



STEERING COUNCIL MEETING MINUTES

March 15, 2024

8:30 – 10:30am

Facilitator:	Elizabeth Stoddard		
Meeting Attendees:	<p><u>Steering members present:</u> Mary Carter, Karen Tjapkes, Paul Smith (City of Wyoming), Tenisa Frye, Casey Gordon, Charisse Mitchell, Adrienne Goodstal, Lindsey Reames, Kate Berens, Jazz McKinney</p> <p><u>Steering members absent with notification:</u> Mark Contreras, Alonda Trammell, Victoria Arnold, Ryan VerWys, Lauren VanKeulen</p> <p><u>Community Members:</u> Perla Arreola</p> <p><u>Staff:</u> Courtney Myers-Keaton, Alyssa Anten, Ronan Parmenter, Justin Brownlee, Craig Heerema, Brianne Robach</p>		
Time Convened:	8:35am	Time Adjourned:	10:28am

Approval of Agenda - standing item			
Motion by:	Adrienne Goodstal	Support from:	Kate Berens
Discussion	CoC Annual Budget will not be an action item during this meeting as we have not received the updated budget from the finance team.		
Amendments			
Conclusion	All in favor, motion passes.		
Approval of Minutes - standing item		February 16, 2024	
Motion by:	Kate Berens	Support from:	Lindsey Reames
Discussion			
Amendments			
Conclusion	All in favor, motion passes.		
Public Comment on Any Agenda Item - standing item			
Discussion			
None			
Approval of Consent Agenda - standing item			
Motion by:	Karen Tjapkes	Support from:	Adrienne Goodstal
Discussion			
Conclusion	All in favor, motion passes.		
CoC Director's Report - standing item			
Discussion	<p>Courtney noted the YAB is recruiting new members. YAB member Mary Carter has accepted a position with Arbor Circle, and the CoC is working with HUD TA to determine if this presents a conflict of interest.</p> <p>Courtney also shared that a group of individuals from the community will be visiting Houston to talk to their Housing Commission and CoC to discuss initiatives to make housing more accessible and affordable. An update will be brought to the April Steering meeting.</p> <p>System Performance Measures Update: Several issues were noted, including delays in updates from Wellsky, the HMIS vendor, which has hindered meeting critical HUD deadlines for the CoC program</p>		



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competition. There was discussion around advocating with other communities to address vendor issues. A significant decline in positive destinations from shelters was observed, with ambiguity surrounding HUD parameters defining positive destinations. Street outreach discussions highlighted increased encounters due to expanded outreach efforts.

Built for Zero Report: This committee was updated on the transition to a new report for developing the by-name list. There was discussion around the philosophy of the two reports, how the new data parameters may alter previously observed numbers, and data quality.

Action Items	Person Responsible	Deadline
CoC Annual Budget		
Discussion		
Courtney reviewed the budget, noting revenue sources and anticipated funding for the next year. There was discussion around seeking more match sources for next year, including in-kind and Steering member contributions. She noted a need for more grant support for YAB to support their growing and active membership. There was follow-up discussion around the cost of CHC 2.0, accounted for through the CE Passthrough.		
Action Items	Person Responsible	Deadline
Vote on the budget at the April Steering Meeting	CoC Staff	
CHC 2.0 – standing item		
Discussion		
Courtney noted CHC 2.0 has entered the testing and development phase. She shared a list of priorities for the project, including further discussion with HUD about an MOU. Courtney encourages anyone to reach out to her to better understand the process or have questions answered.		
Action Items	Person Responsible	Deadline
Request summary of feedback on CHC 2.0 from Community Rebuilders	CoC Staff	
Draft HIC and PIT Review		
Discussion		
Evan shared that a draft HIC is unavailable at this point, but may be ready to share at the next Steering meeting. He gave an overview of preliminary 2024 PIT Count data, highlighting trends across 2023-2024. Evan noted differences in racial composition from 2023 to 2024, due to the changes HUD made in fall 2023.		
Courtney noted that this is not an accurate view of homeless youth in the community due to the unique way youth navigate homelessness.		
Action Items	Person Responsible	Deadline
Strategic Plan Update		
Discussion		
The Strategic Plan workgroup met last Friday and the document is being finalized before reviewing at Executive Committee next week. Discussion focused on 2024 annual priorities and how to move		



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beyond 2024. This committee reviewed standout items, including elevating the role of people with lived experience in homelessness through committee representation, implementing the youth coordinated community plan, and publishing the equity index.			
Action Items		Person Responsible	Deadline
Provide update and formalized copy of 2024 priorities		CoC Staff	
CoC Program Competition 2023 Review			
Discussion			
Courtney reviewed the 2023 scoring from HUD and gave an analysis of the results. There was discussion around challenges to strategizing change in the community given the affordable housing crisis and coming out of the pandemic.			
Action Items		Person Responsible	Deadline
Any Other Matters by Steering Council			
Discussion			
- Elizabeth Stoddard shared about the Fair Housing Event through Fair Housing Center of West Michigan on April 18.			
Action Items		Person Responsible	Deadline
Public Comment on Any Item			
Discussion			
Adjourn			
Motion by:	No vote	Support from:	No vote