

## Before Starting the CoC Application

You must submit all three of the following parts in order for us to consider your Consolidated Application complete:

1. the CoC Application,
2. the CoC Priority Listing, and
3. all the CoC's project applications that were either approved and ranked, or rejected.

As the Collaborative Applicant, you are responsible for reviewing the following:

1. The FY 2023 CoC Program Competition Notice of Funding Opportunity (NOFO) for specific application and program requirements.
2. The FY 2023 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.

Your CoC Must Approve the Consolidated Application before You Submit It  
- 24 CFR 578.9 requires you to compile and submit the CoC Consolidated Application for the FY 2023 CoC Program Competition on behalf of your CoC.

- 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.

### Answering Multi-Part Narrative Questions

Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

### Attachments

Questions requiring attachments to receive points state, "You Must Upload an Attachment to the 4B. Attachments Screen." Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.

- Attachments must match the questions they are associated with—if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD's funding determination.

- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

## 1A. Continuum of Care (CoC) Identification

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

**1A-1. CoC Name and Number:** MI-506 - Grand Rapids, Wyoming/Kent County CoC

**1A-2. Collaborative Applicant Name:** Heart of West Michigan United Way

**1A-3. CoC Designation:** CA

**1A-4. HMIS Lead:** Heart of West Michigan United Way

## 1B. Coordination and Engagement–Inclusive Structure and Participation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
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- Frequently Asked Questions

<b>1B-1.</b>	<b>Inclusive Structure and Participation–Participation in Coordinated Entry.</b>	
	NOFO Sections V.B.1.a.(1), V.B.1.e., V.B.1f., and V.B.1.p.	
	In the chart below for the period from May 1, 2022 to April 30, 2023:	
	1. select yes or no in the chart below if the entity listed participates in CoC meetings, voted—including selecting CoC Board members, and participated in your CoC’s coordinated entry system; or	
	2. select Nonexistent if the organization does not exist in your CoC’s geographic area:	

	Organization/Person	Participated in CoC Meetings	Voted, Including Electing CoC Board Members	Participated in CoC’s Coordinated Entry System
1.	Affordable Housing Developer(s)	Yes	Yes	Yes
2.	CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	Yes
3.	Disability Advocates	Yes	Yes	No
4.	Disability Service Organizations	Yes	Yes	No
5.	EMS/Crisis Response Team(s)	No	No	No
6.	Homeless or Formerly Homeless Persons	Yes	Yes	Yes
7.	Hospital(s)	Yes	Yes	No
8.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	No	No	No
9.	Law Enforcement	Yes	No	No
10.	Lesbian, Gay, Bisexual, Transgender (LGBTQ+) Advocates	Yes	Yes	Yes
11.	LGBTQ+ Service Organizations	Yes	Yes	No
12.	Local Government Staff/Officials	Yes	Yes	Yes
13.	Local Jail(s)	Yes	No	No
14.	Mental Health Service Organizations	Yes	Yes	Yes
15.	Mental Illness Advocates	Yes	Yes	Yes

16.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes	Yes	Yes
17.	Organizations led by and serving LGBTQ+ persons	Yes	Yes	No
18.	Organizations led by and serving people with disabilities	Yes	No	No
19.	Other homeless subpopulation advocates	Nonexistent	No	No
20.	Public Housing Authorities	Yes	Yes	Yes
21.	School Administrators/Homeless Liaisons	Yes	Yes	Yes
22.	Street Outreach Team(s)	Yes	Yes	Yes
23.	Substance Abuse Advocates	Yes	Yes	Yes
24.	Substance Abuse Service Organizations	Yes	Yes	Yes
25.	Agencies Serving Survivors of Human Trafficking	Yes	Yes	Yes
26.	Victim Service Providers	Yes	Yes	Yes
27.	Domestic Violence Advocates	Yes	Yes	Yes
28.	Other Victim Service Organizations	Nonexistent	No	No
29.	State Domestic Violence Coalition	No	No	No
30.	State Sexual Assault Coalition	No	No	No
31.	Youth Advocates	Yes	Yes	Yes
32.	Youth Homeless Organizations	Yes	Yes	Yes
33.	Youth Service Providers	Yes	Yes	Yes
	Other: (limit 50 characters)			
34.				
35.				

By selecting "other" you must identify what "other" is.

1B-2.	Open Invitation for New Members.	
	NOFO Section V.B.1.a.(2)	
	Describe in the field below how your CoC:	
1.	communicated a transparent invitation process annually (e.g., communicated to the public on the CoC's website) to solicit new members to join the CoC;	
2.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and	
3.	invited organizations serving culturally specific communities experiencing homelessness in the geographic area to address equity (e.g., Black, Latino, Indigenous, LGBTQ+, and persons with disabilities).	

(limit 2,500 characters)

1) The CoC conducts an annual effort to recruit new members via email sent to CoC members and any member of the public who has subscribed to receive updates from the CoC. The communication includes an overview of the CoC, benefits of membership, and an invitation to become a member. The communication is also posted publicly on the CoC website and social media pages. In addition, staff make personal appeals to organizations and individuals with knowledge of or an interest in preventing and ending homelessness in Kent County. When CoC staff receive inquiries about its mission and work via email, the CoC’s website, or social media, these community members are invited to attend a future CoC membership meeting and join the CoC membership, if appropriate.

2) At all CoC membership and committee meetings, information is communicated through handouts, presentations by representatives from member agencies, and documents sent to members and posted on the website ahead of and after meetings. All electronic documents sent to CoC members and posted on the website are in accessible PDF format. All CoC meetings are held in ADA-compliant buildings near bus lines when in person or through Zoom, with the ability for use of closed captioning when held virtually. The CoC also provides translation services to other languages as requested.

3) The CoC partners with equity-focused agencies, such as the Hispanic Center of West MI, the Grand Rapids Urban League, the Grand Rapids Pride Center, and local neighborhood associations as members of the CoC. These agencies recently participated in the CoC’s strategic planning process and in the development of the CoC’s Equity Index, a composite indicator that measures racial and ethnic equity across a handful of metrics. They are also invited to participate on the Data Analysis committee, where disaggregated data is shared and reviewed regularly to develop recommendations on addressing disparities.

1B-3.	CoC's Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness.	
	NOFO Section V.B.1.a.(3)	

Describe in the field below how your CoC:	
1.	solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;
2.	communicated information during public meetings or other forums your CoC uses to solicit public information;
3.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and
4.	took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness.

(limit 2,500 characters)

- 1) All CoC membership meetings and CoC Steering Council (leadership board) meetings are open to the public. All meetings and times/dates/locations are posted in advance on the CoC’s website and sent to the body’s email list, as well as shared with other sectors and convening partners through their meetings, emails, and newsletters. Any draft policy is released for public comment prior to presentation to the Steering Council and that body takes any public comments into consideration. The CoC partners closely with other local systems conveners including those that focus on housing, equity, workforce development, transportation, food and nutrition, and energy efficiency, which allows for a broad community reach to ensure diverse stakeholder engagement.
- 2) CoC members and staff solicit feedback from a variety of stakeholders in the geographic area. In addition to membership and leadership meetings, CoC staff also give presentations and hold informational meetings, where individuals and organizations with knowledge of or a vested interest in preventing or ending homelessness are personally invited to attend CoC meetings, join the CoC, and present their opinions to the CoC membership.
- 3) At all CoC membership and committee meetings, information is communicated through handouts, presentations by representatives from member agencies. Documents sent to members via email and posted on the website ahead of and after meetings in accessible PDF format. All CoC meetings are held in ADA-compliant buildings near bus lines when in person or through Zoom, with the ability for use of closed captioning when held virtually. The CoC also provides translation services to other languages as requested.
- 4) The Steering Council utilizes public feedback to make critical decisions about the direction of the CoC with respect to funding, strategic planning, and other efforts.

1B-4.	Public Notification for Proposals from Organizations Not Previously Awarded CoC Program Funding.	
	NOFO Section V.B.1.a.(4)	
	Describe in the field below how your CoC notified the public:	
1.	that your CoC will consider project applications from organizations that have not previously received CoC Program funding;	
2.	about how project applicants must submit their project applications—the process;	
3.	about how your CoC would determine which project applications it would submit to HUD for funding; and	
4.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats.	

(limit 2,500 characters)

1-2) Each year, CoC staff develop an RFP for project proposals and application documents (including the application and scorecard for new/bonus/domestic violence projects). These documents are distributed via email to the full CoC membership and community members interested in receiving updates from the Coalition, are posted on the CoC website and linked on the CoC Facebook page. The email and website postings both specifically mention that the CoC is accepting new, bonus, and domestic violence project applications from all interested and qualified parties, including those that have not previously received funding. The local application RFP provides applicants with detailed information on how to complete and submit applications, as well as provides the scorecards that Funding Review Committee members use to rank and prioritize applications. The CoC encourages partner organizations to also distribute the RFP opportunity to their constituent groups.

3) All applications are reviewed to ensure that they meet HUD eligibility requirements and are budgeted at the approved Annual Renewal Amount or HUD-prescribed amounts for bonus/domestic violence bonus projects. Those that pass the initial screening process are reviewed by CoC staff and the CoC's Funding Review Committee, which is comprised of community members not affiliated with organizations applying for CoC funding. The committee reviews and ranks applications in priority order based on project performance, alignment with community needs and priorities, data quality, expenditure of funds, participation in Coordinated Entry, and other factors. Committee decisions are reviewed and approved by the Steering Council.

4) Local applications are sent and posted in PDF format, with all directions and guidelines in simple text form for easy conversion for those using screen readers. The CoC staff also make themselves available to answer any questions, for clarification, or to provide another format if requested. This includes hosting virtual office hours open to the general public in which staff are available to address questions about the local application process or documents.

## 1C. Coordination and Engagement

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

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  - Section 3 Resources;
  - PHA Crosswalk; and
  - Frequently Asked Questions

1C-1.	Coordination with Federal, State, Local, Private, and Other Organizations.	
	NOFO Section V.B.1.b.	
	In the chart below:	
	1. select yes or no for entities listed that are included in your CoC's coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or	
	2. select Nonexistent if the organization does not exist within your CoC's geographic area.	

	Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects	Coordinates with the Planning or Operations of Projects?
1.	Funding Collaboratives	No
2.	Head Start Program	No
3.	Housing and services programs funded through Local Government	Yes
4.	Housing and services programs funded through other Federal Resources (non-CoC)	Yes
5.	Housing and services programs funded through private entities, including Foundations	Yes
6.	Housing and services programs funded through State Government	Yes
7.	Housing and services programs funded through U.S. Department of Health and Human Services (HHS)	Yes
8.	Housing and services programs funded through U.S. Department of Justice (DOJ)	Yes
9.	Housing Opportunities for Persons with AIDS (HOPWA)	Yes
10.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	No
11.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes
12.	Organizations led by and serving LGBTQ+ persons	Yes
13.	Organizations led by and serving people with disabilities	Yes
14.	Private Foundations	Yes
15.	Public Housing Authorities	Yes
16.	Runaway and Homeless Youth (RHY)	Yes
17.	Temporary Assistance for Needy Families (TANF)	Yes
	Other:(limit 50 characters)	



18.		
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1C-2.	CoC Consultation with ESG Program Recipients.	
	NOFO Section V.B.1.b.	

Describe in the field below how your CoC:	
1.	consulted with ESG Program recipients in planning and allocating ESG Program funds;
2.	participated in evaluating and reporting performance of ESG Program recipients and subrecipients;
3.	provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area; and
4.	provided information to Consolidated Plan Jurisdictions to address homelessness within your CoC's geographic area so it could be addressed in the Consolidated Plan update.

**(limit 2,500 characters)**

1) City of Grand Rapids ESG funds are allocated in support of activities identified in the CoC's Strategic Plan. The CoC's Funding Review Committee reviews responses to the City's RFP and recommends eligible service providers for ESG funding based on agency performance & capacity. These recommendations are forwarded to the Grand Rapids City Commission for consideration & approval following a requisite public comment opportunity. CoC service standards are incorporated into contractual agreements executed between the City & service providers. State (MSHDA) ESG funds are allocated based on current trends, needs identified through community conversations & data analysis, as well as expected funding projections.

2) The CoC's Steering Council reviews a monthly ESG Financial Assistance Report that identifies the status of all local and State ESG-funded activities. CoC staff also provide the City of Grand Rapids & Kent County with data for CAPER reports. CoC staff additionally work with the MSHDA subrecipients to evaluate & report on project performance for MSHDA ESG funding. CoC staff regularly submit financial status reports to MSHDA & make recommendations on whether funding needs to be reallocated if funds are not being expended expeditiously.

3-4) CoC staff provides Consolidated Plan jurisdictions with HMIS, PIT, and HIC count data for use in Plan preparation and updates. CoC members from local municipalities also facilitate information gathering on community needs to incorporate into the plan updates. This includes consulting with providers and residents through focus groups, individual consultations, resident surveys, and public hearings on causes of homelessness, service needs, and gaps in services.

1C-3.	Ensuring Families are not Separated.	
	NOFO Section V.B.1.c.	

Select yes or no in the chart below to indicate how your CoC ensures emergency shelter, transitional housing, and permanent housing (PSH and RRH) do not deny admission or separate family members regardless of each family member's self-reported sexual orientation and gender identity:
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1.	Conducted mandatory training for all CoC- and ESG-funded service providers to ensure families are not separated.	No
2.	Conducted optional training for all CoC- and ESG-funded service providers to ensure families are not separated.	Yes
3.	Worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	Yes
4.	Worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within your CoC's geographic area that might be out of compliance and took steps to work directly with those facilities to bring them into compliance.	No
5.	Sought assistance from HUD by submitting questions or requesting technical assistance to resolve noncompliance by service providers.	No

1C-4.	CoC Collaboration Related to Children and Youth—SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate the entities your CoC collaborates with:

1.	Youth Education Provider	Yes
2.	State Education Agency (SEA)	No
3.	Local Education Agency (LEA)	Yes
4.	School Districts	Yes

1C-4a.	Formal Partnerships with Youth Education Providers, SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Describe in the field below the formal partnerships your CoC has with at least one of the entities where you responded yes in question 1C-4.

(limit 2,500 characters)

The local LEA’s McKinney-Vento Coordinator is the current Chair of the CoC and she is an active member of the CoC through both Steering Council (the CoC’s leadership governing board) and the Youth Committee. Kent Intermediate School District (Kent ISD) serves as our local LEA and is a regional educational service agency that provides instructional and administrative services to more than 300 schools, 20 public school districts, 3 non-public school districts, as well as other school academies within the boundaries of the county. They collaborate and support the CoC by identifying youth and families experiencing homelessness, connecting with community agencies, and provide academic supports such as transportation to school, credit accrual, recovery programs, and school supplies for both accompanied and unaccompanied homeless youth.

This partnership allows for direct coordination between the regional school districts in our county, the homeless liaisons, and the CoC. There is a signed partnership agreement between the LEA and the CoC to support efforts to end youth homelessness and to ensure active participation in CoC planning efforts. Kent ISD brings information about services, resources, and coordination efforts back to the school districts for direct dissemination with its youth education providers. Additionally, CoC staff present to local providers semi-annually about the community’s efforts to end youth and family homelessness and answer any questions providers may have.

CoC staff also communicate regularly through email, newsletter, and meetings with local districts about opportunities and resources that benefit families who are experiencing or at risk of experiencing homelessness.

In addition, the CoC maintains an MOU with the Michigan Dept. of Health and Human Services who works with local agencies to implement local Public Child Welfare Agency (PWCA) responsibilities. PWCA responsibilities include maintaining membership within the CoC and its governance body, identifying areas of support needed to discharge youth to safe and secure housing options, and clearly articulating the housing needs for youth under 18 and for youth 18-24.

1C-4b.	Informing Individuals and Families Experiencing Homelessness about Eligibility for Educational Services.	
	NOFO Section V.B.1.d.	

Describe in the field below written policies and procedures your CoC uses to inform individuals and families who become homeless of their eligibility for educational services.
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**(limit 2,500 characters)**

The McKinney-Vento district leader is an active member of the CoC, participating in many committees, and serves as the Chairperson of the CoC. CoC staff meet at least annually with school liaisons to explain the system and process for assisting homeless families and youth. The CoC has adopted a policy regarding homeless youth and their educational service eligibility and each partner has a process for ensuring that youth and families are properly connected with these services. Housing providers and emergency shelter providers connect with school liaisons regularly to coordinate care and resources. The CoC also adopted Coordinated Entry Policies and Procedures that specifically state, "Projects that serve homeless families with children and/or unaccompanied youth must have policies and practices in place that are consistent with the laws related to providing education services to children and youth. These recipients must have a designated staff person to ensure that children and youth are enrolled in school and receive education services. Homeless families with children and unaccompanied youth must be informed of their eligibility for McKinney-Vento education services and other available resources. Recipients shall maintain documentation in the participant's case file to demonstrate that these requirements have been met and that applicants and participants understand their rights."

1C-4c.	Written/Formal Agreements or Partnerships with Early Childhood Services Providers.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate whether your CoC has written formal agreements or partnerships with the listed providers of early childhood services:

		MOU/MOA	Other Formal Agreement
1.	Birth to 3 years	No	No
2.	Child Care and Development Fund	No	No
3.	Early Childhood Providers	No	No
4.	Early Head Start	No	No
5.	Federal Home Visiting Program–(including Maternal, Infant and Early Childhood Home and Visiting or MIECHV)	No	No
6.	Head Start	No	No
7.	Healthy Start	No	No
8.	Public Pre-K	No	No
9.	Tribal Home Visiting Program	No	No
	Other (limit 150 characters)		
10.			

1C-5.	Addressing Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors–Collaboration with Federally Funded Programs and Victim Service Providers.	
	NOFO Section V.B.1.e.	

In the chart below select yes or no for the organizations your CoC collaborates with:

Organizations		
1.	state domestic violence coalitions	No
2.	state sexual assault coalitions	No
3.	other organizations that help this population	Yes

1C-5a.	Collaboration with Federally Funded Programs and Victim Service Providers to Address Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	

Describe in the field below how your CoC regularly collaborates with organizations indicated in Question 1C-5 to:

1.	update CoC-wide policies; and
2.	ensure all housing and services provided in the CoC's geographic area are trauma-informed and can meet the needs of survivors.

(limit 2,500 characters)

1) CoC staff solicit feedback from DV providers when updating applicable CoC policies to ensure the policies take into consideration the unique needs of survivors. In addition, staff from two local DV providers (YWCA West Central Michigan and Safe Haven Ministries) are represented on the CoC's Steering Council (leadership body) and Coordinated Entry Committee which allows for consistent sharing from the perspective of DV expertise in the development and adoption of CoC-wide policies and processes, particularly those related to Coordinated Entry.

2) Staff from local DV providers participate in the CoC's Coordinated Entry Committee, population-specific committees, and workgroups and share knowledge on best practices and strategies for serving DV survivors. They also advise on the unique needs of DV survivors during conversations around processes. For example, as enhanced Coordinated Entry systems and processes are being developed, there is a specific consensus building group comprised of domestic violence/victim service providers to provide feedback and suggestions to ensure the system remains trauma-informed and meets the needs of survivors.

In addition, the community's domestic violence/victim service providers conduct an annual training for the entire CoC membership on best practices, safety and planning protocols, and trauma-informed, victim-centered approaches for serving survivors of domestic violence, dating violence, sexual assault, and stalking.

1C-5b.	Coordinated Annual Training on Best Practices to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	

Describe in the field below how your CoC coordinates to provide training for:

1.	project staff that addresses best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually); and
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2.	Coordinated Entry staff that addresses best practices (e.g., trauma informed care) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually).
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**(limit 2,500 characters)**

1) Each year, the community’s domestic violence/victim service providers to conduct a training for the entire CoC membership on best practices, safety and planning protocols, and trauma informed, victim-centered approaches for serving survivors of domestic violence, dating violence, sexual assault, and stalking. YWCA West Central Michigan (DV provider), Safe Haven Ministries (DV provider), the Kent County Human Trafficking Task Force (coalition of local agencies focused on combating human trafficking in the county), and the Domestic Violence Community Coordinated Response Team (team of local DV professionals that provide coordination and collaboration around DV issues) additionally provide specialized training to member organizations by request on these subjects. Trainings are provided to project staff at least annually. When available, community training opportunities around trauma-informed and best practices when interacting with survivors of domestic violence are also shared with CoC members and the general public via the CoC’s weekly newsletter. CoC staff also promote self-paced, online trainings offered for free through the Michigan Victim Advocacy Network as a resource.

2) The CE agency engages with DV service providers on a quarterly basis at minimum to coordinate housing needs and assessment processes for those experiencing DV. This includes ongoing training of CE staff by DV providers. Topics include general awareness, safety planning with households fleeing domestic violence, and trauma-informed care. Ongoing HMIS trainings on data entry include a focus on client confidentiality, including for clients experiencing domestic violence.

1C-5c.	Implemented Safety Planning, Confidentiality Protocols in Your CoC’s Coordinated Entry to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	

Describe in the field below how your CoC’s coordinated entry includes:

1.	safety planning protocols; and
2.	confidentiality protocols.

**(limit 2,500 characters)**

The CE assessment screens for DV using trauma-informed, victim-centered screening protocols that prioritize safety needs, ensure participant choice, and accommodate the unique circumstances of each person. If DV needs are identified, the household is offered the option of connecting with DV service providers for further risk assessment, and safety planning. Households complete the Coordinated Entry assessment and are prioritized based on the community’s agreed-upon prioritization processes for housing resources aligned with their needs (including CoC and ESG-funded programs). While completing the assessment, clients can indicate whether they would like to keep their personally identifiable information confidential from agencies outside of the CE lead agency. No one is denied access to housing or services in the CoC based on their status as fleeing or attempting to flee domestic violence, dating violence, sexual assault, or stalking.

1C-5d.	Used De-identified Aggregate Data to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	

Describe in the field below:

1.	the de-identified aggregate data source(s) your CoC used for data on survivors of domestic violence, dating violence, sexual assault, and stalking; and
2.	how your CoC uses the de-identified aggregate data described in element 1 of this question to evaluate how to best meet the specialized needs related to domestic violence and homelessness.

**(limit 2,500 characters)**

1) DV providers maintain statistical data on survivors of domestic violence, dating violence, sexual assault, and stalking that access emergency shelter, transitional housing and rapid rehousing programming including client-level PIT count data. This data is maintained in CaseStream and EmpowerDB, databases with comparable rigor and confidentiality standards to HMIS.

2) Data is provided on an aggregate and client level in a de-identified format to the CoC – including the CoC’s Steering Council, Data Analysis Committee, and general membership meetings – for determining community needs and strategy from a client-centered, trauma-informed perspective. Data points considered include volume of requests for shelter compared with provider capacity, exits into permanent housing from shelter and transitional housing, all APR data for transitional and rapid rehousing housing exits, and shelter length of stay. Perhaps more critical than aggregate data itself, is the robust participation of domestic violence/sexual assault programs in general as members of the CoC membership and its various committees. DV providers advocate for and ensure that all analysis, protocol development and strategic planning is done from a client-centered, trauma-informed perspective focused on the specific needs of DV survivors. Providers prioritize the integration of specialized recovery, advocacy and safety focused services with the critical provision of safe and secure housing.

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1C-5e.	Implemented Emergency Transfer Plan Policies and Procedures for Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	

Describe in the field below how your CoC communicates to all individuals and families seeking or receiving CoC Program assistance:

1.	whether your CoC has policies and procedures that include an emergency transfer plan;
2.	the process for individuals and families to request an emergency transfer; and
3.	the process your CoC uses to respond to individuals’ and families’ emergency transfer requests.

**(limit 2,500 characters)**

The CoC maintains an Emergency Transfer Plan that requires all CoC and ESG funded permanent or transitional housing programs to permit DV survivors to request an emergency transfer to a new unit in full compliance with 24 CFR Part 5. Per the CoC's Policy, all covered housing providers must provide a copy of the plan information and regarding the process for requesting an emergency transfer to all participants in a covered program upon program entry. The CoC's subrecipient monitoring process of ESG subrecipient includes a file review which includes confirming whether program participants certify that they received information on the Emergency Transfer Plan and process. The CoC's Emergency Transfer Plan includes the process program participants should follow to request an emergency transfer and associated forms - any eligible household can request an emergency transfer by notifying their housing provider and submitting a written request for a transfer. From there, the housing provider must facilitate an internal or external transfer based on availability and client safety. If applicable in the case of an external transfer, the provider will coordinate with Coordinated Entry to ensure the household is placed in the next available unit suitable for their eligibility.

1C-5f.	Access to Housing for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC:	
1.	ensures that survivors of domestic violence, dating violence, sexual assault, or stalking have safe access to all of the housing and services available within the CoC's geographic area; and	
2.	proactively identifies systemic barriers within your homeless response system that create barriers to safely house and provide services to survivors of domestic violence, dating violence, sexual assault, or stalking.	

(limit 2,500 characters)

1) The CE assessment screens for DV using trauma-informed, victim-centered screening protocols that prioritize safety needs, ensure participant choice, and accommodate the unique circumstances of each person. If DV needs are identified, the household is offered the option of connecting with DV service providers for further risk assessment, and safety planning. Households complete the Coordinated Entry assessment and are prioritized based on the community's agreed-upon prioritization processes for housing resources aligned with their needs (including CoC and ESG-funded programs). This may include placement in joint transitional housing/rapid rehousing projects, rapid re-housing projects, or permanent supportive housing projects, which may also include DV specific housing resources and projects. While completing the assessment clients can indicate whether they would like to keep their personally identifiable information confidential from agencies outside of the CE lead agency.

2) No one is denied access to housing or services in the CoC based on their status as fleeing or attempting to flee domestic violence, dating violence, sexual assault, or stalking. The CoC maintains two case conferencing workgroups and is working to establish two more. As part of these discussions, the groups identify barriers that prevent households from quickly leasing up. If a system barrier comes up with multiple clients, the case conferencing group raises this issue to the appropriate committee - a population-level subcommittee, Coordinated Entry Committee, and/or Data Analysis Committee. The appropriate committee makes recommendations on adjustments that can be made to the system to reduce or eliminate these barriers.



1C-5g.	Ensuring Survivors With a Range of Lived Expertise Participate in Developing CoC-Wide Policy and Programs.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC:	
1.	ensured survivors with a range of lived expertise are involved in the development of your CoC-wide policy and programs; and	
2.	accounted for the unique and complex needs of survivors.	

(limit 2,500 characters)

When updating CoC policies, CoC staff solicit feedback from DV providers to ensure the policies take into consideration the unique needs of survivors. In addition, staff from two local DV providers (YWCA West Central Michigan and Safe Haven Ministries) are represented on the CoC's Steering Council (leadership body) and Coordinated Entry Committee which allows for consistent sharing from the perspective of DV expertise in the development and adoption of CoC-wide policies and processes, particularly those related to Coordinated Entry. Staff from local DV providers also participate in population-specific Coordinated Entry workgroups and share knowledge on best practices and strategies for serving DV survivors. They also advise on the unique needs of DV survivors during conversations around processes. For example, as enhanced Coordinated Entry systems and processes are being developed, there is a specific consensus building group comprised of domestic violence/victim service providers to provide feedback and suggestions to ensure the system remains trauma-informed and meets the needs of survivors.

1C-6.	Addressing the Needs of Lesbian, Gay, Bisexual, Transgender and Queer+--Anti-Discrimination Policy and Training.	
	NOFO Section V.B.1.f.	

	1. Did your CoC implement a written CoC-wide anti-discrimination policy ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination?	Yes
	2. Did your CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?	Yes
	3. Did your CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access in Accordance With an Individual's Gender Identity in Community Planning and Development Programs (Gender Identity Final Rule)?	Yes

1C-6a.	Anti-Discrimination Policy--Updating Policies--Assisting Providers--Evaluating Compliance--Addressing Noncompliance.	
	NOFO Section V.B.1.f.	

	Describe in the field below:	
1.	how your CoC regularly collaborates with LGBTQ+ and other organizations to update its CoC-wide anti-discrimination policy, as necessary to ensure all housing and services provided in the CoC are trauma-informed and able to meet the needs of LGBTQ+ individuals and families;	
2.	how your CoC assisted housing and services providers in developing project-level anti-discrimination policies that are consistent with the CoC-wide anti-discrimination policy;	
3.	your CoC's process for evaluating compliance with your CoC's anti-discrimination policies; and	

4. your CoC's process for addressing noncompliance with your CoC's anti-discrimination policies.

(limit 2,500 characters)

- 1) The CoC adopted an updated Anti-Discrimination and Fair Housing Policy in June of 2022 which orders that all CoC and ESG projects must operate in compliance with federal nondiscrimination and equal opportunity requirements, including the Fair Housing Act, Title VI of the Civil Rights Act, the Age Discrimination Act of 1975, Section 504 of the Rehabilitation Act, the Americans with Disabilities Act, and HUD's Equal Access to Housing Final Rule and Equal Access in Accordance with Gender Identity Final Rule. Policy development was informed by multiple stakeholders including a local fair housing organization, service providers, and local government.
- 2) The CoC's Anti-Discrimination and Fair Housing policy includes appendices that provide guidance for providers for the creation or revision of their anti discrimination policies. This includes reference to the required elements of HUD's Equal Access Rule and Equal Access in Accordance with Gender Identity regarding participant access, regardless of sexual orientation, gender identity, family composition, or marital status. The Fair Housing Center of West Michigan (FHCWM) is a CoC member and staff sit on the Steering Council (leadership body). FHCWM staff are available for consultation and provide training regarding non-discrimination laws and how they pertain to housing programs to the CoC membership on an annual basis. In addition, CoC staff make themselves available to provide technical assistance to providers.
- 3) As part of the local funding process, applicants for CoC and ESG funds are asked to demonstrate how they ensure clients are provided information on their Fair Housing rights through the intake process and submit applicable Fair Housing policy(ies). In this year's local competition, 2-3% of all points depending on project type awarded were based on whether projects demonstrated how they provide information on Fair Housing rights to all consumers through the intake process. In addition, agencies were required to report whether they had any substantiated grievances. In the case of substantiated grievances with insufficient corrective action, up to two points (1-2% of total score) could be deducted per instance.
- 4) Projects found to be in violation of the policy and federal regulations would be asked to work with the FHCWM to address noncompliance. If the project was unable to resolve the issues, it would not be eligible for renewal in future funding rounds.

1C-7.	Public Housing Agencies within Your CoC's Geographic Area—New Admissions—General/Limited Preference—Moving On Strategy.	
	NOFO Section V.B.1.g.	

You must upload the PHA Homeless Preference\PHA Moving On Preference attachment(s) to the 4B. Attachments Screen.

Enter information in the chart below for the two largest PHAs highlighted in gray on the current CoC-PHA Crosswalk Report or the two PHAs your CoC has a working relationship with—if there is only one PHA in your CoC's geographic area, provide information on the one:

Public Housing Agency Name	Enter the Percent of New Admissions into Public Housing and Housing Choice Voucher Program During FY 2022 who were experiencing homelessness at entry	Does the PHA have a General or Limited Homeless Preference?	Does the PHA have a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On?
Grand Rapids Housing Commission	94%	Yes-HCV	No
Michigan State Housing Development Authority	100%	Yes-HCV	Yes

1C-7a.	Written Policies on Homeless Admission Preferences with PHAs.	
	NOFO Section V.B.1.g.	

