



Grand Rapids/Wyoming/Kent County – MI 506 CoC

Coordinated Entry Committee
August 1, 2023 – 2:00pm – 3:30pm

1. Welcome & Introductions
2. Approval of the Agenda
3. Approval of Last Month's Minutes – June 6, 2023
4. Approval of the Consent Agenda
 - a. Family Shelter Dashboards – *standing item; dashboards included with the agenda packet*
5. Community Housing Connect Assessment*– *vote on expanding use for all populations*
6. CoC NOFO – Youth Eligibility Standards
7. Coordinated Entry Concerns – *standing agenda item for community partners to bring concerns to the table*
8. Action Items & Next Steps

Next Meeting: Tuesday, September 5, 2023

Purpose statement: To ensure our community experiences equitable access to housing resources, the committee will develop, evaluate, and continually improve our coordinated entry system.



**Grand Rapids/Wyoming/Kent County CoC
Coordinated Entry Committee
MEETING MINUTES**
June 6, 2023 2:00-3:30 pm

Facilitator:	Brian Bruce		
Meeting Attendees:	Tammy Vincent, Victoria Arnold, Crystal Kitten, Kristy Hawkins, Anya Ward, Kelsey McFarland, Sage Holland, Victoria Sluga, Bryan Holt, Dave Gantz, Rachel Siebert, Latasha Maberry, Eileen McKeever, Domenica Montalvo, Zenaida Jimenez, Paul Petr, Molly Weirisma, Neddie Moore, Marissa Lee, Joyce Williams, Rebecca Long Staff: Courtney Myers-Keaton, Brianne Robach, Alyssa Anten, Ronan Parmenter		
Time Convened:	2:02pm	Time Adjourned:	3:35pm

Approval of Agenda			
Motion by:	Victoria Sluga	Support from:	Latasha Maberry
Discussion	Changed next meeting time from July 4 to July 11		
Amendments			
Conclusion	All in favor, motion passes		
Approval of Minutes		May 2, 2023	
Motion by:	Joyce Williams	Support from:	Kelsey McFarland
Discussion			
Amendments	None		
Conclusion	All in favor, motion passes		
Approval of Consent Agenda		May 2, 2023	
Motion by:	Tammy Vincent	Support from:	Victoria Arnold
Discussion			
Amendments	None		
Conclusion	All in favor, motion passes		
Confirming Veteran Status/Linking with Resources			
Discussion			
Conversation around high number of confirmed veterans during the last PIT count. Courtney overviewed the current process for confirming status and linking resources. Neddie shared resources available at the VA located at the Century Avenue VA.			
Action Items		Person Responsible	Deadline
Post PIT count data to the CoC website		CoC Staff	
Note veteran services in the CoC newsletter		CoC Staff	
Coordinated Entry Policy			
Discussion			
Brienne reviewed changes to the draft CE policy and additional changes were discussed. Courtney recommended reviewing the policy again after the implementation of CHC 2.0.			
Eileen McKeever motioned to approve the Coordinated Entry Policy with discussed edits. Joyce Williams seconded the motion; all in favor, motion passes.			



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Action Items	Person Responsible	Deadline
Make suggested changes to the CE Policy document	Brianne	
2023 Self-Evaluation		
Discussion		
Brianne reviewed the action items recommended by a CoC workgroup. Discussion around the self-evaluation and next steps.		
Action Items	Person Responsible	Deadline
CHC Assessment Questions		
Discussion		
Courtney shared an update on the CHC assessment questions. She noted that after a follow-up meeting with Community Rebuilders, the CoC will schedule a presentation to give clarity to the questions and how they're weighted.		
Action Items	Person Responsible	Deadline
Schedule meetings to discuss assessment questions	CoC Staff	
Emergency Shelter Service Standards		
Discussion		
Brianne shared an overview.		
Molly Weirsma motioned to recommend the emergency shelter service standards to Steering Committee for approval after sending to the Youth Action Board and Veteran Action Board for feedback. Kelsey McFarland seconded the motion; all in favor, motion passes.		
Action Items	Person Responsible	Deadline
Add to the July agenda	CoC Staff	
Send ES Service Standards to CoC action boards and the city/county	Brianne	
Homelessness Prevention Service Standards		
Discussion		
Brianne shared an overview. There was discussion around prevention assistance. Courtney recommended working to develop prioritization and processes as a community.		
Tammy Vincent motioned to approve the homelessness prevention service standards contingent on changes to align with contractual obligations by the city, county, and action board feedback. Victoria Sluga seconded the motion; all in favor, motion passes.		
Action Items	Person Responsible	Deadline
Add to the July agenda	CoC Staff	
Youth By-Name List and Connection to Resources		
Discussion		
Courtney shared an update that the youth by-name list is growing. She noted that there are more referrals for TH-RRH and PSH units, but that there are not as many resources for youth. More availability for units, peer navigation, street outreach, and host homes will come through the YHDP		



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CCP. Courtney recommended officially endorsing a youth functional zero meeting that meets regularly to explore the data more fully, similar to BFZ work being done. Discussion happened around roles and responsibilities, and Courtney emphasized that as hiring process continues at the CoC, there will be more staff capacity to manage these efforts.

