong door approach" modeled after a successful Coordinated Entry program will be utilized in this project. Survivors are often seeking safety first and as a result, many experience homelessness as they attempt to flee an abusive relationship. Beyond SHM, survivors gain access to housing support services within this program through the following access points: centralized intake; 2-1-1; shelter; housing providers; community partner agencies; street outreach programs; or any 24/7 domestic violence crisis service.

SHM oversee a client's comprehensive supportive services. These services are available indefinitely, based on the survivor's wishes. This can include: domestic violence education and mobile case management; legal advocacy; crisis support and safety planning; domestic violence support groups for adults and children; vital document recovery; assistance in applying government-funded supportive services; and resource connection for services such as credit repair, job coaching, healthcare. This approach allows for flexible and comprehensive supportive services, with an emphasis on resources that improve outcomes for long term housing stability.

<b>4A-4c.</b>	<b>Ensuring DV Survivor Safety–Project Applicant Experience.</b>	
	NOFO Section II.B.11.	

Describe in the field below examples of how the project applicant ensured the safety of DV survivors experiencing homelessness by:	
1.	training staff on safety planning;
2.	adjusting intake space to better ensure a private conversation;
3.	conducting separate interviews/intake with each member of a couple;
4.	working with survivors to have them identify what is safe for them as it relates to scattered site units and/or rental assistance;
5.	maintaining bars on windows, fixing lights in the hallways, etc. for congregate living spaces operated by the applicant; and
6.	keeping the location confidential for dedicated units and/or congregate living spaces set-aside solely for use by survivors.

**(limit 5,000 characters)**

SHM has been working in the field of domestic violence for 30 years, utilizing best practices for trauma-informed care, safe housing solutions, and case management throughout our history. As a place of natural coordinated entry for DV survivors, we provide housing advocacy as a core component of our work. We understand that survivors of domestic violence specifically have unique safety and trauma related needs that must be addressed through survivor centered housing advocacy. For the past year, Safe Haven has been a sub recipient of HUD funding through Community Rebuilder's PACT program. During this time, we placed 9 families in rapid rehousing, exceeding program goals. In addition, we have built trusted relationships with property owners and

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A “no wrong door approach” modeled after a successful Coordinated Entry program will be utilized in this project. Survivors are often seeking safety first and as a result, many experience homelessness as they attempt to flee an abusive relationship. Beyond SHM, survivors gain access to housing support services within this program through the following access points: centralized intake; 2-1-1; shelter; housing providers; community partner agencies; street outreach programs; or any 24/7 domestic violence crisis service.

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4A-4c.1.	Evaluating Ability to Ensure DV Survivor Safety–Project Applicant Experience.	
	NOFO Section II.B.11.	

Describe in the field below how the project evaluated its ability to ensure the safety of DV survivors the project served.

**(limit 2,000 characters)**

Safety is the primary focus when all domestic violence survivors connect with Safe Haven.

As part of each intake assessment at Safe Haven a lethality assessment is conducted. This assessment scores the level of likely assault or lethality on the victim of domestic violence presenting for services. Based on the score from this assessment, a case manager determines if immediate emergency safe shelter is needed. While emergency safe shelter is not part of this project, it is available to clients at Safe Haven.

If emergency safe shelter is not needed, the case manager works with each client on an individualized safety plan. This plan includes both personal safety and safety of the housing they are living in. Typically, advocates from domestic violence and sexual assault programs are among the few service providers with specialized expertise in developing potentially life-saving safety plans.

Throughout case management, the client learns about threats to their safety and has the opportunity to speak into their safety needs.

The safety plan is a tool developed with the victim, which is designed to identify known issues within their relationship and increase their physical and emotional safety. Safety plans can be either formal documents or informal discussions about risk factors and ways to stay safe. Safety plans consider various scenarios the victim may encounter with their abuser, and identifies plausible steps which can be taken to minimize the likelihood they will be victimized in the future. Safe Haven's management team regularly reviews each case to further ensure the safety of DV survivors being served.

4A-4d.	Trauma-Informed, Victim-Centered Approaches–Project Applicant Experience.	
	NOFO Section II.B.11.	

Describe in the field below examples of the project applicant’s experience in using trauma-informed, victim-centered approaches to meet needs of DV survivors in each of the following areas:

1.	prioritizing program participant choice and rapid placement and stabilization in permanent housing consistent with participants’ preferences;
2.	establishing and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials;
3.	providing program participants access to information on trauma, e.g., training staff on providing program participants with information on trauma;
4.	emphasizing program participants’ strengths, e.g., strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans include assessments of program participants strengths and works towards goals and aspirations;
5.	centering on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination;
6.	providing opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and
7.	offering support for parenting, e.g., parenting classes, childcare.

**(limit 5,000 characters)**

1) Safe Haven Ministries has been working in the field of domestic violence for 30 years, utilizing best practices for trauma-informed care and case management. As a place of natural coordinated entry for DV survivors, we provide housing advocacy for survivors as a core component of our work. We understand that survivors of domestic violence specifically have unique safety and trauma related needs that must be addressed through safe and survivor centered housing advocacy.

Building on Safe Haven’s success as a sub recipient of the HUD-funded PACT project, this new project will utilize the Housing First model, prioritizing housing to people experiencing homelessness and domestic violence, to end homelessness. Our collective approach is person-centered and ensures client choice in housing selections, offering supportive solutions that meet self-determined goals, and connection to a vast array of community resources to help ensure retention of permanent housing.

2) Safe Haven’s culture is one of agency and mutual respect, and our mission, vision and values are lived out daily in our work. Our staff and management team ensure that participant staff interactions offer the following; 1) goal plans and subsequent case management is truly survivor centered and reflected in individual goal plans, 2) safety as a basic human right, 3) equity and belonging to ensure that our team and facility is safe and welcoming to all. In our commitment to excellence, all client service staff receive training on agency philosophy and protocols to ensure power differentials are minimized.

3) An important part of case management is helping a client gain more understanding around trauma, abuse and control tactics, and of course, safety planning. Many on our team of case managers come from a social work background, where this training is inherent in their college education. Committed to best practices in trauma informed and person centered care, our team has monthly professional development for two hours each month to continue our own learning in best practices.

4) Safe Haven is a place of empowerment. Our management team actively uses a strengths based model in weekly supervision meetings. Modeling this approach among staff is a powerful strategy to create a culture of asset based

development among both staff and clients Safe Haven has a positive reputation for meeting people where they are and accepting each person through active listening and a person centered trauma informed response.

5) While domestic violence impacts communities across all social, economic, and racial lines, communities of color as well as gender and sexual minority groups face increased barriers and challenges. Moreover, marginalized groups often experience increased levels of violence and more prolonged exposure to violence in large part due to the lack of culturally-appropriate and affirming domestic violence support services.

Safe Haven is committed to the utilization of an anti-oppression framework and centering the project's design and implementation around the needs and lived experiences of our community's most underserved and under-resourced communities. Moreover, an emphasis on culturally appropriate support services are developed with direct input from program participants. Cultural and linguistic competencies, including ADA accessibility and language resources are prioritized.

Upon hire, staff are engaged in 52 hours of training that addresses topics such as: intersectionality; anti-oppression framework for service delivery; and structural racism and its impact on domestic violence victims. Safe Haven is committed to the principles of diversity, equity and inclusion. We support all individuals who are victims of domestic abuse, stalking and human trafficking. Services are accessible regardless of race, religion, color, sex, ancestry, gender, gender identity, sexual orientation, age, disability, national origin, medical condition, veteran/military status, family status, or socio-economic status.

6) Psycho-educational support is available for groups and individuals, adults and children. Our staff use a research-based trauma informed curriculum for children, I Feel Better Now. Referrals for community-based resources around mental health, health, addiction, and other supports are provided as needed. As a Christian-based organization, spiritual guidance is available upon client request.

7) Safe Haven staff offer parents a group psycho-education sessions around children's needs after they have experienced abuse and trauma. This group meets regularly to discuss the dynamics an abuser uses specific to parent-child relationships. Childcare partners include the YMCA of Greater Grand Rapids and Milestones Childcare Center. Being person-centered, a client may chose other childcare provides and request financial support. In addition, our staff connect qualified applicants to childcare benefits through MDHHS.

4A-4e.	Meeting Service Needs of DV Survivors–Project Applicant Experience.	
	NOFO Section II.B.11.	

Describe in the field below:

1.	supportive services the project applicant provided to domestic violence survivors experiencing homelessness while quickly moving them into permanent housing and addressing their safety needs; and
2.	provide examples of how the project applicant provided the supportive services to domestic violence survivors.

**(limit 5,000 characters)**

A.Child custody–SH project assisted DV survivors to pursue child custody by making legal services available through its partner Legal Aid and Migrant Legal Aid, provided transportation, and provided a support group for others experiencing similar challenges. Safe Haven ensures that the survivors’ safety needs were addressed by maintaining confidentiality, using harm reduction.

B.Bad Credit History–Safe Haven uses case management to quickly assess whether survivors needed credit repair services, provided through our partners, ICCF and Mercantile Bank, which specializes in assisting survivors to restore their credit, which is often necessary to obtain affordable housing for survivors whose credit has been damaged. Basic banking skills, budgeting, debt reduction, and predatory lending practices are all educational pieces delivered to clients.

C.Housing Search and Counseling–Safe Haven employed a housing resource specialist to identify local landlords and apartments. Using the housing resource specialist resulted in a 26% increase in the number of clients exiting violence and entering into safe housing.

D.Education Services– Safe Haven provided supportive services to a PACT client through Penn Foster to assist a survivor in completing a degree program. This is a 100 percent increase from last year where we did not have the funding to provide this service.

E.Mental Health and Counseling Services – have been provided through Network 180 to provide resources around depression, anxiety, PTSD and risk reduction. We also work with healthcare providers such as Pine Rest, Cherry Health, and clients’ primary care clinics to coordinate services.

<b>4A-4f.</b>	<b>Trauma-Informed, Victim-Centered Approaches–New Project Implementation.</b>	
	NOFO Section II.B.11.	

Provide examples in the field below of how the new project will:

1.	prioritize program participant choice and rapid placement and stabilization in permanent housing consistent with participants’ preferences;
2.	establish and maintain an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials;
3.	provide program participants access to information on trauma, e.g., training staff on providing program participants with information on trauma;
4.	place emphasis on program participants’ strengths, e.g., strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans include assessments of program participants strengths and works towards goals and aspirations;
5.	center on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination;
6.	provide opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and
7.	offer support for parenting, e.g., parenting classes, childcare.

**(limit 5,000 characters)**

- 1.prioritize program participant choice and rapid placement and stabilization in permanent housing consistent with participants’ preferences;  
Days 1-60
  - SH will develop a spend-down plan.
  - SH will lease up households who identify RRH as their choice with PH-RRH units.
  - SH will lease up 2 households into TH (per client choice)

- SH Case Manager will develop Housing Stabilization Plans with all households in TH and single PH-RRH, providing ongoing stabilization services, connections to mainstream resources, and basic needs support.

Days 61- 120

- SH will lease up households who identify RRH as their choice with PH-RRH units.
- SH will lease up 3 households into TH (per client choice)
- SH Case Manager will develop Housing Stabilization Plans with all households in TH and single PH-RRH, providing ongoing stabilization services, connections to mainstream resources, and basic needs support.
- SH Case Manager will develop permanent housing plans with all households who desire permanent housing as a result of this project.
- SH will convene regular project monitoring meetings to ensure success.

Days 121-180

- SH will lease up 2 households into TH (per client choice) from the Youth Functional Zero by-name list.
- SH Case Manager will develop Housing Stabilization Plans with all households in TH and single PH-RRH, providing ongoing stabilization services, connections to mainstream resources, and basic needs support.
- SH Case Manager will develop permanent housing plans with all households who desire permanent housing as a result of this project.
- SH will begin monitoring the spend-down plan and coordinate regular collaborative meetings to ensure the project stays on track.

2.establish and maintain an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials; Safe Haven will maintain policies and procedures outlined in our response above.

3.provide program participants access to information on trauma, e.g., training staff on providing program participants with information on trauma; Safe Haven will offer program participants the opportunity to participate in psycho-educational individual or group sessions, offered for both children and adults. These sessions focus on understanding the dynamics of power and control, understanding tactics abusers use, understanding trauma and it's effects on the body and how healing takes place.

4.place emphasis on program participants' strengths, e.g., strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans include assessments of program participants strengths and works towards goals and aspirations; Existing intake and exit tools will be used that are a strengths-based approach. These tools will be modified to meet HUD reporting requirements.

5.center on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination; Safe Haven will train all new staff working on this project on cultural responsiveness and inclusivity as outlined above.

6.provide opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and Additional financial resources will be available to program participants to support education, therapy, counseling and/or spiritual needs. A new partnership with Madison Square Church also has the possibility of expanding program offerings around spiritual care. In addition, a Survivor Advisory



Committee will launch in January 2022 to provide more mentoring and peer-to-peer opportunities for participants in this program.

7.offer support for parenting, e.g., parenting classes, childcare.

A new childcare partnership is being explored with the YMCA of Greater Grand Rapids in conjunction with Madison Square Church. Building on an existing and effective childcare model the two partners currently use, we anticipate program participants in Transitional Housing will receive priority status, through this project, on the YMCA Childcare Center's roster.

## 4B. Attachments Screen For All Application Questions

We prefer that you use PDF files, though other file types are supported. Please only use zip files if necessary.

Attachments must match the questions they are associated with.

Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process.

We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

Document Type	Required?	Document Description	Date Attached
1C-14. CE Assessment Tool	Yes	CE Assessment Tool	11/14/2021
1C-7. PHA Homeless Preference	No	PHA Homeless Pref...	11/14/2021
1C-7. PHA Moving On Preference	No	PHA Moving On Pre...	11/14/2021
1E-1. Local Competition Announcement	Yes	Local Competition...	11/14/2021
1E-2. Project Review and Selection Process	Yes	Project Review an...	11/14/2021
1E-5. Public Posting–Projects Rejected-Reduced	Yes	Public Posting - ...	11/14/2021
1E-5a. Public Posting–Projects Accepted	Yes	Public Posting Pr...	11/14/2021
1E-6. Web Posting–CoC-Approved Consolidated Application	Yes		
3A-1a. Housing Leveraging Commitments	No		
3A-2a. Healthcare Formal Agreements	No		
3C-2. Project List for Other Federal Statutes	No		

## **Attachment Details**

**Document Description:** CE Assessment Tool

## **Attachment Details**

**Document Description:** PHA Homeless Preference

## **Attachment Details**

**Document Description:** PHA Moving On Preference

## **Attachment Details**

**Document Description:** Local Competition Announcement

## **Attachment Details**

**Document Description:** Project Review and Selection Process

## **Attachment Details**

**Document Description:** Public Posting - Projects Rejected-Reduced

## **Attachment Details**

**Document Description:** Public Posting Projects Accepted

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:**

## Submission Summary

**Ensure that the Project Priority List is complete prior to submitting.**

Page	Last Updated	
<b>1A. CoC Identification</b>	10/28/2021	
<b>1B. Inclusive Structure</b>	11/12/2021	
<b>1C. Coordination</b>	11/14/2021	
<b>1C. Coordination continued</b>	11/12/2021	
<b>1D. Addressing COVID-19</b>	11/14/2021	
<b>1E. Project Review/Ranking</b>	11/14/2021	
<b>2A. HMIS Implementation</b>	11/12/2021	
<b>2B. Point-in-Time (PIT) Count</b>	11/03/2021	
<b>2C. System Performance</b>	11/14/2021	
<b>3A. Housing/Healthcare Bonus Points</b>	11/12/2021	
<b>3B. Rehabilitation/New Construction Costs</b>	11/12/2021	
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<b>3C. Serving Homeless Under Other Federal Statutes</b>	11/12/2021
<b>4A. DV Bonus Application</b>	11/14/2021
<b>4B. Attachments Screen</b>	Please Complete
<b>Submission Summary</b>	No Input Required

**Vulnerability Index -  
Service Prioritization Decision Assistance Tool  
(VI-SPDAT)**

**Prescreen Triage Tool for Single Adults**

**AMERICAN VERSION 2.01**

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## Welcome to the SPDAT Line of Products

The Service Prioritization Decision Assistance Tool (SPDAT) has been around in various incarnations for over a decade, before being released to the public in 2010. Since its initial release, the use of the SPDAT has been expanding exponentially and is now used in over one thousand communities across the United States, Canada, and Australia.

More communities using the tool means there is an unprecedented demand for versions of the SPDAT, customized for specific client groups or types of users. With the release of SPDAT V4, there have been more current versions of SPDAT products than ever before.

### VI-SPDAT Series

The Vulnerability Index – Service Prioritization Decision Assistance Tool (VI-SPDAT) was developed as a pre-screening tool for communities that are very busy and do not have the resources to conduct a full SPDAT assessment for every client. It was made in collaboration with Community Solutions, creators of the Vulnerability Index, as a brief survey that can be conducted to quickly determine whether a client has high, moderate, or low acuity. The use of this survey can help prioritize which clients should be given a full SPDAT assessment first. Because it is a self-reported survey, no special training is required to use the VI-SPDAT.

#### **Current versions available:**

- VI-SPDAT V 2.0 for Individuals
- VI-SPDAT V 2.0 for Families
- VI-SPDAT V 1.0 for Youth

All versions are available online at

[www.orgcode.com/products/vi-spdatt/](http://www.orgcode.com/products/vi-spdatt/)

### SPDAT Series

The Service Prioritization Decision Assistance Tool (SPDAT) was developed as an assessment tool for front-line workers at agencies that work with homeless clients to prioritize which of those clients should receive assistance first. The SPDAT tools are also designed to help guide case management and improve housing stability outcomes. They provide an in-depth assessment that relies on the assessor's ability to interpret responses and corroborate those with evidence. As a result, this tool may only be used by those who have received proper, up-to-date training provided by OrgCode Consulting, Inc. or an OrgCode certified trainer.

#### **Current versions available:**

- SPDAT V 4.0 for Individuals
- SPDAT V 2.0 for Families
- SPDAT V 1.0 for Youth

Information about all versions is available online at

[www.orgcode.com/products/spdat/](http://www.orgcode.com/products/spdat/)



## SPDAT Training Series

To use the SPDAT, training by OrgCode or an OrgCode certified trainer is required. We provide training on a wide variety of topics over a variety of mediums.

The full-day in-person SPDAT Level 1 training provides you the opportunity to bring together as many people as you want to be trained for one low fee. The webinar training allows for a maximum of 15 different computers to be logged into the training at one time. We also offer online courses for individuals that you can do at your own speed.

The training gives you the manual, case studies, application to current practice, a review of each component of the tool, conversation guidance with prospective clients – and more!

### **Current SPDAT training available:**

- Level 0 SPDAT Training: VI-SPDAT for Frontline Workers
- Level 1 SPDAT Training: SPDAT for Frontline Workers
- Level 2 SPDAT Training: SPDAT for Supervisors
- Level 3 SPDAT Training: SPDAT for Trainers

### **Other related training available:**

- Excellence in Housing-Based Case Management
- Coordinated Access & Common Assessment
- Motivational Interviewing
- Objective-Based Interactions

More information about SPDAT training, including pricing, is available online at

<http://www.orgcode.com/product-category/training/spdat/>

## Administration

<b>Interviewer's Name</b> _____	<b>Agency</b> _____	<input type="checkbox"/> Team <input type="checkbox"/> Staff <input type="checkbox"/> Volunteer
<b>Survey Date</b> DD/MM/YYYY ___/___/____	<b>Survey Time</b> ___:___	<b>Survey Location</b> _____

## Opening Script

Every assessor in your community regardless of organization completing the VI-SPDAT should use the same introductory script. In that script you should highlight the following information:

- the name of the assessor and their affiliation (organization that employs them, volunteer as part of a Point in Time Count, etc.)
- the purpose of the VI-SPDAT being completed
- that it usually takes less than 7 minutes to complete
- that only “Yes,” “No,” or one-word answers are being sought
- that any question can be skipped or refused
- where the information is going to be stored
- that if the participant does not understand a question or the assessor does not understand the question that clarification can be provided
- the importance of relaying accurate information to the assessor and not feeling that there is a correct or preferred answer that they need to provide, nor information they need to conceal

## Basic Information

<b>First Name</b> _____	<b>Nickname</b> _____	<b>Last Name</b> _____
<b>In what language do you feel best able to express yourself?</b> _____		
<b>Date of Birth</b> DD/MM/YYYY ___/___/____	<b>Age</b> _____	<b>Social Security Number</b> _____
		<b>Consent to participate</b> <input type="checkbox"/> Yes <input type="checkbox"/> No

IF THE PERSON IS 60 YEARS OF AGE OR OLDER, THEN SCORE 1.