Describe in the field below:	
1.	steps your CoC has taken, with the two largest PHAs within your CoC’s geographic area or the two PHAs your CoC has working relationships with, to adopt a homeless admission preference—if your CoC only has one PHA within its geographic area, you may respond for the one; or
2.	state that your CoC has not worked with the PHAs in its geographic area to adopt a homeless admission preference.

(limit 2,500 characters)

The CoC continually engages in conversations with the largest local PHA, the Grand Rapids Housing Commission (GRHC), to discuss the benefits of instituting a homeless preference, which has resulted in GRHC planning to adopt this policy with their 2023 waiting list for additional programs including FYI, Mainstream, VASH, HCV or PBV. The CoC has also worked with the Michigan State Housing Development Authority (MSHDA) on its general homeless preference, which has been adopted and reports are sent to the CoC from MSHDA monthly with the total number of individuals on the list, as well as the number of pulls over the month. As stated in MSHDA’s Annual PHA Plan, “MSHDA is dedicated to serving the needs of the homeless, very low and extremely low-income Michigan residents. This is demonstrated in its administration of the Housing Choice Voucher Program via the on-going efforts: designating a homeless preference for county HCV waiting lists...”

The CoC has written a section on homeless preference for Housing Choice Vouchers (HCV) into its Coordinated Entry Policies and Procedures, which outlines the steps persons experiencing homelessness would take to join the waitlist for the vouchers: “Coordinated Entry schedules literally homeless households for an appointment to complete an HCV application with an HCV Navigator. HCV application appointments are scheduled at various locations to be as accessible as possible to applicants. Eligible applicants are entered on the waiting list at the time of appointment if all required documentation is presented”

1C-7b.	Moving On Strategy with Affordable Housing Providers.	
	Not Scored–For Information Only	

Select yes or no in the chart below to indicate affordable housing providers in your CoC’s jurisdiction that your recipients use to move program participants to other subsidized housing:
--

1.	Multifamily assisted housing owners	Yes
2.	PHA	Yes
3.	Low Income Housing Tax Credit (LIHTC) developments	Yes
4.	Local low-income housing programs	Yes
	Other (limit 150 characters)	
5.		

1C-7c.	Include Units from PHA Administered Programs in Your CoC's Coordinated Entry. NOFO Section V.B.1.g.	
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In the chart below, indicate if your CoC includes units from the following PHA programs in your CoC's coordinated entry process:

1.	Emergency Housing Vouchers (EHV)	Yes
2.	Family Unification Program (FUP)	No
3.	Housing Choice Voucher (HCV)	Yes
4.	HUD-Veterans Affairs Supportive Housing (HUD-VASH)	Yes
5.	Mainstream Vouchers	No
6.	Non-Elderly Disabled (NED) Vouchers	No
7.	Public Housing	No
8.	Other Units from PHAs:	

1C-7d.	Submitting CoC and PHA Joint Applications for Funding for People Experiencing Homelessness. NOFO Section V.B.1.g.	
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1.	Did your CoC coordinate with a PHA(s) to submit a competitive joint application(s) for funding or jointly implement a competitive project serving individuals or families experiencing homelessness (e.g., applications for mainstream vouchers, Family Unification Program (FUP), other programs)?	Yes
		<b>Program Funding Source</b>
2.	Enter the type of competitive project your CoC coordinated with a PHA(s) to submit a joint application for or jointly implement.	Foster to Youth Independence

1C-7e.	Coordinating with PHA(s) to Apply for or Implement HCV Dedicated to Homelessness Including Emergency Housing Voucher (EHV). NOFO Section V.B.1.g.	
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	Did your CoC coordinate with any PHA to apply for or implement funding provided for Housing Choice Vouchers dedicated to homelessness, including vouchers provided through the American Rescue Plan?	No
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1C-7e.1.	List of PHAs with Active MOUs to Administer the Emergency Housing Voucher (EHV) Program.	
	Not Scored—For Information Only	

	Does your CoC have an active Memorandum of Understanding (MOU) with any PHA to administer the EHV Program?	Yes
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If you select yes to question 1C-7e.1., you must use the list feature below to enter the name of every PHA your CoC has an active MOU with to administer the Emergency Housing Voucher Program.

PHA
Grand Rapids Hous...
Michigan State Ho...

## **1C-7e.1. List of PHAs with MOUs**

**Name of PHA:** Grand Rapids Housing Commission

## **1C-7e.1. List of PHAs with MOUs**

**Name of PHA:** Michigan State Housing Development Authority

## 1D. Coordination and Engagement Cont'd

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1D-1.	Discharge Planning Coordination.	
	NOFO Section V.B.1.h.	

Select yes or no in the chart below to indicate whether your CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.

1. Foster Care	Yes
2. Health Care	Yes
3. Mental Health Care	Yes
4. Correctional Facilities	Yes

1D-2.	Housing First—Lowering Barriers to Entry.	
	NOFO Section V.B.1.i.	

1.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2023 CoC Program Competition.	15
2.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2023 CoC Program Competition that have adopted the Housing First approach.	15
3.	This number is a calculation of the percentage of new and renewal PSH, RRH, SSO non-Coordinated Entry, Safe Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in the FY 2023 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

1D-2a.	Project Evaluation for Housing First Compliance.	
	NOFO Section V.B.1.i.	

You must upload the Housing First Evaluation attachment to the 4B. Attachments Screen.

	Describe in the field below:
1.	how your CoC evaluates every project—where the applicant checks Housing First on their project application—to determine if they are using a Housing First approach;
2.	the list of factors and performance indicators your CoC uses during its evaluation; and
3.	how your CoC regularly evaluates projects outside of your local CoC competition to ensure the projects are using a Housing First approach.

**(limit 2,500 characters)**

1-2) The CoC has adopted Housing First as part of its methodology for ending homelessness. During the local application process, the CoC Funding Review Committee and CoC staff review projects annually to ensure all Housing First Criteria are met during the local application process. Projects are required to indicate whether they enroll participants with barriers including income, substance use, criminal record, and history of victimization and whether they terminate participants for failure to participate in supportive services or make progress on a service plan, loss of income or failure to improve income, or any other activity not covered in a lease agreement typically found for unassisted persons in the project’s geographic area. Projects that are found to have service participation or preconditions would not be eligible for renewal.

3) Outside of the local competition, each fall all projects are evaluated to identify how they integrate Housing First principles into project operation using the USICH Housing First checklist. Criteria on the checklist include low barrier admission criteria, acceptance of referrals from the homeless response system, strengths-based supportive services, substance use not being a sole reason for eviction, reasonable flexibility in how rent is paid and the availability of special payment arrangement, the use of best practices for client engagement, use of harm reduction philosophy, and the availability of ADA compliant units. Projects that are found to not meet criteria in the checklist would be identified for a performance improvement plan and may be at risk of being reallocated in a future funding round. The CoC anticipates that this process will continue to be refined throughout the next year, including the adoption of a more robust tool and process.

1D-3.	Street Outreach—Scope.	
	NOFO Section V.B.1.j.	

	Describe in the field below:
1.	your CoC’s street outreach efforts, including the methods it uses to ensure all persons experiencing unsheltered homelessness are identified and engaged;
2.	whether your CoC’s Street Outreach covers 100 percent of the CoC’s geographic area;
3.	how often your CoC conducts street outreach; and
4.	how your CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance.

**(limit 2,500 characters)**



1) The CoC has a robust outreach workgroup with outreach staff from multiple agencies that meets at least once a month. The group coordinates services by connecting persons with agencies or providers that best suit their needs. The group follows outreach policies and workflows which establish shared community standards and procedures for conducting outreach, including to provide outreach coverage throughout the county. Street outreach programs conduct housing-focused outreach and engagement to include locating, identifying, and building relationships with unsheltered persons living in places not meant for human habitation and assist them in accessing emergency shelter, physical and behavioral health services, permanent housing through linkage to the community’s Coordinated Entry system, and additional supports based on individual need. The group recently adopted a standardized HMIS workflow to ensure that all interactions with those experiencing unsheltered homelessness are tracked in the system. This allows for increased collaboration among outreach teams at different providers.

2-3) The CoC has outreach coverage available six days a week and provides coverage throughout the entire county which is 100% of the CoC’s geographic area. Teams coordinate their schedules regularly.

4) Outreach providers utilize a person-centered approach, provide people experiencing homelessness multiple opportunities to say “no” and makes repeated offers of assistance through engagement, receive regular training in evidence-based practices, employ outreach staff with lived experience, provide warm handoffs to Coordinated Entry or shelter, housing, and service providers, and above all are respectful and responsive to the beliefs and practices, sexual orientations, disability statuses, age, gender identities, cultural preferences, and verbal needs of all individuals. All outreach staff have access to communication services to assist with those who may have limited English proficiency, be hard of hearing, and/or blind.

<b>1D-4.</b>	<b>Strategies to Prevent Criminalization of Homelessness.</b>	
	NOFO Section V.B.1.k.	

Select yes or no in the chart below to indicate strategies your CoC implemented to ensure homelessness is not criminalized and to reverse existing criminalization policies in your CoC’s geographic area:

	Your CoC’s Strategies	Ensure Homelessness is not Criminalized	Reverse Existing Criminalization Policies
1.	Engaged/educated local policymakers	Yes	Yes
2.	Engaged/educated law enforcement	Yes	Yes
3.	Engaged/educated local business leaders	Yes	No
4.	Implemented community wide plans	Yes	No
5.	Other:(limit 500 characters)		

1D-5.	Rapid Rehousing–RRH Beds as Reported in the Housing Inventory Count (HIC) or Longitudinal Data from HMIS.	
	NOFO Section V.B.1.i.	

		HIC Longitudinal HMIS Data	2022	2023
	Enter the total number of RRH beds available to serve all populations as reported in the HIC or the number of households served per longitudinal HMIS data, e.g., APR.	HIC	294	327

1D-6.	Mainstream Benefits–CoC Annual Training of Project Staff.	
	NOFO Section V.B.1.m.	

Indicate in the chart below whether your CoC trains program staff annually on the following mainstream benefits available for program participants within your CoC's geographic area:

	Mainstream Benefits	CoC Provides Annual Training?
1.	Food Stamps	No
2.	SSI–Supplemental Security Income	No
3.	SSDI–Social Security Disability Insurance	No
4.	TANF–Temporary Assistance for Needy Families	No
5.	Substance Use Disorder Programs	No
6.	Employment Assistance Programs	No
7.	Other (limit 150 characters)	

1D-6a.	Information and Training on Mainstream Benefits and Other Assistance.	
	NOFO Section V.B.1.m	

Describe in the field below how your CoC:	
1.	systemically provides up-to-date information on mainstream resources available for program participants (e.g., Food Stamps, SSI, SSDI, TANF, substance abuse programs) within your CoC's geographic area;
2.	works with project staff to collaborate with healthcare organizations, including substance abuse treatment and mental health treatment, to assist program participants with receiving healthcare services; and
3.	works with projects to promote SSI/SSDI Outreach, Access, and Recovery (SOAR) certification of program staff.

**(limit 2,500 characters)**

1) CoC staff ensure that information about mainstream benefits is disseminated through email newsletters and expert presentations at CoC meetings. CoC staff and Steering Council members keep apprised of changes in eligibility or availability of benefits through informational meetings, notices, and webinars offered through the appropriate public agencies, and communicate this information to CoC providers as it arises via email and at CoC provider meetings. New information is presented at bimonthly CoC meetings based on feedback and suggestions from CoC members, as well as research by CoC staff. Updates on changes to benefit programs – such as the expiration of pandemic-EBT benefits in MI – are sent out via email and announced at CoC meetings.

2) The CoC facilitates partnerships between housing providers and health care navigator projects through Priority Health and Health Net of West Michigan, which assist clients participating in housing programming with enrolling in Medicaid and other health insurance options/programs. In addition, outreach providers coordinate with Catherine’s Health, a local federally qualified health center, to bring healthcare professionals to outreach locations.

3) SOAR is promoted in coordination with the Michigan Department of Health and Human Services’ SOAR Navigator for the region and the 10 agencies with certified SOAR practitioners (21 total) in Kent County. The regional SOAR navigator attends CoC meetings and maintains connections with existing practitioners and other key stakeholders in the Kent County area.

1D-7.	Increasing Capacity for Non-Congregate Sheltering.	
	NOFO Section V.B.1.n.	

Describe in the field below how your CoC is increasing its capacity to provide non-congregate sheltering.
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**(limit 2,500 characters)**

The COVID-19 pandemic and resulting use of non-congregate shelter showed the value of utilizing a non-congregate shelter, especially as used for isolation and quarantine to prevent the spread of infectious disease and for family households.

Preventing the spread of infectious disease: During the COVID-19 pandemic, the CoC coordinated with shelter providers and local health care entities to provide space to those in need of isolation to prevent the spread of COVID-19. When possible, hotel/motel rooms were used for isolation with healthcare services provided on-site to further prevent spread.

Family households: Since 2020, CoC shelter providers have increased available non-congregate units for family shelter and continue to move toward a non congregate sheltering model for all family households. Strategies for increasing non-congregate shelter space for families include collaboration between local shelter providers and partnership with the Department of Education. The CoC anticipates increasing the number of permanent shelter rooms for families from 33 to a total of 90 by the end of 2024. Other populations: The community’s largest emergency shelter provider for single adults and youth is currently undergoing renovations to reduce congregate shelter space and provide suite-style rooms for all guests. While there are limited resources available for the renovation and/or creation of emergency shelter units, the CoC plans to continue to increase available non-congregate space for all populations as feasible in the coming years.

One local provider, Community Rebuilder, has scattered site non-congregate shelter and bridge housing for veterans.

ID-8.	Partnerships with Public Health Agencies—Collaborating to Respond to and Prevent Spread of Infectious Diseases.	
	NOFO Section V.B.1.o.	

Describe in the field below how your CoC effectively collaborates with state and local public health agencies to:

- |    |  |
|----|--|
| 1. | develop CoC-wide policies and procedures to respond to infectious disease outbreaks; and |
| 2. | prevent infectious disease outbreaks among people experiencing homelessness.             |

(limit 2,500 characters)

1) CoC Policies: The CoC Director collaborates with the local county health department and receives ongoing guidance regarding infectious disease outbreaks and how to formalize policies and procedures - these are shared widely with providers and will also be used to inform the development of future CoC specific policies. Shelters and CoC housing providers created internal processes to address the ongoing pandemic and future infectious disease outbreaks. The CoC expects for CDC guidance to continue to be followed. Additionally, the CoC in coordination with the local health department are developing a group for the creation of a coordinated community response plan in the event of a public health emergency so that such a plan may be immediately referenced at the onset of a future crisis when needed.

2) Prevent Infectious Disease Outbreaks: Technical assistance from both the county health department and the city of Grand Rapids is provided to assist in infectious disease prevention and mitigation in shelters. Additionally, community wide vaccine clinics are held with local shelter providers and a local community health center with targeted outreach to persons experiencing homelessness. Providers ensured vaccine information was readily available for anyone coming into the system and communicated information regarding clinics, as well as identifying and assisting with transportation needs to clinics if needed. Congregate shelters have identified spaces for isolation for either CV positive individuals or others who may be in need. Street outreach teams and shelter providers continue to provide prevention information to individuals experiencing homelessness regarding disease prevention. The City of Grand Rapids placed handwashing station and porta-potties in locations unsheltered homeless are known to congregate. During the onset of COVID, family shelter transitioned from a congregate shelter model to a motel shelter model, which allowed families to shelter in place safely without risk of COVID transmission.

ID-8a.	Collaboration With Public Health Agencies on Infectious Diseases.	
	NOFO Section V.B.1.o.	
	Describe in the field below how your CoC:	
1.	shared information related to public health measures and homelessness, and	
2.	facilitated communication between public health agencies and homeless service providers to ensure street outreach providers and shelter and housing providers are equipped to prevent or limit infectious disease outbreaks among program participants.	

(limit 2,500 characters)

1) Sharing information: Throughout the COVID-19 pandemic, the CoC served as a hub for distributing resources released by state and federal agencies, including the CDC, HUD, and National Health Care for the Homeless Council. This includes guidance on limiting spread in congregate settings and vaccine guidance and informational materials for shelter and housing providers. Currently, though our community has not seen a large number of monkeypox cases, CoC staff proactively shared resources in recent communications to all CoC members including a fact sheet on Monkeypox and people experiencing homelessness paired with considerations for reducing transmission in congregate settings. Communication regarding influenza and other infectious diseases are also disseminated widely and regularly as available.

2)Facilitating communication between public health agencies and homeless service providers: During the COVID-19 pandemic, the CoC Director served as a liaison between the local health department and service providers to coordinate testing and isolation protocols and disseminate information on best practices for preventing and mitigating spread. Representatives from the local healthcare agencies and local health department participated in weekly meetings coordinated by the CoC. These meetings provided vital information to decrease the spread of COVID-19 and ensure proper safety measures were implemented. Meetings were recorded and made available publicly. The Michigan Department of Health and Human Services has initiated a data matching protocol, which cross matches those with medical vulnerabilities and displays a person’s level of health risk based on multiple risk factors without revealing any specific medical information. This will be communicated back to the CoC and can be incorporated into prioritization and case conferencing.

1D-9.	Centralized or Coordinated Entry System–Assessment Process.	
	NOFO Section V.B.1.p.	

Describe in the field below how your CoC’s coordinated entry system:	
1.	covers 100 percent of your CoC’s geographic area;
2.	uses a standardized assessment process; and
3.	is updated regularly using feedback received from participating projects and households that participated in coordinated entry.

(limit 2,500 characters)

1) The CE system covers the entirety of Kent County (100% of the CoC's geographic area), including urban, suburban, & rural areas.

2) The CoC assesses individuals through a local CE assessment tool, which specifically identifies risk factors including education, employment status, domestic violence, presence/lack of support networks, risk of harm, chronic homelessness, physical health, and trauma. In recognition of the different needs and experiences of different subpopulations, tailored assessment tools are used for family and youth households. The assessment tool is used to create a score summarizing the individual's/household's needs, with those scoring the highest being prioritized for housing placement. The CE agency also uses a prioritization process for housing which follows the Chronic Homeless Order of Priority, which requires that the longest homeless, most vulnerable households are prioritized for housing. Along with referring to housing resources, CE staff refer individuals to specific community supports based on their needs and preferences. Organizations that accept these referrals through CE include domestic violence support agencies, educational programs, law enforcement for immediate safety needs, the local community mental health provider, social services for food and health care needs, legal support and others.

3) Each year, the CoC undertakes an assessment of the CES and related processes to ensure compliance with federal regulations and alignment with community priorities. Results of the evaluation and recommended changes are informed by and presented to the CE Committee (comprised of providers participating in CE). This allows for providers to share feedback and suggest strategies for improvement. In addition, there is a standing item on CE Committee agendas for anyone to raise concerns related to the CE processes or system. This has resulted in changes to system processes to improve the experience for participating providers and households served by the system. The CE lead agency also receives feedback from clients and brings this feedback to the CE evaluation workgroup and the CE Committee, as necessary. In addition, as a new CE platform is being developed, the developer is hosting focus groups with persons with lived experience to gather feedback to improve the user experience.

1D-9a.	Program Participant-Centered Approach to Centralized or Coordinated Entry.	
	NOFO Section V.B.1.p.	

	Describe in the field below how your CoC's coordinated entry system:
1.	reaches people who are least likely to apply for homeless assistance in the absence of special outreach;
2.	prioritizes people most in need of assistance;
3.	ensures people most in need of assistance receive permanent housing in a timely manner, consistent with their preferences; and
4.	takes steps to reduce burdens on people using coordinated entry.

(limit 2,500 characters)

1) The CoC’s outreach providers include agencies that specialize in working with populations such as those with mental health concerns, unaccompanied youth, veterans, & rural populations. Outreach providers work with community partners to identify “hot spots” of specific population groups & conduct targeted outreach to complete assessments and refer individuals/families to CE. The CE assessment can be accessed online by anyone at any time. Folks can reach this platform via any device to be assessed and considered for resources. Clients can also complete the assessment with outreach staff, at shelter and drop-in locations, and over the phone. In addition, the CE Committee Marketing Workgroup is developing a simple graphic overviewing the multiple ways to access CE.

2-3) The CoC assesses households through CE, which specifically identifies risk factors including domestic violence, sexual assault, risk of harm, chronic homelessness, physical health, and trauma. The tool is used to create a score summarizing the household's needs, with those scoring the highest being prioritized for housing placement. The community has adopted an individualized risk assessment tool for prioritization. Extensive research was completed to determine each risk factor. Resources are prioritized for those with the highest scores, therefore are at greatest risk and most vulnerable. Multiple touchpoints are available for vulnerable clients, such as unsheltered via outreach, to ensure that when a resource is available, clients are quickly connected.

The CE agency also uses a prioritization process for housing which follows the Chronic Homeless Order of Priority, which requires that the longest homeless, most vulnerable households are prioritized for housing. CE staff refer individuals to specific community supports based on their needs and preferences.

Organizations that accept referrals through CE include domestic violence support agencies, educational programs, law enforcement for immediate safety needs, the local community mental health provider, social services for food and health care needs, legal support and others.

4) To reduce barriers, the CE assessment is available through an online portal. Clients can also complete the assessment with outreach staff, at shelter and drop-in locations, and over the phone.

1D-9b.	Informing Program Participant about Rights and Remedies through Centralized or Coordinated Entry–Reporting Violations.	
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NOFO Section V.B.1.p.

Describe in the field below how your CoC through its centralized or coordinated entry:

1.	affirmatively markets housing and services provided within the CoC’s geographic area and ensures it reaches all persons experiencing homelessness;
2.	informs program participants of their rights and remedies available under federal, state, and local fair housing and civil rights laws; and
3.	reports any conditions or actions that impede fair housing choice for current or prospective program participants to the jurisdiction(s) responsible for certifying consistency with the Consolidated Plan.

(limit 2,500 characters)



1) The Coordinated Entry (CE) system is affirmatively marketed to the broader community through a variety of methods through which the CoC ensures information is made available to local hospitals, law enforcement, first responders, private shelters, community mental health, private pay & faith-based service providers. Methods include emails to agencies providing basic needs services, social media, public posting of material at locations throughout the county where persons experiencing a housing crisis are served or likely to be found, community outreach and partnerships facilitated by CoC staff, and street outreach. Street outreach efforts seek to reach those persons least likely to apply for services. Outreach providers utilize a person-centered approach, make repeated offers of assistance through engagement, and provide warm handoffs to CE or shelter, housing, and service providers. All outreach staff have access to communication services to assist with those who may have limited English proficiency, be hard of hearing, and/or blind.

2) The CE system and partners adhere to all jurisdictionally relevant civil rights and fair housing laws and regulations. All provider agencies are required to post information on all Fair Housing requirements in public spaces to ensure clients are provided information on their Fair Housing and civil rights. In addition, upon program entry, clients receive information on Fair Housing rights.

3) Per the CoC’s CE Policy, “if the system is found to be operating outside of the parameters set forth in this policy, the CE and Steering Committees are empowered to strategize corrections. If a project required to participate in the CE system is not compliant with the requirements outlined in this policy, corrective actions may be enacted by the project’s funder.” The agency application portion of the local CoC Program competition asks agencies to describe how they provide info to clients on Fair Housing rights. An agency receives up to 3 points (which are applied to each of that agency’s project applications) for demonstrating that information is provided to all clients. In addition, any substantiated grievances are reported to the Funding Review Committee and agencies may receive a reduction in points for each substantiated grievance with insufficient corrective action. Substantiated grievances that have not been resolved in a satisfactory manner would be forwarded to appropriate jurisdiction(s) by CoC staff.

1D-10.	Advancing Racial Equity in Homelessness—Conducting Assessment.	
	NOFO Section V.B.1.q.	

1.	Has your CoC conducted a racial disparities assessment in the last 3 years?	Yes
2.	Enter the date your CoC conducted its latest assessment for racial disparities.	10/01/2022

1D-10a.	Process for Analyzing Racial Disparities—Identified Racial Disparities in Provision or Outcomes of Homeless Assistance.	
	NOFO Section V.B.1.q.	

Describe in the field below:
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1.	your CoC's process for analyzing whether any racial disparities are present in the provision or outcomes of homeless assistance; and
2.	what racial disparities your CoC identified in the provision or outcomes of homeless assistance.

**(limit 2,500 characters)**

1) The CoC Data Analysis Committee regularly reviews system-level data, disaggregated by race and ethnicity whenever possible. Data sources include the PIT Count, annual count of all households served in HMIS, System Performance Measures, and Stella. The data is reviewed per a calendar schedule that is revised as needed and the committee meets monthly. In addition, a community convenor is creating a data dashboard that will explicitly disaggregate data around race and ethnicity. The CoC provides data for the development of the dashboard and will supply data once established. This dashboard will allow for community-wide accountability to system performance measures.

2) The CoC has identified an overrepresentation of Black/African American households in PIT and annual count data when compared to the population of Kent County, especially among family households. In the 2022 annualized HMIS data, 44% of head of households and adults were white, 46% were Black/African American, 7% were multiple races or mixed race, and 10% were Hispanic/Latinx. According to the US Census from 2020, Kent County's demographic breakdown is 80% white, 10% Black/African American, and 11% Hispanic. The homeless response system has a drastic over representation of people of color compared to the county's demographic makeup. In 2022, the length of time (LOT) homeless for a person of color was 77 days, compared to 72 days for their white counterparts. Hispanic individuals spent on average 83 days homeless, a 10% increase from 2021 and the only population with a significant increase, though the overall LOT for all populations increased slightly. For the same time period, 49% of Black/African American persons returned to homelessness after exiting to a permanent destination and 46% of Hispanic individuals. This is compared to 41% of white individuals.

1D-10b.	Implemented Strategies that Address Racial Disparities.	
	NOFO Section V.B.1.q.	

Select yes or no in the chart below to indicate the strategies your CoC is using to address any racial disparities.

1.	The CoC's board and decisionmaking bodies are representative of the population served in the CoC.	No
2.	The CoC has identified steps it will take to help the CoC board and decisionmaking bodies better reflect the population served in the CoC.	Yes
3.	The CoC is expanding outreach in geographic areas with higher concentrations of underrepresented groups.	Yes
4.	The CoC has communication, such as flyers, websites, or other materials, inclusive of underrepresented groups.	Yes
5.	The CoC is training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness.	Yes
6.	The CoC is establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the homelessness sector.	No
7.	The CoC has staff, committees, or other resources charged with analyzing and addressing racial disparities related to homelessness.	Yes

8.	The CoC is educating organizations, stakeholders, boards of directors for local and national nonprofit organizations working on homelessness on the topic of creating greater racial and ethnic diversity.	Yes
9.	The CoC reviewed coordinated entry processes to understand their impact on people of different races and ethnicities experiencing homelessness.	Yes
10.	The CoC is collecting data to better understand the pattern of program use for people of different races and ethnicities in its homeless services system.	Yes
11.	The CoC is conducting additional research to understand the scope and needs of different races or ethnicities experiencing homelessness.	Yes
	Other:(limit 500 characters)	
12.		

1D-10c.	Implemented Strategies that Address Known Disparities.	
	NOFO Section V.B.1.q.	

Describe in the field below the steps your CoC is taking to address the disparities identified in the provision or outcomes of homeless assistance.

**(limit 2,500 characters)**

Due to concerns with inequitable racial outcomes, the CoC recently stopped using the VI-SPDAT assessment as the tool for prioritizing housing resources. The community has adopted an individualized risk assessment tool for prioritization. Extensive research was completed to determine each risk factor. Resources are prioritized for those with the highest scores, therefore are at greatest risk and most vulnerable.

In addition, The CoC Data Analysis Committee regularly reviews system-level data and brings providers into conversations about disparities to identify mitigation strategies. PSH providers have continued to increase acceptance rates into programs by holding regular meetings with outreach and shelter providers to help ensure those who are referred can be contacted, are working to secure documentation, and identify if there is the need for waivers if there are concerns regarding previous criminal history. Last year, one provider was able to demonstrate to the committee that by taking the above measures, they not only improved their overall outcomes, but particularly for those who are Black/African American due to the population’s overrepresentation in the criminal justice system.

The CoC is an active participant in the Housing Stability Alliance, a collective impact initiative that formed due to the extreme disparities identified for families and children of color in Kent County. Through the Alliance, a roadmap was developed, along with workgroups for strategy development for the entire housing spectrum from “not housed” all the way to “housed by choice.”

The CoC is developing an Advisory Council, which will differ from the action boards in that the advisory council will work alongside leadership and consists only of those with lived experience with a focus on equity and inclusion throughout the CoC. This structural change was a recommendation of the CoC’s two action boards (Veteran and Youth) as members felt they could be more effective and comfortable in a setting that felt less bureaucratic. Additionally, the CoC’s Nominating Committee identifies potential new candidates for the board and committees to increase diverse representation.

1D-10d.	<b>Tracked Progress on Preventing or Eliminating Disparities.</b>	
	NOFO Section V.B.1.q.	
	Describe in the field below:	
	1. the measures your CoC has in place to track progress on preventing or eliminating disparities in the provision or outcomes of homeless assistance; and	
	2. the tools your CoC uses.	

**(limit 2,500 characters)**

Progress is measured through the regular review of system performance measures and outcomes, disaggregated by race and ethnicity. The CoC recently hired a full-time Data and Analytics Manager who will track community level data and outcomes and work with other system conveners specifically as it relates to tracking the following measures: # of HH & length of time unsheltered, of HH & length of time in temporary housing, # of HH facing imminent homelessness, proxy: # of # of HH late on electric payments, % of HH paying more than 30% for housing costs.

As part of the Housing Stability Alliance, the following adopted universal goals related to the housing system, are: 1. Ensuring Kent County residents, especially children and Families of Color, achieve stable housing or are Housed by Choice. 2. Eliminating the statistical difference between the racial/ethnic demographics of the county and housing system outcomes (eliminating racial disparities). 3. Dissolving homelessness in Kent County. All measures are disaggregated by race and ethnicity and made available to the community on a community wide dashboard.

1D-11.	<b>Involving Individuals with Lived Experience of Homelessness in Service Delivery and Decisionmaking—CoC’s Outreach Efforts.</b>	
	NOFO Section V.B.1.r.	
	Describe in the field below your CoC’s outreach efforts (e.g., social media announcements, targeted outreach) to engage those with lived experience of homelessness in leadership roles and decision making processes.	

**(limit 2,500 characters)**

The Steering Council has 2 held seats for members with lived experience to ensure decisions are made with input of those most likely to be affected by those decisions. The CoC’s Nominating Committee, with the support of staff, is responsible for identifying potential new candidates for the board and committees and engages in outreach efforts to ensure people with lived experience are represented on the slate of nominees each year. CoC staff meet regularly with currently or formerly homeless members of the Steering Council to provide context on upcoming agenda items.

