



STEERING COUNCIL MEETING MINUTES

October 28, 2022

8:30-10:30

Facilitator:	Casey Gordon		
Meeting Attendees:	<u>Steering members present:</u> Casey Gordon, Holly Wilson, Adrienne Goodstal, Cheryl Schuch, Mark Contreras, Tammy Vincent, Karen Tjapkes (join at 8:42), Tom Cottrell, Elizabeth Stoddard, Ryan VerWys, Alonda Trammell, Alyssa Anten, Nicole Hofert, Mark Contreras <u>Steering members absent with notification:</u> Lauren VanKeulen, Victoria Sluga, Fran Dalton, Jose Salinas, Wanda Couch <u>Steering members absent without notification:</u> <u>Community Members:</u> Wende Randall (ENTF), Erin Banchoff (City of Grand Rapids) <u>Staff:</u> Courtney Myers-Keaton, Brianne Robach		
Time Convened:	8:32 am	Time Adjourned:	9:16 am

Approval of Agenda			
Motion by:	Ryan VerWys	Support from:	Adrienne Goodstal
Discussion			
Amendments	None		
Conclusion	All in favor, motion passes.		
Approval of Minutes		September 16, 2022	
Motion by:	Tom Cottrell	Support from:	Alonda Trammell
Discussion			
Amendments	None		
Conclusion	All in favor, motion passes.		
Public Comment on Any Agenda Item			
Discussion			
None			
Approval of Consent Agenda			
Motion by:	Tom Cottrell	Support from:	Cheryl Schuch
Discussion	None		
Amendments			
Conclusion	All in favor, motion passes.		
Petitions and Communications			
Discussion			
None			
Youth Homelessness Demonstration Program Funding			
Discussion			
Courtney Myers-Keaton shared that the CoC is recipient of a Youth Homelessness Demonstration Program (YHDP) award and will receive \$2.47 million to develop coordinated community plan to address youth homelessness in Kent County. The plan will center the voices of youth with lived experience and provide an opportunity for the community to create innovative projects. She plans to discuss funding for coordination and compensation with local funders. (Karen joined the meeting)			



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Cheryl asked about the status of funding for additional staffing. Courtney indicated that coordination and data will be essential to the YHDP; conversations with funders continue. She has also considered contracting to help with hiring and manuals for onboarding.

YHDP funds will be allocated in a manner similar to the CoC Program Competition once the community plan is completed and project applications are submitted. The first grant agreements will cover 2 years and then half of the \$2.47M will be included in the CoC's Annual Renewal Demand.

Action Items	Person Responsible	Deadline

Executive Committee Election

Discussion

Rebecca Rynbrandt recently retired leaving a vacant treasurer seat on Executive Committee. Steering Council needs to elect a member to fill the seat for the remainder of the term in January. Tammy Vincent was nominated following email nominations and three calls for nominations from the floor.

Karen moved to elect Tammy Vincent to the vacant treasurer seat for the remainder of its term. Tom seconded. In favor: 12 Abstentions: Tammy Vincent. Motion passes.

Action Items	Person Responsible	Deadline

Family Shelter Access

Discussion

An update was shared in the consent agenda under the Coordinated Entry (CE) Committee update and included a proposed flow chart which will be presented to the CE Committee. Prior to presentation, a small group will follow up on key questions.

Action Items	Person Responsible	Deadline

Committee Membership

Discussion

Members were reminded that all Steering members must participate on a committee. Ryan and Tammy expressed interest in Finance Committee.

Steering needs to appoint one member to Nominating Committee. Alonda Trammell was nominated following three calls for nominations from the floor. **Cheryl Schuch motioned for Alonda Trammell to serve on Nominating Committee. Ryan VerWys seconded. In favor: 12. Abstentions: Alonda Trammell. Motion passes.**

Action Items	Person Responsible	Deadline

Future Meeting Format

Discussion



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Attendees completed a poll to indicate their preferred format of future meetings. Top choices were rotating between virtual and in-person and virtual as requested meetings. Meeting in person once a quarter was also suggested.			
Action Items		Person Responsible	Deadline
Other Matters from Steering Council members			
Discussion			
Brianna reminded attendees that CoC membership applications need to be updated once a year to remain an active voting member. She shared the form for attendees to complete and return.			
Public Comment on Any Item			
Discussion			
None			
Adjourn			
Motion by:	Tom Cottrell	Support from:	Tammy Vincent