



STEERING COUNCIL MEETING MINUTES

September 20, 2024

8:30am – 10:30am

Facilitator:	Elizabeth Stoddard		
Meeting Attendees:	Elizabeth Stoddard, Adrienne Goodstal, Ryan VerWys, Tenisa Frye, Lauren VanKeulen, Lindsey Reames, Paul Smith, Gustavo Perez, Tammy Vincent, Ryan Kilpatrick, Sam Westhouse, Casey Gordon		
	Community Members: Christie White, Emily (guest of Tammy Vincent)		
	Staff: Craig Heerema, Courtney Myers-Keaton, Evan Hile, Ronan Parmenter, Alyssa Anten		
Time Convened:	8:35am	Time Adjourned:	10:26am

Approval of Agenda – standing item			
Motion by:	Lauren VanKeulen	Support from:	Adrienne Goodstal
Discussion			
Amendments			
Conclusion	Approved		
Approval of Minutes – standing item		August 23, 2024	
Motion by:	Ryan VerWys	Support from:	Lauren VanKeulen
Discussion			
Amendments			
Conclusion	Approved		
Approval of Consent Agenda – standing item			
Motion by:	Adrienne Goodstal	Support from:	Tenisa Frye
Discussion			
Amendments			
Conclusion	Approved		
Public Comment on Any Agenda Item – standing item			
Discussion:			
None			
CoC Director’s Report – standing Item			
Discussion			
Courtney provided an update to CoC Staffing, including shifts to staff responsibilities and hiring discussions.			
Action Items	Person Responsible	Deadline	
Coordinated Entry – standing item			
Discussion			



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An update was provided for CHC 2.0, and there was discussion about challenges related to prevention calls and the CE system. This committee shared feedback and named potential solutions for further discussion.		
Action Items	Person Responsible	Deadline
Funding Review Committee Appointment		
Discussion		
A slate of nominees was presented for consideration for the Funding Review Committee: Mark Contreras and Annie Schira. Lauren VanKeulen motioned to approve the slate of nominees, with support from Adrienne Goodstal. All in favor, motion carries.		
Action Items	Person Responsible	Deadline
CoC Program Competition		
Discussion		
Courtney noted that applications are underway and the deadline for submission was extended to allow applicants additional time to apply. She encouraged applications for the bonus funding.		
Action Items	Person Responsible	Deadline
100 in 100 Updates		
Discussion		
Courtney shared a presentation with updates for 100 in 100. This committee voiced their approval for the continuing supports and case management associated with this initiative.		
Action Items	Person Responsible	Deadline
HUD Finalized PIT Count Data Report and Summary		
Discussion		
Evan reviewed the data reports and a comparison across other years. There was discussion around sharing this data and the analysis with the community. A more detailed report will be provided at a later time to this committee.		
Action Items	Person Responsible	Deadline
Any Other Matters by Steering Council Members		
Discussion		
<ul style="list-style-type: none"> - Lindsey Reames shared that project-based voucher awards have been completed and funding letters were sent out. She shared updates on continuing redevelopment efforts, and noted a public engagement event to receive community feedback. She also spoke to the timeline of the release of new vouchers. - Tenisa Frye shared that Family Promise has seen a rise in outreach numbers in the summer compared to the winter and shared a few related data points. She noted 33 families that are currently unsheltered. 		



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- Casey Gordon updated this committee on the increases to the number of students eligible for McKinney-Vento services through Kent ISD.
- Lauren VanKeulen shared that AYA is also seeing increased numbers of youth seeking services, and spoke to some of the challenges they are facing around this.
- Elizabeth Stoddard noted that the Fair Housing Center is providing an Affordable Homeownership event on 9/21.

Action Items	Person Responsible	Deadline
Public Comment on Any Item		
Discussion		
None		
Adjourn		