When appropriate, the CoC seeks public comment when considering system changes. Opportunities to comment are shared through the weekly newsletter sent to all stakeholders, including community members with lived experience. The contents of the weekly newsletter are also shared on the CoC’s Facebook page to increase reach. All comments are compiled and provided to the appropriate committee, such as the Steering Council, for consideration.

When leadership opportunities arise, CoC staff reach out to individuals with lived experience to gauge their interest. The CoC maintains relationships with community-based and population-specific organizations, such as neighborhood organizations, and solicits feedback around decisions impacting that population from staff and/or participants.

In addition to intentional outreach efforts, the CoC has a Youth Action Board and Veteran Action Board comprised of youth and veterans (respectively) who have experienced or are currently experiencing homelessness. These boards provide input and assistance with planning and outreach efforts focused on ending youth and veteran homelessness. Veterans Action Board members are recruited from a wide variety of sources, including housing and non-housing service providers, Veteran Services Organizations, the local VA, Veteran specific peer support groups, and social media.

1D-11a.	Active CoC Participation of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.r.	

You must upload the Letter Signed by Working Group attachment to the 4B. Attachments Screen.

Enter in the chart below the number of people with lived experience who currently participate in your CoC under the four categories listed:

	Level of Active Participation	Number of People with Lived Experience Within the Last 7 Years or Current Program Participant	Number of People with Lived Experience Coming from Unsheltered Situations
1.	Included in the decisionmaking processes related to addressing homelessness.	15	8
2.	Participate on CoC committees, subcommittees, or workgroups.	15	8
3.	Included in the development or revision of your CoC’s local competition rating factors.	6	4
4.	Included in the development or revision of your CoC’s coordinated entry process.	0	0

1D-11b.	Professional Development and Employment Opportunities for Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.r.	

Describe in the field below how your CoC or CoC membership organizations provide professional development and employment opportunities to individuals with lived experience of homelessness.

(limit 2,500 characters)

The CoC has a Youth Action Board (YAB) and Veteran Action Board (VAB) comprised of youth and veterans (respectively) who have experienced or are currently experiencing homelessness. Additionally, the Steering Council (leadership body) has held seats for members with lived experience. CoC staff provide training to new members with a focus on the structure and history of the CoC and action board's role in the CoC. In addition, staff provide an overview of Robert's Rules, consensus-based decision-making, and overall committee structure and process. Professional development training opportunities are offered through partner organizations, including a local university, which provides nonprofit board certification training. Additional examples include YAB presentations with the local Young NonProfit Network and engagement opportunities with local providers/businesses. The CoC also works closely with a local convener on the following topics: workforce development, food and nutrition, transportation, and digital inclusion and offers members opportunities to participate in those committees; and also ensures members are aware of resources available in those spaces. Action board members also have the ability to seek out additional trainings with financial assistance provided through the CoC and other member agencies.

At the August 2023 CoC membership meeting, CoC staff provided a brief training highlighting best practices that agencies should use when employing and/or engaging persons with lived experience of homelessness (PLEH). This training was based on learnings from True Colors United and their work to ensure the voice of youth with the experience of homelessness were at the center of developing the community's coordinated plan to end youth homelessness.

In addition to professional development, several CoC member organizations intentionally seek applications from PLEH for open positions and employ PLEH. For example, Heartside Nonprofit Housing Corporation intentionally connects interested PSH residents with volunteer programming, creating a pipeline for leadership engagement that ranges from board service to employment opportunities.

1D-11c.	Routinely Gathering Feedback and Addressing Challenges of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.r.	

Describe in the field below:

1.	how your CoC routinely gathers feedback from people experiencing homelessness;
2.	how your CoC routinely gathers feedback from people who have received assistance through the CoC or ESG Programs; and
3.	the steps your CoC has taken to address challenges raised by people with lived experience of homelessness.

**(limit 2,500 characters)**

1-2) Feedback from participants is routinely gathered by agencies receiving CoC and/or ESG funding. Methods for collecting the feedback include regular surveys available to program participants with the option to submit anonymous feedback and the use of support groups and regular community meetings for current or recent program participants to build relationships with staff, share concerns, and provide input to program design. In the local competition, all agency applicants are asked to respond to how they implemented clear strategies to ensure the meaningful participation of persons with lived experience within homelessness programming. Agencies can receive up to 8 points of the available 36 points per agency for detailing strategies around meaningful inclusion. An additional 8 points are available if an agency can demonstrate the participation of persons with lived experience of homelessness (PLEH) on the agency’s Board of Directors or equivalent policymaking entity. An agency’s points are then applied to the score for any renewal or new project applications in the local competition. In total, 11-14% (depending on project type) of points in the local competition are based on the involvement of PLEH.

3) A provider used consumer feedback as the foundation for the development of a web based CE assessment tool available 24/7 via smart devices. Additional feedback led to the CoC maintaining staff available via phone and at shelter and outreach locations to assist with completing the web-based assessment. Additional steps taken by provider agencies in response to feedback from PLEH include: Feedback from Veterans identified a need for additional affordable, permanent housing options which led to Community Rebuilders partnering with developers to create Grand View Place, a project based voucher affordable housing complex that prioritizes placement of chronically and literally homeless Veterans. Community Rebuilders’ development of a Yoga Partnership to address post-traumatic stress disorder and the effectiveness of specific breathing techniques. Safe Haven Ministries’ implementation of web and text chat options to their 24/7 hotline for those fleeing domestic violence.

1D-12.	Increasing Affordable Housing Supply.	
	NOFO Section V.B.1.t.	
	Describe in the field below at least 2 steps your CoC has taken in the past 12 months to engage city, county, or state governments that represent your CoC’s geographic area regarding the following:	
	1. reforming zoning and land use policies to permit more housing development; and	
	2. reducing regulatory barriers to housing development.	

**(limit 2,500 characters)**

1. During the summer of 2022, the CoC Director has been in attendance at meetings with local city commissioners and business leaders which discussed the limitations of current land use policies and the steps that would need to be taken to reform zoning. Additionally, the CoC Direction participated in the Kent County HOME-ARP consultation meeting and directly spoke to the concerns of zoning regulation and land use policies in the out county/suburban areas that have less dense housing supply in a high demand market.

2. The CoC encouraged participation in Kent County ARPA focus groups to speak to the need to increase affordable housing supply in Kent County.

## 1E. Project Capacity, Review, and Ranking–Local Competition

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1E-1.	<b>Web Posting of Your CoC’s Local Competition Deadline–Advance Public Notice.</b> NOFO Section V.B.2.a. and 2.g. You must upload the Web Posting of Local Competition Deadline attachment to the 4B. Attachments Screen.	
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1.	Enter your CoC’s local competition submission deadline date for New Project applicants to submit their project applications to your CoC—meaning the date your CoC published the deadline.	08/25/2023
2.	Enter the date your CoC published the deadline for Renewal Project applicants to submit their project applications to your CoC’s local competition—meaning the date your CoC published the deadline.	08/25/2023

1E-2.	<b>Project Review and Ranking Process Your CoC Used in Its Local Competition. We use the response to this question and the response in Question 1E-2a along with the required attachments from both questions as a factor when determining your CoC’s eligibility for bonus funds and for other NOFO criteria below.</b> NOFO Section V.B.2.a., 2.b., 2.c., 2.d., and 2.e. You must upload the Local Competition Scoring Tool attachment to the 4B. Attachments Screen. Select yes or no in the chart below to indicate how your CoC ranked and selected project applications during your local competition:	
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1.	Established total points available for each project application type.	Yes
2.	At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH).	Yes
3.	At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness).	Yes
4.	Provided points for projects that addressed specific severe barriers to housing and services.	Yes



5.	Used data from comparable databases to score projects submitted by victim service providers.	Yes
6.	Provided points for projects based on the degree the projects identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.	Yes

1E-2a.	Scored Project Forms for One Project from Your CoC's Local Competition. We use the response to this question and Question 1E-2. along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below.	
	NOFO Section V.B.2.a., 2.b., 2.c., and 2.d.	

You must upload the Scored Forms for One Project attachment to the 4B. Attachments Screen.  
 Complete the chart below to provide details of your CoC's local competition:

1.	What were the maximum number of points available for the renewal project form(s)?	133
2.	How many renewal projects did your CoC submit?	10
3.	What renewal project type did most applicants use?	PH-PSH

1E-2b.	Addressing Severe Barriers in the Local Project Review and Ranking Process.	
	NOFO Section V.B.2.d.	

Describe in the field below:

1.	how your CoC analyzed data regarding each project that has successfully housed program participants in permanent housing;
2.	how your CoC analyzed data regarding how long it takes to house people in permanent housing;
3.	how your CoC considered the specific severity of needs and vulnerabilities experienced by program participants preventing rapid placement in permanent housing or the ability to maintain permanent housing when your CoC ranked and selected projects; and
4.	considerations your CoC gave to projects that provide housing and services to the hardest to serve populations that could result in lower performance levels but are projects your CoC needs in its geographic area.

(limit 2,500 characters)

With respect to the review & ranking process, the Funding Review Committee specifically reviews each project based on score performance metrics & takes multiple factors into consideration when reviewing projects, including the project’s impact on outcomes for the most vulnerable individuals. The committee develops the final Project Priority Listing (PPL) with the goal of ensuring that the most vulnerable populations with the most severe needs have access to high-quality programming. Performance metrics for renewal applications include: participant connection to cash income & non-cash benefits, increases in income, participant connection to health insurance, exits to permanent destinations or retention in PSH, returns to homelessness within 6 months, & the length of time from project start date to housing move-in date. All data was reported based on a CY22 APR from HMIS or comparable database for DV providers to ensure a comparable time period. Full points are awarded to projects performing in the top 25-50% of each metric. In total, these performance metrics make up 77% of the project score for PSH & RRH projects & 70-73% of the project score for TH & TH-RRH projects depending on whether a project was originally funded with DV Bonus funds. 29-33% of points are based on rates of exits to permanent housing and/or retention in PSH. Severity of barriers (lack of income, chronicity, & conditions at entry) are a tiebreaker. When renewal projects receive the same score, projects providing services to the hardest to serve are placed higher in the PPL in recognition that their performance may be impacted by the populations served. The ranking & review process for new project applications also includes the goal of ensuring that the most vulnerable populations with the most severe needs have access to high-quality programming. As part of the local application process, new projects describe their plan to assist participants in securing & maintaining permanent housing that is safe, affordable, accessible, & acceptable to their needs & how participants will be assisted to obtain the benefits of mainstream health, social, employment programs for which they are eligible to apply to maximize their ability to live independently. The Funding Review Committee reviews responses & awards full points to projects who demonstrate a robust plan to ensure participants have access to high-quality programming. These metrics account for 9% of total available points for new projects.

1E-3.	Advancing Racial Equity through Participation of Over-Represented Populations in the Local Competition Review and Ranking Process.	
NOFO Section V.B.2.e.		
Describe in the field below:		
1.	how your CoC used the input from persons of different races and ethnicities, particularly those over-represented in the local homelessness population, to determine the rating factors used to review project applications;	
2.	how your CoC included persons of different races and ethnicities, particularly those over-represented in the local homelessness population in the review, selection, and ranking process; and	
3.	how your CoC rated and ranked projects based on the degree to which their project has identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.	

(limit 2,500 characters)

1-2) The Funding Review Committee is responsible for making changes to the local review process, including determining the rating factors for scoring, selection and ranking of applications. 14% of the Funding Review Committee's membership is represented by people of color, which is consistent with Kent County's demographics (10.6% Black or African American).

3) As part of the local competition, all applicants responded to questions in a supplemental application. These questions were related to agency policies and strategies in regard to eliminating racial and ethnic disparities and inclusion of persons with lived experience. An agency's score on this supplemental application was applied to all their new and renewal projects.

A new question in this year's supplemental application asked agencies whether they identified or have a plan to identify barriers to participation and detail any steps planned or taken to eliminate identified barriers. This accounts for 1.3-1.8% of the total points (agency points plus project points) available, depending on project type. Agencies received full points if they demonstrated detailed strategies or plans to identify barriers. It is anticipated that in next year's local competition, points available will increase and will only be awarded if agencies can demonstrate detailed strategies to address barriers.

The supplemental application also asked whether agencies reviewed internal policies & procedures and program participant outcomes with an equity lens and to describe findings and steps the agency plans to take to eliminate identified barriers and disparities. Agencies received points on this portion of the question only if they demonstrated findings from the review and detailed strategies to advance equity. This accounts for 3-4% of the total points (agency points plus project points) available, depending on project type.

<b>1E-4.</b>	<b>Reallocation—Reviewing Performance of Existing Projects.</b>	
	NOFO Section V.B.2.f.	

Describe in the field below:	
1.	your CoC's reallocation process, including how your CoC determined which projects are candidates for reallocation because they are low performing or less needed;
2.	whether your CoC identified any low performing or less needed projects through the process described in element 1 of this question during your CoC's local competition this year;
3.	whether your CoC reallocated any low performing or less needed projects during its local competition this year; and
4.	why your CoC did not reallocate low performing or less needed projects during its local competition this year, if applicable.

**(limit 2,500 characters)**

1)The CoC’s reallocation policy requires that projects be selected as potential candidates for reallocation based on project performance, with consideration given to HMIS data, HUD Annual Performance Report data, PIT & HIC count data, cost per household served, & HUD CoC system performance measurements. Reallocation is discussed following the submission of project applications for the CoC Competition by the Funding Review Committee, CoC staff, & CoC-funded agencies. Agencies may voluntarily reallocate a project & either submit a new project with reallocated funds or make funds available as new project funding.

The decision to reallocate is made if it is determined that a project’s performance issues are not likely to be rectified, or if data shows that other community needs are more pressing & funds would be more effectively spent on a new project with a different focus. Projects are identified as low-performing if they score low on renewal applications relative to other projects with respect to project performance and utilization, cost effectiveness, data quality, expenditure of funds, alignment with HUD regulations and policy priorities, and other areas. Projects are classified as having less need if HMIS & other community data indicate that the project is not serving an identified community need.

Following the close of the program competition, the CoC plans to review its current Reallocation Policy to ensure continued alignment with community priorities.

2-3) The CoC underwent a rigorous reallocation process in the years 2015-2017. In 2022, there was 1 PSH project identified to have further discussions with & monitor over the next year to prepare for potential grant transfer or reallocation in the next program competition. This project chose to voluntarily reallocate funding in this year’s competition due to the small number of families with documented chronic homelessness in the community. Additionally, the CoC continues to restructure its local application process and will continue to do so, including implementing threshold scores for projects in the future.

4) n/a

1E-4a.	Reallocation Between FY 2018 and FY 2023.	
	NOFO Section V.B.2.f.	

	Did your CoC cumulatively reallocate at least 20 percent of its ARD between FY 2018 and FY 2023?	No
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1E-5.	Projects Rejected/Reduced–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Rejected-Reduced attachment to the 4B. Attachments Screen.	

1.	Did your CoC reject any project application(s) submitted for funding during its local competition?	No
2.	Did your CoC reduce funding for any project application(s) submitted for funding during its local competition?	No
3.	Did your CoC inform applicants why your CoC rejected or reduced their project application(s) submitted for funding during its local competition?	No

	<p>4. If you selected Yes for element 1 or element 2 of this question, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2023, 06/27/2023, and 06/28/2023, then you must enter 06/28/2023.</p>	
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1E-5a.	Projects Accepted–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Accepted attachment to the 4B. Attachments Screen.	

	<p>Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New and Renewal Priority Listings in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2023, 06/27/2023, and 06/28/2023, then you must enter 06/28/2023.</p>	09/11/2023
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1E-5b.	Local Competition Selection Results for All Projects.	
	NOFO Section V.B.2.g.	
	You must upload the Local Competition Selection Results attachment to the 4B. Attachments Screen.	

	<p>Does your attachment include:          1. Project Names;          2. Project Scores;          3. Project accepted or rejected status;          4. Project Rank–if accepted;          5. Requested Funding Amounts; and          6. Reallocated funds.</p>	Yes
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1E-5c.	Web Posting of CoC-Approved Consolidated Application 2 Days Before CoC Program Competition Application Submission Deadline.	
	NOFO Section V.B.2.g. and 24 CFR 578.95.	
	You must upload the Web Posting–CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	<p>Enter the date your CoC posted the CoC-approved Consolidated Application on the CoC’s website or partner’s website–which included:          1. the CoC Application; and          2. Priority Listings for Reallocation forms and all New, Renewal, and Replacement Project Listings.</p>	09/26/2023
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1E-5d.	Notification to Community Members and Key Stakeholders that the CoC-Approved Consolidated Application is Posted on Website.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified community members and key stakeholders that the CoC-approved Consolidated Application was posted on your CoC's website or partner's website.	09/26/2023
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## 2A. Homeless Management Information System (HMIS) Implementation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2A-1.	HMIS Vendor.	
	Not Scored–For Information Only	

	Enter the name of the HMIS Vendor your CoC is currently using.	WellSky
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2A-2.	HMIS Implementation Coverage Area.	
	Not Scored–For Information Only	

	Select from dropdown menu your CoC’s HMIS coverage area.	Single CoC
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2A-3.	HIC Data Submission in HDX.	
	NOFO Section V.B.3.a.	

	Enter the date your CoC submitted its 2023 HIC data into HDX.	04/28/2023
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2A-4.	Comparable Database for DV Providers–CoC and HMIS Lead Supporting Data Collection and Data Submission by Victim Service Providers.	
	NOFO Section V.B.3.b.	

	In the field below:	
1.	describe actions your CoC and HMIS Lead have taken to ensure DV housing and service providers in your CoC collect data in HMIS comparable databases;	
2.	state whether DV housing and service providers in your CoC are using a HUD-compliant comparable database–compliant with the FY 2022 HMIS Data Standards; and	

3. state whether your CoC's HMIS is compliant with the FY 2022 HMIS Data Standards.

(limit 2,500 characters)

- 1) The CoC HMIS Administrator has provided the HUD HMIS Data Standards to the DV providers and their comparable database vendors to ensure they collect the same data elements. DV providers have committed to the collection and reporting of those data elements to the CoC. Those data elements reported to the CoC are included in the CoC's analysis of its overall system performance measures.
- 2) All DV housing and service providers in the CoC are using a comparable database that is compliant with the 2022 HUD HMIS Data Standards.
- 3) The CoC's HMIS is compliant with 2022 HUD HMIS Data Standards.

<b>2A-5.</b>	<b>Bed Coverage Rate—Using HIC, HMIS Data—CoC Merger Bonus Points.</b>	
	NOFO Section V.B.3.c. and V.B.7.	

Enter 2023 HIC and HMIS data in the chart below by project type:

Project Type	Total Year-Round Beds in 2023 HIC	Total Year-Round Beds in HIC Operated by Victim Service Providers	Total Year-Round Beds in HMIS	HMIS Year-Round Bed Coverage Rate
1. Emergency Shelter (ES) beds	932	67	865	100.00%
2. Safe Haven (SH) beds	0	0	0	
3. Transitional Housing (TH) beds	217	111	106	100.00%
4. Rapid Re-Housing (RRH) beds	290	0	290	100.00%
5. Permanent Supportive Housing (PSH) beds	1,076	0	816	75.84%
6. Other Permanent Housing (OPH) beds	220	0	101	45.91%

<b>2A-5a.</b>	<b>Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-5.</b>	
	NOFO Section V.B.3.c.	

For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-5, describe:

- 1. steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and
- 2. how your CoC will implement the steps described to increase bed coverage to at least 85 percent.

(limit 2,500 characters)

PSH: Currently, the HUD VASH beds are not in HMIS. The CoC has been working with the provider to have those entered. However, the ongoing challenge with the VA is that they cover multiple regions and have indicated this could be an issue with data entry. Additionally, they have experienced staff turnover due to the pandemic.



2A-6.	Longitudinal System Analysis (LSA) Submission in HDX 2.0.	
	NOFO Section V.B.3.d.	
	You must upload your CoC's FY 2023 HDX Competition Report to the 4B. Attachments Screen.	

Did your CoC submit at least two usable LSA data files to HUD in HDX 2.0 by February 28, 2023, 8 p.m. EST?	Yes
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## 2B. Continuum of Care (CoC) Point-in-Time (PIT) Count

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2B-1.	PIT Count Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC conducted its 2023 PIT count.	01/25/2023
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2B-2.	PIT Count Data–HDX Submission Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC submitted its 2023 PIT count data in HDX.	04/28/2023
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2B-3.	PIT Count–Effectively Counting Youth in Your CoC’s Most Recent Unsheltered PIT Count.	
	NOFO Section V.B.4.b.	

Describe in the field below how your CoC:

- |    |   |
|----|---|
| 1. | engaged unaccompanied youth and youth serving organizations in your CoC’s most recent PIT count planning process;   |
| 2. | worked with unaccompanied youth and youth serving organizations to select locations where homeless youth are most likely to be identified during your CoC’s most recent PIT count planning process; and |
| 3. | included youth experiencing homelessness as counters during your CoC’s most recent unsheltered PIT count.   |

**(limit 2,500 characters)**

The CoC established a PIT count planning team prior to the 2023 count to develop strategies to ensure a robust count of the unsheltered population, including unsheltered youth. The team was comprised of outreach providers, 2 of which are providers serving youth and unaccompanied youth (ages 10-24). PIT planning included the identification of locations where unsheltered individuals may stay on the night of the count. In addition, CoC staff met with the Youth Action Board (composed of youth ages 18-24 with lived experience) during the planning leading up to the 2023 count. Youth suggested locations where youth may stay for outreach teams to visit during the unsheltered count. Once potential locations were identified, outreach teams visited these locations to determine their activity status - active, potentially active, or inactive. Outreach teams were deployed to all active or potentially active locations on the night of the count.

During the count, youth outreach providers conducted surveys at locations where youth are known to stay outside. In addition, a local youth drop-in center surveyed clients who received services the day after the count and reported sleeping unsheltered and not speaking to an outreach staff member.

The sheltered count was conducted using HMIS. The HMIS Administrator contacted all agencies prior to the count, including agencies that serve youth, to provide instructions on entering data on the night of the count. DV service providers provided anonymized data on all clients, including youth, which was added to the sheltered data from HMIS.

Youth Action Board members were not included as counters during the 2023 unsheltered count as the CoC has consciously decided to limit the count to outreach and intake staff trained on engaging with vulnerable populations.

2B-4.	PIT Count–Methodology Change–CoC Merger Bonus Points.	
	NOFO Section V.B.5.a and V.B.7.c.	
	In the field below:	
1.	describe any changes your CoC made to your sheltered PIT count implementation, including methodology or data quality changes between 2022 and 2023, if applicable;	
2.	describe any changes your CoC made to your unsheltered PIT count implementation, including methodology or data quality changes between 2022 and 2023, if applicable; and	
3.	describe how the changes affected your CoC’s PIT count results; or	
4.	state “Not Applicable” if there were no changes or if you did not conduct an unsheltered PIT count in 2023.	

**(limit 2,500 characters)**

Given robust participation from shelter providers and outreach/in-reach coverage in both years, the CoC made no changes to the sheltered and unsheltered count methodology between 2022 and 2023.

## 2C. System Performance

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

<b>2C-1.</b>	<b>Reduction in the Number of First Time Homeless–Risk Factors Your CoC Uses.</b>	
	NOFO Section V.B.5.b.	
	In the field below:	
	1. describe how your CoC determined the risk factors to identify persons experiencing homelessness for the first time;	
	2. describe your CoC’s strategies to address individuals and families at risk of becoming homeless; and	
	3. provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the number of individuals and families experiencing homelessness for the first time	

**(limit 2,500 characters)**

1)HMIS data is analyzed by the CoC’s Data Analysis Committee to identify trends & barriers that contribute to first-time homelessness. The primary risk factor for first-time homelessness is income that does not match increases in cost of living– including for housing & basic needs such as food, transportation & childcare. This is consistent with data showing that 33% of households in Kent County lack the income to afford basic needs (United Way Worldwide, 2021). Another risk factor that has been discussed in the last year is the impacts of the pandemic & the end of COVID-era benefits. Households who received support in 2020-22 are now no longer eligible or there are not sufficient resources to meet the need for households seeking prevention resources.

2)The CoC partners with numerous local systems & organizations to advocate for at-risk populations & address systemic issues contributing to first-time homelessness. This includes partnering with multiple district courts to expand eviction prevention services throughout the county. The 61st District Court for Grand Rapids conducts weekly court sessions in the community in partnership with outreach and shelter staff as part of its Outreach Court to remove barriers to attending. There is a guaranteed no-arrest for those who attend. The Court has also begun screening for homeless status & completing a housing assessment as needed for persons that qualify for a defense attorney as part of the Michigan Indigent Defense Commission grant. Some eligible individuals can further engage with probation staff to complete an action plan; successful completion of the plan will result in dismissal of charges. The CoC is also participating in the efforts of community systems impacting basic needs, including a collaborative which convenes stakeholders to address basic needs including food security, transportation, employment, utilities, & digital inclusion; the Kent regional school district for Kent County; & other community partners. The CoC works closely with a local convenor around the housing system with an Eviction Prevention workgroup. This group is developing a coordinated system for households across Kent County to access funding to prevent an eviction. The CoC has also coordinated with partners across the state to raise awareness on the benefits of source of income protection, which is currently under review at the state legislature.

3)The CoC Steering Council & CoC staff are responsible for overseeing this strategy

<b>2C-1a.</b>	<b>Impact of Displaced Persons on Number of First Time Homeless.</b>	
	NOFO Section V.B.5.b	

Was your CoC’s Number of First Time Homeless [metric 5.2] affected by the number of persons seeking short-term shelter or housing assistance displaced due to:

1.	natural disasters?	No
2.	having recently arrived in your CoCs’ geographic area?	No

<b>2C-2.</b>	<b>Length of Time Homeless—CoC’s Strategy to Reduce.</b>	
	NOFO Section V.B.5.c.	

In the field below:

1.	describe your CoC’s strategy to reduce the length of time individuals and persons in families remain homeless;
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2.	describe how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the length of time individuals and families remain homeless.

**(limit 2,500 characters)**

1) The CoC's Coordinated Entry (CE) process quickly refers individuals and families to housing resources in the community, using an assessment tool that prioritizes individuals/families for housing placement based on level of vulnerability. Family households receive wrap-around services prior to entering and while in shelter to reduce the length of time they are homeless. This includes referrals to food assistance, health care, employment services, etc. to address barriers and issues contributing to the housing crisis, assistance with building natural supports to self-resolve the housing issue, and working with homeless liaisons to ensure education needs are met. Further, all agencies work to develop housing plans with households in shelter.

The CoC maintains benchmark goals to reduce the length of time individuals and families remain homeless, including: The CE agency will make referrals to program openings within 48 hours of each bed/unit opening; Outreach/in-reach teams target long-term stayers in emergency shelters (in shelter for 30 or more days) for housing assessments to determine eligibility for permanent housing programming.

In addition, outreach providers within the CoC recently adopted shared standards and workflow around providing housing-focused street outreach - building relationships with unsheltered persons and assisting them in accessing shelter, health services, obtaining documents, and additional supports that will help them move into housing based on individual need.

2) The CE assessment tools ask how long households have lacked permanent stable housing and the number of times they have been homeless in the last three years. This information, along with targeted efforts by the community's outreach teams, helps the CoC identify individuals & persons in families with the longest length of time homeless. CE uses a prioritization process that follows the Chronic Homeless Order of Priority, which requires that the longest homeless, most vulnerable households are prioritized for housing.

The CE committee also maintains 4 functional zero workgroups for veterans, families, youth, and chronic. These workgroups use dashboards that measure the inflow and outflow in real time and include the average LOT for the subpopulation. The workgroups then make recommendations on adjustments needed in the prioritization process to address potential flow issues.

3) The Steering Council & Coordinated Entry Committee are responsible for this strategy.

2C-3.	Exits to Permanent Housing Destinations/Retention of Permanent Housing—CoC's Strategy	
	NOFO Section V.B.5.d.	

In the field below:

1.	describe your CoC's strategy to increase the rate that individuals and persons in families residing in emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations;
2.	describe your CoC's strategy to increase the rate that individuals and persons in families residing in permanent housing projects retain their permanent housing or exit to permanent housing destinations; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to increase the rate that individuals and families exit to or retain permanent housing.

**(limit 2,500 characters)**

1) The CoC’s primary strategy to increase exits to permanent housing is increasing permanent housing resources, including the number of Housing Choice Vouchers (HCV) with a homeless preference and permanent supportive housing (PSH) units. The state Public Housing Authority (PHA) maintains a homeless preference for HCVs and the largest local PHA recently adopted a homeless preference for 25% of its allocation of HCVs. The CoC encourages acceptance of Coordinated Entry referrals for PSH units and provides support for Low Income Housing Tax Credit (LIHTC) applications. Within the City of Grand Rapids, a total of 74 PSH units with a homeless preference are or will soon be under construction. LIHTC is the primary source of funding for each of these developments. An additional 15 units either reserved or prioritized for homeless persons are in various stages of pre-development and/or construction. HOME or HOME-ARP provide funding for each of these projects. Secondly, housing providers connect project participants with resources to assist them in exiting to permanent housing, including case management, mental health supports, education, employment training, and permanent housing referrals. This includes a diversion pilot project designed to prevent families from entering shelter using light touch supports (both financial and the creation of a housing plan).

2) The CoC facilitates referrals to ensure clients have needed support to either obtain or maintain their housing. Providers share best practices and make referrals to connect clients with housing stability resources, including case management, food assistance, mental/physical health services, substance use treatment, and employment/financial assistance. The CoC also has access to a network of health and social service providers using technology to collaborate in real time to make referrals, track outcomes, and measure social determinants of health to ensure households have the support they need. Additionally, the CoC continues to educate and encourage PSH providers to utilize Housing Choice Vouchers available through the Moving-Up Pilot for participants who reach a point where they no longer need or want intensive services provided by PSH.

3) The Steering Council & Coordinated Entry Committee are responsible for this strategy.

2C-4.	Returns to Homelessness—CoC’s Strategy to Reduce Rate.	
	NOFO Section V.B.5.e.	

	In the field below:
1.	describe your CoC’s strategy to identify individuals and families who return to homelessness;
2.	describe your CoC’s strategy to reduce the rate of additional returns to homelessness; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the rate individuals and persons in families return to homelessness.

**(limit 2,500 characters)**

1)The CoC’s strategy for identifying individuals & persons in families who return to homelessness is to utilize data identified in APR & System Performance Measure (Measure 2) reports, with analysis by the Data Analysis Committee to identify trends & barriers. This coming year, the committee plans to use LSA data to analyze the demographics of those who return to homelessness to determine whether trends exist based on housing resource type. If trends are identified, the committee will develop strategies to ensure households are matched to an appropriate resource that will provide long-term stability. In addition, one metric on the chronic by-name list is whether the household is returning from a housing resource. Front-line staff from local providers also share their observations on trends & common factors at meetings of the general CoC membership & CoC Steering Council. Inadequate income to meet rising housing costs & younger age groups (25-34) have been identified as common factors for returns to homelessness. In addition, the CoC uses returns to the homeless response system within 6 months of project exit as a performance criteria scored for all permanent housing project types in the local competition.

