



STEERING COUNCIL MEETING MINUTES

September 19, 2025

8:30am - 10:30am

Facilitator:	Elizabeth Stoddard		
Meeting Attendees:	Lauren VanKeulen, Christina White, Tenisa Frye, Wende Randall, Lindsey Reames, Mark Contreras, Greg Mustric, Ryan VerWys, Casey Gordon, Thelma Ensink, Adrienne Goodstal, Ray King, Samantha Westhouse, Karen Merrill (Tjapkes), Kate Berens, Monique Carter, Alonda Trammell, Miranda VanZegeren, Paul Smith, Staff: Alyssa Anten, Courtney Myers-Keaton, Brianne Robach, Robyn Van Dyke, Ronan Parmenter		
Time Convened:	8:33 am	Time Adjourned:	10:01

Approval of Agenda			
Motion by:	Karen Merrill	Support from:	Support Ensink
Discussion			
Amendments			
Conclusion	All in favor, motion passes		
Approval of Minutes		8/15/2025	
Motion by:	Adrienne Goodstal	Support from:	Lindsey Reames
Discussion			
Amendments	- Replace Lauren with Elizabeth as facilitator		
Conclusion	All in favor, motion passes		
Public Comment on Any Agenda Item			
Discussion			
Action Items		Person Responsible	Deadline
Approval of Consent Agenda			
Motion by:	Ryan VerWys	Support from:	Tenisa Frye
Discussion			
Amendments			
Conclusion	All in favor, motion passes		
Director's Report			
Discussion			
<ul style="list-style-type: none">- Staff change and next steps to keep data transparency since Evan's gone. Alyssa will help to fill gaps- Shortfall in HUD spending and not enough match for this upcoming grant. Will send out an MOU with the Chamber to count hours on 100 in 100. Came up with some ideas to address ideas.- Website revamp and rebranding the CoC<ul style="list-style-type: none">o Bringing attention to awards			



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<ul style="list-style-type: none">- RFP for YAB facilitation- C. Myers-Keaton is out of office next week for NAHRO conference- Selected as a finalist for US Citizens award			
Action Items		Person Responsible	Deadline
Woda Cooper LIHTC Presentation			
Discussion			
<ul style="list-style-type: none">- Greg Mustric from Woda Cooper Development, Inc. shared a summary of their work.- He presented an overview of the Bradley Commons development at 3801 Lake Eastbrook Blvd SE with 50 units and 18 PSH units. There will also be local service providers on-site.- Shared that Community Rebuilders has been assisting in this development.- Letter of intent and visuals were included in agenda packet.- Greg requested feedback from the CoC regarding the development and letter of support to include with his application to MSHDA.- Opened up to member questions			
Woda Group Bradley Commons project			
Motion by:	Paul Smith	Supported by:	Kate Berens
Discussion			
Amendments			
Conclusion		Motion to provide letter of support approved	
Steering Council Attendance and Participation			
Discussion			
<ul style="list-style-type: none">- Went over Steering Council attendance and requirements<ul style="list-style-type: none">o 75% attendance in Steering Council meetings with participation in at least 1 committee			
Action Items		Person Responsible	Deadline
Making the roster public		CoC Staff	
MSHDA ESG Funding Review Committee Recommendation			
Discussion			
<ul style="list-style-type: none">- Funds are available, just above 90k. RFP has been released to utilize the funding.- Pine Rest is still being covered for street outreach, and allocated 40% to The Salvation Army and an additional 40% to RRH- Mel Trotter Ministries will be receiving funding – adding a full-time employee to outreach team			
Support for Funding Review’s Recommendation for MTM to Receive Funding			
Motion by:	Thelma Ensink	Supported by:	Sam Westhouse
Discussion			
Amendments			
Conclusion		All in favor, project is approved	
Federal Updates			
Discussion			



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- Courtney gave context behind the re-issued CoC Builds NOFO by the SNAPS office two weeks ago (originally posted summer of 2024, then the administration decided all CoC Builds applications be resubmitted, and then two weeks ago another notification went out about re-releasing the NOFO).
- She informed the council of significant and concerning changes like recently not meeting the criteria due to yes/no language and law enforcement compliance, tent bans, and a focus on faith-based organizations.
 - o May be an indicator of the new CoC program competition. Anticipate releasing the NOFO which was initially unexpected. Unprecedented changes regarding HUD's misalignment with advocacy work.
 - o There is a lawsuit against HUD, but unsure if there are long-term solutions in motion.
- **E. Stoddard:** Federal Updates will be a standing item for a hot minute. Encouraging us to stay on top of things to avoid gaps.

Action Items	Person Responsible	Deadline
October Steering Council Date		
Discussion		
- Courtney has a scheduling conflict, moving next Steering to October 24 th		
Action Items	Person Responsible	Deadline
Move October Steering meeting to 10/24	Robyn Van Dyke	Completed
Presentation on Outreach Process Report		
Discussion		
<ul style="list-style-type: none"> - Courtney shared pain points and data from the Outreach Process Report <ul style="list-style-type: none"> o Overview of prioritized pain points: Capabilities, Workflow, Strategy, and Requirements - Intent is to create standards across all providers for baseline consistency 		
Action Items	Person Responsible	Deadline
Any other matters by Steering Committee Member(s)		
Discussion		
<ul style="list-style-type: none"> - T. Ensink: Community/Service center opening soon with meals provided. - R. VerWys: Asked about the CHC 2.0 budget 		
Action Items	Person Responsible	Deadline
Sending info about the new center to CoC Newsletter	Thelma Ensink	
Public Comment on Any Item		
Discussion		
<ul style="list-style-type: none"> - W. Randall: Expressed gratitude for those who are actively advocating for funding and policies that support our community members. - C. White: StreetReach at Pine Rest is SAMHSA funded and are unsure how to approach this work with half of the outreach team. 		



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Adjourn	
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