



## STEERING COUNCIL MEETING MINUTES

August 19, 2022

8:30-10:30

Facilitator:	Lauren VanKeulen		
Meeting Attendees:	<u>Steering members present:</u> Adrienne Goodstal, Casey Gordon, Holly Wilson, Victoria Arnold, Wanda Couch, Tammy Vincent, Lauren VanKeulen, Victoria Sluga, Mark Contreras, Karen Tjapkes, Rebecca Rynbrandt, Cheryl Schuch (left at 9:45), Fran Dalton (left at 9:55) <u>Steering members absent with notification:</u> Tom Cottrell, Jose Salinas, Elizabeth Stoddard, Ryan VerWys <u>Steering members absent without notification:</u> Alonda Trammell <u>Community Members:</u> Greg Mustric (Woda Cooper), Wende Randall (ENTF), Anna Diaz (Community Rebuilders) <u>Staff:</u> Courtney Myers-Keaton, Brianne Robach		
Time Convened:	8:34 am	Time Adjourned:	10:00 am

<b>Approval of Agenda</b>			
Motion by:	Adrienne Goodstal	Support from:	Holly Wilson
Discussion			
Amendments	None		
Conclusion	All in favor, motion passes.		
<b>Approval of Minutes</b>		<b>July 15, 2022</b>	
Motion by:	Adrienne Goodstal	Support from:	Fran Dalton
Discussion			
Amendments	None		
Conclusion	All in favor, motion passes.		
<b>Public Comment on Any Agenda Item</b>			
Discussion			
None			
<b>Approval of Consent Agenda</b>			
Motion by:	Casey Gordon	Support from:	Tammy Vincent
Discussion	None		
Amendments			
Conclusion	All in favor, motion passes.		
<b>Petitions and Communications</b>			
Discussion			
None			
<b>Low Income Housing Tax Credit Presentation: Breton Grove II – Woda Cooper</b>			
Discussion			
<p>Greg Mustric from Woda Cooper presented a proposed LIHTC project, Breton Grove II, with 35 tax credit units, with 13 Permanent Supportive Housing (PSH) units. They plan to work with Community Rebuilders as the lead agency and will focus on the top 10% of the CoC's priority list of chronically homeless households. The proposed site plan includes 1- and 2-bedroom units and case management and health screening offices. Attendees asked questions about access to transit, square footage, rent,</p>			



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layout, and services provided. Project-based vouchers will be used for Michigan State Housing Development Authority (MSHDA) units. There will also be income-averaging units with rents targeted to 80% Area Median Income (AMI) and 30-40% AMI.

**Adrienne Goodstal motioned to provide a letter of support for the Breton Grove II LIHTC Project. Victoria Sluga seconded. All in favor, motion passes.**

Action Items	Person Responsible	Deadline

### Proposed Staffing and Infrastructure Plan Update

#### Discussion

Courtney provided an update on the status of the proposed staffing plan. A projected budget includes a balance of Supportive Services Only (SSO) funds which the community would determine how to use to support to CE processes. A transition plan has been shared with local funders. An update on Community Housing Connect (CHC) 2.0 is anticipated next meeting.

Tammy will connect with staff around incorporating affirmative marketing in a communications plan.

Action Items	Person Responsible	Deadline

### FY2022-2023 MSHDA ESG Funding

#### Discussion

Courtney shared that the community received this year's allocation amount. The Salvation Army will remain as the Housing Referral and Assessment Agency (HARA) this upcoming funding year. Staff plan to discuss the roles and responsibilities of a HARA and alignment with our community's system with MSHDA. Executive discussed ensuring continuity of services by maintaining funding amounts to current interested agencies. In future rounds, they suggested instituting 3-year contracts given sufficient performance and expenditure of funds.

After the HARA allocation and current funding, the balance of funds will go to the selected street outreach (SO) lead agency and prevention. Courtney recommended prevention funds go to TSA as they have a structure in place. Funds for administration have been split between the fiduciary and subgrantees and this will continue due to administrative requirements of these funds.

Action Items	Person Responsible	Deadline

### FY2022 CoC Program Competition

#### Discussion

Courtney shared the available funding amounts and the local timeline for this year's CoC Program Competition. She highlighted important components of the application and anticipates a small group will be developed to support the application.

Action Items	Person Responsible	Deadline



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CoC Program Supplemental NOFO to Address Unsheltered and Rural Homelessness		
Discussion		
<p>Last month, this committee suggested applying for the opportunity and convening a group of providers to discuss the application. After further conversation with partners, the group determined it is very unlikely our community will be awarded funding as the Notice of Funding Opportunity (NOFO) states the opportunity is targeted towards communities with large number of unsheltered homelessness. Communities with large numbers of unsheltered individuals (1000+) will receive up to 30 bonus points, our community will not receive bonus points. (Cheryl leave 9:45).</p> <p>Based off the conversation, Courtney suggested that the community not pursue this opportunity and instead focuses on strengthening the CoC Program application. The small group discussed developing a collaborative project for a similar amount to present to local funders.</p> <p>Rebecca Rynbrandt motioned that the Coalition elect not to seek funding via the Supplemental NOFO to Address Unsheltered and Rural Homelessness because the intent is to address crisis situations in large metro areas such as Los Angeles, Seattle, and San Francisco in consideration of the focus of the federal government, the Coalition's ability to gain the necessary points, and need for attention on local competition. Casey supported. <b>In favor: 10 - Rebecca Rynbrandt, Victoria Sluga, Casey Gordon, Mark Contreras, Tammy Vincent, Wanda Couch, Holly Wilson, Adrienne Goodstal, Victoria Arnold, Fran Dalton. Opposed: none. Motion passes</b></p>		
Action Items	Person Responsible	Deadline
Other Matters from Steering Council members		
Discussion		
<p>Rebecca shared that the Wyoming City Council will discuss zoning and zoning change opportunities at an upcoming work session. Public comment is welcome during and before the meeting; she invited members to share their expertise during public comment. Wende Randall also encouraged attendance. (Fran left at 9:55)</p> <p>Adrienne shared that Mel Trotter renewed their lease agreement at 200 Division Ave. It will not be open overnight starting in October but the space will continue as a community center.</p>		
Public Comment on Any Item		
Discussion		
<p>Anna Diaz indicated that questions to Community Rebuilders regarding Community Housing Connect should be directed to Vera Beech.</p>		
Adjourn		
Motion by:	Adrienne Goodstal	Support from: Tammy Vincent