2)The CoC’s strategy to reduce returns to homelessness focuses on facilitating training, best practice-sharing, & resource referrals among providers to increase client access to supports for maintaining housing stability & building self-sufficiency. There are 21 trained SOAR (SSI/SSDI Outreach Access & Recovery) case managers in the community, who assist individuals in accessing income from SSI/SSDI benefits. Providers also regularly make referrals to connect clients with resources to ensure housing stability, including case management, food assistance, mental & physical health services, substance use treatment, job training & workforce development agencies, employment assistance, peer mentoring programs, financial assistance, & leadership programs. CoC staff regularly notify CoC members of job fairs held by community partners.

In addition, 12 of the 13 non-infrastructure projects currently funded through the CoC Program are permanent housing project types. These projects ensure long term housing stability & help prevent returns to homelessness by connecting individuals & families with necessary supports & immediately stabilizing them in housing.

3)The Steering Council of the CoC is responsible for this strategy with the support of CoC staff.

2C-5.	Increasing Employment Cash Income–CoC’s Strategy.	
	NOFO Section V.B.5.f.	
	In the field below:	
1.	describe your CoC’s strategy to access employment cash sources;	
2.	describe how your CoC works with mainstream employment organizations to help individuals and families experiencing homelessness increase their employment cash income; and	
3.	provide the organization name or position title that is responsible for overseeing your CoC’s strategy to increase income from employment.	

(limit 2,500 characters)



1) The CoC’s strategy to increase employment income consists of facilitating referrals between providers and community partners to assist clients in learning transferable skills and obtaining employment in growing fields. Examples of local training programs include local nonprofit WMCAT’s Adult Career Training Program, which provides vocational training in medical billing, medical coding, and pharmacy technology, as well as Grand Rapids Community College’s vocational programs, which provide training and certification in fields including food service, health care, and construction. In addition, the CoC service standards for Rapid Re-Housing, Emergency Shelter, and Prevention include a standard that all providers shall provide access and assistance in obtaining community supports to end their housing crisis, including linkage to employment services and mainstream benefits, as appropriate.

2) The CoC’s housing providers maintain referral networks with local workforce development and employment agencies to assist clients in obtaining employment and completing vocational training. For example, SteepleTown Neighborhood Services has an employment program for 18-24 year olds through which they provide culinary and lawn service skill building. Scholarships are available to youth on a need-based basis. Other partners include Goodwill Industries, West Michigan Works!, Grand Rapids Community College, and Michigan Rehabilitation Services, Next Steps of W MI, Women’s Resource Center, among others. CoC staff regularly notify CoC members of job fairs held by committee partners. Many providers also assist clients with job searching, resume-building, and skills development. CoC providers also work with private employers to offer employment opportunities to clients. In addition, the CoC maintains a partnership with the Kent County Essential Needs Task Force’s Economic and Workforce Development Committee, a collaborative of local employers and employment-focused agencies.

3) The CoC Steering Council and CoC staff are responsible for this strategy.

2C-5a.	Increasing Non-employment Cash Income–CoC’s Strategy	
	NOFO Section V.B.5.f.	
	In the field below:	
	1. describe your CoC’s strategy to access non-employment cash income; and	
	2. provide the organization name or position title that is responsible for overseeing your CoC’s strategy to increase non-employment cash income.	

(limit 2,500 characters)

1) The CoC’s strategy for increasing non-employment cash income is to work with providers to ensure that clients are connected with public benefits and services for which they are eligible. The CoC service standards for Rapid Re-Housing, Emergency Shelter, and Prevention include a standard that all providers shall provide access and assistance in obtaining community supports to end their housing crisis, including linkage to mainstream benefits and employment services, as appropriate. Housing agencies maintain relationships with mainstream benefit providers and assist residents in signing up for services, navigating interactions with benefit providers, and comprehending and completing required follow-up documentation. CoC staff and Steering Council members additionally keep apprised of changes in eligibility or availability of benefits through informational meetings, notices, and webinars offered through the appropriate public agencies, and communicate this information to CoC providers as it arises via email and at CoC provider meetings. Providers work with clients and partner with local agencies to assist clients in accessing non-employment cash sources. This includes providing case management services that connect clients with mainstream benefits through the Kent County Department of Health and Human Services and other local agencies. Examples of these cash sources include SSI/SSDI income, SNAP/WIC benefits, and TANF benefits. In addition to these partnerships, there are 21 SOAR Certified Practitioners in Kent County which provides additional opportunities for individuals to increase their non-employment cash income. The community’s SOAR-certified practitioners attend quarterly meetings to share best practices and relevant updates to SSI/SSDI benefits. The Michigan Department of Health and Human Services’ SOAR Navigator for the region attends CoC meetings and maintains connections with existing practitioners and other key stakeholders in the Kent County area.

2) The CoC Steering Council and CoC staff are responsible for this strategy.

### 3A. Coordination with Housing and Healthcare

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

<b>3A-1.</b>	<b>New PH-PSH/PH-RRH Project–Leveraging Housing Resources.</b>	
	NOFO Section V.B.6.a.	
	You must upload the Housing Leveraging Commitment attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses housing subsidies or subsidized housing units which are not funded through the CoC or ESG Programs to help individuals and families experiencing homelessness?	No
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<b>3A-2.</b>	<b>New PH-PSH/PH-RRH Project–Leveraging Healthcare Resources.</b>	
	NOFO Section V.B.6.b.	
	You must upload the Healthcare Formal Agreements attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses healthcare resources to help individuals and families experiencing homelessness?	No
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<b>3A-3.</b>	<b>Leveraging Housing/Healthcare Resources–List of Projects.</b>	
	NOFO Sections V.B.6.a. and V.B.6.b.	
	If you selected yes to questions 3A-1. or 3A-2., use the list feature icon to enter information about each project application you intend for HUD to evaluate to determine if they meet the criteria.	

Project Name	Project Type	Rank Number	Leverage Type
This list contains no items			

### 3B. New Projects With Rehabilitation/New Construction Costs

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

<b>3B-1.</b>	<b>Rehabilitation/New Construction Costs–New Projects.</b>	
	NOFO Section V.B.1.s.	

Is your CoC requesting funding for any new project application requesting \$200,000 or more in funding for housing rehabilitation or new construction?	No
--	----

<b>3B-2.</b>	<b>Rehabilitation/New Construction Costs–New Projects.</b>	
	NOFO Section V.B.1.s.	

If you answered yes to question 3B-1, describe in the field below actions CoC Program-funded project applicants will take to comply with:

1.	Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u); and
2.	HUD’s implementing rules at 24 CFR part 75 to provide employment and training opportunities for low- and very-low-income persons, as well as contracting and other economic opportunities for businesses that provide economic opportunities to low- and very-low-income persons.

**(limit 2,500 characters)**

NA

### 3C. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3C-1.	Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

	Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes?	No
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3C-2.	Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

You must upload the Project List for Other Federal Statutes attachment to the 4B. Attachments Screen.

If you answered yes to question 3C-1, describe in the field below:

1.	how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and
2.	how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act.

(limit 2,500 characters)

NA

## 4A. DV Bonus Project Applicants for New DV Bonus Funding

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

<b>4A-1.</b>	<b>New DV Bonus Project Applications.</b>	
	NOFO Section I.B.3.I.	

<b>Did your CoC submit one or more new project applications for DV Bonus Funding?</b>	Yes
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<b>4A-1a.</b>	<b>DV Bonus Project Types.</b>	
	NOFO Section I.B.3.I.	

Select yes or no in the chart below to indicate the type(s) of new DV Bonus project(s) your CoC included in its FY 2023 Priority Listing.

	Project Type	
1.	SSO Coordinated Entry	Yes
2.	PH-RRH or Joint TH and PH-RRH Component	Yes

<b>4A-2.</b>	<b>Information About the Project Applicant for the New Support Services Only Coordinated Entry (SSO-CE) DV Bonus Project.</b>	
	NOFO Section I.B.3.I(3)	

Enter in the chart below information about the project applicant applying for the new SSO-CE DV Bonus project:

1.	Applicant Name	Heart of West MI United Way
2.	Project Name	DV + CE Integration
3.	Project Ranking on Priority Listing	20
4.	Unique Entity Identifier (UEI)	MDKNHGACNNS8

5.	Amount Requested	\$32,500
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4A-2a.	Addressing Coordinated Entry Inadequacies through the New SSO-CE DV Bonus Project.	
	NOFO Section I.B.3.I.(3)(c)	

Describe in the field below:	
1.	the inadequacies of your CoC's current Coordinated Entry that limits its ability to better meet the needs of survivors of domestic violence, dating violence, sexual assault, or stalking; and
2.	how the proposed project addresses inadequacies identified in element 1 of this question.

**(limit 2,500 characters)**

Currently, the coordinated entry system is bifurcated between DV and traditional housing resources. While survivors have access to all housing system resources, there is not a clear cut path for full integration. The funds will allow for the CoC to provide training to all and work toward a fully integrated system with the help of TA.

4A-2b.	Involving Survivors in Policy and Program Development, Operations, and Evaluation in the New SSO-CE DV Bonus Project.	
	NOFO Section I.B.3.I.(3)(d)	

Describe in the field below how the new project will involve survivors:	
1.	with a range of lived expertise; and
2.	in policy and program development throughout the project's operation.

**(limit 2,500 characters)**

The only way to develop a fully integrated model is with the support of individuals with lived expertise, which will be sought through our local DV service providers and issuing a notice to CoC providers and community stakeholders.

4A-3.	Assessing Need for New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects in Your CoC's Geographic Area.	
	NOFO Section I.B.3.I.(1)(c)	

	1. Enter the number of survivors that need housing or services:	1,741
	2. Enter the number of survivors your CoC is currently serving:	356
	3. Unmet Need:	1,385

4A-3a.	How Your CoC Calculated Local Need for New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section I.B.3.I.(1)(c)	

Describe in the field below:	
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1.	how your CoC calculated the number of DV survivors needing housing or services in question 4A-3 element 1 and element 2; and
2.	the data source (e.g., comparable databases, other administrative data, external data source, HMIS for non-DV projects); or
3.	if your CoC is unable to meet the needs of all survivors please explain in your response all barriers to meeting those needs.

**(limit 2,500 characters)**

1) The calculation was derived from the total number of DV survivor households requesting shelter, housing or housing services at one of the county’s two DV providers (YWCA West Central Michigan and Safe Haven Ministries) in the 2022 calendar year and the number served in shelter and/or with Transitional Housing and/or Rapid Re-Housing .

2)The data source for the calculation was the HMIS comparable databases utilized by the county’s DV providers.

3) According to the PIT Count data collected in Kent County on January 25, 2023 Kent County saw a 14% increase in the number of persons in emergency shelters and a 12% increase in the number of persons in transitional housing, including domestic violence programs, since 2022. Emergency safe shelter is often the safest and only option for individuals fleeing domestic violence, but once the immediate danger issues and other safety concerns are addressed, the options for housing after emergency safe shelter are limited. One of the main barriers faced by survivors seeking to flee domestic violence is the extremely competitive and often unaffordable rental market. Survivors often struggle to secure affordable and sustainable housing after their shelter stay due to the high demand for rental properties and lack of resources to maintain housing. Expensive and non-accessible childcare, unreliable transportation, expensive connectivity, non-living wages in the service sectors, and credit issues related to the debt and behavior of the assailant are all additional barriers to survivors accessing and maintaining safe independent housing of their own choosing. Based on data collected by RentCafe in the last quarter of 2022, Grand Rapids ranked number 4 in the country for the most competitive rental market with 9 renters competing for each vacant apartment. For survivors who have experienced any form of abuse and are essentially starting from the ground up, securing income sufficient to afford rent in the current competitive market is extremely challenging. The Kent County community has a great need for DV-related housing and support services including transitional housing and rapid rehousing.

4A-3b.	Information About Unique Project Applicants and Their Experience in Housing Placement and Housing Retention for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section I.B.3.I.(1)	

Use the list feature icon to enter information on each unique project applicant applying for New PH-RRH and Joint TH and PH-RRH Component DV Bonus projects—only enter project applicant information once, regardless of how many DV Bonus projects that applicant is applying for.

<b>Applicant Name</b>
Community Rebuilders



## Project Applicants Applying for New PH-RRH and Joint TH and PH-RRH DV Bonus Projects

4A-3b.	Information About Unique Project Applicants and Their Experience in Housing Placement and Housing Retention for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section II.B.11.e.(1)(d)	

Enter information in the chart below on the project applicant applying for one or more New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects included on your CoC's FY 2023 Priority Listing for New Projects:

1.	Applicant Name	Community Rebuilders
2.	Project Name	PACT Expansion
3.	Project Rank on the Priority Listing	19
4.	Unique Entity Identifier (UEI)	HM9NXLNF8J61
5.	Amount Requested	\$531,754
6.	Rate of Housing Placement of DV Survivors—Percentage	98%
7.	Rate of Housing Retention of DV Survivors—Percentage	98%

4A-3b.1.	Applicant Experience in Housing Placement and Retention for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section I.B.3.i.(1)(d)	

For the rate of housing placement and rate of housing retention of DV survivors reported in question 4B-3b., describe in the field below:

1.	how the project applicant calculated both rates;
2.	whether the rates accounts for exits to safe housing destinations; and
3.	the data source (e.g., comparable databases, other administrative data, external data source, HMIS for non-DV projects).

**(limit 1,500 characters)**

Rates were calculated using the most recently completed grant year CoC APR. The rates account for exits to safe housing destinations. The data source is HMIS as a non-DV project.

4A-3c.	Applicant Experience in Providing Housing to DV Survivor for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section I.B.3.i.(1)(d)	

Describe in the field below how the project applicant:

1.	ensured DV survivors experiencing homelessness were quickly moved into safe affordable housing;
2.	prioritized survivors—you must address the process the project applicant used, e.g., Coordinated Entry, prioritization list, CoC's emergency transfer plan, etc.;
3.	determined which supportive services survivors needed;

4.	connected survivors to supportive services; and
5.	moved clients from assisted housing to housing they could sustain—address housing stability after the housing subsidy ends.

(limit 2,500 characters)

1)Primary goal is to shorten the length of time a DV survivor experiences homelessness. Housing Resource Specialists (HRS) will work quickly to give households the information necessary to begin their housing search after program eligibility is established. This includes pre-tenancy planning - a proactive approach to open up dialogue about the type of home the participant would like & the resources that are available & needed to obtain that home. Community Rebuilders has cultivated a network of private landlords who work to provide affordable housing. Safety & trauma related needs are addressed through survivor-centered housing. The HRS will provide linkage to specialized services as desired by the survivor. Services include safety planning, connection to mainstream benefits, legal advocacy, & relocation support.

2)Survivors will be referred to this project via the Coordinated Entry System. The initial determination for need & prioritization for this resource is made by CE. Survivors living on the streets/shelter will be prioritized for this project. Survivors who are in need of transferring due to the CoC's emergency transfer policy & protocol will also be served by this project.

3&4)At project entry, participants complete a Social Determinants of Health assessment with their HRS to identify any unmet service needs & to be connected to resources. The G.R.A.C.E. Network is a collaborative network of community partners (CBO's) who share a resource bank to assess the social needs of consumers, make referrals, & track outcomes to address SDOH. Through the Network, consumers are able to receive support services. CBO's provide services that address the contributing factors of homelessness & promote long term wellbeing. Examples of resources include: job training & employment support, mental health services, & education.

5)HRSs use SB case management to partner with consumers in the creation of housing plans with intentional progressive engagement to resolve immediate crises & stabilize. Emphasis is placed on the participant's strengths, goals, & supports to help maintain housing & encourage goal progress. Services are individualized & meant to increase income & self-sufficiency so that the participant can take over their full rent. The consumer & HRS complete a risk prevention plan at exit which helps identify a family's risk of homelessness & identify the skills, strengths, & supports they have to help mitigate risks and prevent returns to homelessness.

4A-3d.	Applicant Experience in Ensuring DV Survivor Safety for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section I.B.3.I.(1)(d)	

Describe in the field below examples of how the project applicant ensured the safety and confidentiality of DV survivors experiencing homelessness by:

1.	taking steps to ensure privacy/confidentiality during the intake and interview process to minimize potential coercion of survivors;
2.	making determinations and placements into safe housing;
3.	keeping information and locations confidential;
4.	training staff on safety and confidentiality policies and practices; and
5.	taking security measures for units (congregate or scattered site), that support survivors' physical safety and location confidentiality.

**(limit 2,500 characters)**

1. We prioritize survivor privacy by providing secure, interruption-free spaces for interviews. Informed consent is central, with clear explanations of interview purposes and confidentiality. Trauma-informed, well-trained professionals ensure sensitivity. Data is safeguarded and pseudonyms protect identities. Survivors choose their communication method and digital tools are secure. Confidentiality agreements are provided. We emphasize voluntary participation and staff are trained in emergency response. Legal compliance is balanced with privacy rights. Ongoing staff training, feedback mechanisms, and continuous improvement enhance our commitment to privacy and survivor dignity.
2. To make placements into housing the organization prioritizes safety, respects survivor choices, offers diverse housing options, ensures confidentiality, collaborates with agencies to provide service options, provides legal advocacy, and supports client-driven long-term housing stability goals.
3. Best practices for keeping information and locations confidential include secure, private spaces, informed consent, pseudonyms, encryption for digital info, opt-in confidentiality agreements, emphasized voluntariness, legal compliance with privacy rights, staff training, feedback mechanisms, continuous improvement, limiting of access, collaboration with law enforcement, emergency planning and education within the community.
4. Staff training related to safety and confidentiality starts with orientation and continues throughout the entire employment process. It includes, at a minimum, role-specific training, trauma-informed care, legal compliance, interactive workshops, confidentiality agreements, regular updates, assessment, supervision, emergency protocols, continuous improvement, and documentation.
5. Security measures for units supporting survivors' physical safety and location confidentiality include controlled access, secure locks, alarm systems, well-lit areas, confidentiality agreements, trained staff, emergency response plans, and regular security assessments. These measures ensure both safety and survivor confidentiality in congregate or scattered site housing.

4A-3d.1.	Applicant Experience in Evaluating Their Ability to Ensure DV Survivor Safety for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.
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NOFO Section I.B.3.I.(1)(d)
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Describe in the field below how the project has evaluated its ability to ensure the safety of DV survivors the project served in the project, including any areas identified for improvement during the course of the proposed project.
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**(limit 2,500 characters)**

To evaluate the organization's ability to ensure DV Survivor safety the following activities are essential. The organization scrutinizes its written policies and procedures related to survivor safety. This evaluation judges the clarity, comprehensiveness, and alignment of policies with best practices and legal requirements. Training content and education provided is evaluated to ensure it encompasses trauma-informed care, confidentiality, risk assessment, safety planning, crisis intervention, and the nuances and dynamics present in domestic violence. The content frequency and depth of training are evaluated to ensure that it stays current with evolving knowledge and practices in the field. Annually this area has been identified as an area needing improvement and each year improvements are made. Staff members' competency in handling cases is reviewed by skilled experienced supervisors and directors who are able to assess their ability to conduct thorough risk assessments, develop and execute safety plans, and understand legal obligations concerning survivor safety. Assessing if staff are able to recognize the pervasive impact of trauma on survivors' lives and whether they avoid re-traumatizing survivors through their interactions and practices is a consideration in all supervisory mentoring. Confidentiality measures are evaluated for effectiveness and reduction of the risk of information breaches.

It is vital to ensure that survivors are actively involved in creating and implementing safety plans tailored to their unique circumstances. Supervisors and organization directors assess the comprehensiveness of these plans, including provisions for immediate safety and long-term security. Emergency response procedures are reviewed to ensure understanding and ability to implement protocols in immediate danger situations. Compliance with relevant laws and regulations is another training and review measure taken to ensure safety. Survivors' feedback and reports about concerns about their safety or the organization's services are valued and necessary. Feedback is actively sought through anonymous surveys and focus groups and is carefully considered and used to improve practices. The organization routinely reviews key outcomes and unusual incident reports, which provide a consistent and effective system for tracking and responding to safety incidents.

4A-3e.	Applicant Experience in Trauma-Informed, Victim-Centered Approaches for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section I.B.3.I.(1)(d)	

Describe in the field below examples of the project applicant's experience using trauma-informed, victim-centered approaches to meet needs of DV survivors by:

1.	prioritizing placement and stabilization in permanent housing consistent with the program participants' wishes and stated needs;
2.	establishing and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials;
3.	providing program participants access to information on trauma, e.g., training staff on providing program participants with information on the effects of trauma;
4.	emphasizing program participants' strengths, e.g., strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans worked towards survivor-defined goals and aspirations;
5.	centering on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination, language access, improving services to be culturally responsive, accessible, and trauma-informed;
6.	providing a variety of opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and

7.	offering support for survivor parenting, e.g., trauma-informed parenting classes, childcare, connections to legal services.
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(limit 5,000 characters)

1) Utilizing a housing first and strengths based model, Housing Resource Specialists (HRS) help connect DV survivors to permanent housing. Housing First Strengths Based model of service delivery is an understanding that all persons require safe, decent, and affordable housing. The HRS partners with the household to empower them in making housing choices that will best meet their needs. HRS advocate within the private rental market in order to open up more housing opportunities. Housing type, size, and location are determined based on the household size and their individual needs. A scattered site housing model allows for a variety of different housing options, including apartments, townhomes and single family residences. Units are near amenities such as public transportation, grocery stores, and laundry facilities. Each permanent housing placement will have an inspection completed to ensure the unit meets Housing Quality Standards.

2) A primary goal of the project is to shorten the length of time a DV survivor experiences homelessness. Therefore the HRS works quickly to give households the information necessary to begin their housing search immediately after program eligibility is established. Each program participant partners with their HRS to go over the program roles and responsibilities. The Roles and Responsibilities of the program include the program component (is this program a rapid rehousing program, transitional housing program, permanent supportive housing program, etc), the purpose and goals of the program, the key HRS responsibilities, key consumer responsibilities, average length of time of assistance, and basic eligibility criteria. This process is just one example of bringing equality and balance of power to the process. Program transparency, honest and open communication and an understanding of each partner's roles and responsibilities assist in minimizing the natural power imbalances that occur in a provider and consumer partnership.

3) HRS are trained to provide services using harm reduction and trauma informed. Guiding principles for survivor-centered trauma informed support include: all survivors want to be heard and believed, survivors did not cause the abuse, and survivor responses can be characteristic of trauma experienced but does not define the survivor. Understanding that a survivor may be sensitive to reliving any moment of past abuse/violence, HRS always believe the survivor and their experiences. Consumers are provided direct referral and linkages to support and counseling services in the community as identified. Services may be accessed through face to face contact, phone, and or chat options.

4) HRSs use strengths based case management to partner with consumers in the creation of permanent housing plans with intentional progressive engagement to resolve immediate crises and stabilize. Emphasis is placed on the participant's strengths, individual goals, and natural supports to help maintain permanent housing and encourage goal progress. This is done through a completion of a strength based assessment defining the consumer's desired goals and aspirations. Services are individualized and meant to increase income and self-sufficiency so that the participant can take over their full rental payments within 6-12 months.

5) All HRS are trained in equal access, cultural competence, fair housing and trauma informed practices. Trainings include but are not limited to: intersectionality, diversity, equity, and inclusion, dynamics of domestic violence, domestic violence VAWA rules and emergency transfer protocols, and awareness and respect for social identity-cultural sensitivity/competency training. Interpreters and language access services are available if needed. Trainings are provided yearly and are a requirement of every employee at the organization.

6 and 7). Participants are encouraged to attend trauma-informed support

groups and educational resources in the community. Staff are trained on best practices in providing program participants with information on trauma and trauma-informed resources. In many instances consumers are isolated from natural support systems and their peers. It is imperative that HRS partner with consumers to provide connections to the supports identified that meet the consumer needs. Referrals to legal supports and DV providers are made for counseling and safety planning needs. The HRS educates survivors on all housing options and their rights under VAWA, empowering them to identify the type of housing that best meets their needs.

4A-3f.	Applicant Experience in Meeting Service Needs of DV Survivors for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
NOFO Section I.B.3.I.(1)(d)		

Describe in the field below examples of supportive services the project provided to domestic violence survivors while quickly moving them into permanent housing and addressing their safety needs.
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(limit 5,000 characters)

Participants works directly with their HRS to create a housing plan, that includes individualized short and long-term goals identified by the consumer. Empowerment and consumer choice are critical components of this plan. HRS provide housing counseling and advocacy supports throughout the time the consumer is enrolled in the program. At project entry, participants complete a Social Determinants of Health assessment with their HRS to identify any unmet needs so they can be swiftly connected to resources. The G.R.A.C.E. Network is a collaborative network of community partners who share a resource bank to assess the social needs of consumers, pass referrals, and track outcomes to address the Social Determinants of Health. Through the Network, consumers are able to receive a broad range of support services. Organizations on the Network provide social and health services that address the contributing factors of homelessness and promote long term wellbeing. Examples of resources provided through the Network include, but are not limited to, education services, job training, employment support, mental health services, and transportation. Additional supports/referrals available in Kent County include understanding your credit score/history and credit repairs. The G.R.A.C.E. Network is a closed loop referral process that HRS and consumers utilize to ensure referrals that are made meet the consumer’s expectation and are available. If the referral entity does not have the capacity to serve the consumer then the HRS and consumer work together to find a new resource to meet the needs so that no need goes unmet.

For many participants, gaining employment is a goal that is identified at project entry and supported by the HRS. Key supports provided to the household include information and referral to local employment service centers, employment search, and resume building. In addition, the HRS ensures that the participant has access to transportation and knows where local resources are located. Consumers are offered a warm transfer to employment programs if they are interested in specialized assistance with their job search. The participant’s past work experiences & preferences are used for guidance and possible reemployment opportunities. They are assisted with a rapid job search to help obtain jobs directly, along with enrollment in education and training programs they may desire. Through the project, consumers may be eligible to receive assistance with identifying and paying for job training and related certifications to increase their income. Barriers to employment such as a lack of child care or transportation are also addressed. Participants may be provided with transportation assistance for their job search and employment, as well as assistance in locating and paying for childcare.

The service delivery focuses on building connections to natural supports, mainstream resources and entitlement benefits. The HRS makes this a primary goal with participants very early in the case management process. Community Rebuilders is a host site for the Michigan Department of Health and Human Services, serving as a MI Bridges Navigation Partner. This system allows our consumers to easily access mainstream social service benefits, such as Medicaid, food assistance, child care assistance, cash assistance, and emergency assistance. We also have SOAR specialists on staff to assist with applications for SSI/SSDI benefits.

Understanding there is no one-size-fits-all counseling supports, participants identify with their HRS supports that are needed and when this includes safety planning and crisis counseling for the consumer and their children. The Michigan Domestic Violence hotline provides free confidential support 24 hours a day 7 days a week, while also providing a connection to supports available in Kent County. Additional crisis support options and referrals for participants include: The Statewide DV Sexual Assault hotline, Strong Hearts Native



helpline, Michigan Advocacy program, Equality Michigan, Wedgwood Christian Services, The Children’s Assessment Center, YWCA Wet Central Michigan and Safe Haven Ministries. Options for support include face to face, text, chat, and phone.

4A-3g.	Plan for Trauma-Informed, Victim-Centered Practices for New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section I.B.3.I.(1)(e)	

Describe in the field below examples of how the new project(s) will:

1.	prioritize placement and stabilization in permanent housing consistent with the program participants’ wishes and stated needs;
2.	establish and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials;
3.	provide program participants access to information on trauma, e.g., training staff on providing program participants with information on the effects of trauma;
4.	emphasize program participants’ strengths—for example, strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans work towards survivor-defined goals and aspirations;
5.	center on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination, language access, improving services to be culturally responsive, accessible, and trauma-informed;
6.	provide a variety of opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and
7.	offer support for survivor parenting, e.g., trauma-informed parenting classes, childcare, connections to legal services.

(limit 5,000 characters)

1) This project will utilize a housing first and strengths based model. Housing Resource Specialists (HRS) help connect DV survivors to permanent housing. Housing First Strengths Based model of service delivery is an understanding that all persons require safe, decent, and affordable housing. HRS will partner with households to empower them in making housing choices that will best meet their wishes and identified needs. HRS will advocate within the private rental market in order to open up more housing opportunities. Housing type, size, and location are determined based on the household size and their individual needs. A scattered site housing will be used to provide diverse housing options, including apartments, townhomes and single family residences. Every unit will be required to pass an HQS inspection.

2) A primary goal of this project is to shorten the length of time a DV survivor experiences homelessness. Therefore the HRS will provide households the information necessary to begin their housing search immediately after program eligibility is established. Consumers will partner with their HRS to go over the program roles and responsibilities. The Roles and Responsibilities of the program include the program component (is this program a rapid rehousing program, transitional housing program, permanent supportive housing program, etc), the purpose and goals of the program, the key HRS responsibilities, key consumer responsibilities, average length of time of assistance, and basic eligibility criteria. This process is just one example of bringing equality and balance of power to the process. Program transparency, honest and open communication and an understanding of each partners' roles and responsibilities will assist in minimizing the natural power imbalances that occur in a provider and consumer partnership.

3) HRS are trained to provide services using harm reduction and trauma informed. Guiding principles for survivor-centered trauma informed support include: all survivors want to be heard and believed, survivors did not cause the abuse, and survivor responses can be characteristic of trauma experienced but does not define the survivor. Understanding that a survivor may be sensitive to reliving any moment of past abuse/violence, HRS always believe the survivor and their experiences. Consumers will be provided direct referral and linkages to support and counseling services in the Community as identified. Services may be accessed through face to face contact, phone, and or chat options.

4) HRSs will use SB case management to partner with consumers in the creation of permanent housing plans with intentional progressive engagement to resolve immediate crises and stabilize. Emphasis is placed on the participant's strengths, individual goals, and natural supports to help maintain permanent housing and encourage goal progress. This is done through a completion of a strength based assessment defining the consumer's desired goals and aspirations. Services will be individualized and meant to increase income and self-sufficiency so that the participant can take over their full rental payments within 6-12 months.

5) All HRS are trained in equal access, cultural competence, fair housing and trauma informed practices. Trainings include but are not limited to: intersectionality, diversity, equity, inclusion, dynamics of domestic violence, domestic violence VAWA rules and emergency transfer protocols, and awareness and respect for social identity-cultural sensitivity/competency training. Interpreters and language access services are available if needed. Trainings are provided yearly and are a requirement of every employee at the organization.

6 and 7). Participants will be encouraged to attend trauma-informed support groups and educational resources in the community. Staff are trained on best practices in providing program participants with information on trauma and

trauma-informed resources. In many instances consumers are isolated from natural support systems and their peers. It is imperative that HRS partner with consumers to provide connection to the supports identified that meet the consumer needs. Referrals to legal supports and DV providers are made for counseling and safety planning needs. HRS educate survivors on all housing options and their rights under VAWA, empowering them to identify the type of housing that best meets their needs.

