



## STEERING COUNCIL MEETING MINUTES

January 26, 2024

8:30 – 10:30am

Facilitator:	Casey Gordon		
Meeting Attendees:	<u>Steering members present:</u> Casey Gordon, Elizabeth Stoddard, Ryan VerWys, Ryan Kilpatrick, Gustavo Perez, Adrienne Goodstal, Nicole Hofert, Lindsey Reames, Tenisa Frye, Fran Dalton, Mary Carter, Kate Berens, Karen Tjapkes, Mark Contreras, Alonda Trammell, Lauren VanKeulen, Charisse Mitchell, Lisa Knight, Jazz McKinney <u>Steering members absent with notification:</u> Victoria Arnold <u>Community Members:</u> Alex Kontras, Qianna Decker, Kathy Besaw, Carolyn Allen <u>Staff:</u> Courtney Myers-Keaton, Alyssa Anten, Ronan Parmenter, Justin Brownlee, Craig Heerema, Brianne Robach		
Time Convened:	8:32am	Time Adjourned:	9:50am

<b>Approval of Agenda</b>			
Motion by:	Lauren VanKeulen	Support from:	Ryan VerWys
Discussion	Add Standing Item: CoC Director's Report – to include CHC 2.0 update, discussions around emergency shelter for asylum seekers, and current shelter capacity.		
Amendments			
Conclusion	All in favor, motion passes.		
<b>Approval of Minutes</b>		<b>December 15, 2023</b>	
Motion by:	Kate Berens	Support from:	Lindsey Reames
Discussion			
Amendments			
Conclusion	All in favor, motion passes.		
<b>Public Comment on Any Agenda Item</b>			
Discussion	None		
<b>Approval of Consent Agenda</b>			
Motion by:	Lauren VanKeulen	Support from:	Kate Berens
Discussion			
Conclusion	All in favor, motion passes.		
<b>Executive Committee Election</b>			
Discussion	<p>Nicole Hofert from the Nominating Committee introduced the slate of nominees and made three calls for additional nominees from the floor; no additional nominees were presented. Ryan VerWys motioned to accept the recommended slate of nominees as presented for Executive Committee; Lauren VanKeulen seconded the motion. All in favor, motion carries.</p> <p>2024 Executive Committee Members:            Chair: Elizabeth Stoddard, Directory of Advocacy at Fair Housing Center of West Michigan            Vice Chair: Lauren VanKeulen, CEO at AYA Youth Collective</p>		



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Secretary: Kate Berens, Deputy City Manager at City of Grand Rapids		
Treasurer: Lindsey Reames, Executive Director at Grand Rapids Housing Commission		
Member at Large: Charisse Mitchell, Executive Director at YWCA		
Action Items	Person Responsible	Deadline
<b>CoC Director's Report</b>		
Discussion		
<ul style="list-style-type: none"> <li>- CHC 2.0 Updates: Community Rebuilders has moved out of consent building sessions and moving into user testing, with group sessions held over the next few months. This committee was reminded that this product is not being launched as the Coordinated Entry system for access, assessment, prioritization and referral at this point. Community Rebuilders provided a recommended governance structure for CoC Staff and Coordinated Entry Committee to review and edit according to collective community values; this will come to Steering members after the initial round of edits. Courtney asked Steering members to participate in these conversations if they do not feel they have proper representation at the Coordinated Entry Committee. Courtney reviewed the CHC 2.0 Implementation Recommendations document, and recommended separate subcommittees be formed for collaborative governance.</li> <li>- Emergency Shelter: Courtney spoke to concerns around proper supports in place for refugee or asylum-seeking households coming into Kent County, and the potential for an increase in arrival due to the political environment in Texas. A meeting has been coordinated between key community partners, and these will continue as needed to discuss solutions and diversion tactics. Courtney also spoke to concerns around single shelter capacity, noting staffing shortages and full shelters, noting the opportunity for advocacy at the state level. There were discussions around data modeling and shelter reports.</li> <li>- PIT Count: This happened this past week; staff anticipate bringing draft numbers to the February Steering meeting. Thank you to Outreach workers for their time, effort, and energy to make this happen.</li> <li>- Longitudinal Systems Analysis (LSA): This was completed and submitted, with a draft going to the Data Analysis Committee. A report will be brought to the February Steering meeting for review, and is also available in Stella. The CoC recommends Steering Council members have an account with Stella.</li> </ul>		
Action Items	Person Responsible	Deadline
Send recommended governance structure for feedback to Steering Council	CoC Staff	
Share information for Stella account creation	CoC Staff	
<b>Introduction of New Steering Council Members</b>		
Discussion		
<p>The newly elected Steering Council members were introduced:</p> <ul style="list-style-type: none"> <li>- Lisa Knight</li> <li>- Tenisa Frye</li> <li>- Jazz McKinney</li> </ul>		
Action Items	Person Responsible	Deadline



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8:30 – 10:30am

<b>Steering Council Member Roles and Responsibilities</b>			
Discussion			
Courtney reminded Steering members of Steering Council responsibilities, including participation on a committee, and encouraged members to learn more about them, participate in the conversations, and have representation in various spaces. She also noted the upcoming mandatory annual membership meeting, with more information to come. Courtney noted looking to form a new implementation team to redefine and reevaluate milestones and goals, and this committee is encouraged to participate.			
Action Items		Person Responsible	Deadline
Share committee rosters and descriptions		CoC Staff	
<b>Any Other Matters:</b>			
<b>Any Other Matters:</b>			
Discussion			
<ul style="list-style-type: none"> <li>- Kate Berens: City of GR is pursuing zoning changes related to housing and density, and recommendations have been sent to the city commission. She anticipates policy-level work related to state law regarding the pilot and land banks, and she will update this group on timing when that is available.</li> </ul>			
Action Items		Person Responsible	Deadline
<b>Public Comment on Any Item</b>			
Discussion			
<b>Adjourn</b>			
Motion by:	Adrienne Goodstal	Support from:	Lauren VanKeulen