



STEERING COUNCIL MEETING MINUTES

April 21, 2023

8:30-10:30

Facilitator:	Elizabeth Stoddard		
Meeting Attendees:	<u>Steering members present:</u> Elizabeth Stoddard, Skyler Boeve, Ryan VerWys, Adrienne Goodstal, Gustavo Perez, Ryan Kilpatrick, Fran Dalton, Charisse Mitchell, Lauren VanKeulen, Lindsey Reames, Karen Tjapkes, Victoria Arnold, Alonda Trammell, Kate Berens, Paul Smith (sitting in for Nicole Hofert) <u>Steering members absent with notification:</u> Casey Gordon, Victoria Sluga <u>Steering members absent without notification:</u> Holly Wilson, Mark Contreras, Jose Salinas <u>Community Members:</u> Chris Bennett (Dwelling Place), Rebecca Long (Dwelling Place), Stephen Wooden (Dwelling Place), Caity Young (Family Promise), Jeremy DeRoo (Dwelling Place) <u>Staff:</u> Courtney Myers-Keaton, Brianne Robach, Ronan Parmenter		
Time Convened:	8:32 am	Time Adjourned:	10:34 am

Approval of Agenda			
Motion by:	Ryan VerWys	Support from:	Adrienne Goodstal
Discussion			
Amendments	None		
Conclusion	All in favor, motion passes.		
Approval of Minutes		March 17, 2023	
Motion by:	Kate Berens	Support from:	Ryan Kilpatrick
Discussion			
Amendments	None		
Conclusion	All in favor, motion passes.		
Public Comment on Any Agenda Item			
Discussion			
None			
Approval of Consent Agenda			
Motion by:	Adrienne Goodstal	Support from:	Alonda Trammel
Discussion	None		
Conclusion	All in favor, motion passes.		
Petitions and Communications			
Discussion			
None			
Dwelling Place Presentation			
Discussion			
<p>Stephen Wooden of Dwelling Place presented on the PSH properties Verne Barry Place and 21 Weston. They plan to apply for PSH gap financing funding through MSHDA to support renovations and are requesting letters of support on behalf of the CoC. They plan to fill vacancies via Coordinated Entry referrals for both projects. Verne Barry Place will remain prioritized for individuals experiencing chronic homelessness and 21 Weston will be designated for all eligible categories. They plan to work with the CoC to determine the best process for prioritization and referrals. Discussion included long-</p>			



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term plans to provide PSH across the city rather than in one concentrated geographic area, prioritization of households, and stability of funding. Kate Berens thanked Dwelling Place for their diligence in maintaining and adding PSH in our community.

Ryan VerWys made the motion to provide a letter of support for the Dwelling Place projects at Verne Barry Place and 21 Weston, with Charisse Mitchell supporting. All in favor, motion passes.

Action Items	Person Responsible	Deadline

Staffing and Funding Updates

Discussion

Courtney gave an update that CoC hired an administrative coordinator and is beginning to interview for a Data & Analytics Manager, HMIS Administrator, and Youth Homelessness Coordinator.

There is the potential that the percentage of the Annual Renewal Demand (ARD) that goes to CoC Planning grant will increase in future years, but HUD has not identified funding to implement the change which would improve sustainability of positions the CoC is adding. As the CoC continues to support the Youth Action Board and considers building out other action boards in a similar way, additional funding may be necessary.

Elizabeth noted that the Youth Homelessness Demonstration Program funds will eventually increase the ARD, and Courtney confirmed it would add to the ARD by approximately 1.15 million dollars. She also noted that the CoC received a DV bonus project in the FY22 CoC Program Competition which will increase the ARD.

Action Items	Person Responsible	Deadline

YHDP Coordinated Community Plan

Discussion

Courtney spoke to the work done on the Coordinated Community Plan (CCP) and emphasized that this is not a conversation for potential edits, as the governance structure of the YHDP puts youth front and center and no edits are done without approval of youth. She noted that the action items, beginning with the RFP process, are being actively worked toward. Conversation around plans to use model for all subpopulations to ensure involvement of individuals with lived experience. Courtney suggested starting with the Built for Zero (BFZ) group may be a starting point for further conversation.

Ryan VerWys expressed concern with having enough time to endorse the CCP today, and noted responsibility to the community around outcomes. There was discussion acknowledging the work of the YAB members, the HUD timeline, and supporting youth-led projects. Fran asked about the process of making changes to the document and Courtney confirmed that final decisions would be up to YAB to make.



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Ryan Kilpatrick motioned to endorse the Coordinated Community Plan that youth have created to end youth homelessness, with support from Charisse Mitchell. In favor: 14, Opposed: 1 – Ryan VerWys, Abstentions: None. Motion passes.

Action Items	Person Responsible	Deadline

MSHDA Funding Opportunities

Discussion

Courtney shared that only one collaborative proposal was submitted in response to the Coalition's RFP for Shelter Diversion projects. It did not have to go through Funding Review Committee and was provided a letter of support. She noted that the local HOME-ARP/Non Congregate RFP responses are due Monday, to be submitted to MSHDA in early May.

Action Items	Person Responsible	Deadline

Draft PIT and Housing Inventory Count Reports

Discussion

Courtney noted that there is some clean-up work being done to the draft Housing Inventory Count and Point in Time Count reports which were sent with the agenda.

Action Items	Person Responsible	Deadline
Add as an agenda item to discuss at the next Steering Council meeting.	CoC Staff	

Community Engagement

Discussion

Courtney spoke to the conversations that have been happening around coordinating or aligning street outreach efforts to be housing-focused. Updates will be provided as they are available.

Action Items	Person Responsible	Deadline

Other Matters from Steering Council Members

Discussion

Kate Berens indicated that FY2024 budget will be presented to the City Commission on 4/25 along with the Affordable Housing Fund Board recommendations. She noted that the upcoming Public Safety Committee meeting will include discussion of initiatives underway (including CoC work) to continue to improve the homelessness response system. She reminded the group that Grow 1000 Youth Employment Program is accepting applications through 4/28.

Skyler Boeve asked for clarification around a seat on the Steering Council for a YAB member; Courtney confirmed that they do have a seat.

Alonda Trammell gave an update to the work on centralized intake that 23 people were referred for PSH.

Karen Tjapkes noted that the automatic expungement of certain categories of older felonies went into effect last week at the state level. Some technological issues that are being worked through.



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Organizations that work with individuals with criminal histories can refer people to Legal Aid for additional support with expungement.

Gustavo Perez shared that over \$100,000 in rental assistant is available, and more will be available through ARPA funding.

Public Comment on Any Item			
Discussion			
None			
Adjourn			
Motion by:	Adrienne Goodstal	Support from:	Alonda Trammell