4A-3h.	Involving Survivors in Policy and Program Development, Operations, and Evaluation of New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section I.B.3.I.(1)(f)	

Describe in the field below how the new project will involve survivors:

- |    |   |
|----|---|
| 1. | with a range of lived expertise; and                                  |
| 2. | in policy and program development throughout the project's operation. |

**(limit 2,500 characters)**

The following values are important in ensuring there is meaningful survivor engagement: Self-determination - those with lived experience are the experts in their own life; Trauma Informed - our CoC is respectful of cultural and historical trauma and it impacted; Dignity - survivors are treated with respect and dignity; Equality and Equity- survivors are essential leaders and equal collaborators in the movement. Community Rebuilders maintains both board and operational policies to ensure survivors are members of the Board of Directors and other policy making bodies. Serving as a Director on the Board survivors are legally and ethically responsible for all activities of Community Rebuilders. All members of the board share in a joint and collective authority that exists and can only be exercised when the group is in session. Each Director ensures adherence to the mission of Community Rebuilders, attends and actively participates in all of the board's meetings, and serves actively on committees as needed. Community Action Boards serve as a secondary body where survivors influence policy and protocols. Community Rebuilders partners with the CoC to create efficient and effective action boards. Survivors bring unique knowledge, insight, and experience that is necessary for the on-going growth, improvement and success of the organization. Community action boards provide a platform for survivors to share their experiences and provide meaningful input to improve specific and overall CoC programming. Multiple strategies are utilized to ensure meaningful participation. These include hosting listening sessions and focus groups before program launch, during program implementation, and after program closeout/completion, engaging survivor feedback through surveys and questionnaires, and seeking persons with lived experience in the hiring pool and job postings for all position openings in the organization. Also built into the service delivery model is a standard process of providing a written form to invite participation to engage with the organization after a survivor exits from services. The organization provides information on grievance and complaint policies to all consumers. This gives the organization key insight into the experience of survivors. The due process built into the complaint policy helps the organization as complaints can highlight key areas where our service or CoC needs updating or adjustment or is an overall area of growth for the community.

## 4B. Attachments Screen For All Application Questions

We have provided the following guidance to help you successfully upload attachments and get maximum points:

1. You must include a Document Description for each attachment you upload; if you do not, the Submission Summary screen will display a red X indicating the submission is incomplete.
2. You must upload an attachment for each document listed where 'Required?' is 'Yes'.
3. We prefer that you use PDF files, though other file types are supported—please only use zip files if necessary. Converting electronic files to PDF, rather than printing documents and scanning them, often produces higher quality images. Many systems allow you to create PDF files as a Print option. If you are unfamiliar with this process, you should consult your IT Support or search for information on Google or YouTube.
4. Attachments must match the questions they are associated with.
5. Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process.
6. If you cannot read the attachment, it is likely we cannot read it either.
  - . We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).
  - . We must be able to read everything you want us to consider in any attachment.
7. After you upload each attachment, use the Download feature to access and check the attachment to ensure it matches the required Document Type and to ensure it contains all pages you intend to include.
8. Only use the "Other" attachment option to meet an attachment requirement that is not otherwise listed in these detailed instructions.

Document Type	Required?	Document Description	Date Attached
1C-7. PHA Homeless Preference	No	1C-7. PHA Homeles...	09/26/2023
1C-7. PHA Moving On Preference	No	1C-7. PHA Moving ...	09/26/2023
1D-11a. Letter Signed by Working Group	Yes	1D-11a. Letter Si...	09/26/2023
1D-2a. Housing First Evaluation	Yes	1D-2a. Housing Fi...	09/26/2023
1E-1. Web Posting of Local Competition Deadline	Yes	1E-1. Web Postin...	09/26/2023
1E-2. Local Competition Scoring Tool	Yes	1E-2. Local Compe...	09/26/2023
1E-2a. Scored Forms for One Project	Yes	1E-2a. Scored For...	09/26/2023
1E-5. Notification of Projects Rejected-Reduced	Yes	1E-5. Notificatio...	09/26/2023
1E-5a. Notification of Projects Accepted	Yes	1E-5a. Notificati...	09/26/2023
1E-5b. Local Competition Selection Results	Yes	1E-5b. Local Comp...	09/26/2023
1E-5c. Web Posting—CoC-Approved Consolidated Application	Yes		

1E-5d. Notification of CoC-Approved Consolidated Application	Yes		
2A-6. HUD's Homeless Data Exchange (HDX) Competition Report	Yes	2A-6. HUD's Homel...	09/26/2023
3A-1a. Housing Leveraging Commitments	No		
3A-2a. Healthcare Formal Agreements	No		
3C-2. Project List for Other Federal Statutes	No		
Other	No		

## **Attachment Details**

**Document Description:** 1C-7. PHA Homeless Preference

## **Attachment Details**

**Document Description:** 1C-7. PHA Moving On Preference

## **Attachment Details**

**Document Description:** 1D-11a. Letter Signed by Working Group

## **Attachment Details**

**Document Description:** 1D-2a. Housing First Evaluation

## **Attachment Details**

**Document Description:** 1E-1. Web Posting of Local Competition  
Deadline

## **Attachment Details**

**Document Description:** 1E-2. Local Competition Scoring Tool

## **Attachment Details**

**Document Description:** 1E-2a. Scored Forms for One Project

## **Attachment Details**

**Document Description:** 1E-5. Notification of Projects Rejected-Reduced

## **Attachment Details**

**Document Description:** 1E-5a. Notification of Projects Accepted

## **Attachment Details**

**Document Description:** 1E-5b. Local Competition Selection Results

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:** 2A-6. HUD's Homeless Data Exchange (HDX)  
Competition Report

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:**



## Attachment Details

### Document Description:

## Submission Summary

**Ensure that the Project Priority List is complete prior to submitting.**

Page	Last Updated
1A. CoC Identification	09/26/2023
1B. Inclusive Structure	09/26/2023
1C. Coordination and Engagement	09/26/2023
1D. Coordination and Engagement Cont'd	09/26/2023
1E. Project Review/Ranking	09/26/2023
2A. HMIS Implementation	09/26/2023
2B. Point-in-Time (PIT) Count	09/26/2023
2C. System Performance	09/26/2023
3A. Coordination with Housing and Healthcare	09/26/2023
3B. Rehabilitation/New Construction Costs	09/26/2023
3C. Serving Homeless Under Other Federal Statutes	09/26/2023

<b>4A. DV Bonus Project Applicants</b>	09/26/2023
<b>4B. Attachments Screen</b>	Please Complete
<b>Submission Summary</b>	No Input Required

**Michigan State Housing Development Authority:  
Housing Choice Voucher Administrative Plan  
Chapter 4:  
Applications, Waiting List and Tenant Selection**

## Chapter 4

to assist families within a targeted funding category, MSHDA may skip families that do not qualify within the targeted funding category. Within this category of families, the order in which such families are assisted is determined according to the policies provided in Section 4-III.C.

### MSHDA Policy

MSHDA administers the following types of targeted funding:

- Veterans Assistance Supportive Housing (VASH)
- Non-Elderly Disabled (NED) (formerly Mainstream I)
- Mainstream Voucher Program (non-elderly and disabled)
- Family Unification Program (FUP)
- Emergency Housing Vouchers (EHV)

### **Regular HCV Funding**

Regular HCV funding may be used to assist any eligible family on the waiting list. Families are selected from the waiting list according to the policies provided in Section 4-III.C.

### **4-III.C. SELECTION METHOD**

MSHDA must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that MSHDA will use [24 CFR 982.202(d)].

### **Local Preferences [24 CFR 982.207; HCV p. 4-16]**

MSHDA is permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits MSHDA to establish other local preferences, at its discretion. Any local preferences established must be consistent with MSHDA plan and the consolidated plan and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

### MSHDA Policy

MSHDA will offer a preference to any family that has been terminated from its Housing Choice Voucher (HCV) program due to insufficient program funding. These families will be drawn before all other waiting list preferences once program funding is reinstated to sufficient levels as determined by MSHDA.

A homeless preference is only assigned to the applicants on the HCV waiting list who are also a Michigan resident.

Applicants will be sorted and drawn in the following hierarchy of HCV Waiting List Preferences:

- 1. *Homeless County of Application Residency* (Applicant who is homeless and is living or working in the county of application)**

In general, the homeless preference is valid for 120 days. In order to retain the homeless preference, the homeless service agency must recertify that the applicant meets the homeless preference every 120 days while on the HCV waiting list.

## Chapter 4

2. **Disabled County of Application Residency** (Applicant who is disabled and is living or working in the county of application)
3. **County of Application Residency** (Applicant who is living or working in the county of application)
4. **Disabled Michigan Residency** (Applicant who is disabled, is not living, or working in the county of application but is living or working in Michigan.).
5. **Michigan Residency** (Applicant who is not living or working in the county of application but is living or working in Michigan).
6. **Disabled Out of State Residency** (Applicant who is disabled but is not living or working in Michigan).
7. **Out of state Residency** (Applicant who is not living or working in Michigan).

Except for the homeless preference, all other local preferences must be verified at the time the applicant is selected from the waiting list. Failure to provide documentation to verify a local preference will result in denial of assistance. The applicant may reapply to the waiting list when the waiting list is open again.

Following is a list of documents that can be provided to verify a local preference:

Proof that that the head of household, spouse, or co-head currently lives in the County if County residency was claimed:

- A copy of a valid driver's license which includes a current address
- A copy of a valid state ID card which includes a current address
- A copy of a valid Medicaid card which includes a current address
- A valid Social Security printout letter which includes a current address
- A copy of a valid voter's registration card which includes a current address
- A letter from the Homeless Shelter, HARA, or Lead Agency indicating residency

Proof that the head of household, spouse, or co-head currently works in the County if County residency was claimed:

- A letter from the employer stating the applicant is employed in the County.
- A letter from the employer stating the applicant will be employed in the County.
- A copy of a valid paycheck stub with the employer's address showing the business is located in the County.

Proof that the head of household, spouse, or co-head currently lives in Michigan if Michigan residency was claimed:

- A copy of a valid driver's license which includes a current address in Michigan
- A copy of a valid state ID card which includes a current address in Michigan
- A copy of a valid Medicaid card which includes a current address in Michigan
- A valid Social Security printout letter which includes a current address in Michigan

## Chapter 4

- A copy of a valid voter's registration card which includes a current address in Michigan
- A letter from the Homeless Shelter, HARA, or Lead agency indicating residency in Michigan

Proof that the head of household, spouse, or co-head currently works in Michigan if Michigan residency was claimed:

- A letter from the employer stating the applicant is employed in Michigan.
- A letter from the employer stating the applicant will be employed in Michigan.
- A copy of a valid paycheck stub with the employer's address showing the business is in Michigan.

Proof that the head of household, spouse, or co-head currently lives outside of Michigan if an Out of State residency was claimed:

- A copy of a valid driver's license
- A copy of a valid state ID card
- A copy of a valid Medicaid card
- A valid Social Security printout letter
- A copy of a valid voter's registration card

When the head of household, spouse, or co-head claims a disability preference, MSHDA will obtain proof of disability as outlined in Chapter 7 of the Administrative Plan.

In general, applicants must meet the income eligibility requirements in the county in which they were drawn and verify any local preferences prior to being approved to relocate to another area in MSHDA's jurisdiction or exercise portability rights.

Exceptions:

- Applicants that claim an Out of State residency on the HCV waiting list must move to MSHDA's jurisdiction and be under a HAP contract for a period of 12-months before exercising portability rights.
- Applicants drawn from the Emergency Housing Voucher waiting list can move to any county in MSHDA's jurisdiction or exercise portability rights once they have been determined eligible for assistance.

### **Income Targeting Requirement [24 CFR 982.201(b)(2)]**

HUD requires that extremely low-income (ELI) families make up at least 75 percent of the families admitted to the HCV program during MSHDA's fiscal year. ELI families are those with annual incomes at or below the federal poverty level or 30 percent of the area median income,

**Grand Rapids Housing Commission:  
Housing Choice Voucher Program Administrative Plan  
Section 4:  
Applications, Waiting List, and Tenant Selection**



## **PART III: SELECTION FOR HCV ASSISTANCE**

### **4-III.A. OVERVIEW**

As vouchers become available, families on the waiting list will be selected for assistance in accordance with the policies described in this part.

The GRHC will maintain a clear record of all information required to verify that the family is selected from the waiting list according to the GRHC's selection policies [24 CFR 982.204(b) and 982.207(e)].

### **4-III.B. SELECTION AND HCV FUNDING SOURCES**

#### **Special Admissions [24 CFR 982.203]**

HUD may award funding for specifically-named families living in specified types of units (e.g., a family that is displaced by demolition of public housing; a non-purchasing family residing in a HOPE 1 or 2 projects). In these cases, the GRHC will admit such families whether they are on the waiting list, and, if they are on the waiting list, without considering the family's position on the waiting list. These families are considered non-waiting list selections. The GRHC will maintain records showing that such families were admitted with special program funding.

#### **Targeted Funding [24 CFR 982.204(e)]**

HUD may award the GRHC funding for a specified category of families on the waiting list. The GRHC will use this funding only to assist the families within the specified category. In order to assist families within a targeted funding category, the GRHC will skip families that do not qualify within the targeted funding category. Within this category of families, the order in which such families are assisted is determined according to the policies provided in Section 4-III.C.

The GRHC administers the following types of targeted funding:

- Non-Elderly Disabled (NED)
- Veterans Affairs Supportive Housing (VASH)
- Mainstream
- Emergency Housing Vouchers (EHV)
- Foster Youth to Independence (FYI)

#### **Regular HCV Funding**

Regular HCV funding may be used to assist any eligible family on the waiting list. Families are selected from the waiting list according to the policies provided in Section 4-III.C.

### **4-III.C. SELECTION METHOD**

#### **Local Preferences [24 CFR 982.207; HCV p. 4-16]**

GRHC will use the following local preferences, in this order:

1. The GRHC will offer a preference to any family that has been terminated from its HCV program due to insufficient program funding.
2. The GRHC will offer a preference to residents that are being displaced by government action.

3. The GRHC will offer a preference to Hope Community's Rapid Re-Housing Program (for homeless families) participants.
4. The GRHC will provide a preference to Homeless Households that are referred by the local Continuum of Care (CoC) limited to 25% of the annual attrition of the HCV program.
5. The GRHC will provide a preference for funding awarded by HUD within a specified category (mainstream and NED).
6. The GRHC will offer a preference to GRHC Project Based families who become eligible, and/or are in need of a barrier free unit(s).
7. The GRHC will offer a preference to residents that are in Kent County and Ottawa County, Michigan.
8. The GRHC will offer a preference to residents that are Veterans with honorable discharge status and/or a surviving spouse of a Veteran.
9. The GRHC will offer preference to participant households with more than one family member(s), selection will be based on date and time of application. For single person household(s), persons who are elderly, disabled or handicapped will be selected before other single person households.

### **Mainstream Vouchers**

The GRHC will offer a preference to non-elderly persons with disabilities. The GRHC will maintain one waiting list for all tenant-based assistance, which includes Mainstream voucher assistance. When issuing a Mainstream Voucher, the GRHC will choose the Mainstream-eligible family from its tenant-based waiting list, first. When all Mainstream-eligible families are served from the GRHC main waiting list, the GRHC will accept referrals through established partnering service agencies that are identified by Memorandums of Understanding (MOU's), who are seeking to house Mainstream-eligible families.

### **Income Targeting Requirement [24 CFR 982.201(b)(2)]**

HUD requires that extremely low-income (ELI) families make up at least 75 percent of the families admitted to the HCV program during the GRHC's fiscal year. ELI families are those with annual incomes at or below the federal poverty level or 30 percent of the area median income, whichever number is higher. To ensure this requirement is met, the GRHC may skip non-ELI families on the waiting list in order to select an ELI family. Low-income families admitted to the program that are "continuously assisted" under the 1937 Housing Act [24 CFR 982.4(b)], as well as low-income or moderate-income families admitted to the program that are displaced as a result of the prepayment of the mortgage or voluntary termination of an insurance

## Chapter 19

### **SPECIAL PURPOSE VOUCHERS, MSHDA PILOT PROGRAMS, AND INITIATIVES**

#### **INTRODUCTION**

Special purpose vouchers are specifically funded by Congress in separate appropriations from regular HCV program funding in order to target specific populations.

This chapter describes HUD regulations and PHA policies for administering special purpose vouchers and MSHDA pilot programs. The policies outlined in this chapter are organized into nine sections, as follows:

Part I: Family Unification Program (FUP)

Part II: Veterans Affairs Supportive Housing (VASH)

Part III: Mainstream Voucher Program

Part IV: Non-Elderly Disabled (NED) Vouchers

Part V: Moving-Up Pilot

Part VI: Michigan Department of Corrections (MDOC) and Michigan Department of Health and Human Services (MDHHS) Initiatives

Part VII: State Innovation Model (SIM) and Frequent Users Systems Engagement (FUSE) Pilot

Part VIII: Recovery Housing Pilot

Except as addressed by this chapter and as required under federal statute and HUD requirements, the general requirements of the HCV program apply to special purpose vouchers.

## Chapter 19

included in the housing assistance payments (HAP) made by the PHA to the owner, and as long as the person does not need continual medical or nursing care.

### **19-IV.E. PORTABILITY [NED Category 2 FAQs]**

NED voucher participants are eligible for portability under standard portability rules and all PHA policies regarding portability in Chapter 10, Part II apply to NED families. However, the PHA may, but is not required to, allow applicant NED families to move under portability, even if the family did not have legal residency in the initial PHA's jurisdiction when they applied.

#### MSHDA Policy

If neither the head of household nor the spouse or cohead of a NED applicant family had a domicile (legal residence) in MSHDA's jurisdiction at the time that the family's initial application for assistance was submitted, the family must lease a unit within the initial PHA's jurisdiction for at least 12 months before requesting portability.

MSHDA will consider exceptions to this policy for purposes of reasonable accommodation (see Chapter 2), or reasons related to domestic violence, dating violence, sexual assault, or stalking.

### **PART V. MOVING UP PILOT PROGRAM**

The Moving-Up Pilot Program provides Housing Choice Voucher (HCV) rental assistance to individuals and families who are able and want to transition, or "move up," from Permanent Supportive Housing (PSH) programs. PSH is not time-limited, but over time, some program participants reach a point where they no longer need or want intensive services. These are individuals that were previously homeless prior to entry into the PSH program and who continue to need a housing subsidy but no longer need the level of supportive services PSH provides. Moving Up helps tenants overcome these barriers by providing an affordable housing option and short-term services and resources that support program participants during and shortly after their move to a greater level of independence.

PSH providers use a common assessment tool to identify those individuals and families that have reached a level of stability that makes them a good transition to the HCV Program. These individuals and families will then be placed on the waiting list for this Moving-Up Pilot.

MSHDA has agreed to accept referrals from a CoC PSH program or other similar state or federally funded programs as the need arises.

### **PART VI. MICHIGAN DEPARTMENT OF CORRECTIONS AND MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES INITIATIVES**

MSHDA has implemented initiatives, in collaboration with the Michigan Department of Corrections (MDOC) and the Michigan Department of Health and Human Services (MDHHS) that enables individuals under the supervision of the MDOC or MDHHS, an opportunity for greater self-sufficiency, success, and independence through housing and service coordination programs.

MSHDA has allocated Housing Choice Vouchers to be used in conjunction with these initiatives. Eligible individuals are referred to the Authority's MDOC and MDHHS waiting list by the MDOC or MDHHS assigned referral agency. Among other criteria, the applicant family must be

September 25, 2023

To Whom it May Concern:

The Grand Rapids/Wyoming/Kent County Youth Action Board, or YAB, is a group of youth and young adults ages 18-24 with current or past experience of homelessness.

YAB is an active participant with the MI-506 Continuum of Care (CoC). The CoC's Steering Council (leadership body) holds one permanent seat for YAB and members attend scheduled CoC general membership meetings. Members also participate with committees and workgroups established to address youth homelessness. This Spring, members worked with community partners and federal TA providers to develop a Coordinated Community Plan to end youth homelessness. In addition, YAB is approached for and provides feedback on policies prior to their consideration for adoption by the Steering Council.

The Youth Action Board supports the CoC's Consolidated Application and work to end homelessness for youth and all populations in Kent County.

Sincerely,

Members of the Grand Rapids/Wyoming/Kent County Youth Action Board

Joel Britten  
Signature

Joel Britten  
Name

9/25/2023  
Date

Skylar Boeve  
Signature

Skylar Boeve  
Name

9/25/2023  
Date

[Signature]  
Signature

[Signature]  
Name

9/25/2023  
Date

[Signature]  
Signature

Cassie Clower  
Name

9/25/23  
Date

[Signature]  
Signature

King  
Name

9/25/23  
Date

Signature

Name

Date

Signature

Name

Date

Signature

Name

Date



Grand Rapids/Wyoming/Kent County CoC  
Housing First Assessment Checklist – *Modeled on USICH's Housing First Checklist*

Housing First is a proven approach, applicable across all elements of systems for ending homelessness, in which people experiencing homelessness are connected to permanent housing swiftly and access does not have service participation requirements or preconditions (such as sobriety or a minimum income threshold).

**Process:** Once a year, CoC staff will complete this checklist with all projects funded with CoC Program funds. Projects who are unable to check yes to all the below criteria will be identified for technical assistance in implementing Housing First strategies.

Agency and Project Name: \_\_\_\_\_

Name of staff completing form: \_\_\_\_\_

**Checklist** – check to indicate that the project meets the criteria.

- Access to programs is not contingent on sobriety, minimum income requirements, lack of a criminal record, completion of treatment, participation in services, or other unnecessary conditions.
- Programs or projects do everything possible not to reject an individual or family on the basis of poor credit or financial history, poor or lack of rental history, minor criminal convictions, or behaviors that are interpreted as indicating a lack of “housing readiness.”
- People with disabilities are offered clear opportunities to request reasonable accommodations within applications and screening processes and during tenancy, and building and apartment units include special physical features that accommodate disabilities.
- Programs or projects that cannot serve someone work through the coordinated entry process to ensure that those individuals or families have access to housing and services elsewhere.
- Housing and service goals and plans are highly tenant-driven.
- Supportive services emphasize engagement and problem-solving over therapeutic goals.
- Participation in services or compliance with service plans are not conditions of tenancy, but are reviewed with tenants and regularly offered as a resource to tenants.
- Services are informed by a harm-reduction philosophy that recognizes that drug and alcohol use and addiction are a part of some tenants’ lives. Tenants are engaged in non-judgmental communication regarding drug and alcohol use and are offered education regarding how to avoid risky behaviors and engage in safer practices.

- Substance use in and of itself, without other lease violations, is not considered a reason for eviction.
- Tenants in supportive housing are given reasonable flexibility in paying their share of rent on time and offered special payment arrangements for rent arrears and/or assistance with financial management, including representative payee arrangements.
- Every effort is made to provide a tenant the opportunity to transfer from one housing situation, program, or project to another if a tenancy is in jeopardy. Whenever possible, eviction back into homelessness is avoided.

**Notes:**



GRAND RAPIDS AREA  
COALITION TO END  
HOMELESSNESS

[ABOUT](#) [CONTINUUM OF CARE](#) [GET INVOLVED](#) [NEWS](#) [ENGLISH](#)

# FY2023 CoC Program Competition

The [CoC Program Competition NOFO \(Notice of Funding Opportunity\)](#) has been released. Information regarding the competition and local funding process will be posted here as it becomes available.

The [CoC Estimated Annual Renewal Demand \(ARD\) Report](#) for Grand Rapids/Wyoming/Kent County CoC is as follows. ***Please note that HUD has not released the final Annual Renewal Demand Report so all amounts below are estimated. Amounts will be updated, if necessary, shortly after HUD releases the final report.***

- Preliminary Pro Rata Need (PPRN): \$5,642,535
- Estimated ARD: \$7,911,136
- Tier 1: \$7,357,356
- CoC Bonus: \$553,780
- DV Bonus: \$564,254
- CoC Planning: \$395,557

## Local Applications – Applications due August 25, 2023

The Grand Rapids Area Coalition to End Homelessness (Coalition) which serves as the Grand Rapids/Wyoming/Kent County Continuum of Care (CoC) – MI 506 invites applications under HUD's FY 2023 Continuum of Care (CoC) Program Competition for renewal, new, and bonus



## Local Applications – Applications due August 25, 2023

The Grand Rapids Area Coalition to End Homelessness (Coalition) which serves as the Grand Rapids/Wyoming/Kent County Continuum of Care (CoC) – MI 506 invites applications under HUD's FY 2023 Continuum of Care (CoC) Program Competition for renewal, new, and bonus projects at this time. The opening of this local competition for projects serving Kent County is in accordance with the Notice of Funding Opportunity (NOFO) for the 2023 Continuum of Care Program by the U.S. Department of Housing and Urban Development.

The Coalition will concurrently consider both renewal project applications as well as new and bonus projects. The Coalition will submit one collaborative "Continuum of Care Application" for 2023 that reflects community-wide planning and performance. The score received for this application will be applied to funding requested for FY 2023 funds.

**Please note that HUD has not released the final Annual Renewal Demand Report so all amounts below are estimated. Amounts will be updated, if necessary, shortly after HUD releases the final report.**

For FY 2023 renewal projects, the Coalition is eligible to apply to HUD for a maximum of **\$7,911,136**, which constitutes the Annual Renewal Demand (ARD). The ARD is the total sum of all renewal projects eligible for renewal. This year, the Coalition is eligible to apply for a total of **\$553,780** in general CoC Bonus projects and a total of **\$564,254** in domestic violence bonus projects. All interested and qualified parties are invited to submit a new project application that will be reviewed and scored along with renewal projects.

Below you will find a detailed instructional document, application forms, application questions, scorecards, and relevant CoC policy documents that will be utilized to score project applications. Agencies should review the instructional document carefully prior to submitting an application.

## Application Forms

*All applications are due by 5:00pm on Friday, August 25th*

- [2023 Local New Project Application Form](#)
- [2023 Local Renewal Project Application Form – PSH, RRH, TH, and TH-RRH](#)
- [2023 Local Supplemental Agency Application Form](#) – each agency applicant should complete one application; the agency's score will be applied to all their submitted projects
- [2023 Local Infrastructure Project Application Form](#) – coming soon
- [2023 Local Appeal Application Form](#) – coming soon

## Application Documents

*All applications are due by 5:00pm on Friday, August 25th*

- [2023 Local Application Instructions](#)
- [2023 Local Application Questions for New/Bonus Projects – PSH, RRH, and TH-RRH](#)



applied to all their submitted projects

- [2023 Local Application Questions for Infrastructure Projects](#)
- [2023 Local Appeal Application](#)
- [Scorecard for 2023 Local Application for New/Bonus Projects – PSH, RRH, and TH-RRH](#)
- [Scorecard for 2023 Local Application for Renewal Projects – PSH, RRH, TH, and TH-RRH](#)
- [Scorecard for 2023 Local Supplemental Agency Application](#)

## Anticipated Timeline and Policy Documents

CoC FY2023 Local Funding Process [Anticipated Timeline](#) – *Please note this timeline may change based on the timing of HUD's release of the FY23 Annual Renewal Demand report and e-snaps applications.*

Due Date	Task	Responsible Party
July 24, 2023	Last day to indicate interest in voluntarily reallocating a CoC Program funded project	Applicants
August 4, 2023	Local Project Applications released	CoC Staff
August 8 or August 10, 2023	Renewal Project Presentations at CoC Membership Special Meeting	Applicants, Funding Review Committee
August 25, 2023	Local and E-Snaps Applications Due	Applicants
August 30, 2023	CoC Application Draft Posted Publicly	CoC Staff
September 6, 2023	Funding Review Committee meets	CoC Staff, Funding Review Committee
September 8, 2023	Funding Review Committee Recommendations Shared with Applicants	CoC Staff
September 13, 2023	Public Feedback on CoC Application Due to CoC Staff	CoC Members
September 14, 2023	Appeals to Funding Review Recommendations Due	Applicants
September 18, 2023	Appeals Panel Meets (if required)	Appeals Panel, CoC Staff
September 20, 2023	Initial Project Priority Listing posted publicly	CoC Staff
September 20, 2023	Final Funding and Ranking Recommendations Shared with Steering Council	CoC Staff
September 22, 2023	Steering Council Vote on Priority Listing Recommendations	Steering Council
September 26, 2023	CoC Consolidated Application (CoC Application + Project Priority Listing) posted to website	CoC Staff
September 28, 2023	CoC Consolidated Application Submitted to HUD	CoC Staff

## Relevant Funding Policy Documents:

- [CoC Reallocation Policy](#)
- [CoC Funding Appeal Policy](#)



# Local Applications – Applications due by noon August 28, 2023 (extended due to severe weather and widespread power outages)

The Grand Rapids Area Coalition to End Homelessness (Coalition) which serves as the Grand Rapids/Wyoming/Kent County Continuum of Care (CoC) – MI 506 invites applications under HUD’s FY 2023 Continuum of Care (CoC) Program Competition for renewal, new, and bonus projects at this time. The opening of this local competition for projects serving Kent County is in accordance with the Notice of Funding Opportunity (NOFO) for the 2023 Continuum of Care Program by the U.S. Department of Housing and Urban Development.

The Coalition will concurrently consider both renewal project applications as well as new and bonus projects. The Coalition will submit one collaborative “Continuum of Care Application” for 2023 that reflects community-wide planning and performance. The score received for this application will be applied to funding requested for FY 2023 funds.

**Please note that HUD has not released the final Annual Renewal Demand Report so all amounts below are estimated. Amounts will be updated, if necessary, shortly after HUD releases the final report.**

For FY 2023 renewal projects, the Coalition is eligible to apply to HUD for a maximum of **\$7,911,136**, which constitutes the Annual Renewal Demand (ARD). The ARD is the total sum of all renewal projects eligible for renewal. This year, the Coalition is eligible to apply for a total of **\$553,780** in general CoC Bonus projects and a total of **\$564,254** in domestic violence bonus projects. All interested and qualified parties are invited to submit a new project application that will be reviewed and scored along with renewal projects.

Below you will find a detailed instructional document, application forms, application questions, scorecards, and relevant CoC policy documents that will be utilized to score project applications. Agencies should review the instructional document carefully prior to submitting an application.

## Application Forms

***All applications are due by noon on Monday, August 28*** (extended due to severe weather and widespread power outages)

- [2023 Local New Project Application Form](#)
- [2023 Local Renewal Project Application Form – PSH, RRH, TH, and TH-RRH](#)
- [2023 Local Supplemental Agency Application Form](#) – *each agency applicant should complete one application; the agency’s score will be applied to all their submitted projects*
- [2023 Local Infrastructure Project Application Form](#)
- [2023 Local Appeal Application Form](#)



submitting an application.