**SCORE:**

## A. History of Housing and Homelessness

1. Where do you sleep most frequently? (check one)

- Shelters
- Transitional Housing
- Safe Haven
- Outdoors**
- Other (specify):**

**Refused**

IF THE PERSON ANSWERS ANYTHING OTHER THAN "SHELTER", "TRANSITIONAL HOUSING", OR "SAFE HAVEN", THEN SCORE 1.

**SCORE:**

2. How long has it been since you lived in permanent stable housing? \_\_\_\_\_

Refused

3. In the last three years, how many times have you been homeless? \_\_\_\_\_

Refused

IF THE PERSON HAS EXPERIENCED 1 OR MORE CONSECUTIVE YEARS OF HOMELESSNESS, AND/OR 4+ EPISODES OF HOMELESSNESS, THEN SCORE 1.

**SCORE:**

## B. Risks

4. In the past six months, how many times have you...

a) Received health care at an emergency department/room? \_\_\_\_\_

Refused

b) Taken an ambulance to the hospital? \_\_\_\_\_

Refused

c) Been hospitalized as an inpatient? \_\_\_\_\_

Refused

d) Used a crisis service, including sexual assault crisis, mental health crisis, family/intimate violence, distress centers and suicide prevention hotlines? \_\_\_\_\_

Refused

e) Talked to police because you witnessed a crime, were the victim of a crime, or the alleged perpetrator of a crime or because the police told you that you must move along? \_\_\_\_\_

Refused

f) Stayed one or more nights in a holding cell, jail or prison, whether that was a short-term stay like the drunk tank, a longer stay for a more serious offence, or anything in between? \_\_\_\_\_

Refused

IF THE TOTAL NUMBER OF INTERACTIONS EQUALS 4 OR MORE, THEN SCORE 1 FOR EMERGENCY SERVICE USE.

**SCORE:**

5. Have you been attacked or beaten up since you've become homeless?  Y  N  Refused

6. Have you threatened to or tried to harm yourself or anyone else in the last year?  Y  N  Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR RISK OF HARM.

**SCORE:**

7. Do you have any legal stuff going on right now that may result in you being locked up, having to pay fines, or that make it more difficult to rent a place to live?  Y  N  Refused

IF "YES," THEN SCORE 1 FOR LEGAL ISSUES.

SCORE:

8. Does anybody force or trick you to do things that you do not want to do?  Y  N  Refused

9. Do you ever do things that may be considered to be risky like exchange sex for money, run drugs for someone, have unprotected sex with someone you don't know, share a needle, or anything like that?  Y  N  Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR RISK OF EXPLOITATION.

SCORE:

### C. Socialization & Daily Functioning

10. Is there any person, past landlord, business, bookie, dealer, or government group like the IRS that thinks you owe them money?  Y  N  Refused

11. Do you get any money from the government, a pension, an inheritance, working under the table, a regular job, or anything like that?  Y  N  Refused

IF "YES" TO QUESTION 10 OR "NO" TO QUESTION 11, THEN SCORE 1 FOR MONEY MANAGEMENT.

SCORE:

12. Do you have planned activities, other than just surviving, that make you feel happy and fulfilled?  Y  N  Refused

IF "NO," THEN SCORE 1 FOR MEANINGFUL DAILY ACTIVITY.

SCORE:

13. Are you currently able to take care of basic needs like bathing, changing clothes, using a restroom, getting food and clean water and other things like that?  Y  N  Refused

IF "NO," THEN SCORE 1 FOR SELF-CARE.

SCORE:

14. Is your current homelessness in any way caused by a relationship that broke down, an unhealthy or abusive relationship, or because family or friends caused you to become evicted?  Y  N  Refused

IF "YES," THEN SCORE 1 FOR SOCIAL RELATIONSHIPS.

SCORE:

## D. Wellness

15. Have you ever had to leave an apartment, shelter program, or other place you were staying because of your physical health?  Y  N  Refused
16. Do you have any chronic health issues with your liver, kidneys, stomach, lungs or heart?  Y  N  Refused
17. If there was space available in a program that specifically assists people that live with HIV or AIDS, would that be of interest to you?  Y  N  Refused
18. Do you have any physical disabilities that would limit the type of housing you could access, or would make it hard to live independently because you'd need help?  Y  N  Refused
19. When you are sick or not feeling well, do you avoid getting help?  Y  N  Refused
20. *FOR FEMALE RESPONDENTS ONLY:* Are you currently pregnant?  Y  N  N/A or Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **PHYSICAL HEALTH**.

SCORE:

21. Has your drinking or drug use led you to being kicked out of an apartment or program where you were staying in the past?  Y  N  Refused
22. Will drinking or drug use make it difficult for you to stay housed or afford your housing?  Y  N  Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **SUBSTANCE USE**.

SCORE:

23. Have you ever had trouble maintaining your housing, or been kicked out of an apartment, shelter program or other place you were staying, because of:
- a) A mental health issue or concern?  Y  N  Refused
- b) A past head injury?  Y  N  Refused
- c) A learning disability, developmental disability, or other impairment?  Y  N  Refused
24. Do you have any mental health or brain issues that would make it hard for you to live independently because you'd need help?  Y  N  Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **MENTAL HEALTH**.

SCORE:

IF THE RESPONDENT SCORED 1 FOR **PHYSICAL HEALTH** AND 1 FOR **SUBSTANCE USE** AND 1 FOR **MENTAL HEALTH**, SCORE 1 FOR **TRI-MORBIDITY**.

SCORE:

**VULNERABILITY INDEX - SERVICE PRIORITIZATION DECISION ASSISTANCE TOOL (VI-SPDAT)**

SINGLE ADULTS

AMERICAN VERSION 2.01

25. Are there any medications that a doctor said you should be taking that, for whatever reason, you are not taking?  Y  N  Refused

26. Are there any medications like painkillers that you don't take the way the doctor prescribed or where you sell the medication?  Y  N  Refused

**IF "YES" TO ANY OF THE ABOVE, SCORE 1 FOR MEDICATIONS.**

**SCORE:**

27. **YES OR NO:** Has your current period of homelessness been caused by an experience of emotional, physical, psychological, sexual, or other type of abuse, or by any other trauma you have experienced?  Y  N  Refused

**IF "YES", SCORE 1 FOR ABUSE AND TRAUMA.**

**SCORE:**

## Scoring Summary

DOMAIN	SUBTOTAL	RESULTS
PRE-SURVEY	/1	<b>Score: Recommendation:</b> 0-3: no housing intervention 4-7: an assessment for Rapid Re-Housing 8+: an assessment for Permanent Supportive Housing/Housing First
A. HISTORY OF HOUSING & HOMELESSNESS	/2	
B. RISKS	/4	
C. SOCIALIZATION & DAILY FUNCTIONS	/4	
D. WELLNESS	/6	
<b>GRAND TOTAL:</b>	<b>/17</b>	

## Follow-Up Questions

<b>On a regular day, where is it easiest to find you and what time of day is easiest to do so?</b>	place: _____ time: ___ : ___ or _____
<b>Is there a phone number and/or email where someone can safely get in touch with you or leave you a message?</b>	phone: (____) _____ - _____ email: _____
<b>Ok, now I'd like to take your picture so that it is easier to find you and confirm your identity in the future. May I do so?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused

Communities are encouraged to think of additional questions that may be relevant to the programs being operated or your specific local context. This may include questions related to:

- military service and nature of discharge
- ageing out of care
- mobility issues
- legal status in country
- income and source of it
- current restrictions on where a person can legally reside
- children that may reside with the adult at some point in the future
- safety planning

## Appendix A: About the VI-SPDAT

The HEARTH Act and federal regulations require communities to have an assessment tool for coordinated entry - and the VI-SPDAT and SPDAT meet these requirements. Many communities have struggled to comply with this requirement, which demands an investment of considerable time, resources and expertise. Others are making it up as they go along, using “gut instincts” in lieu of solid evidence. Communities need practical, evidence-informed tools that enhance their ability to satisfy federal regulations and quickly implement an effective approach to access and assessment. The VI-SPDAT is a first-of-its-kind tool designed to fill this need, helping communities end homelessness in a quick, strategic fashion.

### The VI-SPDAT

The VI-SPDAT was initially created by combining the elements of the Vulnerability Index which was created and implemented by Community Solutions broadly in the 100,000 Homes Campaign, and the SPDAT Prescreen Instrument that was part of the Service Prioritization Decision Assistance Tool. The combination of these two instruments was performed through extensive research and development, and testing. The development process included the direct voice of hundreds of persons with lived experience.

The VI-SPDAT examines factors of current vulnerability and future housing stability. It follows the structure of the SPDAT assessment tool, and is informed by the same research backbone that supports the SPDAT - almost 300 peer reviewed published journal articles, government reports, clinical and quasi-clinical assessment tools, and large data sets. The SPDAT has been independently tested, as well as internally reviewed. The data overwhelmingly shows that when the SPDAT is used properly, housing outcomes are better than when no assessment tool is used.

The VI-SPDAT is a triage tool. It highlights areas of higher acuity, thereby helping to inform the type of support and housing intervention that may be most beneficial to improve long term housing outcomes. It also helps inform the order - or priority - in which people should be served. The VI-SPDAT does not make decisions; it informs decisions. The VI-SPDAT provides data that communities, service providers, and people experiencing homelessness can use to help determine the best course of action next.

### Version 2

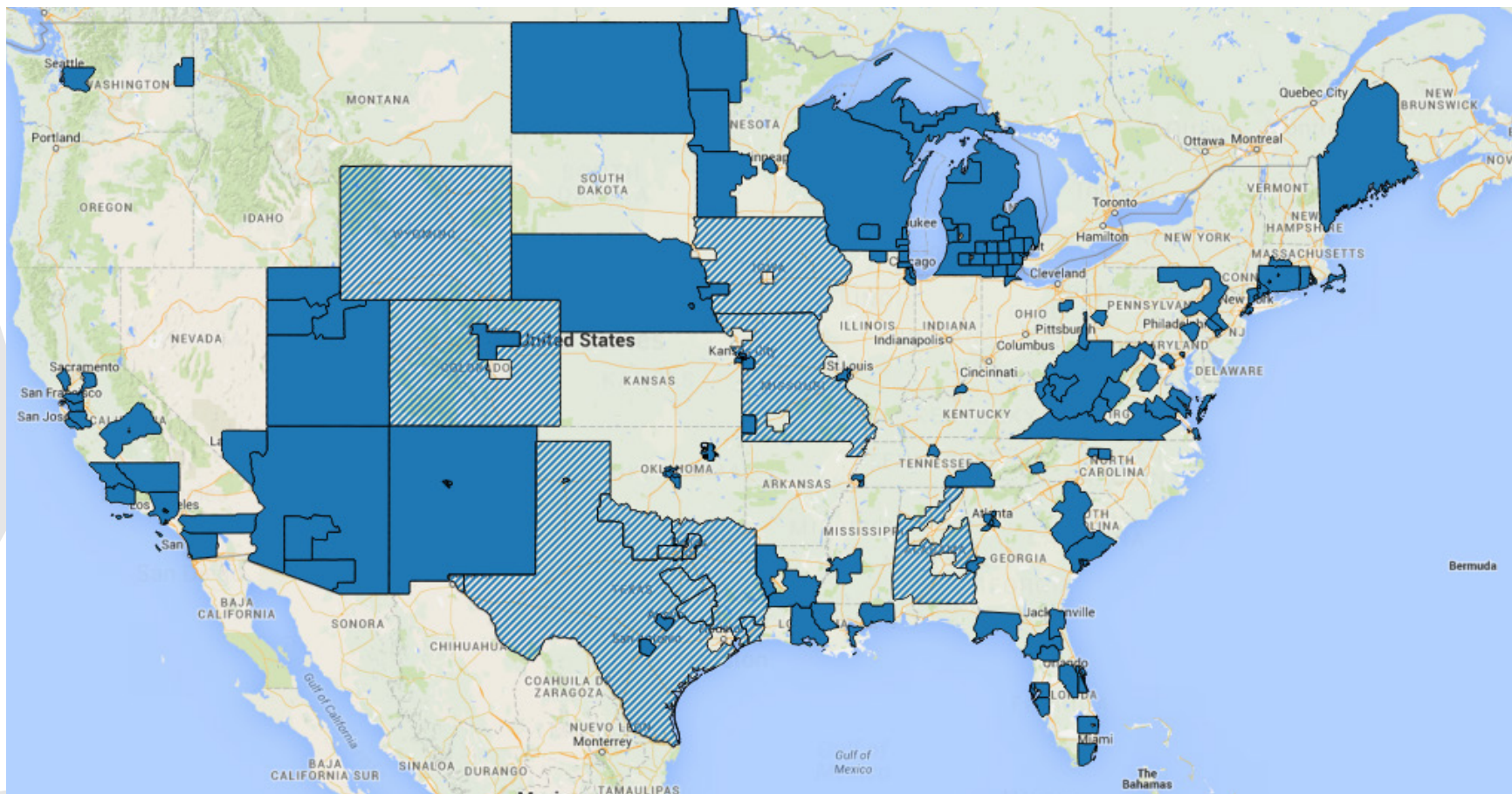
Version 2 builds upon the success of Version 1 of the VI-SPDAT with some refinements. Starting in August 2014, a survey was launched of existing VI-SPDAT users to get their input on what should be amended, improved, or maintained in the tool. Analysis was completed across all of these responses. Further research was conducted. Questions were tested and refined over several months, again including the direct voice of persons with lived experience and frontline practitioners. Input was also gathered from senior government officials that create policy and programs to help ensure alignment with guidelines and funding requirements.

You will notice some differences in Version 2 compared to Version 1. Namely:

- it is shorter, usually taking less than 7 minutes to complete;
- subjective elements through observation are now gone, which means the exact same instrument can be used over the phone or in-person;
- medical, substance use, and mental health questions are all refined;
- you can now explicitly see which component of the full SPDAT each VI-SPDAT question links to; and,
- the scoring range is slightly different (Don't worry, we can provide instructions on how these relate to results from Version 1).

## Appendix B: Where the VI-SPDAT is being used in the United States

Since the VI-SPDAT is provided completely free of charge, and no training is required, any community is able to use the VI-SPDAT without the explicit permission of Community Solutions or OrgCode Consulting, Inc. As a result, the VI-SPDAT is being used in more communities than we know of. It is also being used in Canada and Australia.





A partial list of continua of care (CoCs) in the US where we know the VI-SPDAT is being used includes:

**Alabama**

- Parts of Alabama Balance of State

**Arizona**

- Statewide

**California**

- San Jose/Santa Clara City & County
- San Francisco
- Oakland/Alameda County
- Sacramento City & County
- Richmond/Contra Costa County
- Watsonville/Santa Cruz City & County
- Fresno/Madera County
- Napa City & County
- Los Angeles City & County
- San Diego
- Santa Maria/Santa Barbara County
- Bakersfield/Kern County
- Pasadena
- Riverside City & County
- Glendale
- San Luis Obispo County

**Colorado**

- Metropolitan Denver Homeless Initiative
- Parts of Colorado Balance of State

**Connecticut**

- Hartford
- Bridgeport/Stratford/Fairfield
- Connecticut Balance of State
- Norwalk/Fairfield County
- Stamford/Greenwich
- City of Waterbury

**District of Columbia**

- District of Columbia

**Florida**

- Sarasota/Bradenton/Manatee, Sarasota Counties
- Tampa/Hillsborough County
- St. Petersburg/Clearwater/Largo/Pinellas County
- Tallahassee/Leon County
- Orlando/Orange, Osceola, Seminole Counties
- Gainesville/Alachua, Putnam Counties
- Jacksonville-Duval, Clay Counties
- Palm Bay/Melbourne/Brevard County
- Ocala/Marion County
- Miami/Dade County
- West Palm Beach/Palm Beach County

**Georgia**

- Atlanta County
- Fulton County
- Columbus-Muscogee/Russell County
- Marietta/Cobb County
- DeKalb County

**Hawaii**

- Honolulu

**Illinois**

- Rockford/Winnebago, Boone Counties
- Waukegan/North Chicago/Lake County
- Chicago
- Cook County

**Iowa**

- Parts of Iowa Balance of State

**Kansas**

- Kansas City/Wyandotte County

**Kentucky**

- Louisville/Jefferson County

**Louisiana**

- Lafayette/Acadiana
- Shreveport/Bossier/Northwest
- New Orleans/Jefferson Parish
- Baton Rouge
- Alexandria/Central Louisiana CoC

**Massachusetts**

- Cape Cod Islands
- Springfield/Holyoke/Chicopee/Westfield/Hampden County

**Maryland**

- Baltimore City
- Montgomery County

**Maine**

- Statewide

**Michigan**

- Statewide

**Minnesota**

- Minneapolis/Hennepin County
- Northwest Minnesota
- Moorhead/West Central Minnesota
- Southwest Minnesota

**Missouri**

- St. Louis County
- St. Louis City
- Joplin/Jasper, Newton Counties
- Kansas City/Independence/Lee's Summit/Jackson County
- Parts of Missouri Balance of State

**Mississippi**

- Jackson/Rankin, Madison Counties
- Gulf Port/Gulf Coast Regional

**North Carolina**

- Winston Salem/Forsyth County
- Asheville/Buncombe County
- Greensboro/High Point

**North Dakota**

- Statewide

**Nebraska**

- Statewide

**New Mexico**

- Statewide

**Nevada**

- Las Vegas/Clark County

**New York**

- New York City
- Yonkers/Mount Vernon/New Rochelle/Westchester County

**Ohio**

- Toledo/Lucas County
- Canton/Massillon/Alliance/Stark County

**Oklahoma**

- Tulsa City & County/Broken Arrow
- Oklahoma City
- Norman/Cleveland County

**Pennsylvania**

- Philadelphia
- Lower Marion/Norristown/Abington/Montgomery County
- Allentown/Northeast Pennsylvania
- Lancaster City & County
- Bristol/Bensalem/Bucks County
- Pittsburgh/McKeesport/Penn Hills/Allegheny County

**Rhode Island**

- Statewide

**South Carolina**

- Charleston/Low Country
- Columbia/Midlands

**Tennessee**

- Chattanooga/Southeast Tennessee
- Memphis/Shelby County
- Nashville/Davidson County

**Texas**

- San Antonio/Bexar County
- Austin/Travis County
- Dallas City & County/Irving
- Fort Worth/Arlington/Tarrant County
- El Paso City and County
- Waco/McLennan County
- Texas Balance of State
- Amarillo
- Wichita Falls/Wise, Palo Pinto, Wichita, Archer Counties
- Bryan/College Station/Brazos Valley
- Beaumont/Port Arthur/South East Texas

**Utah**

- Statewide

**Virginia**

- Richmond/Henrico, Chesterfield, Hanover Counties
- Roanoke City & County/Salem
- Virginia Beach
- Portsmouth
- Virginia Balance of State
- Arlington County

**Washington**

- Seattle/King County
- Spokane City & County

**Wisconsin**

- Statewide

**West Virginia**

- Statewide

**Wyoming**

- Wyoming Statewide is in the process of implementing

**Michigan State Housing Development Authority:  
Annual Plan Section**

**ATTACHMENT A**  
**FY 2021-22 ANNUAL PHA PLAN FOR HCV ONLY PHAs**  
**MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY**  
**(MSHDA) (MI-901)**

**B. Annual Plan**

**B.1 Revision of PHA Plan Elements:**

Housing Needs and Strategy for Addressing Housing Needs

MSHDA is dedicated to serving the needs of the homeless, very low and extremely low-income Michigan residents. This is demonstrated in its administration of the Housing Choice Voucher Program via the on-going efforts:

- designating a homeless preference for county HCV waiting lists;
- designating a disabled preference for county HCV waiting lists;
- commitment to the Michigan Campaign to End Homelessness;
- working with partner agencies serving the elderly, families with disabilities, households of various races and ethnic groups;
- working with Continuum of Care groups across the State of Michigan.
- exceeding federal income targeting requirements by establishing that 80% of new admissions must be extremely low-income families and up to 20% of new admissions must be very low-income families.
- administering the HCV VASH Program in partnership with four VA medical facility sites across the State of Michigan (Battle Creek, Detroit, Saginaw, and Iron Mountain);
- administering Mainstream 1 (now called Non-Elderly Disabled or NED) and Mainstream 5 (MS5) vouchers;
- administering the Affordable Assisted Housing Program (AAHP), in Macomb and Oakland Counties; which combines an HCV with the Michigan Medicaid Waiver to provide housing as an alternative to nursing home care;
- expanding the 2014-2015 Moving-Up Pilot that partners with the Michigan Department of Community Health (MDCH) and provides a resource for previously homeless populations utilizing Permanent Supportive Housing; MSHDA has committed 710 vouchers for this pilot program;
- leveraging 100 vouchers with the Section 811 Project Rental Assistance Program;
- creating a State Innovation Model (SIM) Pilot Program that partners with the Michigan Department of Health and Human Services (MDHHS) to provide housing and supportive services to citizens that have very high utilization levels of emergency departments and emergency services that are also experiencing homelessness. MSHDA has committed up to 200 vouchers for this pilot program;
- administering nearly 4,000 Project-Based Vouchers in over 190 developments across the state;
- offering a PBV waiting list preference in select PBV properties for Chronically Homeless, United States Veterans, Homeless Frequent Emergency Department Users with Care Needs, Highly Vulnerable Populations and Supportive Housing Populations;
- implementing a recertification of homelessness at the time of PBV waiting list draw, to ensure the applicant still meets the definition of homelessness;
- administering more than 1,200 Project-Based Vouchers via the Rental Assistance Demonstration (RAD) in 22 properties across the state;
- continuing outreach efforts to find affordable and good quality units for voucher holders;
- identifying when to open and close county waiting lists to maintain up-to-date lists;
- implementing biennial HQS inspections for HCV housing units;
- administering an initiative in partnership with the Michigan Department of Corrections (MDOC) to enhance housing opportunities for persons exiting correctional facilities. MSHDA has allocated up to 200 vouchers for returning citizens that need long-term rental assistance;
- administering the Mainstream Voucher Program in collaboration with the MDHHS. The program provides voucher assistance to non-elderly and disabled households while partnering agencies provide support services based on the individual's needs and MDHHS affiliated program. MSHDA was awarded 99 vouchers from HUD for this program. An additional 30 Mainstream Vouchers were

- awarded by HUD via the CARES Act funding.
- administering the Family Unification Program (FUP) in collaboration with the MDHHS. The program provides voucher assistance to FUP-eligible families and FUP-eligible youth experiencing housing barriers. MSHDA was awarded 81 vouchers from HUD for this program.

