



## STEERING COUNCIL MEETING MINUTES

October 20, 2023

8:30 – 10:30am

Facilitator:	Elizabeth Stoddard		
Meeting Attendees:	<p><u>Steering members present:</u> Elizabeth Stoddard, Mary Carter, Karen Tjapkes, Ryan Kilpatrick, Adrienne Goodstal, Alonda Trammell, Christie White, Ryan VerWys, Fran Dalton, Charisse Mitchell, Kate Berens, Nicole Hofert, Gustavo Perez, Victoria Arnold, Mark Contreras, Lauren VanKeulen, Lindsey Reames</p> <p><u>Steering members absent with notification:</u> Holly Wilson, Jose Salinas, Casey Gordon</p> <p><u>Community Members:</u> Alex Kontras (Housing Kent), Greg Mustric (Woda Cooper Companies), Sam Elliott-Mosley (Community Rebuilders), Vera Beech (Community Rebuilders), Maranda VanZegeren (Community Rebuilders), Lisa Cruden (Family Promise)</p> <p><u>Staff:</u> Courtney Myers-Keaton, Alyssa Anten, Brianne Robach, Evan Hile, Ronan Parmenter, Justin Brownlee, Craig Heerema</p>		
Time Convened:	8:35 am	Time Adjourned:	10:20 am

<b>Approval of Agenda</b>			
Motion by:	Adrienne Goodstal	Support from:	Ryan VerWys
Discussion			
Amendments			
Conclusion	All in favor, motion passes.		
<b>Approval of Minutes</b>		<b>September 15, 2023</b>	
Motion by:	Lauren VanKeulen	Support from:	Kate Berens
Discussion			
Amendments			
Conclusion	All in favor, motion passes.		
<b>Public Comment on Any Agenda Item</b>			
Discussion			
None			
<b>Approval of Consent Agenda</b>			
Motion by:	Lauren VanKeulen	Support from:	Adrienne Goodstal
Discussion			
Conclusion	All in favor, motion passes.		
<b>Petitions and Communications</b>			
Discussion			
<b>Woda Shea Ravines Apartments</b>			
Discussion			
Greg Mustric of Woda Cooper Companies provided an overview of the Shea Ravines Apartments site plan for Wyoming, MI. The City of Wyoming's City Council will have a second reading of this pilot at 7pm November 20 at Wyoming City Hall; the Special Use review will be at 7pm November 21 at Wyoming City Hall. Support by CoC and community members is requested at these events.			
Action Items		Person Responsible	Deadline



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<b>QSOBAA Process</b>		
Discussion		
Alyssa gave an overview of the QSOBAA Policy which has been reviewed by this council previously. The document presented today incorporates changes discussed at prior meetings. There was a brief overview of the HMIS Agency Access Policy.		
<b>Lauren motions to adopt both the QSOBAA and HMIS policies as presented today, with support by Kate Berens. All in favor, motion carries.</b>		
Action Items	Person Responsible	Deadline
<b>CHC 2.0 Update</b>		
Discussion		
Vera Beech of Community Rebuilders shared information about the launch slated for December 2023, and noted continued engagement in consensus building groups with community partners, people with lived experience, Coordinated Entry Committee members, and the CoC. There was discussion around discomforts shared by members of this committee. A subcommittee was recommended to explore concerns, and Kate Berens and Lindsey Reames volunteered to participate.		
Action Items	Person Responsible	Deadline
Schedule time to discuss discomforts around CHC 2.0	CoC Staff	
Include CHC 2.0 Updates on Steering agendas for the next few months	CoC Staff	
<b>Winter Shelter Update</b>		
Discussion		
Courtney spoke to concerns that have been raised around nightly shelter availability and staffing capacity for this winter. Conversations and data projecting are ongoing, and the CoC is working with the city, providers, and funders to come to a solution that is cost-effective and safe for all. Mel Trotter has committed to a 50:1 guest to staff ratio, and they are working on increasing staff to meet capacity demands. Other homeless providers that have part-time staff who may be interested in taking on additional hours are encouraged to reach out to Mel Trotter.		
Action Items	Person Responsible	Deadline
Put out call to CoC providers for part-time staffing at Mel Trotter	CoC Staff	
<b>Any Other Matters:</b>		
Discussion		
Lindsey Reames: The GRHC HCV Wait list opens Monday. Ryan VerWys: ICCF opened their waitlist last week; all 600 spots filled in 10 minutes. Skyler Boeve: YAB updates Courtney Myers-Keaton: YHDP Implementation meeting is next week during the General Membership meeting; please consider staying after for the full event. Elizabeth Stoddard: Fair Housing Center is hiring an Enforcement Coordinator.		
Action Items	Person Responsible	Deadline



GRAND RAPIDS AREA  
COALITION TO END  
HOMELESSNESS

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<b>Public Comment on Any Item</b>			
Discussion			
<b>Adjourn</b>			
Motion by:	Skyler Boeve	Support from:	Adrienne Goodstal