## Application Forms

*All applications are due by noon on Monday, August 28* (extended due to severe weather and widespread power outages)

- [2023 Local New Project Application Form](#)
- [2023 Local Renewal Project Application Form – PSH, RRH, TH, and TH-RRH](#)
- [2023 Local Supplemental Agency Application Form](#) – *each agency applicant should complete one application; the agency's score will be applied to all their submitted projects*
- [2023 Local Infrastructure Project Application Form](#)
- [2023 Local Appeal Application Form](#)

## Application Documents

*All applications are due by noon on Monday, August 28* (extended due to severe weather and widespread power outages)

- [2023 Local Application Instructions](#)
- [2023 Local Application Questions for New/Bonus Projects – PSH, RRH, and TH-RRH](#)
- [2023 Local Application Questions for Renewal Projects – PSH, RRH, TH, and TH-RRH](#)
  - Application updated as of 8/17 with the following changes (in red text in the document)
    - Q8: remove reference to health insurance in the text to reflect what is reported with the calculation
    - Q12: update calculation to include all stayers
    - throughout, remove incorrect references to 2021
- [2023 Local Supplemental Agency Application Questions](#) – *each agency should complete one application; the agency's score will be applied to all their submitted projects*
- [2023 Local Application Questions for Infrastructure Projects](#)
- [2023 Local Appeal Application](#)
- [Scorecard for 2023 Local Application for New/Bonus Projects – PSH, RRH, and TH-RRH](#)
- [Scorecard for 2023 Local Application for Renewal Projects – PSH, RRH, TH, and TH-RRH](#)
  - Scorecard updated as of 8/17 with the following changes (in red text in the document):
    - Q17: updated text to reference exits in the last HUD fiscal year to align with what is reported with the requested calculation
- [Scorecard for 2023 Local Supplemental Agency Application](#)



## FY2023 HUD COC PROGRAM COMPETITION SUPPLEMENTAL AGENCY APPLICATION SCORECARD

Applicant and Project Name: \_\_\_\_\_

Rater Name: \_\_\_\_\_

Date Reviewed: \_\_\_\_\_

*Each agency applying for new and/or renewal funding should complete one supplemental application. The score will be applied across all that agency's submitted projects.*

Project Quality Requirements			
All agencies must pass threshold requirements before being considered for funding on the merit of the projects. Threshold requirements are pass/fail rather than scored.	<b>Maximum Score Possible</b>	<b>36</b>	
	Total Project Score		
	Weighted Rating Score <b>(Total Project Score / Maximum Score Possible x 100)</b>		
General Project Information (reviewed by staff and reported to Funding Review Committee)		Possible points: <b>0</b>	Section Score:
Does the applicant have an active registration with SAM.gov? <b>(Pass/Fail)</b>		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Does that agency have outstanding obligation to HUD that is in arrears for which a payment schedule has not been agreed upon? <b>(Pass/Fail)</b>		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Does that agency have debarments and/or suspensions? <b>(Pass/Fail)</b>		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Does applicant have a financial management system that meets federal standards as described at 2 CFR 200.302? <b>(Pass/Fail)</b>		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Does the applicant have any outstanding civil rights charges, cause determinations, lawsuits, or letters of findings referenced in the NOFO (pg. 35-36) that are anticipated to not be resolved to HUD's satisfaction before September 28, 2023? <b>(Pass/Fail)</b>		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are there unresolved or outstanding findings in an agency audit or funder monitoring reports? (-2pts for each of the below) <ul style="list-style-type: none"> <li>• Agency Financial Audit (other than A133 Audit): Repeat and/or unresolved audit findings from prior audit year.</li> <li>• A-133 Audit: Repeat and/or unresolved audit findings from prior audit year associated with CoC grants.</li> <li>• A-133 Audit: Repeat and/or unresolved audit findings from prior audit year associated with federal grants other than CoC grants</li> <li>• HUD CoC Program Monitoring report: No Corrective Action Plan submitted by HUD's deadlines, or Correction Action Plan submitted did not meet HUD's approval.</li> </ul>			
Did the agency submit their Fair Housing and Anti-Discrimination policies? <b>(Pass/Fail)</b>		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Was the application complete and accurate and were all required attachments provided? (yes = 0 pts, no = -5 pts)			
Was the application submitted by the deadline? (yes = 0 pts, no = -10 pts)			

<b>Section I: Equity</b>		Possible Points: <b>36</b>	Agency Score:
1. Number of annual trainings applicant and sub-applicant staff have undergone or will undergo related to diversity, equity, and inclusion as it pertains to service provision.			
All front staff undergo 5-6 annual trainings	5		
All staff undergo 2-4 annual trainings	3		
All staff undergo 1 annual training	1		
All front-line staff undergo 0 annual trainings	0		
2. Agency has implemented clear strategies for advancing racial equity in the following areas: - Agency has underrepresented individuals in managerial and leadership positions - Agency ensures they have the ability to meet language needs of the community - Identities of front-line staff reflect the participants served - Agency has reviewed internal policies and procedures with an equity lens and has taken steps to eliminate the identified barriers - Agency has reviewed review program participant outcomes with an equity lens, including the disaggregation of data by race, ethnicity, gender, and/or age. Describe findings from outcome review and steps the agency has planned or taken to eliminate disparities.			
Detailed strategies around all 5 topics present	8		
Detailed strategies around 3-4 topics present	6		
Detailed strategies around 1-2 topics present	4		
Detailed strategies around 0 topics present	0		
3. Agency demonstrates that they meet Fair Housing requirements to provide information on Fair Housing rights through the intake process.			
Agency demonstrates how Fair Housing information is provided to all consumers	3		
Agency does not demonstrate how Fair Housing information is provided to all consumers	0		
Did the agency have any substantiated grievances with insufficient corrective action? (up to -2 points per instance)			
4. Agencies demonstrates the participation of persons with lived experience of homelessness (PLEH) on the agency's Board of Directors or equivalent policymaking entity.			
Had consumer participation in CY2022	8		
No consumer participation over the course of CY2022	0		
5. Agency has implemented clear strategies to ensure the meaningful participation of PLEH within homelessness programming: - The agency demonstrates a relational process for receiving and incorporating feedback from PLEH for persons served by all homeless/housing projects (not just the project(s) receiving CoC funding) - The agency demonstrates how they respond to feedback and input - The agency demonstrates how PLEH are incorporated into the decision-making structures within the organization - The agency demonstrates the extent to which they intentionally hire PLEH within homelessness programming			
Detailed strategies around all 4 topics present	8		
Detailed strategies around 2-3 topics present	6		
1 strategy present	4		
No strategies present	0		
6. Agency demonstrates they have or plan to identify any barriers to participation faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.			
Detailed strategies or plan to identify barriers present	2		
Strategies or plan present with limited details	1		
No strategies or plan present	0		
7. Agency demonstrates clear strategies for how they ensure privacy, respect, and safety to all participants regardless of gender identity or sexual orientation			
Detailed strategies or plan to identify barriers present	2		
Strategies or plan present with limited details	1		
No strategies or plan present	0		



## FY2023 HUD COC PROGRAM COMPETITION RENEWAL PROJECT SCORECARD

Applicant and Project Name: \_\_\_\_\_

Rater Name: \_\_\_\_\_

Date Reviewed: \_\_\_\_\_

Project Quality Requirements		
Renewal projects must ensure they continue to meet HUD thresholds for funding. Threshold requirements are pass/fail rather than scored.	Maximum Score Possible	<b>85</b> for PSH or RRH <b>75</b> for TH or TH-RRH <b>79</b> for TH or TH-RRH orig. funded via DV Bonus
	Total Project Score	
	Weighted Rating Score (Total Project Score / Maximum Score Possible x 100)	
<b>General Project Information (reviewed by staff and reported to Funding Review Committee)</b>	Possible points: <b>0</b> Max deductions: <b>23</b>	Section Score: <b>Staff:</b> <b>FRC:</b>
Does the project meet all eligibility and quality threshold requirements? <b>(Pass/Fail)</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is match documentation for at least 25% of program expenses minus the expenses of leased units included? <b>(Pass/Fail)</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are budgeted costs allocable and allowable? <b>(Pass/Fail)</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Were drawdowns made at least quarterly after project execution? <b>(Pass/Fail)</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Does the project meet all Housing First criteria? <b>(Pass/Fail)</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Does the project qualify as low barrier? <b>(Pass/Fail)</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Was the application complete and accurate and were all required attachments are provided? (yes = 0 pts, no = -5 pts)	0	
Was the application submitted by the deadline? (yes = 0 pts, no = -10 pts)	0	
<b>Section I: Project Effectiveness</b>	Possible Points: <b>20</b>	Section Score:
Efficient Use of Funding:		
3. Percent of funding recaptured in last completed grant year		
7% or less	5	
8% or more	0	
4. What is the project's utilization rate?		
95% or higher	10	
80%-94%	5	
79% or lower	0	



Data Quality (HMIS or alternate database for domestic violence projects)			
6. Percentage of APR Data Quality Elements (6a.-6d.) with 5% or less null or missing values			
95% or greater	5		
91%-94%	3		
Less than 91%	0		
<b>Section II: Project Performance (PSH and RRH Scoring)</b>		Possible Points: <b>65</b>	Section Score:
7. Leavers with Any Cash Income			
PSH & RRH - percentage of adult leavers who leave the project with one or more sources of cash income.			
70% -100%	3		
64%-69%	2		
Below 64%	0		
8. Leavers with Any Non-Cash Benefits			
PSH & RRH - percentage of adult leavers who leave the project with one or more sources of non-cash benefits.			
64% - 100%	5		
51%-63%	3		
Below 51%	0		
9. Leavers with Earned Income (Employment)			
PSH - percentage of adult leavers who leave the project with earned income			
4% - 100%	3		
1%-3%	1		
Below 1%	0		
RRH - percentage of adult leavers who leave the project with earned income			
49% - 100%	5		
35%-48%	3		
Below 35%	0		
10. Increases in Total Cash Income for leavers & stayers			
PSH - percentage of stayers who have an increase in any income			
67%-100%	10		
58%-66%	5		
Below 58%	0		
RRH - percentage of leavers who have an increase in any income			
63% -100%	10		
50%-62%	5		
Below 50%	0		
11. Stayers and leavers with Health Insurance			
PSH - percentage of project leavers and stayers as of 12/31/22 who have health insurance.			
95% - 100%	2		
93%-94%	1		
Below 93%	0		
RRH - percentage of project leavers and stayers as of 12/31/22 who have health insurance.			
63% - 100%	2		
26%-62%	1		
Below 26%	0		
12. Retention in Permanent Housing (PSH only)			
PSH - percentage of participants who either remain in the PSH project as of 12/31/2022, or who have exited that project to another permanent housing destination			
96% - 100%	25		
92%-95%	20		
87%-91%	10		
Below 87%	0		

<b>13. Exits to Permanent Housing (RRH, TH, &amp; TH-RRH)</b>		
RRH - percentage of participants who exit the project to a permanent housing destination		
85% - 100%	25	
80%-84%	15	
70%-79%	5	
Below 70%	0	
<b>14. Length of Time from Project Start Date to Housing Move-In (PSH, RRH only)</b>		
PSH— average length of time it took to move clients into housing in 2022.		
20 days or less	3	
21 to 40 days	1	
41 days or more	0	
RRH— average length of time it took to move clients into housing in 2022.		
40 days or less	10	
41 to 80 days	5	
81 days or more	0	
<b>15. Length of Stay (PSH Only)</b>		
PSH - percentage of leavers that remained in the project more than 180 days.		
95% - 100%	10	
92%-94%	5	
Below 92%	0	
<b>16. Length of Stay (RRH Only)</b>		
RRH - whether all persons remained in the project for 730 days (24 months) or less		
0 persons	0	
1 or more persons	-10	
<b>17. Returns to homelessness within 6 months of exit from project to permanent housing</b>		
PSH - percentage of clients who exited the project to permanent housing in the last 2 years and returned to the homeless response system within 6 months of that exit		
0% - 9%	4	
10%-20%	2	
Greater than 20%	0	
RRH - percentage of clients who exited the project to permanent housing in the last HUD fiscal year and returned to the homeless response system within 6 months of that exit		
0% - 6%	5	
7% - 10%	3	
Greater than 10%	0	

<b>Section II: Project Performance (TH and TH-RRH Scoring)</b>	Possible Points - Orig. DV bonus: <b>59</b> All others: <b>55</b>	Section Score:
<b>7. Leavers with Any Cash Income</b>		
TH — percentage of adult leavers who leave the project with one or more sources of cash income.		
70%-100%	6	
64%-69%	4	
Below 64%	0	
TH-RRH — percentage of adult leavers who leave the project with one or more sources of cash income.		
70%-100%	3	
64%-69%	2	
Below 64%	0	

<b>8. Leavers with Any Non-Cash Benefits</b>		
TH and TH-RRH - percentage of adult leavers who leave the project with one or more sources of non-cash benefits.		
64% - 100%	5	
51% - 63%	3	
Below 51%	0	
<b>9. Leavers with Earned Income (Employment)</b>		
TH - percentage of adult leavers who leave the project with earned income		
54% - 100%	7	
35% - 53%	4	
Below 35%	0	
TH-RRH - percentage of adult leavers who leave the project with earned income		
49% - 100%	5	
35%-48%	3	
Below 35%	0	
<b>10. Increases in Total Cash Income for leavers or stayers</b>		
TH and TH-RRH - percentage of persons (leavers or stayers) who have an increase in any income		
63%-100%	10	
50%-62%	5	
Below 50%	0	
<b>11. Stayers and leavers with Health Insurance</b>		
TH - percentage of project leavers and stayers as of 12/31/22 who have health insurance.		
30% - 100%	2	
15%-29%	1	
Below 15%	0	
TH-RRH - percentage of project leavers and stayers as of 12/31/22 who have health insurance.		
63% - 100%	2	
26%-62%	1	
Below 26%	0	
<b>13. Exits to Permanent Housing</b>		
TH and TH-RRH - percentage of participants who exit the project to a permanent housing destination		
85% - 100%	25	
80%-84%	15	
70%-79%	5	
Below 70%	0	
<b>17. Returns to homelessness within 6 months of exit from project to permanent housing</b>		
TH-RRH - percentage of clients who exited the project to permanent housing in the last HUD fiscal year and returned to the homeless response system within 6 months of that exit		
0% - 6%	5	
6% - 10%	3	
Greater than 10%	0	
<b>18. Increasing Participant Safety (Projects Originally Funded through DV Bonus Only)</b>		
Strategies to increase participant safety for survivors of domestic violence/human trafficking (DV/HT), assessment of improvements to participant safety		
multiple strategies for improving safety for DV/HT survivors; clear description of how improvements to participant safety are assessed; at least one concrete, substantive, and current example of relevant work; demonstrates that improving safety for DV/HT survivors is a key part of the project.	4	
At least one strategy for improving safety for DV/HT survivors and at least one way that the project assesses improvements to participant safety; example may not be concrete, substantive, current or clearly relevant to the project	2	

At least one strategy for improving safety for DV/HT survivors, but does not provide concrete or substantive examples of what this work looks like or how the project assesses improvements to participant safety.	1	
No strategies for improving safety	0	

<b>Tiebreaker: Severity of Barriers</b>	Possible Points: <b>6</b>	Section Score:
19a. Zero income		
PSH - Percentage of clients that entered the program with zero income		
80%-100%	2	
50%-79%	1	
Below 50%	0	
RRH, TH-RRH, TH - Percentage of clients that entered the program with zero income		
50%-100%	2	
30-49%	1	
Below 30%	0	
19b. Chronically homeless		
PSH - Percentage of clients that entered the program as chronically homeless		
100%	2	
Below 100%	0	
RRH, TH-RRH, TH - Percentage of clients that entered the program as chronically homeless		
15%-100%	2	
5%-14%	1	
Below 5%	0	
19c. Conditions at Entry		
PSH - Percentage of persons that entered the program who met two or more harder to serve conditions at entry		
50%-100%	2	
30%-49%	1	
Below 30%	0	
RRH, TH-RRH, TH - Percentage of persons that entered the program who met two or more harder to serve conditions at entry		
10%-100%	2	
5%-9%	1	
Below 5%	0	



## FY2023 HUD COC PROGRAM COMPETITION NEW/BONUS PROJECT SCORECARD – PSH/RRH/TH-RRH ONLY

Applicant and Project Name: \_\_\_\_\_

Rater Name: \_\_\_\_\_ Date Reviewed: \_\_\_\_\_

Project Quality Requirements		
All new and bonus projects must pass threshold requirements before being considered for funding on the merit of the project. Threshold requirements are pass/fail rather than scored.	Maximum Score Possible	DV Bonus: <b>111</b> All others: <b>107</b>
	Total Project Score	
	Weighted Rating Score <b>(Total Project Score / Maximum Score Possible x 100)</b>	
<b>General Project Information (reviewed by staff and reported to Funding Review Committee)</b>	Possible points: <b>0</b>	Section Score
		Staff:
		FRC:
Is match documentation for be at least 25% of program expenses minus the expenses of leased units included? <b>(Pass/Fail)</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are budgeted costs allocable and allowable? <b>(Pass/Fail)</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Does the project qualify as low barrier? <b>(Pass/Fail)</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Does the project meet all Housing First criteria? <b>(Pass/Fail)</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Will the project participate in the CoC's Coordinated Entry process? <b>(Pass/Fail)</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Will all participating households served in this project be recorded in HMIS or an equivalent database for Domestic Violence, in accordance with the community's Data Quality Standards? <b>(Pass/Fail)</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Does the project meet all eligibility and quality threshold requirements? <b>(Pass/Fail)</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Was the application complete and accurate and were all required attachments provided? (yes = 0 pts, no = -5 pts)		
Was the application submitted by the deadline? (yes = 0 pts, no = -10 pts)		
<b>Section I: Project Overview</b>	Possible Points: <b>39</b>	Section Score:
1.a. Description of project: Does it meet the needs of the community and persons experiencing homelessness? Score according to how well the project design demonstrates the following criteria (3 pts = Well-demonstrated, 2 pts = Fairly-demonstrated, 1 pt = Poorly-demonstrated; 0 pts = Not at all demonstrated):		
Understanding of the needs of the focus population to be served	3	
Type, scale, and location of housing fits the needs of those to be served	3	

1.b. Description of the plan to assist participants in securing and maintaining permanent housing that is safe, affordable, accessible, and acceptable to their needs. (5 pts = Extensive Plan; 3 pts = Adequate Plan; 1 pt = Poor Plan; 0 pts = No plan)	5	
1.c. Description of how participants will be assisted to obtain the benefits of mainstream health, social, and employment programs for which they are eligible to apply to maximize their ability to live independently. (5 pts = Extensive Plan; 3 pts = Adequate Plan; 1 pt = Poor Plan; 0 pts = No plan)	5	
2. Describe how the project aligns with the objectives and goals outlined in the <a href="#">CoC Compass</a> . 3 pts = Thorough Alignment; 2 pts = Some Alignment; 1 pt = Little Alignment; 0 pts = No Details)	3	
3.a. The project utilizes housing subsidies or subsidized housing units not funded through the CoC or ESG programs. (If yes and written commitments are included for 25%+ of units/participants = 10 bonus points; written commitment for <25% of units = 5 bonus points)	10	
3.b. The proposed project utilizes healthcare resources to help individuals and families experiencing homelessness (If yes and written commitments are included for substance use disorder treatment or recovery provider to provide access to treatment or recovery services for all program participants who quality and choose those services; or the value of assistance being provided is at least 25% of the funding request and will be covered by the healthcare organization = 10 bonus points; written commitment for less than the above = 5 bonus points)	10	
<b>Section II: Experience</b>	Possible Points: <b>30</b>	Section Score:
4. Experience of the applicant and any sub-applicants in working with the proposed population and in providing housing similar to that proposed in the application.		
(15 pts = Extensive Experience; 10 pts = Moderate Experience; 5 pts = Limited Experience; 0 pts = No Experience)	15	
5. Description of experience with utilizing a Housing First approach. Score given based on how project design incorporates a complete description of the following criteria (2 pts = Complete description; 1 pt = Incomplete description; 0 pts = No description)		
Eligibility criteria	2	
Process for accepting new participants	2	
Process and criteria for exiting participants	2	
Demonstration that there are no preconditions to entry (substance use, income, criminal records, marital status, familial status, actual or perceived sexual orientation or gender identity)	2	
How project addresses situations that may jeopardize housing or project assistance to ensure that project participation is terminated only in most severe cases	2	
6. Description of applicant experience in utilizing federal funds.		

Score according to how well the applicant can demonstrate past proficiency in utilizing federal funds. (5 pts = Extensive Past Proficiency; 3 pts = Moderate Past Proficiency; 1 pt = Limited Past Proficiency; 0 pts = No Past Proficiency)	5	
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<b>Section III: Project Effectiveness</b>	Possible Points: DV Bonus: <b>22</b> All others: <b>18</b>	Section Score:
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7. Description of the determination of type, amount, and duration of rental assistance for participants.  
  
Score according to how well the response describes the use of the following philosophies and plans to prevent homelessness (2 pts = Complete description; 1 pt = Incomplete description; 0 pts = No description)

Use of the progressive engagement philosophy	2	
Use of the strength-based philosophy	2	
Plans to prevent persons from exiting into homelessness	2	
Plans to prevent persons from becoming homeless post-project exit	2	

8. Description of a plan for rapid implementation of the project, documenting how the project will be ready to begin housing the first participant. Provide a detailed schedule of proposed activities for 60 days, 120 days, and 180 days after grant award.

Score according to how extensive the project plan is (5 pts = Extensive Plan; 3 pts = Adequate Plan; 1 pt = Poor Plan; 0 pts = No Plan)	5	
Score according to how detailed the schedules for proposed activities are (5 pts = Very Detailed; 3 pts = Moderately Detailed; 1 pt = Poorly Detailed; 0 pts = No Details)	5	

9. **DV Bonus Projects Only** - Describe the project's most important strategies for improving safety for people survivors of domestic violence (DV)/human trafficking (HT), and how the project assesses improvements to participant safety.

<p>4 pts: multiple strategies for improving safety for DV/HT survivors; clear description of how improvements to participant safety are assessed; at least one concrete, substantive, and current example of relevant work; demonstrates that improving safety for DV/HT survivors is a key part of the project.</p> <p>2 pts: At least one strategy for improving safety for DV/HT survivors and at least one way that the project assesses improvements to participant safety; example may not be concrete, substantive, current or clearly relevant to the project</p> <p>1 pt: At least one strategy for improving safety for DV/HT survivors, but does not provide concrete or substantive examples of what this work looks like or how the project assesses improvements to participant safety.</p> <p>0 pts: No strategies for improving safety</p>	4	
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<b>Section IV: Organizational Capacity</b>	Possible Points: <b>20</b>	Section Score:
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10. Describe agency key staff positions and qualifications of individuals who will carry out the project		
Score according to how detailed key staff descriptions are (5 pts = Very Detailed; 3 pts = Moderately Detailed; 1 pt = Poorly Detailed; 0 pts = No Details)	5	

Score according to how qualified staff are to execute project (5 pts = Very Qualified; 3 pts = Moderately Qualified; 1 pt = Poorly Qualified; 0 pts = Not at all qualified)	5	
11. Describe the agency's financial management system, including financial reporting, record keeping, accounting systems, payment procedures, procurement processes, and audit requirements.		
Score based on completeness of financial management system with respect to each identified component (10 pts = Complete System; 5 pts = Partially-Complete System; 0 pts = None of financial management system components are described)	10	





## FY2023 CoC Program Competition

### TEMPLATE Project Application Scoring Table

Project Name	Application Type	Project Type	Project pts avail	Project score (avg)	Supp. agency pts avail	Supp agency score (avg)	Total points avail	Total score points (avg)	Weighted score	Tie breaker
	Renewal	PSH or RRH	85		36		121			
	Renewal	TH or TH-RRH	75		36		111			
	Renewal – orig. DV Bonus	TH-RRH	79		36		115			
	New	PSH, RRH, or TH-RRH	107		36		143			
	New – DV Bonus	TH-RRH	111		36		147			



## FY2023 HUD COC PROGRAM COMPETITION SUPPLEMENTAL AGENCY APPLICATION SCORECARD

Applicant and Project Name: \_\_\_\_\_

Rater Name: \_\_\_\_\_

Date Reviewed: \_\_\_\_\_

*Each agency applying for new and/or renewal funding should complete one supplemental application. The score will be applied across all that agency's submitted projects.*

Project Quality Requirements			
All agencies must pass threshold requirements before being considered for funding on the merit of the projects. Threshold requirements are pass/fail rather than scored.	<b>Maximum Score Possible</b>	<b>36</b>	
	Total Project Score		
	Weighted Rating Score <b>(Total Project Score / Maximum Score Possible x 100)</b>		
General Project Information (reviewed by staff and reported to Funding Review Committee)		Possible points: <b>0</b>	Section Score:
Does the applicant have an active registration with SAM.gov? <b>(Pass/Fail)</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Does that agency have outstanding obligation to HUD that is in arrears for which a payment schedule has not been agreed upon? <b>(Pass/Fail)</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Does that agency have debarments and/or suspensions? <b>(Pass/Fail)</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Does applicant have a financial management system that meets federal standards as described at 2 CFR 200.302? <b>(Pass/Fail)</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Does the applicant have any outstanding civil rights charges, cause determinations, lawsuits, or letters of findings referenced in the NOFO (pg. 35-36) that are anticipated to not be resolved to HUD's satisfaction before September 28, 2023? <b>(Pass/Fail)</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Are there unresolved or outstanding findings in an agency audit or funder monitoring reports? (-2pts for each of the below) <ul style="list-style-type: none"> <li>• Agency Financial Audit (other than A133 Audit): Repeat and/or unresolved audit findings from prior audit year.</li> <li>• A-133 Audit: Repeat and/or unresolved audit findings from prior audit year associated with CoC grants.</li> <li>• A-133 Audit: Repeat and/or unresolved audit findings from prior audit year associated with federal grants other than CoC grants</li> <li>• HUD CoC Program Monitoring report: No Corrective Action Plan submitted by HUD's deadlines, or Correction Action Plan submitted did not meet HUD's approval.</li> </ul>			
Did the agency submit their Fair Housing and Anti-Discrimination policies? <b>(Pass/Fail)</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Was the application complete and accurate and were all required attachments provided? (yes = 0 pts, no = -5 pts)			
Was the application submitted by the deadline? (yes = 0 pts, no = -10 pts)			

<b>Section I: Equity</b>		Possible Points: <b>36</b>	Agency Score:
1. Number of annual trainings applicant and sub-applicant staff have undergone or will undergo related to diversity, equity, and inclusion as it pertains to service provision.			
All front staff undergo 5-6 annual trainings	5		
All staff undergo 2-4 annual trainings	3		
All staff undergo 1 annual training	1		
All front-line staff undergo 0 annual trainings	0		
2. Agency has implemented clear strategies for advancing racial equity in the following areas: <ul style="list-style-type: none"> <li>- Agency has underrepresented individuals in managerial and leadership positions</li> <li>- Agency ensures they have the ability to meet language needs of the community</li> <li>- Identities of front-line staff reflect the participants served</li> <li>- Agency has reviewed internal policies and procedures with an equity lens and has taken steps to eliminate the identified barriers</li> <li>- Agency has reviewed review program participant outcomes with an equity lens, including the disaggregation of data by race, ethnicity, gender, and/or age. Describe findings from outcome review and steps the agency has planned or taken to eliminate disparities.</li> </ul>			
Detailed strategies around all 5 topics present	8		
Detailed strategies around 3-4 topics present	6		
Detailed strategies around 1-2 topics present	4		
Detailed strategies around 0 topics present	0		
3. Agency demonstrates that they meet Fair Housing requirements to provide information on Fair Housing rights through the intake process.			
Agency demonstrates how Fair Housing information is provided to all consumers	3		
Agency does not demonstrate how Fair Housing information is provided to all consumers	0		
Did the agency have any substantiated grievances with insufficient corrective action? (up to -2 points per instance)			
4. Agencies demonstrates the participation of persons with lived experience of homelessness (PLEH) on the agency's Board of Directors or equivalent policymaking entity.			
Had consumer participation in CY2022	8		
No consumer participation over the course of CY2022	0		
5. Agency has implemented clear strategies to ensure the meaningful participation of PLEH within homelessness programming: <ul style="list-style-type: none"> <li>- The agency demonstrates a relational process for receiving and incorporating feedback from PLEH for persons served by all homeless/housing projects (not just the project(s) receiving CoC funding)</li> <li>- The agency demonstrates how they respond to feedback and input</li> <li>- The agency demonstrates how PLEH are incorporated into the decision-making structures within the organization</li> <li>- The agency demonstrates the extent to which they intentionally hire PLEH within homelessness programming</li> </ul>			
Detailed strategies around all 4 topics present	8		
Detailed strategies around 2-3 topics present	6		
1 strategy present	4		
No strategies present	0		
6. Agency demonstrates they have or plan to identify any barriers to participation faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.			
Detailed strategies or plan to identify barriers present	2		
Strategies or plan present with limited details	1		
No strategies or plan present	0		
7. Agency demonstrates clear strategies for how they ensure privacy, respect, and safety to all participants regardless of gender identity or sexual orientation			
Detailed strategies or plan to identify barriers present	2		
Strategies or plan present with limited details	1		
No strategies or plan present	0		



## FY2023 HUD COC PROGRAM COMPETITION RENEWAL PROJECT SCORECARD

Applicant and Project Name: \_\_\_\_\_

Rater Name: \_\_\_\_\_

Date Reviewed: \_\_\_\_\_

Project Quality Requirements		
Renewal projects must ensure they continue to meet HUD thresholds for funding. Threshold requirements are pass/fail rather than scored.	Maximum Score Possible	<b>85</b> for PSH or RRH <b>75</b> for TH or TH-RRH <b>79</b> for TH or TH-RRH orig. funded via DV Bonus
	Total Project Score	
	Weighted Rating Score (Total Project Score / Maximum Score Possible x 100)	
General Project Information (reviewed by staff and reported to Funding Review Committee)		Possible points: <b>0</b> Max deductions: <b>23</b>
		Section Score:
		Staff:
		FRC:
Does the project meet all eligibility and quality threshold requirements? <b>(Pass/Fail)</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is match documentation for at least 25% of program expenses minus the expenses of leased units included? <b>(Pass/Fail)</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are budgeted costs allocable and allowable? <b>(Pass/Fail)</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Were drawdowns made at least quarterly after project execution? <b>(Pass/Fail)</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Does the project meet all Housing First criteria? <b>(Pass/Fail)</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Does the project qualify as low barrier? <b>(Pass/Fail)</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Was the application complete and accurate and were all required attachments are provided? (yes = 0 pts, no = -5 pts)	0	
Was the application submitted by the deadline? (yes = 0 pts, no = -10 pts)	0	
Section I: Project Effectiveness		Possible Points: <b>20</b>
		Section Score:
Efficient Use of Funding:		
3. Percent of funding recaptured in last completed grant year		
7% or less	5	
8% or more	0	
4. What is the project's utilization rate?		
95% or higher	10	
80%-94%	5	
79% or lower	0	