Deconcentration and Other policies that Govern Eligibility, Selection and Admissions

MSHDA promotes deconcentration of poverty and promotes income mixing in all areas by educating applicants at the time of their briefing on these issues.

Waiting lists exist for all 83 Michigan counties and are opened or closed as necessary. Applications are taken electronically. As of November 18, 2020, there are 37,608 applicants on the waiting lists. Of these, 33,605 are extremely low income; 3,069 are very low income; and 934 are low income. Families with children make up 39% of waiting list applicants; 10% are elderly and 17% are disabled.

MSHDA has a homeless preference and applications are taken from homeless families and added to the homeless preference waiting list when certified.

A disability preference is given for those applicants where the head of household, co-head or spouse are disabled. Verification of disability is obtained upon selection from the waiting list.

A county residency preference is given for those applicants who either live or work in the county and can prove residency through a verified current address or verification from an employer.

A Michigan residency preference is given for those applicants who either live or work in the state of Michigan and can prove residency through a verified current address or verification from an employer.

PBV applicants must apply through the Lead Agency/HARA or property management staff. Referrals are sent directly to the MSHDA contracted Housing Agent for placement on the PBV Waiting List.

Financial Resources

<b>Financial Resources: Planned Sources and Uses</b>		
<b>Sources</b>	<b>Planned \$</b>	<b>Planned Uses</b>
<b>1. Federal Grants (FY 2019 grants)</b>		
a) Public Housing Operating Fund	Not applicable	
b) Public Housing Capital Fund	Not applicable	
c) Annual Contributions for Section 8 Tenant-Based Assistance	\$209,608,985	Section 8 Eligible expenses
d) Community Development Block Grant (CDBG)	Not applicable	
e) HOME	Not applicable	
Other Federal Grants (list below)		
FSS Program	\$ 1,064,552	FSS Program
Sec 811 Program	\$ 5,516,950	Sec 811 PRA Program
<b>2. Prior Year Federal Grants (unobligated funds only) (list below)</b>	None	
<b>3. Public Housing Dwelling Rental Income</b>	Not applicable	
<b>4. Other income (list below)</b>	None	
<b>5. Non-federal sources (list below)</b>	None	
<b>Total resources</b>	<b>\$216,190,487</b>	

**Grand Rapids Housing Commission:**

- 1) Contract with Verne Barry Place (Heartside Nonprofit Housing Corporation)**
- 2) Verne Barry Place e-Snaps Program Description**

**U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
Office of Public and Indian Housing**

**SECTION 8  
HOUSING ASSISTANCE PAYMENTS  
MODERATE REHABILITATION PROGRAM**

**RENEWAL OF HAP CONTRACT**

---

**1. BACKGROUND**

Previously, the PHA entered into a HAP contract with the owner under the Section 8 Moderate Rehabilitation Program. The HAP contract provided for Section 8 housing assistance payments by the PHA to the owner. The HAP contract identified covered contract units and specified the term of the HAP contract for such units.

The term of the HAP contract expires during federal fiscal year 2001. Under Section 524 of the Multifamily Assisted Housing Reform and Affordability Act of 1997 (MAHRA) (Public Law 105-65, October 27, 1997, 111 Stat. 1344 et. seq.) as amended, HUD is authorized to renew expiring Section 8 contracts. This renewal contract is entered in accordance with Section 524(b)(3) of MAHRA as amended.

The one-year term of the renewal contract commences on the day after the HAP contract expires. The commencement date is specified in the "contract information" attached as an exhibit to this renewal contract.

**2. DEFINITIONS**

Commencement date. The beginning of the one-year renewal term. (The commencement date is specified in the contract information exhibit.)

Contract information. An exhibit attached to and made a part of this renewal contract. The exhibit specifies the amount of budget authority, commencement date of the renewal term, number of units, number of bedrooms and contract rent.

Contract units. The units covered by this renewal contract.

Federal fiscal year 2019. The period from April 1, 2021 through March 31, 2022.

HAP contract. Section 8 Housing Assistance Payments Contract.

HUD. The U.S. Department of Housing and Urban Development.

One year. 365 days.

PHA. Public Housing Agency

Public Housing Agency (PHA). The agency that has entered this renewal contract with the owner.

Section 8. Section 8 of the United States Housing Act of 1937 (42 U.S.C. 1437f).

**3. TERM OF RENEWAL**

The expiring HAP contract is renewed for a period of one year (365 days) beginning on the commencement date.

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**4. CONTRACT RENT**

During the renewal term, the monthly contract rents for the contract units described in the exhibit of contract information shall be the amounts specified in the exhibit. The owner shall not receive any other payment or compensation for rental of the units.

Notwithstanding the amounts of the contract rents specified in the exhibit of contract information, contract rents shall in no event exceed the rent levels permitted by Section 524(b)(3) of MAHRA as amended. Such rent levels shall be calculated in accordance with HUD instructions.

During the renewal term, the following provisions of the expiring HAP contract do not apply:

- a. Provisions concerning annual and special adjustments of contract rent.
- b. Provisions concerning base rent.

If the renewal term commences on a date other than the first day of a calendar month, or ends on a date other than the last day of a calendar month, contract rent shall be pro-rated.

**5. RENEWAL OF OTHER TERMS**

Except as provided in section 4 of this renewal contract, all terms of the expiring HAP contract are renewed.

**6. MAXIMUM PAYMENT**

Notwithstanding any other provision of the expiring HAP contract or this renewal contract, aggregate payments by the PHA to the owner under this renewal contract shall in no event exceed the amount of budget authority specified in the exhibit of contract information.

(For a HAP contract renewed in stages, aggregate payments for all stages under this renewal contract, shall in no event exceed such amount.)

**7. OWNER RESPONSIBILITY**

Housing quality standards. The owner warrants that the contract units comply with HUD's Housing Quality Standards, and will so comply at all times during the term of this renewal contract.

Conditions for housing assistance payments. Unless the owner complies with the HAP contract and this renewal contract, the owner does not have a right to receive housing assistance payments.

**8. EXCLUSION OF THIRD PARTY RIGHTS**

The PHA does not assume any responsibility for injury to, or any liability to, any person injured as a result of the owner's action or failure to act in connection with the implementation of the HAP contract or renewal contract, or as a result of any other action or failure to act by the owner.

The owner is not the agent of the PHA, and the HAP contract or renewal contract does not create or affect any relationship between the PHA and any lender to the owner or any suppliers, employees, contractors or subcontractors used by the owner.

---

Nothing in the HAP contract or renewal contract shall be construed as creating any right of an assisted family or other third party (other than HUD) to enforce any provision of the HAP contract or renewal contract, or to assert any claim against HUD, the PHA or the owner under the HAP contract or renewal contract.

**9. NOTICE**

In accordance with Section 8(c)(8)(A) and (B) of the United States Housing Act of 1937, as amended, the owner shall provide, at a minimum, a one year written notice to the PHA and the assisted family to inform the family of the impending HAP contract termination. The term "termination" means the expiration of the HAP contract or an owner's refusal to renew the contract. The notice shall comply with HUD requirements, and other requirements, including any amendments and changes in the law or HUD requirements. If the owner fails to provide this notice in accordance with HUD requirements, HUD may require that the owner permit each assisted family to remain in the unit for the full notice period without increasing the family portion of the rent under the expiring contract.



Signatures:

**PUBLIC HOUSING AGENCY**

Grand Rapids Housing Commission

Print Name of PHA

By:

Lindsey A. Reames

Signature

Lindsey A. Reames

Print Name and Title of Signatory

Date

3/16/21

**OWNER**

KBC LDHA LP

Print Name of Owner

By:

Dennis Sturtevant

Digitally signed by Dennis Sturtevant

Date: 2021.03.15 16:47:33 -04'00'

Signature

Dennis Sturtevant, President

Print Name and title of Signatory

March 15, 2021

Date

### 3B. Project Description

**1. Provide a description that addresses the entire scope of the proposed project.**

Verne Barry Place consists of 116 single occupancy units, and since its inception has served hundreds of homeless individuals with disabilities. Verne Barry Place only serves persons where the head of household has a qualifying disability and is in Categories One and Four of the homeless definition as defined under 24 CFR 578.3. Verne Barry Place provides a comprehensive service enriched housing opportunity with available on-site support services - two Resident Services Coordinators are on-site to assist residents with coordination of services. Beginning in FY 2016, Verne Barry Place takes all project referrals from Coordinated Assessment. In addition, the project prioritizes all of its non-dedicated beds for the chronically homeless. 70% of the beds in the project are dedicated beds for the chronically homeless.

**2. Check the appropriate box(s) if this project will have a specific subpopulation focus. (Select all that apply)**

N/A - Project Serves All Subpopulations	<input type="checkbox"/>	Domestic Violence	<input type="checkbox"/>
Veterans	<input type="checkbox"/>	Substance Abuse	<input type="checkbox"/>
Youth (under 25)	<input type="checkbox"/>	Mental Illness	<input type="checkbox"/>
Families with Children	<input type="checkbox"/>	HIV/AIDS	<input type="checkbox"/>
		Chronic Homeless	<input type="checkbox"/>
		Other(Click 'Save' to update)	<input type="checkbox"/>

**Other:** Homeless individuals with disabilities

**3. Housing First**

**3a. Does the project quickly move participants into permanent housing** Yes

**3b. Does the project enroll program participants who have the following barriers? Select all that apply.**

Having too little or little income	<input checked="" type="checkbox"/>
Active or history of substance use	<input checked="" type="checkbox"/>
Having a criminal record with exceptions for state-mandated restrictions	<input type="checkbox"/>
History of victimization (e.g. domestic violence, sexual assault, childhood abuse)	<input checked="" type="checkbox"/>

**ATTACHMENT A**  
**FY 2021-22 ANNUAL PHA PLAN FOR HCV ONLY PHAs**  
**MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY**  
**(MSHDA) (MI-901)**

**B. Annual Plan**

**B.1 Revision of PHA Plan Elements:**

Housing Needs and Strategy for Addressing Housing Needs

MSHDA is dedicated to serving the needs of the homeless, very low and extremely low-income Michigan residents. This is demonstrated in its administration of the Housing Choice Voucher Program via the on-going efforts:

- designating a homeless preference for county HCV waiting lists;
- designating a disabled preference for county HCV waiting lists;
- commitment to the Michigan Campaign to End Homelessness;
- working with partner agencies serving the elderly, families with disabilities, households of various races and ethnic groups;
- working with Continuum of Care groups across the State of Michigan.
- exceeding federal income targeting requirements by establishing that 80% of new admissions must be extremely low-income families and up to 20% of new admissions must be very low-income families.
- administering the HCV VASH Program in partnership with four VA medical facility sites across the State of Michigan (Battle Creek, Detroit, Saginaw, and Iron Mountain);
- administering Mainstream 1 (now called Non-Elderly Disabled or NED) and Mainstream 5 (MS5) vouchers;
- administering the Affordable Assisted Housing Program (AAHP), in Macomb and Oakland Counties; which combines an HCV with the Michigan Medicaid Waiver to provide housing as an alternative to nursing home care;
- **expanding the 2014-2015 Moving-Up Pilot that partners with the Michigan Department of Community Health (MDCH) and provides a resource for previously homeless populations utilizing Permanent Supportive Housing; MSHDA has committed 710 vouchers for this pilot program;**
- leveraging 100 vouchers with the Section 811 Project Rental Assistance Program;
- creating a State Innovation Model (SIM) Pilot Program that partners with the Michigan Department of Health and Human Services (MDHHS) to provide housing and supportive services to citizens that have very high utilization levels of emergency departments and emergency services that are also experiencing homelessness. MSHDA has committed up to 200 vouchers for this pilot program;
- administering nearly 4,000 Project-Based Vouchers in over 190 developments across the state;
- offering a PBV waiting list preference in select PBV properties for Chronically Homeless, United States Veterans, Homeless Frequent Emergency Department Users with Care Needs, Highly Vulnerable Populations and Supportive Housing Populations;
- implementing a recertification of homelessness at the time of PBV waiting list draw, to ensure the applicant still meets the definition of homelessness;
- administrating more than 1,200 Project-Based Vouchers via the Rental Assistance Demonstration (RAD) in 22 properties across the state;
- continuing outreach efforts to find affordable and good quality units for voucher holders;
- identifying when to open and close county waiting lists to maintain up-to-date lists;
- implementing biennial HQS inspections for HCV housing units;
- administering an initiative in partnership with the Michigan Department of Corrections (MDOC) to enhance housing opportunities for persons exiting correctional facilities. MSHDA has allocated up to 200 vouchers for returning citizens that need long-term rental assistance;
- administering the Mainstream Voucher Program in collaboration with the MDHHS. The program provides voucher assistance to non-elderly and disabled households while partnering agencies provide support services based on the individual's needs and MDHHS affiliated program. MSHDA was awarded 99 vouchers from HUD for this program. An additional 30 Mainstream Vouchers were

# FY2021 CoC Program Competition

The [CoC Program Competition NOFO \(Notice of Funding Opportunity\)](#) has been released. The CoC Estimated Annual Renewal Demand (ARD) Report for Grand Rapids/Wyoming/Kent County CoC is as follows:

- Preliminary Pro Rata Need (PPRN): \$4,935,441
- Estimated ARD: \$7,245,269
- CoC Bonus: \$362,263
- DV Bonus: \$740,376
- CoC Planning: \$217,358

## Local Applications

The Grand Rapids Area Coalition to End Homelessness (Coalition) invites applications under HUD's FY 2021 Continuum of Care (CoC) Program Competition for renewal, new, and bonus projects at this time. The opening of this local competition for projects serving Kent County is in accordance with the Notice of Funding Opportunity (NOFO) for the 2021 Continuum of Care Program by the U.S. Department of Housing and Urban Development.

The Coalition will concurrently consider both renewal project applications as well as new and bonus projects (including permanent housing bonus projects and domestic violence bonus projects). The Coalition will submit one collaborative "Continuum of Care

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For FY 2021 renewal projects, the Coalition is eligible to apply to HUD for a maximum of \$7,245,269, which constitutes the Annual Renewal Demand (ARD). The ARD is the total sum of all renewal projects eligible for renewal. This year, the Coalition is eligible to apply for a total of \$362,263 in general CoC bonus projects and a total of \$740,376 in domestic violence bonus projects. All interested and qualified parties are invited to submit a new project application that will be reviewed and scored along with renewal projects.

Below you will find a detailed instructional document, relevant CoC policy documents, and application forms and scorecards that will be utilized to score project applications. Agencies should review the instructional document carefully prior to submitting an application.

## Application Documents

- [2021 Local Application Instructions](#)
- [2021 Local Application for New/Bonus Projects](#) – PSH, RRH, and TH-RRH Only
- [2021 Local Application for Renewal Projects](#)
- [2021 Local Application for Infrastructure Projects](#) – New and Renewal HMIS or SSO-CE Only
- [Scorecard for 2021 Local Application for New/Bonus Projects](#) – PSH, RRH, and TH-RRH Only
- [Scorecard for 2021 Local Application for Renewal Projects](#)
- [2021 Local Application Appeals Document](#)

- [Scorecard for 2021 Local Application for Renewal Projects](#)
- [2021 Local Application Appeals Document](#)

## Instructional and Policy Documents

FY2021 Funding Process Timeline: [CoC 2021 Funding Process Timeline](#)

Due Date	Task	Responsible Party
9/16/21	Reallocation Meeting (for current CoC projects)	CoC Staff, CoC Providers
<b>9/21/21</b>	<b>Local Project Applications for new projects released</b>	CoC Staff
<b>9/23/21</b>	<b>Local Project Applications for renewal projects released</b>	CoC Staff
<b>10/11/21</b>	<b>Local and E-Snaps Applications Due</b>	Applicants
10/19/21	Funding Review Committee Recommendations Shared with Applicants	CoC Staff
10/15/21	CoC Application Draft Posted Publicly	CoC Staff, CoC Members
10/22/21	Appeals to Funding Review Recommendations Due	Applicants
10/26/21	Appeals Panel Meets (if required)	Appeals Panel
10/28/21	Funding and Ranking Recommendations Shared with Steering Council, Posted Publicly	CoC Staff
11/4/21	Public Feedback on Ranking and CoC Application Due to CoC Staff	CoC Staff
11/5/21	Steering Council Vote on Priority Listing Recommendations	Steering Council
11/11/21	CoC Consolidated App and Priority Listing posted to website	CoC Staff
11/16/21	CoC Application and Priority Listing Submitted to HUD	CoC Staff

Highlighted text was updated as of 9/20/2021

CoC Reallocation Policy: [Reallocation Policy](#)

CoC Appeals Policy: [Funding\\_Appeal\\_Policy](#)

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**From:** [Brienne Robach](#)  
**To:** [Brienne Robach](#)  
**Subject:** CoC Newsletter: Program Competition Funding Announcement, Data Reports, and More!  
**Date:** Friday, September 24, 2021 11:03:17 AM

[View this email in your browser](#)



Good morning, all -

Check out today's newsletter for the local CoC Program Competition funding announcement, data reports, community resources, upcoming events, and more!

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## CoC Updates

### CoC Program Competition: Local Funding Announcement

- The Grand Rapids Area Coalition to End Homelessness (Coalition) invites applications under HUD's FY 2021 Continuum of Care (CoC) Program Competition for renewal, new, and bonus projects at this time. The opening of this local competition for projects serving Kent County is in accordance with the Notice of Funding Opportunity (NOFO) for the 2021 Continuum of Care Program by the U.S. Department of Housing and Urban Development.
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  - [Scorecard for 2021 Local Application for New/Bonus Projects](#) – PSH, RRH, and TH-RRH Only
  - [Scorecard for 2021 Local Application for Renewal Projects](#)

## **2020 Annual Count and 2021 PIT Count Reports Now Available**

- Final reports with data from our 2020 Annual Count and 2021 Point-In-Time count are now available for viewing on the coalition's website at: <https://endhomelessnesskent.org/about/data/>
    - The [2020 Annual Count Report](#) data reflects an unduplicated count of those experiencing homelessness from HMIS for the period of January 1 to December 31, 2020. This report details who experiences homelessness each year in Kent County, but does not detail the experience of homelessness.
    - The [2021 Point-In-Time \(PIT\) Count Report](#) details data collected during the PIT Count performed on Wednesday, January 27th, 2021. This count provides a snapshot of who was experiencing homelessness on one night in our community. Due to the COVID-19 pandemic, the unsheltered portion of the count was conducted as an observation-based count likely leading to an undercount of that population.
-





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Create Post



Photo/Video



Get Messages



Feeling/Activity

Create



Live



Event



Job



Grand Rapids Area Coalition to End Homelessness

Published by Mailchimp · September 24 at 11:02 AM ·



Today's newsletter has the local CoC Program Competition Funding Announcement, CoC data reports, community resources, upcoming events, and more!

Check it out here! - <https://mailchi.mp/.../coc-newsletter-program-competition...>



MAILCHIMP

CoC Newsletter: Program Competition Funding Announcement, Data Reports,...

59

People Reached

4

Engagements

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## **PROJECT REVIEW AND RANKING**

All applicants/projects must meet basic eligibility and quality threshold requirements (see NOFO pages 44-50). The Coalition reserves the right to reject any application that is not consistent with the CoC Program Interim Rule and/or the FY 2021 NOFO.

### **PROJECT EVALUATION CRITERIA**

Local project evaluation criteria are guided primarily by relevant HUD policy priorities and Criteria for Applicants identified in the FY 2021 NOFO. The specific criteria that will be used are reflected in the project applications and scorecards.

### **PROJECT RANKING**

Once applications are reviewed and scored using the above-described criteria, projects will be ranked by score and HUD Policy Priorities and local priorities. Adjustments may be made to the rankings to:

- Maximize funds for projects identified in Tier I.
- Ensure adequate resources for system infrastructure by ranking HMIS and coordinated assessment/coordinated entry projects within Tier I.

If funded, domestic violence bonus projects will be pulled from the CoC's Priority Listing, and all projects ranked below them will move up one rank (as indicated in the NOFO on page 16). Consistent with last year's process, PH bonus projects will not be ranked higher than renewal projects.

### **APPEALS**

Applicants may appeal the scoring decision made by the Funding Review Committee. Appeals will be reviewed by an Appeals Panel, comprised of one member of the Funding Review Committee, one Steering Council member, CoC staff (non-voting), and recruited members from Continuums of Care outside of Kent County. For completing an appeal, applicants should use the Appeals Application and closely follow the guidelines outlined in the CoC's Funding Decision Appeal Policy; both documents are available on the Coalition's website. Appeals must be received by 5:00 PM, Friday, October 22, 2021 for consideration.



## FY2021 HUD COC PROGRAM COMPETITION NEW/BONUS PROJECT SCORECARD

Applicant and Project Name: \_\_\_\_\_

Rater Name: \_\_\_\_\_ Date Reviewed: \_\_\_\_\_

<b>Project Quality Requirements</b>		
All new and bonus projects must pass threshold requirements before being considered for funding on the merit of the project. Threshold requirements are pass/fail rather than scored.	Maximum Score Possible	162
	Total Project Score	
Does the project meet all eligibility and quality threshold requirements? <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Weighted Rating Score (Total Project Score / Maximum Score Possible x 100)</b>	
<b>Section I: Project Overview</b>	Possible Points: <b>30</b>	Section Score:
1.a. Description of project: Does it meet the needs of the community and persons experiencing homelessness?  Score according to how well the project design demonstrates the following criteria (3 pts = Well-demonstrated, 2 pts = Fairly-demonstrated, 1 pt = Poorly-demonstrated; 0 pts = Not at all demonstrated):		
The project serves a HUD-defined high priority population	3	
Understanding of the needs of the focus population to be served	3	
Type, scale, and location of housing fits the needs of those to be served	3	
Type and scale of supportive services, regardless of funding source	3	
How assistance in obtaining mainstream benefits is provided	3	
1.b. Description of the plan to assist participants in securing and maintaining PH that is safe, affordable, accessible, and acceptable to their needs. (5 pts = Extensive Plan; 3 pts = Adequate Plan; 1 pt = Poor Plan; 0 pts = No plan)	5	
1.c. Description of how participants will be assisted to obtain the benefits of mainstream health, social, and employment programs for which they are eligible to apply to maximize their ability to live independently. (5 pts = Extensive Plan; 3 pts = Adequate Plan; 1 pt = Poor Plan; 0 pts = No plan)	5	
2. Describe how the project aligns with the objectives and goals outlined in the <a href="#">CoC Compass</a> . (5 pts = Thorough Alignment; 3 pts = Some Alignment; 1 pt = Little Alignment; 0 pts = No Details)	5	

<b>Section II: Experience</b>		Possible Points: <b>42</b>	Section Score:
3. Experience of the applicant (and any sub-recipients) in working with the proposed population and in providing housing similar to that proposed in the application			
(15 pts = Extensive Experience; 10 pts = Moderate Experience; 5 pts = Limited Experience; 0 pts = No Experience)		15	
4. Description of experience with utilizing a Housing First approach.			
Score given based on how project design incorporates a complete description of the following criteria (2 pts = Complete description; 1 pt = Incomplete description; 0 pts = No description)			
Eligibility criteria		2	
Process for accepting new participants		2	
Process and criteria for exiting participants		2	
Demonstration that there are no preconditions to entry (substance use, income, criminal records, marital status, familial status, actual or perceived sexual orientation or gender identity)		2	
How project addresses situations that may jeopardize housing or project assistance to ensure that project participation is terminated only in most severe cases		2	
5. Description of applicant experience in utilizing federal funds.			
Score according to how well the applicant can demonstrate past proficiency in utilizing federal funds. (5 pts = Extensive Past Proficiency; 3 pts = Moderate Past Proficiency; 1 pt = Limited Past Proficiency; 0 pts = No Past Proficiency)		5	
6. Description of the determination of type, amount, and duration of rental assistance for participants.			
Score according to how well the response describes the use of the following philosophies and plans to prevent homelessness:			
Use of the progressive engagement philosophy (2 = Complete description; 1 = Incomplete description; 0 = No description)		3	
Use of the strength-based philosophy (2 = Complete description; 1 = Incomplete description; 0 = No description)		3	
Plans to prevent persons from exiting into homelessness (3 = Well-described plan; 2 = Fairly-described plan; 1 = Poorly-described plan; 0 = No plan described)		3	
Plans to prevent persons from becoming homeless post-project exit (3 = Well-described plan; 2 = Fairly-described plan; 1 = Poorly-described plan; 0 = No plan described)		3	

<b>Section III: Project Effectiveness</b>		Possible Points: <b>30</b>	Section Score:
7. What would be the prioritization process for households referred to this project? How will it be determined who is most vulnerable and the best fit for any referrals to this project? Provide detail from policy established by the CoC.			
Score according to how well the applicant can demonstrate understanding of prioritization and pairing households based on project eligibility. (5 pts = Extensive Process; 3 pts = Adequate Process; 1 pt = Poor Process; 0 pts = No Process)		5	

8. Will all participating households served in this project be recorded in HMIS or an equivalent database for domestic violence, in accordance with the community's Data Quality Standards? <b>(Pass/Fail)</b>	5/0	
9. Description of a plan for rapid implementation of the project, documenting how the project will be ready to begin housing the first participant. Provide a detailed schedule of proposed activities for 60 days, 120 days, and 180 days after grant award.		
Score according to how extensive the project plan is (5 pts = Extensive Plan; 3 pts = Adequate Plan; 1 pt = Poor Plan; 0 pts = No Plan)	5	
Score according to how detailed the schedules for proposed activities are (5 pts = Very Detailed; 3 pts = Moderately Detailed; 1 pt = Poorly Detailed; 0 pts = No Details)	5	
10. Describe the training applicant and sub-applicant staff have undergone or will undergo as well as agency policies or procedures related to diversity, equity, and inclusion as it pertains to service provision.		
Score according to the variety and range of training opportunities (5 pts = Numerous Opportunities; 3 pts = Some Varied Opportunities; 1 pt = Few Opportunities; 0 pts = No Details)	5	
Score according to how detailed the policies and procedures are (5 pts = Very Detailed Policies; 3 pts = Moderately Detailed Policies; 1 pt = Poorly Detailed Policies; 0 pts = No Details)	5	

<b>Section IV: Organizational Capacity</b>	Possible Points: <b>20</b>	Section Score:
11. Describe agency key staff positions and qualifications of individuals who will carry out the project		
Score according to how detailed key staff descriptions are (5 pts = Very Detailed; 3 pts = Moderately Detailed; 1 pt = Poorly Detailed; 0 pts = No Details)	5	
Score according to how qualified staff are to executive project (5 pts = Very Qualified; 3 pts = Moderately Qualified; 1 pt = Poorly Qualified; 0 pts = Not at all qualified)	5	
12. Describe the agency's financial management system, including financial reporting, record keeping, accounting systems, payment procedures, procurement processes, and audit requirements.		
Score based on completeness of financial management system with respect to each identified component (10 pts = Complete System; 5 pts = Partially-Complete System; 0 pts = None of financial management system components are described)	10	
<b>Section V: Project Budget</b>	Possible Points: <b>40</b>	Section Score:
13. Do project costs appear reasonable when compared to project costs of similar project types?		
(5 pts = Very Reasonable; 3 pts = Somewhat Reasonable; 1 pt = Not Reasonable; 0 pts = Completely Unreasonable)	5	
14. Audit		
a. Most recent audit found no exceptions to standard practices <b>(Pass/Fail)</b>	3/0	
b. Most recent audit identified agency as "low risk" <b>(Pass/Fail)</b>	3/0	
c. Most recent audit indicates no findings <b>(Pass/Fail)</b>	4/0	
15. Documented match amount <b>(Pass/Fail)</b>	5/0	

16. Budgeted costs are reasonable, allocable, and allowable.		
Reasonable (6 pts = Very Reasonable; 3 pts = Somewhat Reasonable; 1 pt = Not Reasonable; 0 pts = Completely Unreasonable)	6	
Allocable (6 pts= All costs are allocable; 3 pts = Costs are 50/50 allocable and not allocable; 0 pts = Costs are not at all allocable)	6	
Allowable (8 pts = All costs are allowable; 4 pts = Costs are 50/50 allowable and not-allowable; 0 pts = Costs are not at all allowable)	8	

<b>Completion of Application</b>		Possible Points: <b>0</b> Deductions: <b>-15</b>	Section Score:
Are all required attachments provided?			
Yes	0		
No	-5		
Is the application complete and accurate?			
Yes	0		
No	-5		
Was the application submitted by the deadline?			
Yes	0		
No	-5		



## FY2021 HUD COC PROGRAM COMPETITION RENEWAL PROJECT SCORECARD

Applicant and Project Name: \_\_\_\_\_

Rater Name: \_\_\_\_\_

Date Reviewed: \_\_\_\_\_

Project Quality Requirements		
Renewal projects must ensure they continue to meet HUD thresholds for funding.	Maximum Score Possible	145
	Total Project Score	
	Weighted Rating Score <b>(Total Project Score / Maximum Score Possible x 100)</b>	

Please note at the numbered questions on the application correspond with the numbered scoring areas below.

Section I: Project Effectiveness	Possible Points: <b>90</b>	Section Score:
3. How many beds are dedicated/prioritized for priority population(s)?		
Veterans		
Chronically Homeless		
Families		
Youth		
Domestic Violence		
4a. Does the project qualify as low barrier? <b>(Must meet all criteria listed in application.)</b>		
Yes	4	
No	0	
4b. Does the project meet all Housing First criteria? <b>(Must meet all criteria listed in application.)</b>		
Yes	6	
No	0	
5. Does the project provide supportive service activities?		
4 activities provided	5	
2-3 activities provided	3	
1 activity provided	1	
0 activities provided	0	
6. Describe how the project aligns with the objectives and goals outlined in the <a href="#">CoC Compass</a> .		
Not scored	Not scored	Not scored
7. Did the project take 100% of all referrals from Coordinated Entry in the past grant year?		
Yes	5	
No	0	
8. Describe the training applicant and sub-applicant staff have undergone or will undergo as well as agency policies or procedures related to diversity, equity, and inclusion as it pertains to service provision.		
Score according to the variety and range of training opportunities (5 pts = Numerous Opportunities; 3 pts = Some Varied Opportunities; 1 pt = Few Opportunities; 0 pts = No Details)	5	
Score according to how detailed the policies and procedures are (5 pts = Very Detailed Policies; 3 pts = Moderately Detailed Policies; 1 pt = Poorly Detailed Policies; 0 pts = No Details)	5	

<b>Efficient Use of Funding:</b>			
9. What is the project's utilization rate?			
	95% or higher	5	
	80%-94%	0	
	79% or lower	-5	
10. Percent of funding recaptured in last completed grant year			
	7% or less	5	
	8% or more	0	
11. Were drawdowns made at least quarterly?			
	Yes	5	
	No	0	
<b>HMIS Participation (or alternate database for domestic violence projects)</b>			
12. Percentage of APR Data Quality Elements (6a.-6d.) with 5% or less null or missing values			
	85% or greater	5	
	Less than 84%	0	
<b>HUD Monitoring Findings</b>			
13. Does the recipient have any HUD monitoring findings in any of the agency's projects? If yes, findings must be resolved or explained to the satisfaction of Funding Review for the application to meet standards.		Standard Met:	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Impact on Homelessness</b>			
14. Is this project the only CoC funded project with dedicated beds to a particular target population? (Answered based on all applications submitted for this NOFO.)			
	Yes	<input type="checkbox"/>	Not Scored, Taken into consideration in a tie score situation
	No	<input type="checkbox"/>	
<b>Serving High Need Populations</b>			
15. What percentage of the households met "hard to serve" criteria defined as having zero income at Start/entry? (APR 18)			
PSH			
	80% or more	10	
	70%-79%	8	
	50%-69%	5	
	Less than 50%	0	
RRH & TH			
	50% or more	10	
	40%-49%	8	
	30%-39%	5	
	Less than 30%	0	
16. What percentage of participants met "hard to serve" criteria defined as having two or more physical or mental health conditions known at Start/entry? (APR 13.A.2)			
PSH			
	More than 50%	10	
	30%-49%	8	
	10%-29%	5	
	Less than 10%	0	
RRH & TH			
	More than 10%	10	
	5%-10%	5	
	Less Than 5%	0	



17. What percentage of the households served were chronically homeless? (APR Q26a.)			
PSH			
80% or more	10		
70%-79%	8		
50%-69%	5		
Less than 50%	0		
RRH & TH			
15% or more	10		
10%-14%	8		
5%-9%	5		
1%-4%	2		
Less than 1%	0		
18. What percentage of the households served were families experiencing homelessness? (APR Q8a.)			
PSH			
15% or more	10		
10%-14%	8		
5%-9%	5		
1%-4%	0		
RRH & TH			
More than 50%	10		
30%-49%	8		
10%-29%	5		
Less than 10%	2		
More than 50%	0		
<b>Section II: Project Performance</b>		Possible Points: <b>55</b>	Section Score:
Performance Data			
19. Length of Stay			
PSH—Percentage of leavers that remained in project more than 180 days (APR 22a.1)			
95% and more	20		
85%-94%	15		
75%-84%	10		
65%-74%	5		
55%-64%	0		
RRH—Percentage of participants that took 60 days or less from project entry to lease up (APR 22C)			
80%-100%	20		
60%-79%	15		
40%-59%	10		
20%-39%	5		
0%-19%	0		
TH – Average length of project stay in days (APR 22b)			
180 or less	20		
181-270	15		
271-390	10		
391-728	5		
More than 728 days	0		

<b>20. Exits to Permanent Housing</b>			
PSH - Percent who remain in PH or move to positive housing destinations $\left(\frac{[APR23c+APR5a9]}{[APR5a1-APR23c]}\right)$			
95% or higher	25		
90%-94%	20		
85%-89%	15		
80%-84%	10		
75%-79%	5		
Less than 75%	0		
RRH & TH - Percent who exit to positive housing destinations (APR 23c)			
95% or higher	25		
90%-94%	20		
85%-89%	15		
80%-84%	10		
75%-79%	5		
Less than 75%	0		
<b>21. New or Increased Income and Earned Income</b>			
a. PSH Project Stayers: New or increased earned income (APR 19a.1)			
8% and higher	2.5		
5%-7%	1.5		
Less than 5%	0		
b. PSH Project Stayers: New or increased other (non-employment) income (APR 19a.1)			
50% and higher	2.5		
25%-49%	1.5		
Less than 25%	0		
c. PSH Project Leavers: New or increased earned income (APR 19a.2)			
8% and higher	2.5		
5%-7%	1.5		
Less than 5%	0		
c. RRH and TH Project Leavers: New or increased earned income (APR 19a.2)			
30% and higher	5		
20%-29%	2.5		
Less than 20%	0		
d. PSH Project Leavers: New or increased non-employment income (APR 19a.2)			
50% and higher	2.5		
25%-49%	1.5		
Less than 25%	0		
d. RRH and TH Project Leavers: New or increased non-employment income (APR 19a.2)			
10% and higher	5		
5%-9%	2.5		
Less than 5%	0		
<b>Section III: Completion of Application</b>		Possible Points: <b>0</b> Deductions: <b>-20</b> Minimum: <b>-10</b>	Section Score:
Is the application complete and accurate?			
Yes	0		
No	-5		
Are all required attachments provided?			
Yes	0		
No	-5		
Was the application submitted by the deadline?			
Yes	0		
No	-10		



## FY2021 HUD COC PROGRAM COMPETITION NEW/BONUS PROJECT SCORECARD

Applicant and Project Name: \_\_\_\_\_

Rater Name: \_\_\_\_\_ Date Reviewed: \_\_\_\_\_

Project Quality Requirements		
All new and bonus projects must pass threshold requirements before being considered for funding on the merit of the project. Threshold requirements are pass/fail rather than scored.  Does the project meet all eligibility and quality threshold requirements? <input type="checkbox"/> Yes <input type="checkbox"/> No	Maximum Score Possible	162
	Total Project Score	
	Weighted Rating Score <b>(Total Project Score / Maximum Score Possible x 100)</b>	
<b>Section I: Project Overview</b>		Possible Points: <b>30</b>
Section Score:		
1.a. Description of project: Does it meet the needs of the community and persons experiencing homelessness?  Score according to how well the project design demonstrates the following criteria (3 pts = Well-demonstrated, 2 pts = Fairly-demonstrated, 1 pt = Poorly-demonstrated; 0 pts = Not at all demonstrated):		
The project serves a HUD-defined high priority population	3	
Understanding of the needs of the focus population to be served	3	
Type, scale, and location of housing fits the needs of those to be served	3	
Type and scale of supportive services, regardless of funding source	3	
How assistance in obtaining mainstream benefits is provided	3	
1.b. Description of the plan to assist participants in securing and maintaining PH that is safe, affordable, accessible, and acceptable to their needs. (5 pts = Extensive Plan; 3 pts = Adequate Plan; 1 pt = Poor Plan; 0 pts = No plan)	5	
1.c. Description of how participants will be assisted to obtain the benefits of mainstream health, social, and employment programs for which they are eligible to apply to maximize their ability to live independently. (5 pts = Extensive Plan; 3 pts = Adequate Plan; 1 pt = Poor Plan; 0 pts = No plan)	5	
2. Describe how the project aligns with the objectives and goals outlined in the <a href="#">CoC Compass</a> . (5 pts = Thorough Alignment; 3 pts = Some Alignment; 1 pt = Little Alignment; 0 pts = No Details)	5	

<b>Section II: Experience</b>		Possible Points: <b>42</b>	Section Score:
3. Experience of the applicant (and any sub-recipients) in working with the proposed population and in providing housing similar to that proposed in the application			
(15 pts = Extensive Experience; 10 pts = Moderate Experience; 5 pts = Limited Experience; 0 pts = No Experience)		15	
4. Description of experience with utilizing a Housing First approach.			
Score given based on how project design incorporates a complete description of the following criteria (2 pts = Complete description; 1 pt = Incomplete description; 0 pts = No description)			
Eligibility criteria		2	
Process for accepting new participants		2	
Process and criteria for exiting participants		2	
Demonstration that there are no preconditions to entry (substance use, income, criminal records, marital status, familial status, actual or perceived sexual orientation or gender identity)		2	
How project addresses situations that may jeopardize housing or project assistance to ensure that project participation is terminated only in most severe cases		2	
5. Description of applicant experience in utilizing federal funds.			
Score according to how well the applicant can demonstrate past proficiency in utilizing federal funds. (5 pts = Extensive Past Proficiency; 3 pts = Moderate Past Proficiency; 1 pt = Limited Past Proficiency; 0 pts = No Past Proficiency)		5	
6. Description of the determination of type, amount, and duration of rental assistance for participants.			
Score according to how well the response describes the use of the following philosophies and plans to prevent homelessness:			
Use of the progressive engagement philosophy (2 = Complete description; 1 = Incomplete description; 0 = No description)		3	
Use of the strength-based philosophy (2 = Complete description; 1 = Incomplete description; 0 = No description)		3	
Plans to prevent persons from exiting into homelessness (3 = Well-described plan; 2 = Fairly-described plan; 1 = Poorly-described plan; 0 = No plan described)		3	
Plans to prevent persons from becoming homeless post-project exit (3 = Well-described plan; 2 = Fairly-described plan; 1 = Poorly-described plan; 0 = No plan described)		3	