Data Quality (HMIS or alternate database for domestic violence projects)		
6. Percentage of APR Data Quality Elements (6a.-6d.) with 5% or less null or missing values		
95% or greater	5	
91%-94%	3	
Less than 91%	0	
<b>Section II: Project Performance (PSH and RRH Scoring)</b>		Possible Points: <b>65</b>
Section Score:		
7. Leavers with Any Cash Income		
PSH & RRH - percentage of adult leavers who leave the project with one or more sources of cash income.		
70% -100%	3	
64%-69%	2	
Below 64%	0	
8. Leavers with Any Non-Cash Benefits		
PSH & RRH - percentage of adult leavers who leave the project with one or more sources of non-cash benefits.		
64% - 100%	5	
51%-63%	3	
Below 51%	0	
9. Leavers with Earned Income (Employment)		
PSH - percentage of adult leavers who leave the project with earned income		
4% - 100%	3	
1%-3%	1	
Below 1%	0	
RRH - percentage of adult leavers who leave the project with earned income		
49% - 100%	5	
35%-48%	3	
Below 35%	0	
10. Increases in Total Cash Income for leavers & stayers		
PSH - percentage of stayers who have an increase in any income		
67%-100%	10	
58%-66%	5	
Below 58%	0	
RRH - percentage of leavers who have an increase in any income		
63% -100%	10	
50%-62%	5	
Below 50%	0	
11. Stayers and leavers with Health Insurance		
PSH - percentage of project leavers and stayers as of 12/31/22 who have health insurance.		
95% - 100%	2	
93%-94%	1	
Below 93%	0	
RRH - percentage of project leavers and stayers as of 12/31/22 who have health insurance.		
63% - 100%	2	
26%-62%	1	
Below 26%	0	
12. Retention in Permanent Housing (PSH only)		
PSH - percentage of participants who either remain in the PSH project as of 12/31/2022, or who have exited that project to another permanent housing destination		
96% - 100%	25	
92%-95%	20	
87%-91%	10	
Below 87%	0	

<b>13. Exits to Permanent Housing (RRH, TH, &amp; TH-RRH)</b>		
RRH - percentage of participants who exit the project to a permanent housing destination		
85% - 100%	25	
80%-84%	15	
70%-79%	5	
Below 70%	0	
<b>14. Length of Time from Project Start Date to Housing Move-In (PSH, RRH only)</b>		
PSH— average length of time it took to move clients into housing in 2022.		
20 days or less	3	
21 to 40 days	1	
41 days or more	0	
RRH— average length of time it took to move clients into housing in 2022.		
40 days or less	10	
41 to 80 days	5	
81 days or more	0	
<b>15. Length of Stay (PSH Only)</b>		
PSH - percentage of leavers that remained in the project more than 180 days.		
95% - 100%	10	
92%-94%	5	
Below 92%	0	
<b>16. Length of Stay (RRH Only)</b>		
RRH - whether all persons remained in the project for 730 days (24 months) or less		
0 persons	0	
1 or more persons	-10	
<b>17. Returns to homelessness within 6 months of exit from project to permanent housing</b>		
PSH - percentage of clients who exited the project to permanent housing in the last 2 years and returned to the homeless response system within 6 months of that exit		
0% - 9%	4	
10%-20%	2	
Greater than 20%	0	
RRH - percentage of clients who exited the project to permanent housing in the last HUD fiscal year and returned to the homeless response system within 6 months of that exit		
0% - 6%	5	
7% - 10%	3	
Greater than 10%	0	

<b>Section II: Project Performance (TH and TH-RRH Scoring)</b>	Possible Points - Orig. DV bonus: <b>59</b> All others: <b>55</b>	Section Score:
<b>7. Leavers with Any Cash Income</b>		
TH — percentage of adult leavers who leave the project with one or more sources of cash income.		
70%-100%	6	
64%-69%	4	
Below 64%	0	
TH-RRH — percentage of adult leavers who leave the project with one or more sources of cash income.		
70%-100%	3	
64%-69%	2	
Below 64%	0	

<b>8. Leavers with Any Non-Cash Benefits</b>		
TH and TH-RRH - percentage of adult leavers who leave the project with one or more sources of non-cash benefits.		
64% - 100%	5	
51% - 63%	3	
Below 51%	0	
<b>9. Leavers with Earned Income (Employment)</b>		
TH - percentage of adult leavers who leave the project with earned income		
54% - 100%	7	
35% - 53%	4	
Below 35%	0	
TH-RRH - percentage of adult leavers who leave the project with earned income		
49% - 100%	5	
35%-48%	3	
Below 35%	0	
<b>10. Increases in Total Cash Income for leavers or stayers</b>		
TH and TH-RRH - percentage of persons (leavers or stayers) who have an increase in any income		
63%-100%	10	
50%-62%	5	
Below 50%	0	
<b>11. Stayers and leavers with Health Insurance</b>		
TH - percentage of project leavers and stayers as of 12/31/22 who have health insurance.		
30% - 100%	2	
15%-29%	1	
Below 15%	0	
TH-RRH - percentage of project leavers and stayers as of 12/31/22 who have health insurance.		
63% - 100%	2	
26%-62%	1	
Below 26%	0	
<b>13. Exits to Permanent Housing</b>		
TH and TH-RRH - percentage of participants who exit the project to a permanent housing destination		
85% - 100%	25	
80%-84%	15	
70%-79%	5	
Below 70%	0	
<b>17. Returns to homelessness within 6 months of exit from project to permanent housing</b>		
TH-RRH - percentage of clients who exited the project to permanent housing in the last HUD fiscal year and returned to the homeless response system within 6 months of that exit		
0% - 6%	5	
6% - 10%	3	
Greater than 10%	0	
<b>18. Increasing Participant Safety (Projects Originally Funded through DV Bonus Only)</b>		
Strategies to increase participant safety for survivors of domestic violence/human trafficking (DV/HT), assessment of improvements to participant safety		
multiple strategies for improving safety for DV/HT survivors; clear description of how improvements to participant safety are assessed; at least one concrete, substantive, and current example of relevant work; demonstrates that improving safety for DV/HT survivors is a key part of the project.	4	
At least one strategy for improving safety for DV/HT survivors and at least one way that the project assesses improvements to participant safety; example may not be concrete, substantive, current or clearly relevant to the project	2	

At least one strategy for improving safety for DV/HT survivors, but does not provide concrete or substantive examples of what this work looks like or how the project assesses improvements to participant safety.	1	
No strategies for improving safety	0	

<b>Tiebreaker: Severity of Barriers</b>	Possible Points: <b>6</b>	Section Score:
19a. Zero income		
PSH - Percentage of clients that entered the program with zero income		
80%-100%	2	
50%-79%	1	
Below 50%	0	
RRH, TH-RRH, TH - Percentage of clients that entered the program with zero income		
50%-100%	2	
30-49%	1	
Below 30%	0	
19b. Chronically homeless		
PSH - Percentage of clients that entered the program as chronically homeless		
100%	2	
Below 100%	0	
RRH, TH-RRH, TH - Percentage of clients that entered the program as chronically homeless		
15%-100%	2	
5%-14%	1	
Below 5%	0	
19c. Conditions at Entry		
PSH - Percentage of persons that entered the program who met two or more harder to serve conditions at entry		
50%-100%	2	
30%-49%	1	
Below 30%	0	
RRH, TH-RRH, TH - Percentage of persons that entered the program who met two or more harder to serve conditions at entry		
10%-100%	2	
5%-9%	1	
Below 5%	0	

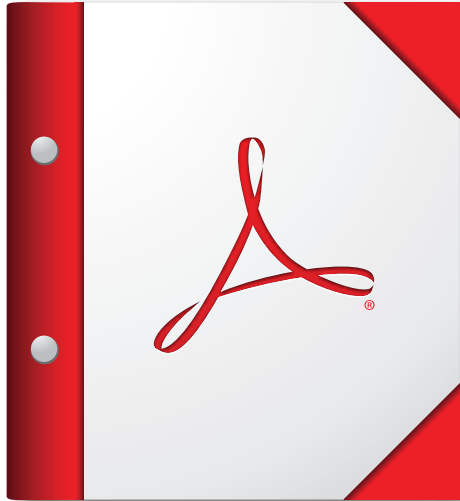




**FY2023 CoC Program Competition**

**TEMPLATE Project Application Scoring Table**

Project Name	Application Type	Project Type	Project pts avail	Project score (avg)	Supp. agency pts avail	Supp agency score (avg)	Total points avail	Total score points (avg)	<b>Weighted score</b>	Tie breaker
Keys First	Renewal	RRH	85	83	36	36	121	119	<b>98.35</b>	4



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**From:** [Brienne Robach](#)  
**To:** [Kristie Winslow](#)  
**Cc:** [Courtney Myers-Keaton](#); [Victoria Arnold](#)  
**Subject:** CoC Program - SSO-CE Renewal Projects Award Letter  
**Date:** Friday, September 8, 2023 2:34:00 PM

---

Ms. Kristie Winslow,

Thank you for submitting renewal applications for the below Supportive Services Only projects in the 2023 Continuum of Care Program Application process:

- Housing Assessment Program, \$228,488
- Coordinated Entry, \$210,139
- Coordinated Entry, \$65,950

As infrastructure projects, these recommended to be in Tier 1 of the Project Priority Listing when submitted to the Department of Housing and Urban Development (HUD). If you:

- a) believe your application was incorrectly scored (scoring error or oversight of information within the application) and should have received a higher score that would change the funding recommendation for their project; and/or
- b) believe there may be an improper application or interpretation of HUD or CoC rules and regulations concerning participation of the appellant in the application process,

you may appeal your project's score and placement by completing an Appeals Application by 5:00 PM on Thursday, September 14, 2023. The application and the CoC's Appeals Policy are both available on the Coalition's website at the following link: <https://endhomelessnesskent.org/fy2023-coc-program-competition/>

Coalition staff will follow up with you to ensure all information is accurately provided to HUD via e-snaps. We will be reaching out to you shortly to correct any errors in your e-snaps application. In order to maintain this project's placement in the Project Priority Listing, all required forms and requested changes by Coalition staff must be completed correctly within e-snaps by 5:00 PM on Friday, September 22.

Please contact me with any questions or comments.

Sincerely,

Brienne Robach

Brienne Czyzio Robach

Pronouns: she/her/hers – [what's this?](#)

CoC Program Manager

Grand Rapids Area Coalition to End Homelessness

Heart of West Michigan United Way | 118 Commerce Ave SW | Grand Rapids, MI 49503

p: 616.752.8621 | e: [brobach@hwmuw.org](mailto:brobach@hwmuw.org)

**From:** [Brienne Robach](#)  
**To:** [Michelle Van Dyke](#)  
**Cc:** [Courtney Myers-Keaton](#)  
**Subject:** CoC Program - HMIS Renewal Award Letter  
**Date:** Tuesday, September 12, 2023 1:46:00 PM

---

Ms. Michelle VanDyke,

Thank you for submitting a renewal application for the Homeless Management Information System (HMIS) project in the amount of \$100,000 in the 2023 local Continuum of Care Program Competition. As infrastructure projects, these recommended to be in Tier 1 of the Project Priority Listing when submitted to the Department of Housing and Urban Development (HUD). If you:

- a) believe your application was incorrectly scored (scoring error or oversight of information within the application) and should have received a higher score that would change the funding recommendation for their project; and/or
- b) believe there may be an improper application or interpretation of HUD or CoC rules and regulations concerning participation of the appellant in the application process,

you may appeal your project's score and placement by completing an Appeals Application by 5:00 PM on Thursday, September 14, 2023. The application and the CoC's Appeals Policy are both available on the Coalition's website at the following link: <https://endhomelessnesskent.org/fy2023-coc-program-competition/>

Coalition staff will follow up to ensure all information is accurately provided to HUD via e-snaps. We will be reaching out to you shortly to correct any errors in your e-snaps application. In order to maintain this project's placement in the Project Priority Listing, all required forms and requested changes by Coalition staff must be completed correctly within e-snaps by 5:00 PM on Friday, September 22.

Please contact me with any questions or comments.

Sincerely,

Brienne Robach

Brienne Czyzio Robach  
she/her/hers  
CoC Program Manager  
Grand Rapids Area Coalition to End Homelessness  
e: [brobach@hwmuw.org](mailto:brobach@hwmuw.org)  
p: 616-752-8621

**From:** [Brienne Robach](#)  
**To:** [Michelle Van Dyke](#)  
**Cc:** [Courtney Myers-Keaton](#)  
**Subject:** CoC Program - HMIS Expansion Project Award Letter  
**Date:** Wednesday, September 13, 2023 10:36:00 AM

---

Ms. Michelle VanDyke,

Thank you for submitting an application for the Homeless Management Information System (HMIS) project, HMIS 2, in the amount of \$38,304 in the 2023 local Continuum of Care Program Competition. As an expansion to an infrastructure project, this project recommended to be in Tier 1 of the Project Priority Listing when submitted to the Department of Housing and Urban Development (HUD). If you:

- a) believe your application was incorrectly scored (scoring error or oversight of information within the application) and should have received a higher score that would change the funding recommendation for their project; and/or
- b) believe there may be an improper application or interpretation of HUD or CoC rules and regulations concerning participation of the appellant in the application process,

you may appeal your project's score and placement by completing an Appeals Application by 5:00 PM on Thursday, September 14, 2023. The application and the CoC's Appeals Policy are both available on the Coalition's website at the following link: <https://endhomelessnesskent.org/fy2023-coc-program-competition/>

Coalition staff will follow up to ensure all information is accurately provided to HUD via e-snaps. We will be reaching out to you shortly to correct any errors in your e-snaps application. In order to maintain this project's placement in the Project Priority Listing, all required forms and requested changes by Coalition staff must be completed correctly within e-snaps by 5:00 PM on Friday, September 22.

Please contact me with any questions or comments.

Sincerely,

Brienne Robach

Brienne Czyzio Robach  
she/her/hers  
CoC Program Manager  
Grand Rapids Area Coalition to End Homelessness  
e: [brobach@hwmuw.org](mailto:brobach@hwmuw.org)  
p: 616-752-8621

**From:** [Brienne Robach](#)  
**To:** [Anna Diaz](#)  
**Cc:** [Courtney Myers-Keaton](#); [Vera Beech](#); [mvanzegeren](#); [Heather Brinkman](#)  
**Subject:** CoC Program - Housing Solutions Renewal Award Letter  
**Date:** Friday, September 8, 2023 1:33:00 PM

---

Ms. Anna Diaz,

Thank you for submitting your renewal application for the Permanent Supportive Housing project, Housing Solutions, in the amount of \$601,943 in the 2023 Continuum of Care Program Application process.

This project was reviewed by Funding Review Committee and this project's score combined with the supplemental agency score was 99.45. The community's average score for renewal applications was 81.65. This project is recommended to be in Tier 1 of the Project Priority Listing when submitted to the Department of Housing and Urban Development (HUD).

If you:

- a) believe your application was incorrectly scored (scoring error or oversight of information within the application) and should have received a higher score that would change the funding recommendation for their project; and/or
- b) believe there may be an improper application or interpretation of HUD or CoC rules and regulations concerning participation of the appellant in the application process,

you may appeal your project's score and placement by completing an Appeals Application by 5:00 PM on Thursday, September 14, 2023. The application and the CoC's Appeals Policy are both available on the Coalition's website at the following link: <https://endhomelessnesskent.org/fy2023-coc-program-competition/>

Coalition staff will follow up with you to ensure all information is accurately provided to HUD via e-snaps. We will be reaching out to you shortly to correct any errors in your e-snaps application. In order to maintain this project's placement in the Project Priority Listing, all required forms and requested changes by Coalition staff must be completed correctly within e-snaps by 5:00 PM on Friday, September 22.

The scorecard for this project and the highest and lowest scorecards for Community Rebuilders' supplemental agency application will be provided in a separate email.

Please contact me with any questions or comments.

Sincerely,

Brienne Robach

Brienne Czyzio Robach  
Pronouns: she/her/hers – [what's this?](#)  
CoC Program Manager

**From:** [Brienne Robach](#)  
**To:** [Anna Diaz](#)  
**Cc:** [Courtney Myers-Keaton](#); [Vera Beech](#); [mvanzegeren](#); [Heather Brinkman](#)  
**Subject:** CoC Program - Shelter Plus Care Renewal Award Letter  
**Date:** Friday, September 8, 2023 1:33:00 PM

---

Ms. Anna Diaz,

Thank you for submitting your renewal application for the Permanent Supportive Housing project, Shelter Plus Care, in the amount of \$1,746,060 in the 2023 Continuum of Care Program Application process.

This project was reviewed by Funding Review Committee and this project's score combined with the supplemental agency score was 91.18. The community's average score for renewal applications was 81.65. This project is recommended to be in Tier 1 of the Project Priority Listing when submitted to the Department of Housing and Urban Development (HUD).

If you:

- a) believe your application was incorrectly scored (scoring error or oversight of information within the application) and should have received a higher score that would change the funding recommendation for their project; and/or
- b) believe there may be an improper application or interpretation of HUD or CoC rules and regulations concerning participation of the appellant in the application process,

you may appeal your project's score and placement by completing an Appeals Application by 5:00 PM on Thursday, September 14, 2023. The application and the CoC's Appeals Policy are both available on the Coalition's website at the following link: <https://endhomelessnesskent.org/fy2023-coc-program-competition/>

Coalition staff will follow up with you to ensure all information is accurately provided to HUD via e-snaps. We will be reaching out to you shortly to correct any errors in your e-snaps application. In order to maintain this project's placement in the Project Priority Listing, all required forms and requested changes by Coalition staff must be completed correctly within e-snaps by 5:00 PM on Friday, September 22.

The scorecard for this project and the highest and lowest scorecards for Community Rebuilders' supplemental agency application will be provided in a separate email.

Please contact me with any questions or comments.

Sincerely,

Brienne Robach

Brienne Czyzio Robach  
Pronouns: she/her/hers – [what's this?](#)  
CoC Program Manager

**From:** [Brienne Robach](#)  
**To:** [Anna Diaz](#)  
**Cc:** [Courtney Myers-Keaton](#); [Vera Beech](#); [mvanzegeren](#); [Heather Brinkman](#)  
**Subject:** CoC Program - LOFT Renewal Award Letter  
**Date:** Friday, September 8, 2023 1:33:00 PM

---

Ms. Anna Diaz,

Thank you for submitting your renewal application for the Permanent Supportive Housing project, LOFT, in the amount of \$416,082 in the 2023 Continuum of Care Program Application process.

This project was reviewed by Funding Review Committee and this project's score combined with the supplemental agency score was 89.53. The community's average score for renewal applications was 81.65. This project is recommended to be in Tier 1 of the Project Priority Listing when submitted to the Department of Housing and Urban Development (HUD).

If you:

- a) believe your application was incorrectly scored (scoring error or oversight of information within the application) and should have received a higher score that would change the funding recommendation for their project; and/or
- b) believe there may be an improper application or interpretation of HUD or CoC rules and regulations concerning participation of the appellant in the application process,

you may appeal your project's score and placement by completing an Appeals Application by 5:00 PM on Thursday, September 14, 2023. The application and the CoC's Appeals Policy are both available on the Coalition's website at the following link: <https://endhomelessnesskent.org/fy2023-coc-program-competition/>

Coalition staff will follow up with you to ensure all information is accurately provided to HUD via e-snaps. We will be reaching out to you shortly to correct any errors in your e-snaps application. In order to maintain this project's placement in the Project Priority Listing, all required forms and requested changes by Coalition staff must be completed correctly within e-snaps by 5:00 PM on Friday, September 22.

The scorecard for this project and the highest and lowest scorecards for Community Rebuilders' supplemental agency application will be provided in a separate email.

Please contact me with any questions or comments.

Sincerely,

Brienne Robach

Brienne Czyzio Robach

Pronouns: she/her/hers – [what's this?](#)

CoC Program Manager

Grand Rapids Area Coalition to End Homelessness

Heart of West Michigan United Way | 118 Commerce Ave SW | Grand Rapids, MI 49503



**From:** [Brienne Robach](#)  
**To:** [Anna Diaz](#)  
**Cc:** [Courtney Myers-Keaton](#); [Vera Beech](#); [mvanzegeren](#); [Heather Brinkman](#)  
**Subject:** CoC Program - Keys First Renewal Award Letter  
**Date:** Friday, September 8, 2023 1:33:00 PM

---

Ms. Anna Diaz,

Thank you for submitting your renewal application for the Rapid Re-Housing project, Keys First, in the amount of \$932,346 in the 2023 Continuum of Care Program Application process.

This project was reviewed by Funding Review Committee and this project's score combined with the supplemental agency score was 97.80. The community's average score for renewal applications was 81.65. This project is recommended to be in Tier 1 of the Project Priority Listing when submitted to the Department of Housing and Urban Development (HUD).

If you:

- a) believe your application was incorrectly scored (scoring error or oversight of information within the application) and should have received a higher score that would change the funding recommendation for their project; and/or
- b) believe there may be an improper application or interpretation of HUD or CoC rules and regulations concerning participation of the appellant in the application process,

you may appeal your project's score and placement by completing an Appeals Application by 5:00 PM on Thursday, September 14, 2023. The application and the CoC's Appeals Policy are both available on the Coalition's website at the following link: <https://endhomelessnesskent.org/fy2023-coc-program-competition/>

Coalition staff will follow up with you to ensure all information is accurately provided to HUD via e-snaps. We will be reaching out to you shortly to correct any errors in your e-snaps application. In order to maintain this project's placement in the Project Priority Listing, all required forms and requested changes by Coalition staff must be completed correctly within e-snaps by 5:00 PM on Friday, September 22.

The scorecard for this project and the highest and lowest scorecards for Community Rebuilders' supplemental agency application will be provided in a separate email.

Please contact me with any questions or comments.

Sincerely,

Brienne Robach

Brienne Czyzio Robach

Pronouns: she/her/hers – [what's this?](#)

CoC Program Manager

Grand Rapids Area Coalition to End Homelessness

Heart of West Michigan United Way | 118 Commerce Ave SW | Grand Rapids, MI 49503

**From:** [Brienne Robach](#)  
**To:** [Anna Diaz](#)  
**Cc:** [Courtney Myers-Keaton](#); [Vera Beech](#); [mvanzegeren](#); [Heather Brinkman](#)  
**Subject:** CoC Program - PACT Renewal Award Letter  
**Date:** Friday, September 8, 2023 1:34:00 PM

---

Ms. Anna Diaz,

Thank you for submitting your renewal application for the Joint Transitional Housing and Rapid Re-Housing project, PACT (Partners Achieving Change Together), in the amount of \$1,359,615 in the 2023 Continuum of Care Program Application process.

This project was reviewed by Funding Review Committee and this project's score combined with the supplemental agency score was 97.68. The community's average score for renewal applications was 81.65. This project is recommended to be in Tier 1 of the Project Priority Listing when submitted to the Department of Housing and Urban Development (HUD).

If you:

- a) believe your application was incorrectly scored (scoring error or oversight of information within the application) and should have received a higher score that would change the funding recommendation for their project; and/or
- b) believe there may be an improper application or interpretation of HUD or CoC rules and regulations concerning participation of the appellant in the application process,

you may appeal your project's score and placement by completing an Appeals Application by 5:00 PM on Thursday, September 14, 2023. The application and the CoC's Appeals Policy are both available on the Coalition's website at the following link: <https://endhomelessnesskent.org/fy2023-coc-program-competition/>

Coalition staff will follow up with you to ensure all information is accurately provided to HUD via e-snaps. We will be reaching out to you shortly to correct any errors in your e-snaps application. In order to maintain this project's placement in the Project Priority Listing, all required forms and requested changes by Coalition staff must be completed correctly within e-snaps by 5:00 PM on Friday, September 22.

The scorecard for this project and the highest and lowest scorecards for Community Rebuilders' supplemental agency application will be provided in a separate email.

Please contact me with any questions or comments.

Sincerely,

Brienne Robach

Brienne Czyzio Robach  
Pronouns: she/her/hers – [what's this?](#)  
CoC Program Manager

**From:** [Brienne Robach](#)  
**To:** [Anna Diaz](#)  
**Cc:** [Courtney Myers-Keaton](#); [Vera Beech](#); [mvanzegeren](#); [Heather Brinkman](#)  
**Subject:** CoC Program - PACT Expansion Award Letter  
**Date:** Friday, September 8, 2023 1:34:00 PM

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Ms. Anna Diaz,

Thank you for submitting your application for the Joint Transitional Housing and Rapid Re-Housing DV Bonus project, PACT Expansion, in the amount of \$531,754 in the 2023 Continuum of Care Program Application process.

This project was reviewed by Funding Review Committee and this project's score combined with the supplemental agency score was 90.93. The community's average score for new applications was 91.39. This project is recommended to be in Tier 2 of the Project Priority Listing when submitted to the Department of Housing and Urban Development (HUD).

If you:

- a) believe your application was incorrectly scored (scoring error or oversight of information within the application) and should have received a higher score that would change the funding recommendation for their project; and/or
- b) believe there may be an improper application or interpretation of HUD or CoC rules and regulations concerning participation of the appellant in the application process,

you may appeal your project's score and placement by completing an Appeals Application by 5:00 PM on Thursday, September 14, 2023. The application and the CoC's Appeals Policy are both available on the Coalition's website at the following link: <https://endhomelessnesskent.org/fy2023-coc-program-competition/>

Coalition staff will follow up with you to ensure all information is accurately provided to HUD via e-snaps. We will be reaching out to you shortly to correct any errors in your e-snaps application. In order to maintain this project's placement in the Project Priority Listing, all required forms and requested changes by Coalition staff must be completed correctly within e-snaps by 5:00 PM on Friday, September 22.

The scorecard for this project and the highest and lowest scorecards for Community Rebuilders' supplemental agency application will be provided in a separate email.

Please contact me with any questions or comments.

Sincerely,

Brienne Robach

Brienne Czyzio Robach  
Pronouns: she/her/hers – [what's this?](#)  
CoC Program Manager

**From:** [Brienne Robach](#)  
**To:** [Michelle Van Dyke](#)  
**Cc:** [Courtney Myers-Keaton](#)  
**Subject:** CoC Program - SSO-CE Bonus Projects Award Letter  
**Date:** Tuesday, September 12, 2023 1:46:00 PM

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Ms. Michelle VanDyke,

Thank you for submitting applications for the below new Supportive Services Only projects in the 2023 local Continuum of Care Program Competition:

- DV + CE Integration, \$32,500 (DV Bonus)
- Housing Assessment Program Expansion, \$32,500 (General CoC Bonus)

As new projects, these recommended to be in Tier 2 of the Project Priority Listing when submitted to the Department of Housing and Urban Development (HUD).

If you:

- a) believe your application was incorrectly scored (scoring error or oversight of information within the application) and should have received a higher score that would change the funding recommendation for their project; and/or
- b) believe there may be an improper application or interpretation of HUD or CoC rules and regulations concerning participation of the appellant in the application process,

you may appeal your project's score and placement by completing an Appeals Application by 5:00 PM on Thursday, September 14, 2023. The application and the CoC's Appeals Policy are both available on the Coalition's website at the following link: <https://endhomelessnesskent.org/fy2023-coc-program-competition/>

Coalition staff will follow up to ensure all information is accurately provided to HUD via e-snaps. We will be reaching out to you shortly to correct any errors in your e-snaps application. In order to maintain this project's placement in the Project Priority Listing, all required forms and requested changes by Coalition staff must be completed correctly within e-snaps by 5:00 PM on Friday, September 22.

Please contact me with any questions or comments.

Sincerely,

Brienne Robach

Brienne Czyzio Robach  
she/her/hers  
CoC Program Manager  
Grand Rapids Area Coalition to End Homelessness  
e: [brobach@hwmuw.org](mailto:brobach@hwmuw.org)  
p: 616-752-8621

**From:** [Brienne Robach](#)  
**To:** [Anna Diaz](#)  
**Cc:** [Courtney Myers-Keaton](#); [Vera Beech](#); [mvanzegeren](#); [Heather Brinkman](#)  
**Subject:** CoC Program - Keys First Expansion Award Letter  
**Date:** Friday, September 8, 2023 1:34:00 PM

---

Ms. Anna Diaz,

Thank you for submitting your application for the Joint Transitional Housing and Rapid Re-Housing General CoC Bonus project, Keys First Expansion, in the amount of \$521,280 in the 2023 Continuum of Care Program Application process.

This project was reviewed by Funding Review Committee and this project's score combined with the supplemental agency score was 91.84. The community's average score for new applications was 91.39. This project is recommended to be in Tier 2 of the Project Priority Listing when submitted to the Department of Housing and Urban Development (HUD).

If you:

- a) believe your application was incorrectly scored (scoring error or oversight of information within the application) and should have received a higher score that would change the funding recommendation for their project; and/or
- b) believe there may be an improper application or interpretation of HUD or CoC rules and regulations concerning participation of the appellant in the application process,

you may appeal your project's score and placement by completing an Appeals Application by 5:00 PM on Thursday, September 14, 2023. The application and the CoC's Appeals Policy are both available on the Coalition's website at the following link: <https://endhomelessnesskent.org/fy2023-coc-program-competition/>

Coalition staff will follow up with you to ensure all information is accurately provided to HUD via e-snaps. We will be reaching out to you shortly to correct any errors in your e-snaps application. In order to maintain this project's placement in the Project Priority Listing, all required forms and requested changes by Coalition staff must be completed correctly within e-snaps by 5:00 PM on Friday, September 22.

The scorecard for this project and the highest and lowest scorecards for Community Rebuilders' supplemental agency application will be provided in a separate email.

Please contact me with any questions or comments.

Sincerely,

Brienne Robach

Brienne Czyzio Robach  
Pronouns: she/her/hers – [what's this?](#)  
CoC Program Manager

**From:** [Brienne Robach](#)  
**To:** [Rebecca Long](#)  
**Cc:** [Courtney Myers-Keaton](#); [Jeremy DeRoo](#); [Kristy Hawkins](#)  
**Subject:** CoC Program - Verne Barry Place Award  
**Date:** Friday, September 8, 2023 1:46:00 PM

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Ms. Rebecca Long,

Thank you for submitting your renewal application for the Permanent Supportive Housing project, Verne Barry Place, in the amount of \$157,720 in the 2023 Continuum of Care Program Application process.

This project was reviewed by Funding Review Committee and this project's score combined with the supplemental agency score was 88.43. The community's average score for renewal applications was 81.65. This project is recommended to be in Tier 1 of the Project Priority Listing when submitted to the Department of Housing and Urban Development (HUD).

If you:

- a) believe your application was incorrectly scored (scoring error or oversight of information within the application) and should have received a higher score that would change the funding recommendation for their project; and/or
- b) believe there may be an improper application or interpretation of HUD or CoC rules and regulations concerning participation of the appellant in the application process,

you may appeal your project's score and placement by completing an Appeals Application by 5:00 PM on Thursday, September 14, 2023. The application and the CoC's Appeals Policy are both available on the Coalition's website at the following link: <https://endhomelessnesskent.org/fy2023-coc-program-competition/>

Coalition staff will follow up with you to ensure all information is accurately provided to HUD via e-snaps. We will be reaching out to you shortly to correct any errors in your e-snaps application. In order to maintain this project's placement in the Project Priority Listing, all required forms and requested changes by Coalition staff must be completed correctly within e-snaps by 5:00 PM on Friday, September 22.

The scorecard for this project and the highest and lowest scorecards for Heartside Nonprofit Housing Corporation's supplemental agency application will be provided in a separate email.