<b>Section III: Project Effectiveness</b>		Possible Points: <b>30</b>	Section Score:
7. What would be the prioritization process for households referred to this project? How will it be determined who is most vulnerable and the best fit for any referrals to this project? Provide detail from policy established by the CoC.			
Score according to how well the applicant can demonstrate understanding of prioritization and pairing households based on project eligibility. (5 pts = Extensive Process; 3 pts = Adequate Process; 1 pt = Poor Process; 0 pts = No Process)		5	

8. Will all participating households served in this project be recorded in HMIS or an equivalent database for domestic violence, in accordance with the community's Data Quality Standards? <b>(Pass/Fail)</b>	5/0	
9. Description of a plan for rapid implementation of the project, documenting how the project will be ready to begin housing the first participant. Provide a detailed schedule of proposed activities for 60 days, 120 days, and 180 days after grant award.		
Score according to how extensive the project plan is (5 pts = Extensive Plan; 3 pts = Adequate Plan; 1 pt = Poor Plan; 0 pts = No Plan)	5	
Score according to how detailed the schedules for proposed activities are (5 pts = Very Detailed; 3 pts = Moderately Detailed; 1 pt = Poorly Detailed; 0 pts = No Details)	5	
10. Describe the training applicant and sub-applicant staff have undergone or will undergo as well as agency policies or procedures related to diversity, equity, and inclusion as it pertains to service provision.		
Score according to the variety and range of training opportunities (5 pts = Numerous Opportunities; 3 pts = Some Varied Opportunities; 1 pt = Few Opportunities; 0 pts = No Details)	5	
Score according to how detailed the policies and procedures are (5 pts = Very Detailed Policies; 3 pts = Moderately Detailed Policies; 1 pt = Poorly Detailed Policies; 0 pts = No Details)	5	

<b>Section IV: Organizational Capacity</b>	Possible Points: <b>20</b>	Section Score:
11. Describe agency key staff positions and qualifications of individuals who will carry out the project		
Score according to how detailed key staff descriptions are (5 pts = Very Detailed; 3 pts = Moderately Detailed; 1 pt = Poorly Detailed; 0 pts = No Details)	5	
Score according to how qualified staff are to executive project (5 pts = Very Qualified; 3 pts = Moderately Qualified; 1 pt = Poorly Qualified; 0 pts = Not at all qualified)	5	
12. Describe the agency's financial management system, including financial reporting, record keeping, accounting systems, payment procedures, procurement processes, and audit requirements.		
Score based on completeness of financial management system with respect to each identified component (10 pts = Complete System; 5 pts = Partially-Complete System; 0 pts = None of financial management system components are described)	10	
<b>Section V: Project Budget</b>	Possible Points: <b>40</b>	Section Score:
13. Do project costs appear reasonable when compared to project costs of similar project types?		
(5 pts = Very Reasonable; 3 pts = Somewhat Reasonable; 1 pt = Not Reasonable; 0 pts = Completely Unreasonable)	5	
14. Audit		
a. Most recent audit found no exceptions to standard practices <b>(Pass/Fail)</b>	3/0	
b. Most recent audit identified agency as "low risk" <b>(Pass/Fail)</b>	3/0	
c. Most recent audit indicates no findings <b>(Pass/Fail)</b>	4/0	
15. Documented match amount <b>(Pass/Fail)</b>	5/0	

16. Budgeted costs are reasonable, allocable, and allowable.		
Reasonable (6 pts = Very Reasonable; 3 pts = Somewhat Reasonable; 1 pt = Not Reasonable; 0 pts = Completely Unreasonable)	6	
Allocable (6 pts= All costs are allocable; 3 pts = Costs are 50/50 allocable and not allocable; 0 pts = Costs are not at all allocable)	6	
Allowable (8 pts = All costs are allowable; 4 pts = Costs are 50/50 allowable and not-allowable; 0 pts = Costs are not at all allowable)	8	

<b>Completion of Application</b>		Possible Points: <b>0</b> Deductions: <b>-15</b>	Section Score:
Are all required attachments provided?			
	Yes	0	
	No	-5	
Is the application complete and accurate?			
	Yes	0	
	No	-5	
Was the application submitted by the deadline?			
	Yes	0	
	No	-5	



## FY2021 HUD COC PROGRAM COMPETITION RENEWAL PROJECT SCORECARD

Applicant and Project Name: \_\_\_\_\_

Rater Name: \_\_\_\_\_

Date Reviewed: \_\_\_\_\_

Project Quality Requirements		
Renewal projects must ensure they continue to meet HUD thresholds for funding.	Maximum Score Possible	145
	Total Project Score	
	Weighted Rating Score <b>(Total Project Score / Maximum Score Possible x 100)</b>	

Please note at the numbered questions on the application correspond with the numbered scoring areas below.

Section I: Project Effectiveness	Possible Points: <b>90</b>	Section Score:
3. How many beds are dedicated/prioritized for priority population(s)?		
Veterans		
Chronically Homeless		
Families		
Youth		
Domestic Violence		
4a. Does the project qualify as low barrier? <b>(Must meet all criteria listed in application.)</b>		
Yes	4	
No	0	
4b. Does the project meet all Housing First criteria? <b>(Must meet all criteria listed in application.)</b>		
Yes	6	
No	0	
5. Does the project provide supportive service activities?		
4 activities provided	5	
2-3 activities provided	3	
1 activity provided	1	
0 activities provided	0	
6. Describe how the project aligns with the objectives and goals outlined in the <a href="#">CoC Compass</a> .		
Not scored	Not scored	Not scored
7. Did the project take 100% of all referrals from Coordinated Entry in the past grant year?		
Yes	5	
No	0	
8. Describe the training applicant and sub-applicant staff have undergone or will undergo as well as agency policies or procedures related to diversity, equity, and inclusion as it pertains to service provision.		
Score according to the variety and range of training opportunities (5 pts = Numerous Opportunities; 3 pts = Some Varied Opportunities; 1 pt = Few Opportunities; 0 pts = No Details)	5	
Score according to how detailed the policies and procedures are (5 pts = Very Detailed Policies; 3 pts = Moderately Detailed Policies; 1 pt = Poorly Detailed Policies; 0 pts = No Details)	5	

<b>Efficient Use of Funding:</b>			
9. What is the project's utilization rate?			
	95% or higher	5	
	80%-94%	0	
	79% or lower	-5	
10. Percent of funding recaptured in last completed grant year			
	7% or less	5	
	8% or more	0	
11. Were drawdowns made at least quarterly?			
	Yes	5	
	No	0	
<b>HMIS Participation (or alternate database for domestic violence projects)</b>			
12. Percentage of APR Data Quality Elements (6a.-6d.) with 5% or less null or missing values			
	85% or greater	5	
	Less than 84%	0	
<b>HUD Monitoring Findings</b>			
13. Does the recipient have any HUD monitoring findings in any of the agency's projects? If yes, findings must be resolved or explained to the satisfaction of Funding Review for the application to meet standards.		Standard Met:	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Impact on Homelessness</b>			
14. Is this project the only CoC funded project with dedicated beds to a particular target population? (Answered based on all applications submitted for this NOFO.)			
	Yes	<input type="checkbox"/>	Not Scored, Taken into consideration in a tie score situation
	No	<input type="checkbox"/>	
<b>Serving High Need Populations</b>			
15. What percentage of the households met "hard to serve" criteria defined as having zero income at Start/entry? (APR 18)			
PSH			
	80% or more	10	
	70%-79%	8	
	50%-69%	5	
	Less than 50%	0	
RRH & TH			
	50% or more	10	
	40%-49%	8	
	30%-39%	5	
	Less than 30%	0	
16. What percentage of participants met "hard to serve" criteria defined as having two or more physical or mental health conditions known at Start/entry? (APR 13.A.2)			
PSH			
	More than 50%	10	
	30%-49%	8	
	10%-29%	5	
	Less than 10%	0	
RRH & TH			
	More than 10%	10	
	5%-10%	5	
	Less Than 5%	0	



17. What percentage of the households served were chronically homeless? (APR Q26a.)			
PSH			
80% or more	10		
70%-79%	8		
50%-69%	5		
Less than 50%	0		
RRH & TH			
15% or more	10		
10%-14%	8		
5%-9%	5		
1%-4%	2		
Less than 1%	0		
18. What percentage of the households served were families experiencing homelessness? (APR Q8a.)			
PSH			
15% or more	10		
10%-14%	8		
5%-9%	5		
1%-4%	0		
RRH & TH			
More than 50%	10		
30%-49%	8		
10%-29%	5		
Less than 10%	2		
More than 50%	0		
<b>Section II: Project Performance</b>		Possible Points: <b>55</b>	Section Score:
Performance Data			
19. Length of Stay			
PSH—Percentage of leavers that remained in project more than 180 days (APR 22a.1)			
95% and more	20		
85%-94%	15		
75%-84%	10		
65%-74%	5		
55%-64%	0		
RRH—Percentage of participants that took 60 days or less from project entry to lease up (APR 22C)			
80%-100%	20		
60%-79%	15		
40%-59%	10		
20%-39%	5		
0%-19%	0		
TH – Average length of project stay in days (APR 22b)			
180 or less	20		
181-270	15		
271-390	10		
391-728	5		
More than 728 days	0		

20. Exits to Permanent Housing			
PSH - Percent who remain in PH or move to positive housing destinations $\left(\frac{[APR23c+APR5a9]}{[APR5a1-APR23c]}\right)$			
95% or higher	25		
90%-94%	20		
85%-89%	15		
80%-84%	10		
75%-79%	5		
Less than 75%	0		
RRH & TH - Percent who exit to positive housing destinations (APR 23c)			
95% or higher	25		
90%-94%	20		
85%-89%	15		
80%-84%	10		
75%-79%	5		
Less than 75%	0		
21. New or Increased Income and Earned Income			
a. PSH Project Stayers: New or increased earned income (APR 19a.1)			
8% and higher	2.5		
5%-7%	1.5		
Less than 5%	0		
b. PSH Project Stayers: New or increased other (non-employment) income (APR 19a.1)			
50% and higher	2.5		
25%-49%	1.5		
Less than 25%	0		
c. PSH Project Leavers: New or increased earned income (APR 19a.2)			
8% and higher	2.5		
5%-7%	1.5		
Less than 5%	0		
c. RRH and TH Project Leavers: New or increased earned income (APR 19a.2)			
30% and higher	5		
20%-29%	2.5		
Less than 20%	0		
d. PSH Project Leavers: New or increased non-employment income (APR 19a.2)			
50% and higher	2.5		
25%-49%	1.5		
Less than 25%	0		
d. RRH and TH Project Leavers: New or increased non-employment income (APR 19a.2)			
10% and higher	5		
5%-9%	2.5		
Less than 5%	0		
<b>Section III: Completion of Application</b>		Possible Points: <b>0</b> Deductions: <b>-20</b> Minimum: <b>-10</b>	Section Score:
Is the application complete and accurate?			
Yes	0		
No	-5		
Are all required attachments provided?			
Yes	0		
No	-5		
Was the application submitted by the deadline?			
Yes	0		
No	-10		



## FY2021 HUD COC PROGRAM COMPETITION RENEWAL PROJECT SCORECARD

Applicant and Project Name: \_\_\_\_\_

Rater Name: \_\_\_\_\_

Date Reviewed: \_\_\_\_\_

Project Quality Requirements		
Renewal projects must ensure they continue to meet HUD thresholds for funding.	Maximum Score Possible	145
	Total Project Score	
	Weighted Rating Score (Total Project Score / Maximum Score Possible x 100)	

Please note at the numbered questions on the application correspond with the numbered scoring areas below.

Section I: Project Effectiveness	Possible Points: <b>90</b>	Section Score:
3. How many beds are dedicated/prioritized for priority population(s)?		
Veterans		
Chronically Homeless		
Families		
Youth		
Domestic Violence		
4a. Does the project qualify as low barrier? <b>(Must meet all criteria listed in application.)</b>		
Yes	4	
No	0	
4b. Does the project meet all Housing First criteria? <b>(Must meet all criteria listed in application.)</b>		
Yes	6	
No	0	
5. Does the project provide supportive service activities?		
4 activities provided	5	
2-3 activities provided	3	
1 activity provided	1	
0 activities provided	0	
6. Describe how the project aligns with the objectives and goals outlined in the <a href="#">CoC Compass</a> .		
Not scored	Not scored	Not scored
7. Did the project take 100% of all referrals from Coordinated Entry in the past grant year?		
Yes	5	
No	0	
8. Describe the training applicant and sub-applicant staff have undergone or will undergo as well as agency policies or procedures related to diversity, equity, and inclusion as it pertains to service provision.		
Score according to the variety and range of training opportunities (5 pts = Numerous Opportunities; 3 pts = Some Varied Opportunities; 1 pt = Few Opportunities; 0 pts = No Details)	5	
Score according to how detailed the policies and procedures are (5 pts = Very Detailed Policies; 3 pts = Moderately Detailed Policies; 1 pt = Poorly Detailed Policies; 0 pts = No Details)	5	

<b>Efficient Use of Funding:</b>			
9. What is the project's utilization rate?			
	95% or higher	5	
	80%-94%	0	
	79% or lower	-5	
10. Percent of funding recaptured in last completed grant year			
	7% or less	5	
	8% or more	0	
11. Were drawdowns made at least quarterly?			
	Yes	5	
	No	0	
<b>HMIS Participation (or alternate database for domestic violence projects)</b>			
12. Percentage of APR Data Quality Elements (6a.-6d.) with 5% or less null or missing values			
	85% or greater	5	
	Less than 84%	0	
<b>HUD Monitoring Findings</b>			
13. Does the recipient have any HUD monitoring findings in any of the agency's projects? If yes, findings must be resolved or explained to the satisfaction of Funding Review for the application to meet standards.		Standard Met:	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Impact on Homelessness</b>			
14. Is this project the only CoC funded project with dedicated beds to a particular target population? (Answered based on all applications submitted for this NOFO.)			
	Yes	<input type="checkbox"/>	Not Scored, Taken into consideration in a tie score situation
	No	<input type="checkbox"/>	
<b>Serving High Need Populations</b>			
15. What percentage of the households met "hard to serve" criteria defined as having zero income at Start/entry? (APR 18)			
PSH			
	80% or more	10	
	70%-79%	8	
	50%-69%	5	
	Less than 50%	0	
RRH & TH			
	50% or more	10	
	40%-49%	8	
	30%-39%	5	
	Less than 30%	0	
16. What percentage of participants met "hard to serve" criteria defined as having two or more physical or mental health conditions known at Start/entry? (APR 13.A.2)			
PSH			
	More than 50%	10	
	30%-49%	8	
	10%-29%	5	
	Less than 10%	0	
RRH & TH			
	More than 10%	10	
	5%-10%	5	
	Less Than 5%	0	

17. What percentage of the households served were chronically homeless? (APR Q26a.)			
PSH			
80% or more	10		
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50%-69%	5		
Less than 50%	0		
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18. What percentage of the households served were families experiencing homelessness? (APR Q8a.)			
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1%-4%	0		
RRH & TH			
More than 50%	10		
30%-49%	8		
10%-29%	5		
Less than 10%	2		
More than 50%	0		
<b>Section II: Project Performance</b>		Possible Points: <b>55</b>	Section Score:
Performance Data			
19. Length of Stay			
PSH—Percentage of leavers that remained in project more than 180 days (APR 22a.1)			
95% and more	20		
85%-94%	15		
75%-84%	10		
65%-74%	5		
55%-64%	0		
RRH—Percentage of participants that took 60 days or less from project entry to lease up (APR 22C)			
80%-100%	20		
60%-79%	15		
40%-59%	10		
20%-39%	5		
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TH – Average length of project stay in days (APR 22b)			
180 or less	20		
181-270	15		
271-390	10		
391-728	5		
More than 728 days	0		

<b>20. Exits to Permanent Housing</b>			
PSH - Percent who remain in PH or move to positive housing destinations $\left(\frac{[APR23c+APR5a9]}{[APR5a1-APR23c]}\right)$			
95% or higher	25		
90%-94%	20		
85%-89%	15		
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RRH & TH - Percent who exit to positive housing destinations (APR 23c)			
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85%-89%	15		
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<b>21. New or Increased Income and Earned Income</b>			
a. PSH Project Stayers: New or increased earned income (APR 19a.1)			
8% and higher	2.5		
5%-7%	1.5		
Less than 5%	0		
b. PSH Project Stayers: New or increased other (non-employment) income (APR 19a.1)			
50% and higher	2.5		
25%-49%	1.5		
Less than 25%	0		
c. PSH Project Leavers: New or increased earned income (APR 19a.2)			
8% and higher	2.5		
5%-7%	1.5		
Less than 5%	0		
c. RRH and TH Project Leavers: New or increased earned income (APR 19a.2)			
30% and higher	5		
20%-29%	2.5		
Less than 20%	0		
d. PSH Project Leavers: New or increased non-employment income (APR 19a.2)			
50% and higher	2.5		
25%-49%	1.5		
Less than 25%	0		
d. RRH and TH Project Leavers: New or increased non-employment income (APR 19a.2)			
10% and higher	5		
5%-9%	2.5		
Less than 5%	0		
<b>Section III: Completion of Application</b>		Possible Points: <b>0</b> Deductions: <b>-20</b> Minimum: <b>-10</b>	Section Score:
Is the application complete and accurate?			
Yes	0		
No	-5		
Are all required attachments provided?			
Yes	0		
No	-5		
Was the application submitted by the deadline?			
Yes	0		
No	-10		

**Project Priority Listing**

Rank	Agency	Project	Project Type	App Type	Budget	Running Total	Score
	<b>Tier 1</b>						
1	The Salvation Army	Coordinated Entry	SSO	Renewal	\$210,139	\$210,139	NA
2	The Salvation Army	Housing Assessment Program	SSO	Renewal	\$228,488	\$438,627	NA
3	The Salvation Army	HMIS	HMIS	Renewal	\$100,000	\$538,627	NA
4	The Salvation Army	Coordinated Entry	SSO	Renewal	\$65,950	\$604,577	NA
5	Heartside Nonprofit Housing Corporation	Verne Barry Place	PSH	Renewal	\$157,720	\$762,297	86.9
6	Community Rebuilders	Housing Solutions	PSH	Renewal	\$601,943	\$1,364,240	85.4
7	Community Rebuilders	Keys First	RRH	Renewal	\$918,834	\$2,283,074	85.4
8	Community Rebuilders	First Step Housing	Joint TH & RRH	Renewal	\$887,487	\$3,170,561	80.7
9	Heartside Nonprofit Housing Corporation	Ferguson Apartments	PSH	Renewal	\$63,000	\$3,233,561	80
10	County of Kent	Shelter Plus Care SRA	PSH	Renewal	\$548,385	\$3,781,946	77.9
11	Community Rebuilders	LOFT Combined	PSH	Renewal	\$416,082	\$4,198,028	77.6
12	County of Kent	Shelter Plus Care TRA	PSH	Renewal	\$1,121,511	\$5,319,539	77.2
13	Heartside Nonprofit Housing Corporation	Commerce Apartments	PSH	Renewal	\$269,241	\$5,588,780	71.9
14	Grand Rapids Housing Commission	Hope Community	RRH	Renewal	\$159,663	\$5,748,443	71.5
15	YWCA West Central Michigan	Project HEAL	TH	Renewal	\$399,368	\$6,147,811	71.3
16	Community Rebuilders	HEROES	PSH	Renewal	\$160,964	\$6,308,775	66.7
17	YWCA West Central Michigan	Project HEAL TH-RRH	Joint TH & RRH	Renewal	\$454,490	\$6,763,265	64.3
18	Community Rebuilders	PACT (Partners Achieving Change Together)	Joint TH & RRH	Renewal	\$443,700	\$7,206,965	62.7
19	Inner City Christian Federation	ICCF PSH	PSH	Renewal	\$38,304	\$7,245,269	56.9
	<b>Tier 2</b>						
20	AYA Youth Collective	Housed As You Are	Joint TH & RRH	General Bonus	\$362,263	\$7,607,532	96
21	Safe Haven	Comprehensive Housing and Supportive Services for Victims of Domestic Violence	Joint TH & RRH	DV Bonus	\$480,609	\$8,088,141	89.9
22	Community Rebuilders	First Step Housing Expansion	Joint TH & RRH	DV Bonus	\$259,767	\$8,347,908	81.9
	<b>Not Ranked</b>						
NA	Heart of West Michigan United Way	CoC Planning Grant	Planning	Planning	\$217,358	\$8,565,266	

**From:** [Brienne Robach](#)  
**To:** [Coffman, Chad](#)  
**Cc:** [Courtney Myers-Keaton](#)  
**Subject:** Award Letter - SRA Expansion Project  
**Date:** Thursday, October 21, 2021 2:46:00 PM  
**Attachments:** [Award Letter - Kent County SRA Expansion.pdf](#)

---

Good afternoon, Chad,

Please see the attached award letter for the SRA Expansion bonus project submitted in the 2021 Continuum of Care Program application process. This was a competitive round and this bonus project was not recommended for funding. A copy of your averaged scorecard will be made available as soon as possible. We hope that Kent County will consider applying for future opportunities and are happy to schedule time to review your application if you are interested.

Thank you,  
Brienne

Brienne Czyzio Robach  
Pronouns: she/her/hers – [what's this?](#)  
CoC Associate  
Grand Rapids Area Coalition to End Homelessness  
e: [brobach@hwmuw.org](mailto:brobach@hwmuw.org)





County of Kent  
300 Monroe Ave  
Grand Rapids, MI 49503

**October 21, 2021**

Mr. Chad Coffman,

Thank you for submitting your application for the Permanent Supportive Housing Bonus Expansion project, SRA Expansion, in the 2021 Continuum of Care Program Application process.

This project's score was 83.2 while the community's average score was 87.3. This was a competitive round and the **Funding Review Committee chose not to recommend this project for funding.** You are encouraged to apply for future funding opportunities. If you would like to schedule time with CoC staff to review your proposal, please do not hesitate to reach out.

A copy of your averaged scorecard will be made available as soon as possible. If you believe your project was scored incorrectly, you may appeal the score by completing an Appeals Application and emailing it to [cmyers-keaton@hwmuw.org](mailto:cmyers-keaton@hwmuw.org) by 5:00 PM on Tuesday, October 26, 2021. The application and the CoC's Appeals Policy are both available on the Coalition's website at the following link: <https://endhomelessnesskent.org/fy2021-coc-program-competition/>

Please contact Courtney Myers-Keaton at [cmyers-keaton@hwmuw.org](mailto:cmyers-keaton@hwmuw.org) with any questions or comments.

Sincerely,

Courtney Myers-Keaton  
Grand Rapids Area Coalition to End Homelessness

**From:** [Brienne Robach](#)  
**To:** [Jeffrey King](#)  
**Cc:** [Courtney Myers-Keaton](#)  
**Subject:** Award Letter - CR First Steps Expansion  
**Date:** Thursday, October 21, 2021 2:56:00 PM  
**Attachments:** [Award Letter - CR First Steps Expansion.pdf](#)

---

Good afternoon, Jeffrey,

Please see the attached award letter for the First Step Housing Expansion Domestic Violence Bonus project submitted in the 2021 Continuum of Care Program application process. This was a competitive round and Funding Review Committee made the decision to approve more than one request for the Domestic Violence Bonus Funding and weighted awards based on the projects' scores. \$259,767 of this project is recommended to be in Tier 2 of the Project Priority Listing when submitted to the Department of Housing and Urban Development (HUD).

I am waiting on one member of Funding Review to provide their scorecard so I can average the section scores and I will get you the averaged scorecard for the project as soon as possible.

Thank you, and congratulations!  
Brienne

Brienne Czyzio Robach  
Pronouns: she/her/hers – [what's this?](#)  
CoC Associate  
Grand Rapids Area Coalition to End Homelessness  
e: [brobach@hwmuw.org](mailto:brobach@hwmuw.org)



Community Rebuilders  
1120 Monroe Ave. NW, Suite 220  
Grand Rapids, MI 49503

**October 21, 2021**

Mr. Jeffrey King,

Thank you for submitting your application for the Joint Transitional Housing/Rapid Re-Housing Domestic Violence Bonus project, First Step Housing Expansion, in the 2021 Continuum of Care Program Application process.

This project's score was 81.4 while the community's average score was 84.8. **The Funding Review Committee made the decision to approve more than one request for the Domestic Violence Bonus Funding in this round and weighted awards based on the projects' scores. This project is recommended to be in Tier 2 of the Project Priority Listing when submitted to the Department of Housing and Urban Development (HUD) funded for \$259,767.**

A copy of your averaged scorecard will be made available as soon as possible. If you believe your project was scored incorrectly, you may appeal the score by completing an Appeals Application and emailing it to [cmyers-keaton@hwmuw.org](mailto:cmyers-keaton@hwmuw.org) by 5:00 PM on Tuesday, October 26, 2021. The application and the CoC's Appeals Policy are both available on the Coalition's website at the following link: <https://endhomelessnesskent.org/fy2021-coc-program-competition/>

Coalition staff will follow up with you to ensure all information is accurately provided to HUD via e-snaps. We will be reaching out to you shortly to correct any errors in your e-snaps application. **In order to maintain this project's placement in the Project Priority Listing, all required forms and requested changes by Coalition staff must be completed correctly within e-snaps by 5:00 PM on Tuesday, October 26.**

Please contact Courtney Myers-Keaton at [cmyers-keaton@hwmuw.org](mailto:cmyers-keaton@hwmuw.org) with any questions or comments.

Sincerely,

Courtney Myers-Keaton  
Grand Rapids Area Coalition to End Homelessness

**From:** [Brienne Robach](#)  
**To:** [Berniz Terpstra](#)  
**Cc:** [Courtney Myers-Keaton](#)  
**Subject:** Award Letter - New PSH Bonus Project  
**Date:** Thursday, October 21, 2021 2:45:00 PM  
**Attachments:** [Award Letter - ICCF New PSH Bonus .pdf](#)

---

Good afternoon, Berniz,

Please see the attached award letter for the ICCF PSH FY2021 435 LaGrave and 501 Eastern bonus project submitted in the 2021 Continuum of Care Program application process. This was a competitive round, and this bonus project was not recommended for funding. A copy of your averaged scorecard will be made available as soon as possible. We hope that ICCF will consider applying for future opportunities and are happy to schedule time to review your application, if you are interested.

Thank you,  
Brienne

Brienne Czyzio Robach  
Pronouns: she/her/hers – [what's this?](#)  
CoC Associate  
Grand Rapids Area Coalition to End Homelessness  
e: [brobach@hwmuw.org](mailto:brobach@hwmuw.org)



Inner City Christian Federation  
415 Franklin St. SE, Suite 100  
Grand Rapids, MI 49507

**October 21, 2021**

Ms. Berniz Constanza Terpstra,

Thank you for submitting your application for the Permanent Supportive Housing Bonus project, FY 2021PSH- 435 LaGrave and 501 Eastern, in the 2021 Continuum of Care Program Application process.

This project's score was 82.6 while the community's average score was 87.3. This was a competitive round and the **Funding Review Committee chose not to recommend this project for funding.** ICCF is encouraged to apply for future funding opportunities. If you would like to schedule time with CoC staff to review your proposal, please do not hesitate to reach out.

A copy of your averaged scorecard will be made available as soon as possible. If you believe your project was scored incorrectly, you may appeal the score by completing an Appeals Application and emailing it to [cmyers-keaton@hwmuw.org](mailto:cmyers-keaton@hwmuw.org) by 5:00 PM on Tuesday, October 26, 2021. The application and the CoC's Appeals Policy are both available on the Coalition's website at the following link: <https://endhomelessnesskent.org/fy2021-coc-program-competition/>

Please contact Courtney Myers-Keaton at [cmyers-keaton@hwmuw.org](mailto:cmyers-keaton@hwmuw.org) with any questions or comments.

Sincerely,

A handwritten signature in black ink, appearing to be "C. Myers-Keaton".

Courtney Myers-Keaton  
Grand Rapids Area Coalition to End Homelessness

**From:** [Brienne Robach](#)  
**To:** [rverwys@shmgr.org](mailto:rverwys@shmgr.org)  
**Cc:** [Courtney Myers-Keaton](#)  
**Subject:** Award Letter - Safe Haven DV Bonus  
**Date:** Thursday, October 21, 2021 2:47:00 PM  
**Attachments:** [Award Letter - Safe Haven DV Bonus.pdf](#)

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Good afternoon, Rachel,

And congratulations! I am pleased to inform you that the Comprehensive Housing and Supportive Services for Victims of Domestic Violence DV bonus project submitted in the 2021 Continuum of Care Program application process is recommended to be in Tier 2 of the Project Priority Listing for the amount of \$480,609. Please see the attached award letter with details and we will reach out if any changes need to be made in esnaps.

Thank you, and once again congratulations!  
Brienne

Brienne Czyzio Robach  
Pronouns: she/her/hers – [what's this?](#)  
CoC Associate  
Grand Rapids Area Coalition to End Homelessness  
e: [brobach@hwmuw.org](mailto:brobach@hwmuw.org)



Safe Haven Ministries  
2627 Birchcrest Dr SE  
Grand Rapids, MI 49506

**October 21, 2021**

Ms. Rachel VerWys,

Thank you for submitting your application for the Joint Transitional Housing/Rapid Re-Housing Domestic Violence Bonus project, Comprehensive Housing and Supportive Services for Victims of Domestic Violence, in the 2021 Continuum of Care Program Application process.

This project's score was 88.2 while the community's average score was 84.8. The Funding Review Committee made the decision to approve more than one request for the Domestic Violence Bonus Funding in this round and weighted awards based on the projects' scores. **This project is recommended to be in Tier 2 of the Project Priority Listing when submitted to the Department of Housing and Urban Development (HUD) funded for \$480,609.**

A copy of your averaged scorecard will be made available as soon as possible. If you believe your project was scored incorrectly, you may appeal the score by completing an Appeals Application and emailing it to [cmyers-keaton@hwmuw.org](mailto:cmyers-keaton@hwmuw.org) by 5:00 PM on Tuesday, October 26, 2021. The application and the CoC's Appeals Policy are both available on the Coalition's website at the following link: <https://endhomelessnesskent.org/fy2021-coc-program-competition/>

Coalition staff will follow up with you to ensure all information is accurately provided to HUD via e-snaps. We will be reaching out to you shortly to correct any errors in your e-snaps application. **In order to maintain this project's placement in the Project Priority Listing, all required forms and requested changes by Coalition staff must be completed correctly within e-snaps by 5:00 PM on Tuesday, October 26.**

Please contact Courtney Myers-Keaton at [cmyers-keaton@hwmuw.org](mailto:cmyers-keaton@hwmuw.org) with any questions or comments.

Sincerely,

Courtney Myers-Keaton  
Grand Rapids Area Coalition to End Homelessness

**From:** [Brianna Robach](#)  
**Bcc:** [Aaron Estrada](#); [abryan@familyfutures.net](#); [Adam Pfeffer](#); [adrienneGoodstal@meltrotter.org](#); [aagillisse@communityrebuilders.org](#); [agreen@mihomeless.org](#); [alavoie@mihomeless.org](#); [Alexandria Nix](#); [Alisha Pennington](#); [Allie Wenk](#); [Alysha Lach](#); [Alyssa Anten](#); [Amanda Sterzick](#); [amcelheny@communityrebuilders.org](#); [Amy DeMott](#); [Amy Maple](#); [Andrew Sisson](#); [Anna Diaz](#); [Anna Scott](#); [Anna Solomon](#); [April LaGrone](#); [April Moore](#); [Art Oppewall](#); [Ashelei McDaniel](#); [Ashley Pattee](#); [atrammell@dwellingplacegr.org](#); [AYA Advocates](#); [began@intheimage.org](#); [Ben Kaiser](#); [Berniz Terpstra](#); [Beverly.Ryskamp@network180.org](#); [bgomez@shmgr.org](#); [Bob Nienhuis](#); [Brandon Frierson](#); [Brenna Kotchka](#); [Brian Bruce](#); [Brianna Robach](#); [BridsonE@kentwood.us](#); [Bryan Holt](#); [Caleb Rudd](#); [Candace Cowling](#); [Carolyn Allen](#); [caseygordon@kentisd.org](#); [Catherine Landers](#); [cbdemiller@gmail.com](#); [cbohatch@grand-rapids.mi.us](#); [cdevlin.1005@gmail.com](#); [cecilia.rush@va.gov](#); [charlenesmithing@gmail.com](#); [Cheryl Schuch](#); [chris.frederick@network180.org](#); [Christina Pavlak](#); [Christina Swiney](#); [cindy@capitalforcompassion.com](#); [Claire Hopkins](#); [Courtney Myers-Keaton](#); [Crane, Ebony S.](#); [Crystal Barnett](#); [Crystal Kitten](#); [Dan Baker](#); [Daniel Gore](#); [Danielle Shields](#); [Darius Mitchell](#); [Dave Bulkowski](#); [Dave Jacobs](#); [David Gantz](#); [Dawn Frambes](#); [Dennis Van Kampen](#); [Desiree Gibson](#); [dilphil04@gmail.com](#); [Domineca Dault](#); [Doug Booth](#); [Dreyson Byke](#); [ebanchof@grand-rapids.mi.us](#); [Edna Stewart](#); [egreene@healthnetwm.org](#); [Eleanor Moreno](#); [Elizabeth Penning](#); [Elizabeth Stoddard](#); [Emily Madsen](#); [Emily Schichtel](#); [Emily Skavnak](#); [Erik Ryder](#); ["Erin"](#); [Erin Shibley](#); [Felicia Clay](#); [Fran Dalton](#); [Gayle Witham](#); [Ghoston-Jones,Sandra](#); [Gienikwa@familypromisegr.org](#); [grandrapids123@yahoo.com](#); [Gregory Randall](#); [grhot@grcity.us](#); [Gwendolyn Nathan](#); [hallsag@gmail.com](#); [Heather Brinkman](#); [Heidi DeVries](#); [Hilary Ortiz](#); [Holly Wilson](#); [htinney@grhousing.org](#); [iryonnahogan@gmail.com](#); [Jack Greenfield](#); [jawardmn@gmail.com](#); [jdboerman@gmail.com](#); [Jeanie Olach](#); [Jeff Dombrowski](#); [Jen Colby](#); [Jenn Boreman](#); [Jenn Schaub](#); [Jennie Compagner](#); [Jermaine Jackson](#); [Jessie Nester](#); [jking@communityrebuilders.org](#); [Joana Leatherman](#); [Jodi Smith](#); [Jodi Swendrowski](#); [Joel Ruitter](#); [Johanna Schulte](#); [John Bosma](#); [John Glover](#); [John K](#); [johnpeterson@triton.net](#); [Julie Johnson](#); [Julie Kendrick](#); [Julie.dankovich@designedfuture.org](#); [jwynbeek@genesishphc.org](#); [Kaelin Hopson](#); [kamara.sudberry12@gmail.com](#); [Karen Leppke](#); [Karen Tjapkes](#); [Kari Sherman](#); [Karl Williams](#); [kate.stowell@pinerest.org](#); [kate@familypromisegr.org](#); [Katerina.griffith@yahoo.com](#); [Katherine Besaw](#); [Kathleen Papke](#); [Katie Hop](#); [Kayla Doyle](#); [keepkidssafe@yahoo.com](#); [Kelly VanBrouwer](#); [Kendra Avila](#); [Kenny Garvin](#); [Kevin D. Hengeveld](#); [kmonzo@familyfutures.net](#); [Kristen Gravelle](#); [Kristin Gietzen](#); [ksturgeon@bethany.org](#); [Latrisha Sosebee](#); [Laura Burton](#); [Laura Oesch](#); [Lauren Baker Home](#); [Lauren VanKeulen](#); [Laurie Beard](#); [Laurie Morse-Dell](#); [Leatha Roberts](#); [Lee Nelson Weber](#); [Leora Bain](#); [Lillia Pimpton](#); [Lindsey DeShetler](#); [Lindsey Reames](#); [lisa@familypromisegr.org](#); [lisa@lincrev.org](#); [Lisbeth Keegan](#); [LoRae Robinson](#); [luvanharen@gmail.com](#); [Lyndsey Schab](#); [mabreu13@live.com](#); [mackenziev@familypromisegr.org](#); [Marcelle Marcelletti](#); [Marcia Patrick](#); [Maria Moreno-Reyes](#); [Mario Leon](#); [Marisol Garcia](#); [Mary Dyke](#); [Mary Engle](#); [Mary Vann](#); [Matthew VanZetten](#); [Maureen Kirkwood](#); [Melanie Odom](#); [Melissa Ware](#); [Melissa.barnes@network180.org](#); [melissa.mikel@icf.com](#); [Melvin Eledge - BBB](#); [Mercedes Brown](#); [mhoezee@fountainstreet.org](#); [Michael Bohnsack](#); [Michael Williams](#); [Michelle Van Dyke](#); [mitchner@godwinschools.org](#); [Molly Perez](#); [Molly@familypromisegr.org](#); [Monica Light](#); [Monique Carter](#); [mwaldron@grcity.us](#); [nancepan@msu.edu](#); [Nancy Ayers](#); [Nicole Burman](#); [Nikki Turek](#); [noblgr@gmail.com](#); [nopacki@godfrey-lee.org](#); [ortquisj@msu.edu](#); [Paul LeBlanc](#); [Paula Brown](#); [Pilar Dunning](#); [psmalley@familyfutures.net](#); [Putans, Paige \(DHHS\)](#); [rachels@familypromisegr.org](#); [Rebecca Krentz](#); [Rebecca Long](#); [Rebecca Rynbrandt](#); [Rebecca Venema](#); [rivercitygrant@gmail.com](#); [Robin Acton](#); [Rocio Rodriguez](#); [rrivard@shmgr.org](#); [Ryan VerWys](#); [Sagar Dangal](#); [Sam Elliot-Mosley](#); [Sam Stortz](#); [Sarah Blystra](#); [Sarah Weir](#); [schalown@michigan.gov](#); [Scott Blakeney](#); [Scott Bloem](#); [Scott Orr](#); [Shandra Steininger](#); [Shannon Gardner](#); [Shannon Vinson](#); [shannonmariebass@gmail.com](#); [Shelby DeVoe](#); [Sherri Vainavicz](#); [Sherrie Gillespie](#); [Socorro Godoy](#); [Sones, Brandi \(MDOC\)](#); [Stacey Bright](#); [Stacy Madden](#); [Stephanie Brock-Knoper](#); [Stephanie Gingerich](#); [Stephen Butler](#); [Steven Ward](#); [Stuart Ray](#); [sumlor@comcast.net](#); [Susan Sheppard](#); [Susan Vogelzang](#); [susan.cervantes@kentcountymi.gov](#); [Suzanne Moody](#); [sydnees@familypromisegr.org](#); [Tammy Britton](#); [Tammy Yeomans](#); [Tanesha Jordan](#); [Tara Aday](#); [tcottrell@ywcawcmi.org](#); [Teresa Converse](#); [Thelma Ensink](#); [Tiffany Clarke](#); [Tim Beimers](#); [Tiyanna Whitt - Dept of Veterans" Affairs HCHV](#); [Todd Furlong](#); [Tom Feeney](#); [Tomarra Richardson](#); [Toni Coristine](#); [Tracy Mulvany](#); [Trenessa Allen](#); [troupea@michigan.gov](#); [Tyler Kregel](#); [Valerie Dykstra](#); [Vera Beech](#); [Veronica Arvizu](#); [Victoria Sluga](#); [Wafa Haddad](#); [walkingtonrc@gmail.com](#); [Wanda Couch](#); [wellerj5@michigan.gov](#); [Wende Randall](#); [Wendie Preiss](#); [William Weld-Wallis](#); [William Williams](#); [xazub@clrmail.com](#); [Zenaida Jimenez](#)  
**Subject:** CoC Program Competition: Initial Project Priority Listing Posted  
**Date:** Monday, November 1, 2021 4:51:00 PM

---

Good afternoon, all –

The initial Project Priority Listing for this year's CoC Program Competition has been posted on the [Coalition to End Homelessness's website](#). The listing is the recommendation of the Coalition's Funding Review Committee and an Appeals Panel. The CoC Steering Council will vote on the Project Priority Listing around November 11<sup>th</sup> and the final Project Priority Listing will be posted on the webpage following their vote.

The draft of the CoC application will also be posted on the website in the coming days and notice will be sent to all CoC members. All public feedback on both documents will be due by Wednesday, November 10, 2021.