Please contact me with any questions or comments.

Sincerely,

Brienne Robach

Brienne Czyzio Robach  
Pronouns: she/her/hers – [what's this?](#)  
CoC Program Manager

**From:** [Brienne Robach](#)  
**To:** [Rebecca Long](#)  
**Cc:** [Courtney Myers-Keaton](#); [Jeremy DeRoo](#); [Kristy Hawkins](#)  
**Subject:** CoC Program - Ferguson Apartments Award  
**Date:** Friday, September 8, 2023 1:46:00 PM

---

Ms. Rebecca Long,

Thank you for submitting your renewal application for the Permanent Supportive Housing project, Ferguson Apartments, in the amount of \$63,000 in the 2023 Continuum of Care Program Application process.

This project was reviewed by Funding Review Committee and this project's score combined with the supplemental agency score was 81.82. The community's average score for renewal applications was 81.65. This project is recommended to be in Tier 1 of the Project Priority Listing when submitted to the Department of Housing and Urban Development (HUD).

If you:

- a) believe your application was incorrectly scored (scoring error or oversight of information within the application) and should have received a higher score that would change the funding recommendation for their project; and/or
- b) believe there may be an improper application or interpretation of HUD or CoC rules and regulations concerning participation of the appellant in the application process,

you may appeal your project's score and placement by completing an Appeals Application by 5:00 PM on Thursday, September 14, 2023. The application and the CoC's Appeals Policy are both available on the Coalition's website at the following link: <https://endhomelessnesskent.org/fy2023-coc-program-competition/>

Coalition staff will follow up with you to ensure all information is accurately provided to HUD via e-snaps. We will be reaching out to you shortly to correct any errors in your e-snaps application. In order to maintain this project's placement in the Project Priority Listing, all required forms and requested changes by Coalition staff must be completed correctly within e-snaps by 5:00 PM on Friday, September 22.

The scorecard for this project and the highest and lowest scorecards for Heartside Nonprofit Housing Corporation's supplemental agency application will be provided in a separate email.

Please contact me with any questions or comments.

Sincerely,

Brienne Robach

Brienne Czyzio Robach  
Pronouns: she/her/hers – [what's this?](#)  
CoC Program Manager

**From:** [Brienne Robach](#)  
**To:** [Felicia Clay](#)  
**Cc:** [Courtney Myers-Keaton](#); [lindsey.reames](#)  
**Subject:** CoC Program - Hope Community Renewal Award  
**Date:** Friday, September 8, 2023 2:09:00 PM

---

Ms. Felicia Clay,

Thank you for submitting your renewal application for the Rapid Re-Housing project, Home Community, in the amount of \$159,663 in the 2023 Continuum of Care Program Application process.

This project was reviewed by Funding Review Committee and this project's score combined with the supplemental agency score was 72.45. The community's average score for renewal applications was 81.65. This project is recommended to be in Tier 1 of the Project Priority Listing when submitted to the Department of Housing and Urban Development (HUD).

If you:

- a) believe your application was incorrectly scored (scoring error or oversight of information within the application) and should have received a higher score that would change the funding recommendation for their project; and/or
- b) believe there may be an improper application or interpretation of HUD or CoC rules and regulations concerning participation of the appellant in the application process,

you may appeal your project's score and placement by completing an Appeals Application by 5:00 PM on Thursday, September 14, 2023. The application and the CoC's Appeals Policy are both available on the Coalition's website at the following link: <https://endhomelessnesskent.org/fy2023-coc-program-competition/>

Coalition staff will follow up with you to ensure all information is accurately provided to HUD via e-snaps. We will be reaching out to you shortly to correct any errors in your e-snaps application. In order to maintain this project's placement in the Project Priority Listing, all required forms and requested changes by Coalition staff must be completed correctly within e-snaps by 5:00 PM on Friday, September 22.

The scorecard for this project and the highest and lowest scorecards for Grand Rapids Housing Commission's supplemental agency application will be provided in a separate email.

Please contact me with any questions or comments.

Sincerely,

Brienne Robach

Brienne Czyzio Robach

Pronouns: she/her/hers – [what's this?](#)

CoC Program Manager

Grand Rapids Area Coalition to End Homelessness

Heart of West Michigan United Way | 118 Commerce Ave SW | Grand Rapids, MI 49503



**From:** [Brienne Robach](#)  
**To:** [cmitchell](#)  
**Cc:** [Courtney Myers-Keaton](#)  
**Subject:** CoC Program - Project HEAL 2023 Award  
**Date:** Friday, September 8, 2023 2:18:00 PM

---

Ms. Charisse Mitchell,

Thank you for submitting your renewal application for the Transitional Housing project, Project HEAL 2023, in the amount of \$399,368 in the 2023 Continuum of Care Program Application process.

This project was reviewed by Funding Review Committee and this project's score combined with the supplemental agency score was 35.44. The community's average score for renewal applications was 81.65. This project is recommended to be in Tier 2 of the Project Priority Listing when submitted to the Department of Housing and Urban Development (HUD).

If you:

- a) believe your application was incorrectly scored (scoring error or oversight of information within the application) and should have received a higher score that would change the funding recommendation for their project; and/or
- b) believe there may be an improper application or interpretation of HUD or CoC rules and regulations concerning participation of the appellant in the application process,

you may appeal your project's score and placement by completing an Appeals Application by 5:00 PM on Thursday, September 14, 2023. The application and the CoC's Appeals Policy are both available on the Coalition's website at the following link: <https://endhomelessnesskent.org/fy2023-coc-program-competition/>

Coalition staff will follow up with you to ensure all information is accurately provided to HUD via e-snaps. We will be reaching out to you shortly to correct any errors in your e-snaps application. In order to maintain this project's placement in the Project Priority Listing, all required forms and requested changes by Coalition staff must be completed correctly within e-snaps by 5:00 PM on Friday, September 22.

The scorecard for this project and the highest and lowest scorecards for the YWCA West Central Michigan's supplemental agency application will be provided in a separate email.

Please contact me with any questions or comments.

Sincerely,

Brienne Robach

Brienne Czyzio Robach  
she/her/hers  
CoC Program Manager  
Grand Rapids Area Coalition to End Homelessness  
e: [brobach@hwmuw.org](mailto:brobach@hwmuw.org)

**From:** [Brienne Robach](#)  
**To:** [cmitchell](#)  
**Cc:** [Courtney Myers-Keaton](#)  
**Subject:** CoC Program - Project HEAL TH-RRH Award  
**Date:** Friday, September 8, 2023 2:18:00 PM

---

Ms. Charisse Mitchell,

Thank you for submitting your renewal application for the Joint Transitional Housing and Rapid Re-Housing project, Project HEAL TH-RRH, in the amount of \$467,402 in the 2023 Continuum of Care Program Application process.

This project was reviewed by Funding Review Committee and this project's score combined with the supplemental agency score was 62.9. The community's average score for renewal applications was 81.65. This project is recommended to be split with \$313,414 in Tier 1 and \$153,988 in Tier 2 of the Project Priority Listing when submitted to the Department of Housing and Urban Development (HUD).

If you:

- a) believe your application was incorrectly scored (scoring error or oversight of information within the application) and should have received a higher score that would change the funding recommendation for their project; and/or
- b) believe there may be an improper application or interpretation of HUD or CoC rules and regulations concerning participation of the appellant in the application process,

you may appeal your project's score and placement by completing an Appeals Application by 5:00 PM on Thursday, September 14, 2023. The application and the CoC's Appeals Policy are both available on the Coalition's website at the following link: <https://endhomelessnesskent.org/fy2023-coc-program-competition/>

Coalition staff will follow up with you to ensure all information is accurately provided to HUD via e-snaps. We will be reaching out to you shortly to correct any errors in your e-snaps application. In order to maintain this project's placement in the Project Priority Listing, all required forms and requested changes by Coalition staff must be completed correctly within e-snaps by 5:00 PM on Friday, September 22.

The scorecard for this project and the highest and lowest scorecards for the YWCA West Central Michigan's supplemental agency application will be provided in a separate email.

Please contact me with any questions or comments.

Sincerely,

Brienne Robach

Brienne Czyzio Robach

Pronouns: she/her/hers – [what's this?](#)

**From:** [Brienne Robach](#)  
**To:** [Rachel VerWys](#)  
**Cc:** [Courtney Myers-Keaton](#); [Zenaida Jimenez](#)  
**Subject:** CoC Program - Housing Services for Domestic Violence Survivors Award Letter  
**Date:** Friday, September 8, 2023 2:26:00 PM

---

Ms. Rachel VerWys,

Thank you for submitting your renewal application for the Joint Transitional Housing and Rapid Re-Housing project, Housing Services for Domestic Violence Survivors, in the amount of \$534,851 in the 2023 Continuum of Care Program Application process.

This project was reviewed by Funding Review Committee and the supplemental agency score was 20.33. The community's average score for supplemental agency applications was 30.33. As this project is in its first year as a renewal, it is recommended to be in Tier 1 of the Project Priority Listing when submitted to the Department of Housing and Urban Development (HUD).

If you:

- a) believe your application was incorrectly scored (scoring error or oversight of information within the application) and should have received a higher score that would change the funding recommendation for their project; and/or
- b) believe there may be an improper application or interpretation of HUD or CoC rules and regulations concerning participation of the appellant in the application process,

you may appeal your project's score and placement by completing an Appeals Application by 5:00 PM on Thursday, September 14, 2023. The application and the CoC's Appeals Policy are both available on the Coalition's website at the following link: <https://endhomelessnesskent.org/fy2023-coc-program-competition/>

Coalition staff will follow up with you to ensure all information is accurately provided to HUD via e-snaps. We will be reaching out to you shortly to correct any errors in your e-snaps application. In order to maintain this project's placement in the Project Priority Listing, all required forms and requested changes by Coalition staff must be completed correctly within e-snaps by 5:00 PM on Friday, September 22.

The scorecard for this project and the highest and lowest scorecards for Safe Haven Ministries' supplemental agency application will be provided in a separate email.

Please contact me with any questions or comments.

Sincerely,

Brienne Robach

Brienne Czyzio Robach  
Pronouns: she/her/hers – [what's this?](#)  
CoC Program Manager

**From:** [Brienne Robach](#)  
**To:** [Anna Diaz](#)  
**Cc:** [Courtney Myers-Keaton](#); [Vera Beech](#); [mvanzegeren](#); [Heather Brinkman](#)  
**Subject:** CoC Program - Heroes Renewal Award Letter  
**Date:** Friday, September 8, 2023 1:33:00 PM

---

Ms. Anna Diaz,

Thank you for submitting your renewal application for the Permanent Supportive Housing project, Heroes, in the amount of \$160,964 in the 2023 Continuum of Care Program Application process.

This project was reviewed by Funding Review Committee and this project's score combined with the supplemental agency score was 99.45. The community's average score for renewal applications was 81.65. This project is recommended to be in Tier 1 of the Project Priority Listing when submitted to the Department of Housing and Urban Development (HUD).

If you:

- a) believe your application was incorrectly scored (scoring error or oversight of information within the application) and should have received a higher score that would change the funding recommendation for their project; and/or
- b) believe there may be an improper application or interpretation of HUD or CoC rules and regulations concerning participation of the appellant in the application process,

you may appeal your project's score and placement by completing an Appeals Application by 5:00 PM on Thursday, September 14, 2023. The application and the CoC's Appeals Policy are both available on the Coalition's website at the following link: <https://endhomelessnesskent.org/fy2023-coc-program-competition/>

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The scorecard for this project and the highest and lowest scorecards for Community Rebuilders' supplemental agency application will be provided in a separate email.

Please contact me with any questions or comments.

Sincerely,

Brienne Robach

Brienne Czyzio Robach

Pronouns: she/her/hers – [what's this?](#)

CoC Program Manager

Grand Rapids Area Coalition to End Homelessness

Heart of West Michigan United Way | 118 Commerce Ave SW | Grand Rapids, MI 49503

**From:** [Brienne Robach](#)  
**To:** [Rebecca Long](#)  
**Cc:** [Courtney Myers-Keaton](#); [Jeremy DeRoo](#); [Kristy Hawkins](#)  
**Subject:** CoC Program - Commerce Apartments Renewal Award  
**Date:** Friday, September 8, 2023 1:46:00 PM

---

Ms. Rebecca Long,

Thank you for submitting your renewal application for the Permanent Supportive Housing project, Commerce Apartments, in the amount of \$269,241 in the 2023 Continuum of Care Program Application process.

This project was reviewed by Funding Review Committee and this project's score combined with the supplemental agency score was 63.64. The community's average score for renewal applications was 81.65. This project is recommended to be in Tier 1 of the Project Priority Listing when submitted to the Department of Housing and Urban Development (HUD).

If you:

- a) believe your application was incorrectly scored (scoring error or oversight of information within the application) and should have received a higher score that would change the funding recommendation for their project; and/or
- b) believe there may be an improper application or interpretation of HUD or CoC rules and regulations concerning participation of the appellant in the application process,

you may appeal your project's score and placement by completing an Appeals Application by 5:00 PM on Thursday, September 14, 2023. The application and the CoC's Appeals Policy are both available on the Coalition's website at the following link: <https://endhomelessnesskent.org/fy2023-coc-program-competition/>

Coalition staff will follow up with you to ensure all information is accurately provided to HUD via e-snaps. We will be reaching out to you shortly to correct any errors in your e-snaps application. In order to maintain this project's placement in the Project Priority Listing, all required forms and requested changes by Coalition staff must be completed correctly within e-snaps by 5:00 PM on Friday, September 22.

The scorecard for this project and the highest and lowest scorecards for Heartside Nonprofit Housing Corporation's supplemental agency application will be provided in a separate email.

Please contact me with any questions or comments.

Sincerely,

Brienne Robach

Brienne Czyzio Robach  
she/her/hers  
CoC Program Manager

Rank	Applicant Agency	Project	Funding Type	Project Type	Score	Amount	Running Total	Tier	Status
1	The Salvation Army	Housing Assessment Program	Renewal	SSO	infrastructure	\$ 228,488	\$ 228,488	1	Accepted
2	Central Territory of the Salvation Army	Coordinated Entry	Renewal	SSO	infrastructure	\$ 210,139	\$ 438,627	1	Accepted
3	The Salvation Army	Coordinated Entry	Renewal	SSO	infrastructure	\$ 65,950	\$ 504,577	1	Accepted
4	Heart of West Michigan United Way	HMIS	Renewal	HMIS	infrastructure	\$ 100,000	\$ 604,577	1	Accepted
5	Heart of West Michigan United Way	HMIS 2	New - Reallocated	HMIS	infrastructure	\$ 38,304	\$ 642,881	1	Accepted
6	Safe Haven Ministries	Housing Services for Domestic Violence Survivors	Renewal	Joint TH & PH-RRH	first renewal	\$ 534,851	\$ 1,177,732	1	Accepted
7	Community Rebuilders	Housing Solutions	Renewal	PSH	100.00	\$ 601,943	\$ 1,779,675	1	Accepted
8	Community Rebuilders	HEROES	Renewal	PSH	100.00	\$ 160,964	\$ 1,940,639	1	Accepted
9	Community Rebuilders	Keys First	Renewal	RRH	98.35	\$ 932,346	\$ 2,872,985	1	Accepted
10	Community Rebuilders	PACT (Partners Achieving Change Together)	Renewal	Joint TH & PH-RRH	98.26	\$ 1,359,615	\$ 4,232,600	1	Accepted
11	Community Rebuilders	Shelter Plus Care	Renewal	PSH	91.74	\$ 1,746,060	\$ 5,978,660	1	Accepted
12	Community Rebuilders	LOFT	Renewal	PSH	90.08	\$ 416,082	\$ 6,394,742	1	Accepted
13	Heartside Nonprofit Housing Corporation	Verne Barry Place	Renewal	PSH	88.43	\$ 157,720	\$ 6,552,462	1	Accepted
14	Heartside Nonprofit Housing Corporation	Ferguson Apartments	Renewal	PSH	81.82	\$ 63,000	\$ 6,615,462	1	Accepted
15	Grand Rapids Housing Commission	Hope Community	Renewal	RRH	72.45	\$ 159,663	\$ 6,775,125	1	Accepted
16	Heartside Nonprofit Housing Corporation	Commerce Apartments	Renewal	PSH	63.64	\$ 269,241	\$ 7,044,366	1	Accepted
17	YWCA West Central Michigan	Project HEAL TH-RRH	Renewal	Joint TH & PH-RRH	62.90	\$ 313,414	\$ 7,357,780	1	Accepted
17	YWCA West Central Michigan	Project HEAL TH-RRH	Renewal	Joint TH & PH-RRH	62.90	\$ 153,988	\$ 7,511,768	2	Accepted
18	YWCA West Central Michigan	Project HEAL 2023	Renewal	TH	35.44	\$ 399,368	\$ 7,911,136	2	Accepted
19	Community Rebuilders	PACT Expansion	DV Bonus	Joint TH & PH-RRH	95.92	\$ 531,754	\$ 8,442,890	2	Accepted
20	Heart of West Michigan United Way	DV + CE Integration	DV Bonus	SSO	infrastructure	\$ 32,500	\$ 8,475,390	2	Accepted
21	Community Rebuilders	Keys First Expansion	General Bonus	RRH	96.97	\$ 521,280	\$ 8,996,670	2	Accepted
22	Heart of West Michigan United Way	Housing Assessment Program Expansion	General Bonus	SSO	infrastructure	\$ 32,500	\$ 9,029,170	2	Accepted
	ICCF Community Homes	ICCF PSH	Renewal	PSH	voluntary reallocation	\$ (38,304)	n/a	n/a	Rejected - Reallocated
n/a	Heart of West Michigan United Way	CoC Planning	Planning	Planning	n/a	\$ 395,557	\$ 9,424,727	Not Ranked	Accepted

# 2023 HDX Competition Report

## PIT Count Data for MI-506 - Grand Rapids, Wyoming/Kent County CoC

### Total Population PIT Count Data

	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count	923	894	1044	1239
Emergency Shelter Total	644	652	807	918
Safe Haven Total	0	0	0	0
Transitional Housing Total	193	173	186	208
Total Sheltered Count	837	825	993	1126
Total Unsheltered Count	86	69	51	113

### Chronically Homeless PIT Counts

	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count of Chronically Homeless Persons	185	111	202	139
Sheltered Count of Chronically Homeless Persons	141	111	188	97
Unsheltered Count of Chronically Homeless Persons	44	0	14	42

# 2023 HDX Competition Report

## PIT Count Data for MI-506 - Grand Rapids, Wyoming/Kent County CoC

### Homeless Households with Children PIT Counts

	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count of the Number of Homeless Households with Children	96	127	115	142
Sheltered Count of Homeless Households with Children	96	126	112	140
Unsheltered Count of Homeless Households with Children	0	1	3	2

### Homeless Veteran PIT Counts

	2011 PIT	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count of the Number of Homeless Veterans	36	69	64	69	60
Sheltered Count of Homeless Veterans	36	62	64	66	58
Unsheltered Count of Homeless Veterans	0	7	0	3	2

\*For CoCs that did not conduct an unsheltered count in 2021, 2020 data were used.



# 2023 HDX Competition Report

## HIC Data for MI-506 - Grand Rapids, Wyoming/Kent County CoC

### HMIS Bed Coverage Rates

Project Type	Total Year-Round, Current Beds	Total Current, Year-Round, HMIS Beds	Total Year-Round, Current, Non-VSP Beds*	HMIS Bed Coverage Rate for Year-Round Beds	Total Year-Round, Current VSP Beds in an HMIS Comparable Database	Total Year-Round, Current, VSP Beds**	HMIS Comparable Bed Coverage Rate for VSP Beds	Total Current, Year-Round, HMIS Beds and VSP Beds in an HMIS Comparable Database	HMIS and Comparable Database Coverage Rate
ES Beds	932	865	865	100.00%	67	67	100.00%	932	100.00%
SH Beds	0	0	0	NA	0	0	NA	0	NA
TH Beds	217	106	106	100.00%	111	111	100.00%	217	100.00%
RRH Beds	290	290	290	100.00%	0	0	NA	290	100.00%
PSH Beds	1,076	816	1,076	75.84%	0	0	NA	816	75.84%
OPH Beds	220	101	101	100.00%	0	0	NA	101	45.91%
Total Beds	2,735	2,178	2,438	89.34%	178	178	100.00%	2,356	86.14%

2023 HDX Competition Report

**HIC Data for MI-506 - Grand Rapids, Wyoming/Kent County CoC**

# 2023 HDX Competition Report

## HIC Data for MI-506 - Grand Rapids, Wyoming/Kent County CoC

**Notes**

\*For OPH Beds, this does NOT include any beds that are Current, Non-VSP, Non-HMIS, and EHV-funded.

\*\*For OPH Beds, this does NOT include any beds that are Current, VSP, Non-HMIS, and EHV-funded.

In the HIC, "Year-Round Beds" is the sum of "Beds HH w/o Children", "Beds HH w/ Children", and "Beds HH w/ only Children". This does not include Overflow ("O/V Beds") or Seasonal Beds ("Total Seasonal Beds").

In the HIC, Current beds are beds with an "Inventory Type" of "C" and not beds that are Under Development ("Inventory Type" of "U").

### PSH Beds Dedicated to Persons Experiencing Chronic Homelessness

Chronically Homeless Bed Counts	2020 HIC	2021 HIC	2022 HIC	2023 HIC
Number of CoC Program and non-CoC Program funded PSH beds dedicated for use by chronically homeless persons identified on the HIC	343	381	409	409

### Rapid Rehousing (RRH) Units Dedicated to Persons in Household with Children

Households with Children	2020 HIC	2021 HIC	2022 HIC	2023 HIC
RRH units available to serve families on the HIC	104	64	105	80

### Rapid Rehousing Beds Dedicated to All Persons

All Household Types	2020 HIC	2021 HIC	2022 HIC	2023 HIC
RRH beds available to serve all populations on the HIC	398	226	383	290

2023 HDX Competition Report

**HIC Data for MI-506 - Grand Rapids, Wyoming/Kent County CoC**

# 2023 HDX Competition Report

## FY2022 - Performance Measurement Module (Sys PM)

### Summary Report for MI-506 - Grand Rapids, Wyoming/Kent County CoC

#### Measure 1: Length of Time Persons Remain Homeless

This measures the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as well as prior to the report start date, going back no further than October, 1, 2012.

**Metric 1.1: Change in the average and median length of time persons are homeless in ES and SH projects.**

**Metric 1.2: Change in the average and median length of time persons are homeless in ES, SH, and TH projects.**

a. This measure is of the client's entry, exit, and bed night dates strictly as entered in the HMIS system.

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Submitted FY 2021	FY 2022	Submitted FY 2021	FY 2022	Difference	Submitted FY 2021	FY 2022	Difference
1.1 Persons in ES and SH	3190	4222	77	65	-12	41	30	-11
1.2 Persons in ES, SH, and TH	3357	4393	91	74	-17	48	34	-14

b. Due to changes in DS Element 3.17, metrics for measure (b) will not be reported in 2016.

This measure includes data from each client's "Length of Time on Street, in an Emergency Shelter, or Safe Haven" (Data Standards element 3.17) response and prepends this answer to the client's entry date effectively extending the client's entry date backward in time. This "adjusted entry date" is then used in the calculations just as if it were the client's actual entry date.

NOTE: Due to the data collection period for this year's submission, the calculations for this metric are based on the data element 3.17 that was active in HMIS from 10/1/2015 to 9/30/2016. This measure and the calculation in the SPM specifications will be updated to reflect data element 3.917 in time for next year's submission.

2023 HDX Competition Report  
**FY2022 - Performance Measurement Module (Sys PM)**

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Submitted FY 2021	FY 2022	Submitted FY 2021	FY 2022	Difference	Submitted FY 2021	FY 2022	Difference
1.1 Persons in ES, SH, and PH (prior to "housing move in")	4038	5092	542	561	19	262	229	-33
1.2 Persons in ES, SH, TH, and PH (prior to "housing move in")	4308	5196	544	563	19	266	232	-34

# 2023 HDX Competition Report

## FY2022 - Performance Measurement Module (Sys PM)

### Measure 2: The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range. Of those clients, the measure reports on how many of them returned to homelessness as indicated in the HMIS for up to two years after their initial exit.

	Total # of Persons who Exited to a Permanent Housing Destination (2 Years Prior)	Returns to Homelessness in Less than 6 Months		Returns to Homelessness from 6 to 12 Months		Returns to Homelessness from 13 to 24 Months		Number of Returns in 2 Years	
		FY 2022	% of Returns	FY 2022	% of Returns	FY 2022	% of Returns	FY 2022	% of Returns
Exit was from SO	39	6	15%	0	0%	6	15%	12	31%
Exit was from ES	859	96	11%	60	7%	53	6%	209	24%
Exit was from TH	127	1	1%	2	2%	8	6%	11	9%
Exit was from SH	0	0		0		0		0	
Exit was from PH	587	27	5%	18	3%	67	11%	112	19%
TOTAL Returns to Homelessness	1612	130	8%	80	5%	134	8%	344	21%

### Measure 3: Number of Homeless Persons

#### Metric 3.1 – Change in PIT Counts

# 2023 HDX Competition Report

## FY2022 - Performance Measurement Module (Sys PM)

This measures the change in PIT counts of sheltered and unsheltered homeless person as reported on the PIT (not from HMIS).

	January 2021 PIT Count	January 2022 PIT Count	Difference
Universe: Total PIT Count of sheltered and unsheltered persons	894	1044	150
Emergency Shelter Total	652	807	155
Safe Haven Total	0	0	0
Transitional Housing Total	173	186	13
Total Sheltered Count	825	993	168
Unsheltered Count	69	51	-18

### Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

	Submitted FY 2021	FY 2022	Difference
Universe: Unduplicated Total sheltered homeless persons	3918	4524	606
Emergency Shelter Total	3787	4346	559
Safe Haven Total	0	0	0
Transitional Housing Total	182	231	49



# 2023 HDX Competition Report

## FY2022 - Performance Measurement Module (Sys PM)

### Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

Metric 4.1 – Change in earned income for adult system stayers during the reporting period

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults (system stayers)	430	428	-2
Number of adults with increased earned income	23	18	-5
Percentage of adults who increased earned income	5%	4%	-1%

Metric 4.2 – Change in non-employment cash income for adult system stayers during the reporting period

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults (system stayers)	430	428	-2
Number of adults with increased non-employment cash income	135	145	10
Percentage of adults who increased non-employment cash income	31%	34%	3%

Metric 4.3 – Change in total income for adult system stayers during the reporting period

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults (system stayers)	430	428	-2
Number of adults with increased total income	145	158	13
Percentage of adults who increased total income	34%	37%	3%

# 2023 HDX Competition Report

## FY2022 - Performance Measurement Module (Sys PM)

Metric 4.4 – Change in earned income for adult system leavers

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults who exited (system leavers)	146	215	69
Number of adults who exited with increased earned income	10	60	50
Percentage of adults who increased earned income	7%	28%	21%

Metric 4.5 – Change in non-employment cash income for adult system leavers

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults who exited (system leavers)	146	215	69
Number of adults who exited with increased non-employment cash income	52	73	21
Percentage of adults who increased non-employment cash income	36%	34%	-2%

Metric 4.6 – Change in total income for adult system leavers

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults who exited (system leavers)	146	215	69
Number of adults who exited with increased total income	59	119	60
Percentage of adults who increased total income	40%	55%	15%

# 2023 HDX Competition Report

## FY2022 - Performance Measurement Module (Sys PM)

### Measure 5: Number of persons who become homeless for the 1st time

Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

	Submitted FY 2021	FY 2022	Difference
Universe: Person with entries into ES, SH or TH during the reporting period.	3697	4241	544
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	1502	1473	-29
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time)	2195	2768	573

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

	Submitted FY 2021	FY 2022	Difference
Universe: Person with entries into ES, SH, TH or PH during the reporting period.	4371	5071	700
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	1648	1678	30
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.)	2723	3393	670

## 2023 HDX Competition Report

### FY2022 - Performance Measurement Module (Sys PM)

#### Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD's Homeless Definition in CoC Program-funded Projects

This Measure is not applicable to CoCs in FY2022 (Oct 1, 2021 - Sept 30, 2022) reporting period.

#### Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing

Metric 7a.1 – Change in exits to permanent housing destinations

	Submitted FY 2021	FY 2022	Difference
Universe: Persons who exit Street Outreach	133	625	492
Of persons above, those who exited to temporary & some institutional destinations	43	232	189
Of the persons above, those who exited to permanent housing destinations	49	222	173
% Successful exits	69%	73%	4%

Metric 7b.1 – Change in exits to permanent housing destinations

# 2023 HDX Competition Report

## FY2022 - Performance Measurement Module (Sys PM)

	Submitted FY 2021	FY 2022	Difference
Universe: Persons in ES, SH, TH and PH-RRH who exited, plus persons in other PH projects who exited without moving into housing	3522	4018	496
Of the persons above, those who exited to permanent housing destinations	1265	1335	70
% Successful exits	36%	33%	-3%

### Metric 7b.2 – Change in exit to or retention of permanent housing

	Submitted FY 2021	FY 2022	Difference
Universe: Persons in all PH projects except PH-RRH	783	941	158
Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations	763	898	135
% Successful exits/retention	97%	95%	-2%

# 2023 HDX Competition Report

## FY2022 - SysPM Data Quality

### MI-506 - Grand Rapids, Wyoming/Kent County CoC

	All ES, SH			All TH			All PSH, OPH			All RRH			All Street Outreach		
	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022
1. Number of non-DV Beds on HIC	717	769	844	145	122	113	1119	1187	1307	352	172	383			
2. Number of HMIS Beds	717	769	844	122	99	90	810	878	928	352	172	383			
3. HMIS Participation Rate from HIC ( % )	100.00	100.00	100.00	84.14	81.15	79.65	72.39	73.97	71.00	100.00	100.00	100.00			
4. Unduplicated Persons Served (HMIS)	4447	3788	4312	254	189	201	1039	1044	1109	1036	1287	1527	175	269	343
5. Total Leavers (HMIS)	3793	3342	3647	194	126	149	123	178	201	621	543	852	133	127	290
6. Destination of Don't Know, Refused, or Missing (HMIS)	2330	1738	2137	2	5	2	4	20	9	8	0	8	1	0	4
7. Destination Error Rate (%)	61.43	52.00	58.60	1.03	3.97	1.34	3.25	11.24	4.48	1.29	0.00	0.94	0.75	0.00	1.38

2023 HDX Competition Report  
**FY2022 - SysPM Data Quality**

# 2023 HDX Competition Report

## Submission and Count Dates for MI-506 - Grand Rapids, Wyoming/Kent County CoC

### Date of PIT Count

	Date	Received HUD Waiver
Date CoC Conducted 2023 PIT Count	1/25/2023	

### Report Submission Date in HDX

	Submitted On	Met Deadline
2023 PIT Count Submittal Date	4/28/2023	Yes
2023 HIC Count Submittal Date	4/28/2023	Yes
2022 System PM Submittal Date	2/23/2023	Yes