**2021 CoC Program Competition webpage link: <https://endhomelessnesskent.org/fy2021-coc-program-competition/>**

Thank you,  
Brienne

Brienne Czyzio Robach  
Pronouns: she/her/hers – [what's this?](#)  
CoC Associate  
Grand Rapids Area Coalition to End Homelessness  
e: [brobach@hwmuw.org](mailto:brobach@hwmuw.org)

**From:** [Brienne Robach](#)  
**To:** [Tom Cottrell](#)  
**Cc:** [Courtney Myers-Keaton](#)  
**Subject:** CoC Program: Project Heal TH & TH-RRH Award Letters  
**Date:** Tuesday, October 19, 2021 3:50:00 PM  
**Attachments:** [Award Letter - YWCA TH.pdf](#)  
[Award Letter - YWCA TH-RRH.pdf](#)

---

Good afternoon, Tom,

Please see the attached award letters for the Project Heal TH and TH-RRH renewal projects submitted in the 2021 Continuum of Care Program application process. We will reach out if any changes need to be made in esnaps. In the local application for the TH project, it was named as “Project Heal TH-RRH” so this is how I named in that award letter as well as the TH-RRH one. If this should be updated, let me know and we can do that.

Thank you,  
Brienne

Brienne Czyzio Robach

Pronouns: she/her/hers – [what’s this?](#)

CoC Associate

Grand Rapids Area Coalition to End Homelessness

e: [brobach@hwmuw.org](mailto:brobach@hwmuw.org)

**From:** [Brienne Robach](#)  
**To:** [Courtney Myers-Keaton](#)  
**Cc:** [Tom Cottrell](#)  
**Subject:** RE: CoC Program: Project Heal TH & TH-RRH Award Letters  
**Date:** Wednesday, October 20, 2021 8:39:00 AM  
**Attachments:** [Award Letter - YWCA TH.pdf](#)

---

Sounds good,

Tom, I've attached an updated award letter which identifies the TH project as "Project HEAL" to reduce any confusion.

Thanks,  
Brienne

---

**From:** Courtney Myers-Keaton <[cmyers-keaton@hwmuw.org](mailto:cmyers-keaton@hwmuw.org)>  
**Sent:** Tuesday, October 19, 2021 7:56 PM  
**To:** Brienne Robach <[brobach@hwmuw.org](mailto:brobach@hwmuw.org)>  
**Cc:** Tom Cottrell <[tcottrell@ywcawcmi.org](mailto:tcottrell@ywcawcmi.org)>  
**Subject:** Re: CoC Program: Project Heal TH & TH-RRH Award Letters

Brienne-

I will look into that - I had replaced the files with updated files for funding review because but perhaps I didn't in our share point drive.

-Courtney  
==

**Courtney Myers-Keaton**

Director/Coalition to End Homelessness

On Oct 19, 2021, at 12:51 PM, Brienne Robach <[brobach@hwmuw.org](mailto:brobach@hwmuw.org)> wrote:

Good afternoon, Tom,  
Please see the attached award letters for the Project Heal TH and TH-RRH renewal projects submitted in the 2021 Continuum of Care Program application process. We will reach out if any changes need to be made in esnaps. In the local application for the TH project, it was named as "Project Heal TH-RRH" so this is how I named in that award letter as well as the TH-RRH one. If this should be updated, let me know and we can do that.

Thank you,  
Brienne

Brienne Czyzio Robach



YWCA West Central Michigan  
25 Sheldon Ave SE  
Grand Rapids, MI 49503

October 19, 2021

Mr. Tom Cottrell,

Thank you for submitting your renewal application for the Transitional Housing project, Project HEAL, in the 2021 Continuum of Care Program Application process.

This project was reviewed by Funding Review Committee and is recommended to be in Tier 1 of the Project Priority Listing when submitted to the Department of Housing and Urban Development (HUD). If you believe your project was ranked incorrectly, you may appeal the ranking by completing an Appeals Application and emailing it to [cmyers-keaton@hwmuw.org](mailto:cmyers-keaton@hwmuw.org) by 5:00 PM on Friday, October 22, 2021. The application and the CoC's Appeals Policy are both available on the Coalition's website at the following link: <https://endhomelessnesskent.org/fy2021-coc-program-competition/>

Coalition staff will follow up with you to ensure all information is accurately provided to HUD via e-snaps. We will be reaching out to you shortly to correct any errors in your e-snaps application. **In order to maintain this project's placement in the Project Priority Listing, all required forms and requested changes by Coalition staff must be completed correctly within e-snaps by 5:00 PM on Tuesday, October 26.**

Please contact Courtney Myers-Keaton at [cmyers-keaton@hwmuw.org](mailto:cmyers-keaton@hwmuw.org) with any questions or comments.

Sincerely,

Courtney Myers-Keaton  
Grand Rapids Area Coalition to End Homelessness



YWCA West Central Michigan  
25 Sheldon Ave SE  
Grand Rapids, MI 49503

October 19, 2021

Mr. Tom Cottrell,

Thank you for submitting your renewal application for the Joint Transitional Housing/Rapid Re-Housing project, Project HEAL TH-RRH, in the 2021 Continuum of Care Program Application process.

This project was reviewed by Funding Review Committee and is recommended to be in Tier 1 of the Project Priority Listing when submitted to the Department of Housing and Urban Development (HUD). If you believe your project was ranked incorrectly, you may appeal the ranking by completing an Appeals Application and emailing it to [cmyers-keaton@hwmuw.org](mailto:cmyers-keaton@hwmuw.org) by 5:00 PM on Friday, October 22, 2021. The application and the CoC's Appeals Policy are both available on the Coalition's website at the following link: <https://endhomelessnesskent.org/fy2021-coc-program-competition/>

Coalition staff will follow up with you to ensure all information is accurately provided to HUD via e-snaps. We will be reaching out to you shortly to correct any errors in your e-snaps application. **In order to maintain this project's placement in the Project Priority Listing, all required forms and requested changes by Coalition staff must be completed correctly within e-snaps by 5:00 PM on Tuesday, October 26.**

Please contact Courtney Myers-Keaton at [cmyers-keaton@hwmuw.org](mailto:cmyers-keaton@hwmuw.org) with any questions or comments.

Sincerely,

Courtney Myers-Keaton  
Grand Rapids Area Coalition to End Homelessness

**From:** [Brienne Robach](#)  
**To:** [Victoria Arnold](#)  
**Cc:** [Courtney Myers-Keaton](#)  
**Subject:** CoC Program: CE 1 & 2, HAP, HMIS Award Letters  
**Date:** Tuesday, October 19, 2021 3:29:00 PM  
**Attachments:** [Award Letter - TSA CE1.pdf](#)  
[Award Letter - TSA CE2.pdf](#)  
[Award Letter - TSA HMIS.pdf](#)  
[Award Letter - TSA HAP.pdf](#)

---

Good afternoon, Victoria,

Please see the attached award letters for the Coordinated Entry 1, Coordinated Entry 2, HMIS, and HAP renewal projects submitted in the 2021 Continuum of Care Program application process. We will reach out if any changes need to be made in esnaps.

Thank you,  
Brienne

Brienne Czyzio Robach

Pronouns: she/her/hers – [what's this?](#)

CoC Associate

Grand Rapids Area Coalition to End Homelessness

e: [brobach@hwmuw.org](mailto:brobach@hwmuw.org)



The Salvation Army  
1215 Fulton Ave E  
Grand Rapids, MI 49503

October 19, 2021

Ms. Victoria Arnold,

Thank you for submitting your renewal application for the Homeless Management Information System project, HMIS Dedicated Grant, in the 2021 Continuum of Care Program Application process.

This project was reviewed by Funding Review Committee and is recommended to be in Tier 1 of the Project Priority Listing when submitted to the Department of Housing and Urban Development (HUD). If you believe your project was ranked incorrectly, you may appeal the ranking by completing an Appeals Application and emailing it to [cmyers-keaton@hwmuw.org](mailto:cmyers-keaton@hwmuw.org) by 5:00 PM on Friday, October 22, 2021. The application and the CoC's Appeals Policy are both available on the Coalition's website at the following link: <https://endhomelessnesskent.org/fy2021-coc-program-competition/>

Coalition staff will follow up with you to ensure all information is accurately provided to HUD via e-snaps. We will be reaching out to you shortly to correct any errors in your e-snaps application. **In order to maintain this project's placement in the Project Priority Listing, all required forms and requested changes by Coalition staff must be completed correctly within e-snaps by 5:00 PM on Tuesday, October 26.**

Please contact Courtney Myers-Keaton at [cmyers-keaton@hwmuw.org](mailto:cmyers-keaton@hwmuw.org) with any questions or comments.

Sincerely,

Courtney Myers-Keaton  
Grand Rapids Area Coalition to End Homelessness



The Salvation Army  
1215 Fulton Ave E  
Grand Rapids, MI 49503

October 19, 2021

Ms. Victoria Arnold,

Thank you for submitting your renewal application for the Coordinated Entry/Coordinated Assessment System project, Housing Assessment Program, in the 2021 Continuum of Care Program Application process.

This project was reviewed by Funding Review Committee and is recommended to be in Tier 1 of the Project Priority Listing when submitted to the Department of Housing and Urban Development (HUD). If you believe your project was ranked incorrectly, you may appeal the ranking by completing an Appeals Application and emailing it to [cmyers-keaton@hwmuw.org](mailto:cmyers-keaton@hwmuw.org) by 5:00 PM on Friday, October 22, 2021. The application and the CoC's Appeals Policy are both available on the Coalition's website at the following link: <https://endhomelessnesskent.org/fy2021-coc-program-competition/>

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Please contact Courtney Myers-Keaton at [cmyers-keaton@hwmuw.org](mailto:cmyers-keaton@hwmuw.org) with any questions or comments.

Sincerely,

Courtney Myers-Keaton  
Grand Rapids Area Coalition to End Homelessness





The Salvation Army  
1215 Fulton Ave E  
Grand Rapids, MI 49503

October 19, 2021

Ms. Victoria Arnold,

Thank you for submitting your renewal application for the Coordinated Entry/Coordinated Assessment System project, Coordinated Entry 2 SSO, in the 2021 Continuum of Care Program Application process.

This project was reviewed by Funding Review Committee and is recommended to be in Tier 1 of the Project Priority Listing when submitted to the Department of Housing and Urban Development (HUD). If you believe your project was ranked incorrectly, you may appeal the ranking by completing an Appeals Application and emailing it to [cmyers-keaton@hwmuw.org](mailto:cmyers-keaton@hwmuw.org) by 5:00 PM on Friday, October 22, 2021. The application and the CoC's Appeals Policy are both available on the Coalition's website at the following link: <https://endhomelessnesskent.org/fy2021-coc-program-competition/>

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Please contact Courtney Myers-Keaton at [cmyers-keaton@hwmuw.org](mailto:cmyers-keaton@hwmuw.org) with any questions or comments.

Sincerely,

Courtney Myers-Keaton  
Grand Rapids Area Coalition to End Homelessness



The Salvation Army  
1215 Fulton Ave E  
Grand Rapids, MI 49503

October 19, 2021

Ms. Victoria Arnold,

Thank you for submitting your renewal application for the Coordinated Entry/Coordinated Assessment System project, Coordinated Entry 1, in the 2021 Continuum of Care Program Application process.

This project was reviewed by Funding Review Committee and is recommended to be in Tier 1 of the Project Priority Listing when submitted to the Department of Housing and Urban Development (HUD). If you believe your project was ranked incorrectly, you may appeal the ranking by completing an Appeals Application and emailing it to [cmyers-keaton@hwmuw.org](mailto:cmyers-keaton@hwmuw.org) by 5:00 PM on Friday, October 22, 2021. The application and the CoC's Appeals Policy are both available on the Coalition's website at the following link: <https://endhomelessnesskent.org/fy2021-coc-program-competition/>

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Please contact Courtney Myers-Keaton at [cmyers-keaton@hwmuw.org](mailto:cmyers-keaton@hwmuw.org) with any questions or comments.

Sincerely,

Courtney Myers-Keaton  
Grand Rapids Area Coalition to End Homelessness

**From:** [Brienne Robach](#)  
**To:** [Coffman, Chad](#)  
**Cc:** [Courtney Myers-Keaton](#)  
**Subject:** CoC Program: Shelter Plus Care SRA & TRA Renewal Award Letters  
**Date:** Tuesday, October 19, 2021 3:39:00 PM  
**Attachments:** [Award Letter - Kent County SRA.pdf](#)

---

Good afternoon, Chad,

Please see the attached award letters for the Shelter Plus Care SRA and Shelter Plus Care TRA renewal projects submitted in the 2021 Continuum of Care Program application process. We will reach out if any changes need to be made in esnaps.

Thank you,  
Brienne

Brienne Czyzio Robach  
Pronouns: she/her/hers – [what's this?](#)  
CoC Associate  
Grand Rapids Area Coalition to End Homelessness  
e: [brobach@hwmuw.org](mailto:brobach@hwmuw.org)

**From:** [Brienne Robach](#)  
**To:** [Coffman,Chad](#)  
**Cc:** [Courtney Myers-Keaton](#); [Jeffrey King](#); [Aaron Stewart](#)  
**Subject:** RE: CoC Program: Shelter Plus Care SRA & TRA Renewal Award Letters  
**Date:** Wednesday, October 20, 2021 8:36:00 AM  
**Attachments:** [image001.png](#)  
[Award Letter - Kent County TRA.pdf](#)  
[image002.png](#)  
[image004.png](#)

---

Hi Chad, I apologize for the oversight on my part, the award letter for the TRA renewal is attached here.

Thank you,  
Brienne

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**From:** Coffman,Chad <chad.coffman@kentcountymi.gov>  
**Sent:** Wednesday, October 20, 2021 8:19 AM  
**To:** Brienne Robach <brobach@hwmuw.org>  
**Cc:** Courtney Myers-Keaton <cmyers-keaton@hwmuw.org>; Jeffrey King <jking@communityrebuilders.org>; Aaron Stewart <astewart@communityrebuilders.org>  
**Subject:** RE: CoC Program: Shelter Plus Care SRA & TRA Renewal Award Letters

Brienne,

Can you please forward the TRA award letter.

Thank you.  
Chad Coffman  
Program Manager  
Kent County – Community Action  
[Chad.Coffman@KentCountyMI.gov](mailto:Chad.Coffman@KentCountyMI.gov)  
(616) 632-7967

---

**From:** Coffman,Chad  
**Sent:** Wednesday, October 20, 2021 7:48 AM  
**To:** Brienne Robach <brobach@hwmuw.org>  
**Cc:** Courtney Myers-Keaton <cmyers-keaton@hwmuw.org>; Jeffrey King <jking@communityrebuilders.org>; Aaron Stewart <astewart@communityrebuilders.org>  
**Subject:** RE: CoC Program: Shelter Plus Care SRA & TRA Renewal Award Letters

Brienne,

Thank you for providing the local award letter for the CoC SRA & TRA Grant Renewals.



County of Kent  
300 Monroe Ave  
Grand Rapids, MI 49503

October 19, 2021

Mr. Chad Coffman,

Thank you for submitting your renewal application for the Permanent Supportive Housing project, Shelter Plus Care TRA, in the 2021 Continuum of Care Program Application process.

This project was reviewed by Funding Review Committee and is recommended to be in Tier 1 of the Project Priority Listing when submitted to the Department of Housing and Urban Development (HUD). If you believe your project was ranked incorrectly, you may appeal the ranking by completing an Appeals Application and emailing it to [cmyers-keaton@hwmuw.org](mailto:cmyers-keaton@hwmuw.org) by 5:00 PM on Friday, October 22, 2021. The application and the CoC's Appeals Policy are both available on the Coalition's website at the following link: <https://endhomelessnesskent.org/fy2021-coc-program-competition/>

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Please contact Courtney Myers-Keaton at [cmyers-keaton@hwmuw.org](mailto:cmyers-keaton@hwmuw.org) with any questions or comments.

Sincerely,

Courtney Myers-Keaton  
Grand Rapids Area Coalition to End Homelessness



County of Kent  
300 Monroe Ave  
Grand Rapids, MI 49503

October 19, 2021

Mr. Chad Coffman,

Thank you for submitting your renewal application for the Permanent Supportive Housing project, Shelter Plus Care SRA, in the 2021 Continuum of Care Program Application process.

This project was reviewed by Funding Review Committee and is recommended to be in Tier 1 of the Project Priority Listing when submitted to the Department of Housing and Urban Development (HUD). If you believe your project was ranked incorrectly, you may appeal the ranking by completing an Appeals Application and emailing it to [cmyers-keaton@hwmuw.org](mailto:cmyers-keaton@hwmuw.org) by 5:00 PM on Friday, October 22, 2021. The application and the CoC's Appeals Policy are both available on the Coalition's website at the following link: <https://endhomelessnesskent.org/fy2021-coc-program-competition/>

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Please contact Courtney Myers-Keaton at [cmyers-keaton@hwmuw.org](mailto:cmyers-keaton@hwmuw.org) with any questions or comments.

Sincerely,

Courtney Myers-Keaton  
Grand Rapids Area Coalition to End Homelessness

**From:** [Brienne Robach](#)  
**To:** [Berniz Terpstra](#)  
**Cc:** [Courtney Myers-Keaton](#)  
**Subject:** CoC Program: PSH Renewal Award Letter  
**Date:** Tuesday, October 19, 2021 3:24:00 PM  
**Attachments:** [Award Letter - ICCF PSH.pdf](#)

---

Good afternoon, Berniz,

Please see the attached award letter for the ICCF PSH FY2021 renewal project submitted in the 2021 Continuum of Care Program application process.

We will reach out if any changes need to be made in esnaps.

Thank you,

Brienne

Brienne Czyzio Robach

Pronouns: she/her/hers – [what's this?](#)

CoC Associate

Grand Rapids Area Coalition to End Homelessness

e: [brobach@hwmuw.org](mailto:brobach@hwmuw.org)



Inner City Christian Federation  
415 Franklin St. SE  
Grand Rapids, MI 49507

October 19, 2021

Ms. Berniz Constanza Terpstra,

Thank you for submitting your renewal application for the Permanent Supportive Housing project, ICCF Renewal PSH Application FY 2021, in the 2021 Continuum of Care Program Application process.

This project was reviewed by Funding Review Committee and is recommended to be in Tier 1 of the Project Priority Listing when submitted to the Department of Housing and Urban Development (HUD). If you believe your project was ranked incorrectly, you may appeal the ranking by completing an Appeals Application and emailing it to [cmyers-keaton@hwmuw.org](mailto:cmyers-keaton@hwmuw.org) by 5:00 PM on Friday, October 22, 2021. The application and the CoC's Appeals Policy are both available on the Coalition's website at the following link: <https://endhomelessnesskent.org/fy2021-coc-program-competition/>

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Please contact Courtney Myers-Keaton at [cmyers-keaton@hwmuw.org](mailto:cmyers-keaton@hwmuw.org) with any questions or comments.

Sincerely,

Courtney Myers-Keaton  
Grand Rapids Area Coalition to End Homelessness



**From:** [Brienne Robach](#)  
**To:** [Rebecca Long](#)  
**Cc:** [Courtney Myers-Keaton](#)  
**Subject:** CoC Program: Commerce, Ferguson, and Verne Barry Award Letters  
**Date:** Tuesday, October 19, 2021 3:18:00 PM  
**Attachments:** [Award Letter - Heartside Commerce.pdf](#)  
[Award Letter - Heartside Ferguson.pdf](#)  
[Award Letter - Heartside Verne Barry.pdf](#)

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Good afternoon, Rebecca,  
Please see the attached award letters for the Commerce Apartments, Ferguson Apartments, and Verne Barry Place renewal projects submitted in the 2021 Continuum of Care Program application process.

We will reach out if any changes need to be made in esnaps.

Thank you,  
Brienne

Brienne Czyzio Robach  
Pronouns: she/her/hers – [what's this?](#)  
CoC Associate  
Grand Rapids Area Coalition to End Homelessness  
e: [brobach@hwmuw.org](mailto:brobach@hwmuw.org)



Heartside Nonprofit Housing Corporation  
101 Sheldon Blvd. SE Ste. 2  
Grand Rapids, MI 49503

October 19, 2021

Ms. Rebecca Long,

Thank you for submitting your renewal application for the Permanent Supportive Housing project, Verne Barry Place, in the 2021 Continuum of Care Program Application process.

This project was reviewed by Funding Review Committee and is recommended to be in Tier 1 of the Project Priority Listing when submitted to the Department of Housing and Urban Development (HUD). If you believe your project was ranked incorrectly, you may appeal the ranking by completing an Appeals Application and emailing it to [cmyers-keaton@hwmuw.org](mailto:cmyers-keaton@hwmuw.org) by 5:00 PM on Friday, October 22, 2021. The application and the CoC's Appeals Policy are both available on the Coalition's website at the following link: <https://endhomelessnesskent.org/fy2021-coc-program-competition/>

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Please contact Courtney Myers-Keaton at [cmyers-keaton@hwmuw.org](mailto:cmyers-keaton@hwmuw.org) with any questions or comments.

Sincerely,

Courtney Myers-Keaton  
Grand Rapids Area Coalition to End Homelessness



Heartside Nonprofit Housing Corporation  
101 Sheldon Blvd. SE Ste. 2  
Grand Rapids, MI 49503

October 19, 2021

Ms. Rebecca Long,

Thank you for submitting your renewal application for the Permanent Supportive Housing project, Ferguson Apartments, in the 2021 Continuum of Care Program Application process.

This project was reviewed by Funding Review Committee and is recommended to be in Tier 1 of the Project Priority Listing when submitted to the Department of Housing and Urban Development (HUD). If you believe your project was ranked incorrectly, you may appeal the ranking by completing an Appeals Application and emailing it to [cmyers-keaton@hwmuw.org](mailto:cmyers-keaton@hwmuw.org) by 5:00 PM on Friday, October 22, 2021. The application and the CoC's Appeals Policy are both available on the Coalition's website at the following link: <https://endhomelessnesskent.org/fy2021-coc-program-competition/>

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Please contact Courtney Myers-Keaton at [cmyers-keaton@hwmuw.org](mailto:cmyers-keaton@hwmuw.org) with any questions or comments.

Sincerely,

Courtney Myers-Keaton  
Grand Rapids Area Coalition to End Homelessness



Heartside Nonprofit Housing Corporation  
101 Sheldon Blvd. SE Ste. 2  
Grand Rapids, MI 49503

October 19, 2021

Ms. Rebecca Long,

Thank you for submitting your renewal application for the Permanent Supportive Housing project, Commerce Apartments, in the 2021 Continuum of Care Program Application process.

This project was reviewed by Funding Review Committee and is recommended to be in Tier 1 of the Project Priority Listing when submitted to the Department of Housing and Urban Development (HUD). If you believe your project was ranked incorrectly, you may appeal the ranking by completing an Appeals Application and emailing it to [cmyers-keaton@hwmuw.org](mailto:cmyers-keaton@hwmuw.org) by 5:00 PM on Friday, October 22, 2021. The application and the CoC's Appeals Policy are both available on the Coalition's website at the following link: <https://endhomelessnesskent.org/fy2021-coc-program-competition/>

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Sincerely,

Courtney Myers-Keaton  
Grand Rapids Area Coalition to End Homelessness

**From:** [Brienne Robach](#)  
**To:** [Felicia Clay](#)  
**Cc:** [Courtney Myers-Keaton](#)  
**Subject:** CoC Program: Hope Community Award Letter  
**Date:** Tuesday, October 19, 2021 3:12:00 PM  
**Attachments:** [Award Letter - GRHC Hope Community.pdf](#)

---

Good afternoon, Felicia,

Please see the attached award letter for the Hope Community renewal project submitted in the 2021 Continuum of Care Program application process.

We will reach out if any changes need to be made in esnaps.

Thank you,

Brienne

Brienne Czyzio Robach

Pronouns: she/her/hers – [what's this?](#)

CoC Associate

Grand Rapids Area Coalition to End Homelessness

e: [brobach@hwmuw.org](mailto:brobach@hwmuw.org)



Grand Rapids Housing Commission  
1420 Fuller Ave SE  
Grand Rapids, MI 49507

October 19, 2021

Ms. Felicia Clay,

Thank you for submitting your renewal application for the Rapid Re-Housing project, Hope Community, in the 2021 Continuum of Care Program Application process.

This project was reviewed by Funding Review Committee and is recommended to be in Tier 1 of the Project Priority Listing when submitted to the Department of Housing and Urban Development (HUD). If you believe your project was ranked incorrectly, you may appeal the ranking by completing an Appeals Application and emailing it to [cmyers-keaton@hwmuw.org](mailto:cmyers-keaton@hwmuw.org) by 5:00 PM on Friday, October 22, 2021. The application and the CoC's Appeals Policy are both available on the Coalition's website at the following link: <https://endhomelessnesskent.org/fy2021-coc-program-competition/>

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Sincerely,

Courtney Myers-Keaton  
Grand Rapids Area Coalition to End Homelessness

**From:** [Brienne Robach](#)  
**To:** [Jeffrey King](#)  
**Cc:** [Courtney Myers-Keaton](#)  
**Subject:** CoC Program: Renewal Project Award Letters  
**Date:** Tuesday, October 19, 2021 4:08:00 PM  
**Attachments:** [Award Letter - CR First Steps.pdf](#)  
[Award Letter - CR HEROES.pdf](#)  
[Award Letter - CR Housing Solutions .pdf](#)  
[Award Letter - CR Keys First.pdf](#)  
[Award Letter - CR LOFT.pdf](#)  
[Award Letter - CR PACT.pdf](#)

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Good afternoon, Jeffrey,

Please see the attached award letters for the First Step Housing, HEROES, Housing Solutions, Keys First, LOFT, and PACT renewal projects submitted in the 2021 Continuum of Care Program application process. We will reach out if any changes need to be made in esnaps.

Thank you,  
Brienne

Brienne Czyzio Robach

Pronouns: she/her/hers – [what's this?](#)

CoC Associate

Grand Rapids Area Coalition to End Homelessness

e: [brobach@hwmuw.org](mailto:brobach@hwmuw.org)



Community Rebuilders  
1120 Monroe Center Ave NW Suite 200  
Grand Rapids, MI 49503

October 19, 2021

Mr. Jeffrey King,

Thank you for submitting your renewal application for the Joint Transitional Housing/Rapid Re-Housing project, PACT (Partners Achieving Change Together) , in the 2021 Continuum of Care Program Application process.

This project was reviewed by Funding Review Committee and is recommended to be in Tier 1 of the Project Priority Listing when submitted to the Department of Housing and Urban Development (HUD). If you believe your project was placed in the incorrect tier, you may appeal by completing an Appeals Application and emailing it to [cmyers-keaton@hwmuw.org](mailto:cmyers-keaton@hwmuw.org) by 5:00 PM on Friday, October 22, 2021. The application and the CoC's Appeals Policy are both available on the Coalition's website at the following link: <https://endhomelessnesskent.org/fy2021-coc-program-competition/>

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Please contact Courtney Myers-Keaton at [cmyers-keaton@hwmuw.org](mailto:cmyers-keaton@hwmuw.org) with any questions or comments.

Sincerely,

Courtney Myers-Keaton  
Grand Rapids Area Coalition to End Homelessness





Community Rebuilders  
1120 Monroe Center Ave NW Suite 200  
Grand Rapids, MI 49503

October 19, 2021

Mr. Jeffrey King,

Thank you for submitting your renewal application for the Permanent Supportive Housing project, LOFT Combined, in the 2021 Continuum of Care Program Application process.

This project was reviewed by Funding Review Committee and is recommended to be in Tier 1 of the Project Priority Listing when submitted to the Department of Housing and Urban Development (HUD). If you believe your project was placed in the incorrect tier, you may appeal by completing an Appeals Application and emailing it to [cmyers-keaton@hwmuw.org](mailto:cmyers-keaton@hwmuw.org) by 5:00 PM on Friday, October 22, 2021. The application and the CoC's Appeals Policy are both available on the Coalition's website at the following link: <https://endhomelessnesskent.org/fy2021-coc-program-competition/>

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Please contact Courtney Myers-Keaton at [cmyers-keaton@hwmuw.org](mailto:cmyers-keaton@hwmuw.org) with any questions or comments.

Sincerely,

Courtney Myers-Keaton  
Grand Rapids Area Coalition to End Homelessness



Community Rebuilders  
1120 Monroe Center Ave NW Suite 200  
Grand Rapids, MI 49503

October 19, 2021

Mr. Jeffrey King,

Thank you for submitting your renewal application for the Rapid Re-Housing project, Keys First, in the 2021 Continuum of Care Program Application process.

This project was reviewed by Funding Review Committee and is recommended to be in Tier 1 of the Project Priority Listing when submitted to the Department of Housing and Urban Development (HUD). If you believe your project was placed in the incorrect tier, you may appeal by completing an Appeals Application and emailing it to [cmyers-keaton@hwmuw.org](mailto:cmyers-keaton@hwmuw.org) by 5:00 PM on Friday, October 22, 2021. The application and the CoC's Appeals Policy are both available on the Coalition's website at the following link: <https://endhomelessnesskent.org/fy2021-coc-program-competition/>

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Sincerely,

Courtney Myers-Keaton  
Grand Rapids Area Coalition to End Homelessness



Community Rebuilders  
1120 Monroe Center Ave NW Suite 200  
Grand Rapids, MI 49503

October 19, 2021

Mr. Jeffrey King,

Thank you for submitting your renewal application for the Permanent Supportive Housing project, Housing Solutions, in the 2021 Continuum of Care Program Application process.

This project was reviewed by Funding Review Committee and is recommended to be in Tier 1 of the Project Priority Listing when submitted to the Department of Housing and Urban Development (HUD). If you believe your project was placed in the incorrect tier, you may appeal by completing an Appeals Application and emailing it to [cmyers-keaton@hwmuw.org](mailto:cmyers-keaton@hwmuw.org) by 5:00 PM on Friday, October 22, 2021. The application and the CoC's Appeals Policy are both available on the Coalition's website at the following link: <https://endhomelessnesskent.org/fy2021-coc-program-competition/>

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Sincerely,

Courtney Myers-Keaton  
Grand Rapids Area Coalition to End Homelessness



Community Rebuilders  
1120 Monroe Center Ave NW Suite 200  
Grand Rapids, MI 49503

October 19, 2021

Mr. Jeffrey King,

Thank you for submitting your renewal application for the Permanent Supportive Housing project, HEROES, in the 2021 Continuum of Care Program Application process.

This project was reviewed by Funding Review Committee and is recommended to be in Tier 1 of the Project Priority Listing when submitted to the Department of Housing and Urban Development (HUD). If you believe your project was placed in the incorrect tier, you may appeal by completing an Appeals Application and emailing it to [cmyers-keaton@hwmuw.org](mailto:cmyers-keaton@hwmuw.org) by 5:00 PM on Friday, October 22, 2021. The application and the CoC's Appeals Policy are both available on the Coalition's website at the following link: <https://endhomelessnesskent.org/fy2021-coc-program-competition/>

Coalition staff will follow up with you to ensure all information is accurately provided to HUD via e-snaps. We will be reaching out to you shortly to correct any errors in your e-snaps application. **In order to maintain this project's placement in the Project Priority Listing, all required forms and requested changes by Coalition staff must be completed correctly within e-snaps by 5:00 PM on Tuesday, October 26.**

Please contact Courtney Myers-Keaton at [cmyers-keaton@hwmuw.org](mailto:cmyers-keaton@hwmuw.org) with any questions or comments.

Sincerely,

Courtney Myers-Keaton  
Grand Rapids Area Coalition to End Homelessness



Community Rebuilders  
1120 Monroe Center Ave NW Suite 200  
Grand Rapids, MI 49503

October 19, 2021

Mr. Jeffrey King,

Thank you for submitting your renewal application for the Joint Transitional Housing/Rapid Re-Housing project, First Step Housing, in the 2021 Continuum of Care Program Application process.

This project was reviewed by Funding Review Committee and is recommended to be in Tier 1 of the Project Priority Listing when submitted to the Department of Housing and Urban Development (HUD). If you believe your project was placed in the incorrect tier, you may appeal by completing an Appeals Application and emailing it to [cmyers-keaton@hwmuw.org](mailto:cmyers-keaton@hwmuw.org) by 5:00 PM on Friday, October 22, 2021. The application and the CoC's Appeals Policy are both available on the Coalition's website at the following link: <https://endhomelessnesskent.org/fy2021-coc-program-competition/>

Coalition staff will follow up with you to ensure all information is accurately provided to HUD via e-snaps. We will be reaching out to you shortly to correct any errors in your e-snaps application. **In order to maintain this project's placement in the Project Priority Listing, all required forms and requested changes by Coalition staff must be completed correctly within e-snaps by 5:00 PM on Tuesday, October 26.**

Please contact Courtney Myers-Keaton at [cmyers-keaton@hwmuw.org](mailto:cmyers-keaton@hwmuw.org) with any questions or comments.

Sincerely,

Courtney Myers-Keaton  
Grand Rapids Area Coalition to End Homelessness

**From:** [Brienne Robach](#)  
**To:** [Jeffrey King](#)  
**Cc:** [Courtney Myers-Keaton](#)  
**Subject:** Award Letter - CR First Steps Expansion  
**Date:** Thursday, October 21, 2021 2:56:00 PM  
**Attachments:** [Award Letter - CR First Steps Expansion.pdf](#)

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Good afternoon, Jeffrey,

Please see the attached award letter for the First Step Housing Expansion Domestic Violence Bonus project submitted in the 2021 Continuum of Care Program application process. This was a competitive round and Funding Review Committee made the decision to approve more than one request for the Domestic Violence Bonus Funding and weighted awards based on the projects' scores. \$259,767 of this project is recommended to be in Tier 2 of the Project Priority Listing when submitted to the Department of Housing and Urban Development (HUD).

I am waiting on one member of Funding Review to provide their scorecard so I can average the section scores and I will get you the averaged scorecard for the project as soon as possible.

Thank you, and congratulations!  
Brienne

Brienne Czyzio Robach  
Pronouns: she/her/hers – [what's this?](#)  
CoC Associate  
Grand Rapids Area Coalition to End Homelessness  
e: [brobach@hwmuw.org](mailto:brobach@hwmuw.org)



Community Rebuilders  
1120 Monroe Ave. NW, Suite 220  
Grand Rapids, MI 49503

**October 21, 2021**

Mr. Jeffrey King,

Thank you for submitting your application for the Joint Transitional Housing/Rapid Re-Housing Domestic Violence Bonus project, First Step Housing Expansion, in the 2021 Continuum of Care Program Application process.

This project's score was 81.4 while the community's average score was 84.8. **The Funding Review Committee made the decision to approve more than one request for the Domestic Violence Bonus Funding in this round and weighted awards based on the projects' scores. This project is recommended to be in Tier 2 of the Project Priority Listing when submitted to the Department of Housing and Urban Development (HUD) funded for \$259,767.**

A copy of your averaged scorecard will be made available as soon as possible. If you believe your project was scored incorrectly, you may appeal the score by completing an Appeals Application and emailing it to [cmyers-keaton@hwmuw.org](mailto:cmyers-keaton@hwmuw.org) by 5:00 PM on Tuesday, October 26, 2021. The application and the CoC's Appeals Policy are both available on the Coalition's website at the following link: <https://endhomelessnesskent.org/fy2021-coc-program-competition/>

Coalition staff will follow up with you to ensure all information is accurately provided to HUD via e-snaps. We will be reaching out to you shortly to correct any errors in your e-snaps application. **In order to maintain this project's placement in the Project Priority Listing, all required forms and requested changes by Coalition staff must be completed correctly within e-snaps by 5:00 PM on Tuesday, October 26.**

Please contact Courtney Myers-Keaton at [cmyers-keaton@hwmuw.org](mailto:cmyers-keaton@hwmuw.org) with any questions or comments.

Sincerely,

Courtney Myers-Keaton  
Grand Rapids Area Coalition to End Homelessness

**From:** [Brienne Robach](#)  
**To:** [Lauren VanKeulen](#)  
**Cc:** [Courtney Myers-Keaton](#)  
**Subject:** Award Letter - Housed: As You Are Bonus Project  
**Date:** Thursday, October 21, 2021 2:25:00 PM  
**Attachments:** [Award Letter - AYA Youth - Bonus.pdf](#)

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Good afternoon, Lauren,

And congratulations! I am pleased to inform you that the Housed: As You Are bonus project submitted in the 2021 Continuum of Care Program application process is recommended to be in Tier 2 of the Project Priority Listing. Please see the attached award letter with details and we will reach out if any changes need to be made in esnaps.

Thank you, and once again congratulations!  
Brienne

Brienne Czyzio Robach  
Pronouns: she/her/hers – [what's this?](#)  
CoC Associate  
Grand Rapids Area Coalition to End Homelessness  
e: [brobach@hwmuw.org](mailto:brobach@hwmuw.org)





AYA Youth Collective  
320 State St. SE  
Grand Rapids, MI 49503

**October 21, 2021**

Ms. Lauren VanKeulen,

Thank you for submitting your application for the Joint Transitional Housing/Rapid Re-Housing Bonus project, *Housed: As You Are*, in the 2021 Continuum of Care Program Application process.

This project's score was 96 while the community's average score was 87.3. **This project is recommended to be in Tier 2 of the Project Priority Listing when submitted to the Department of Housing and Urban Development (HUD).**

A copy of your averaged scorecard will be made available as soon as possible. If you believe your project was scored incorrectly, you may appeal the score by completing an Appeals Application and emailing it to [cmyers-keaton@hwmuw.org](mailto:cmyers-keaton@hwmuw.org) by 5:00 PM on Tuesday, October 26, 2021. The application and the CoC's Appeals Policy are both available on the Coalition's website at the following link: <https://endhomelessnesskent.org/fy2021-coc-program-competition/>

Coalition staff will follow up with you to ensure all information is accurately provided to HUD via e-snaps. We will be reaching out to you shortly to correct any errors in your e-snaps application. **In order to maintain this project's placement in the Project Priority Listing, all required forms and requested changes by Coalition staff must be completed correctly within e-snaps by 5:00 PM on Tuesday, October 26.**

Please contact Courtney Myers-Keaton at [cmyers-keaton@hwmuw.org](mailto:cmyers-keaton@hwmuw.org) with any questions or comments.

Sincerely,

Courtney Myers-Keaton  
Grand Rapids Area Coalition to End Homelessness

**From:** [Brienne Robach](#)  
**To:** [rverwys@shmgr.org](mailto:rverwys@shmgr.org)  
**Cc:** [Courtney Myers-Keaton](#)  
**Subject:** Award Letter - Safe Haven DV Bonus  
**Date:** Thursday, October 21, 2021 2:47:00 PM  
**Attachments:** [Award Letter - Safe Haven DV Bonus.pdf](#)

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Good afternoon, Rachel,

And congratulations! I am pleased to inform you that the Comprehensive Housing and Supportive Services for Victims of Domestic Violence DV bonus project submitted in the 2021 Continuum of Care Program application process is recommended to be in Tier 2 of the Project Priority Listing for the amount of \$480,609. Please see the attached award letter with details and we will reach out if any changes need to be made in esnaps.

Thank you, and once again congratulations!  
Brienne

Brienne Czyzio Robach  
Pronouns: she/her/hers – [what's this?](#)  
CoC Associate  
Grand Rapids Area Coalition to End Homelessness  
e: [brobach@hwmuw.org](mailto:brobach@hwmuw.org)



Safe Haven Ministries  
2627 Birchcrest Dr SE  
Grand Rapids, MI 49506

**October 21, 2021**

Ms. Rachel VerWys,

Thank you for submitting your application for the Joint Transitional Housing/Rapid Re-Housing Domestic Violence Bonus project, Comprehensive Housing and Supportive Services for Victims of Domestic Violence, in the 2021 Continuum of Care Program Application process.

This project's score was 88.2 while the community's average score was 84.8. The Funding Review Committee made the decision to approve more than one request for the Domestic Violence Bonus Funding in this round and weighted awards based on the projects' scores. **This project is recommended to be in Tier 2 of the Project Priority Listing when submitted to the Department of Housing and Urban Development (HUD) funded for \$480,609.**

A copy of your averaged scorecard will be made available as soon as possible. If you believe your project was scored incorrectly, you may appeal the score by completing an Appeals Application and emailing it to [cmyers-keaton@hwmuw.org](mailto:cmyers-keaton@hwmuw.org) by 5:00 PM on Tuesday, October 26, 2021. The application and the CoC's Appeals Policy are both available on the Coalition's website at the following link: <https://endhomelessnesskent.org/fy2021-coc-program-competition/>

Coalition staff will follow up with you to ensure all information is accurately provided to HUD via e-snaps. We will be reaching out to you shortly to correct any errors in your e-snaps application. **In order to maintain this project's placement in the Project Priority Listing, all required forms and requested changes by Coalition staff must be completed correctly within e-snaps by 5:00 PM on Tuesday, October 26.**

Please contact Courtney Myers-Keaton at [cmyers-keaton@hwmuw.org](mailto:cmyers-keaton@hwmuw.org) with any questions or comments.

Sincerely,

Courtney Myers-Keaton  
Grand Rapids Area Coalition to End Homelessness