Action Items	Person Responsible	Deadline
Coordinated Entry Concerns		
Discussion		
None		
Action Items	Person Responsible	Deadline
Action Items & Next Steps		
Discussion		
The next CEC meeting was rescheduled from July 4 to July 11.		
Action Items	Person Responsible	Deadline
Update CEC calendar	CoC Staff	
Adjourn		
Motion by:	Victoria Sluga	Support from: Tammy Vincent

Families in Shelter - Leavers

(Rolling 12 Months)



Total Unique Families Served

240

Total Unique Youth Parenting Families

30

Total People Served

892

Total Children Served

548

Total Children Under 6 Served

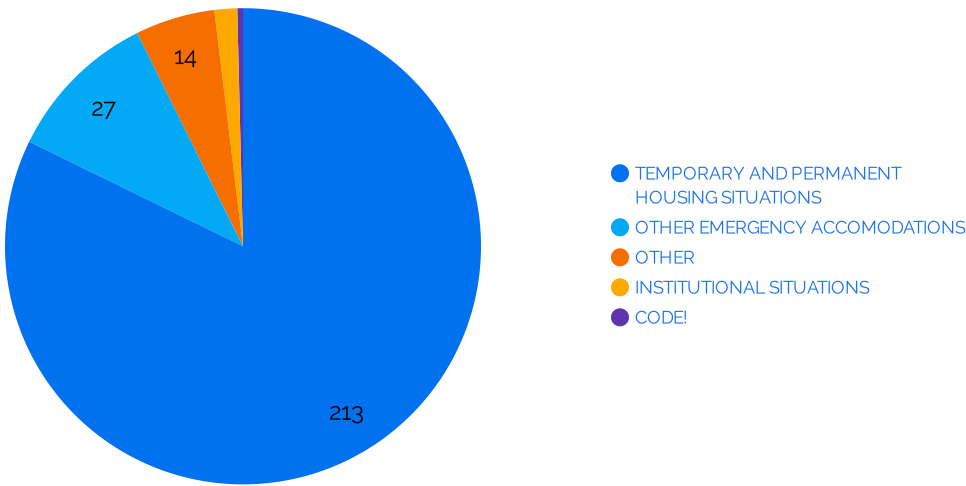
260

Overall Average LOS

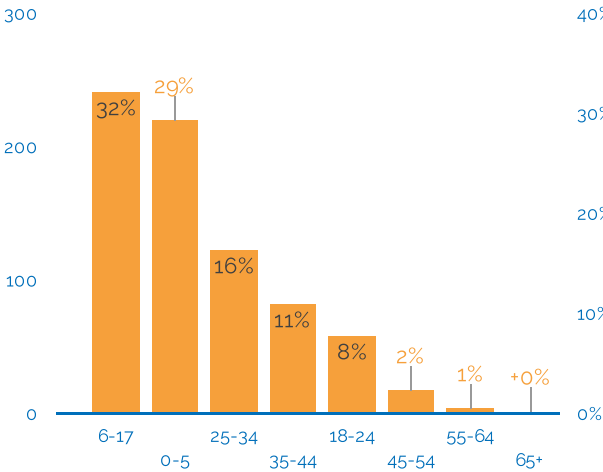
66

Destination

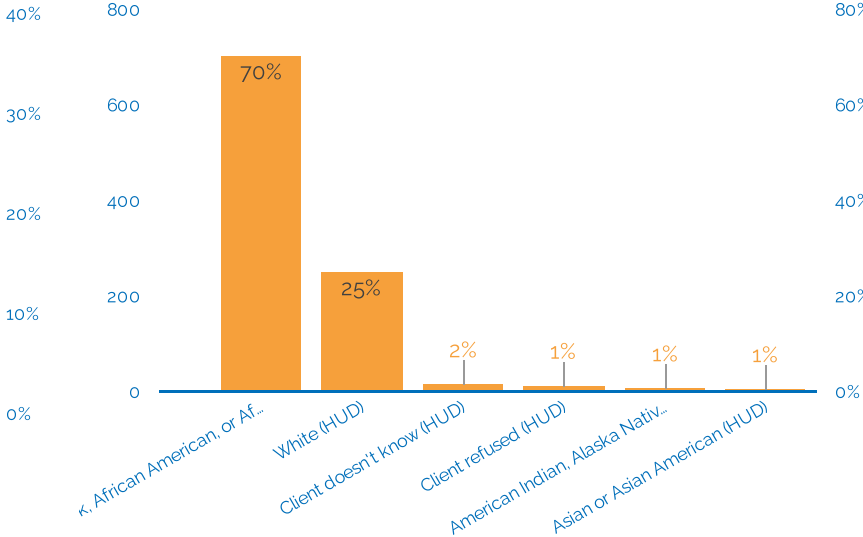
↑ ↓ A-Z ⋮



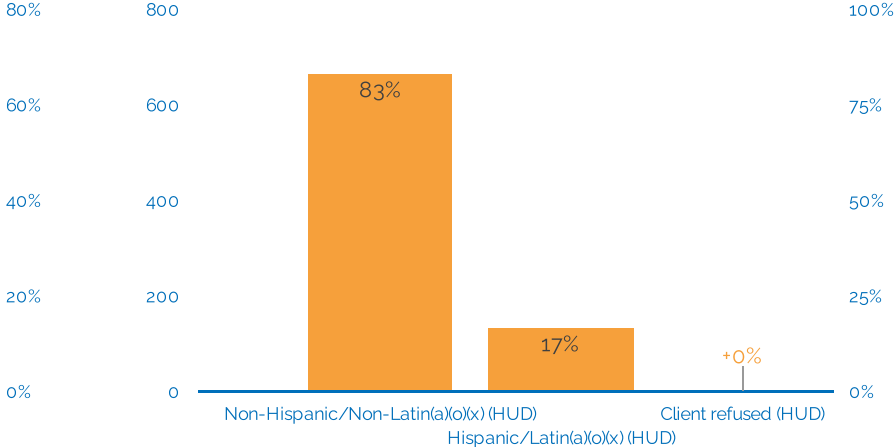
Age Distribution



Race



Ethnicity



Families in Shelter - Stayers

Families in Shelter

61

Total people in Shelter

256

Total Children Under 6 Served

76

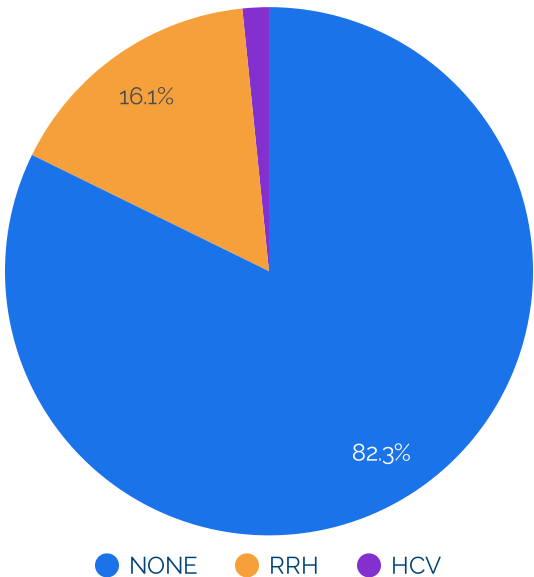
Total Children Served

161

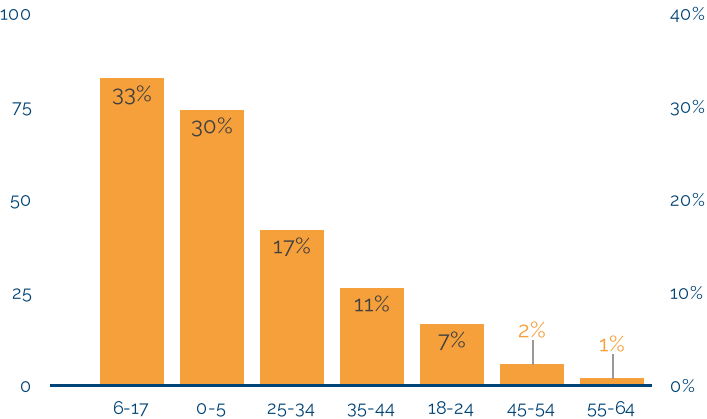
Overall Average LOS

66

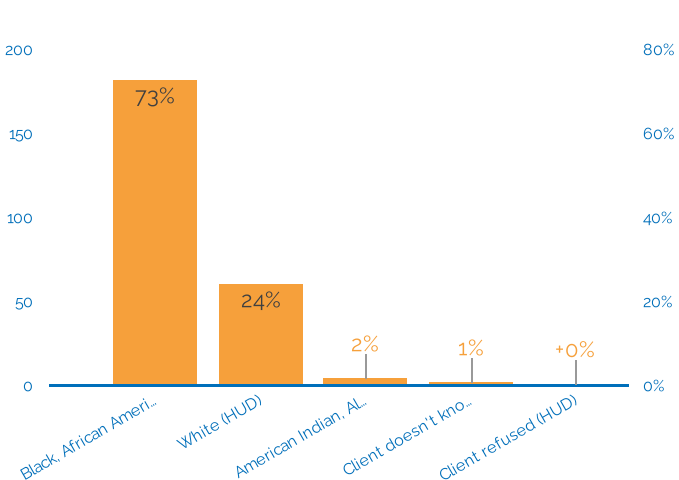
Housing voucher breakdown



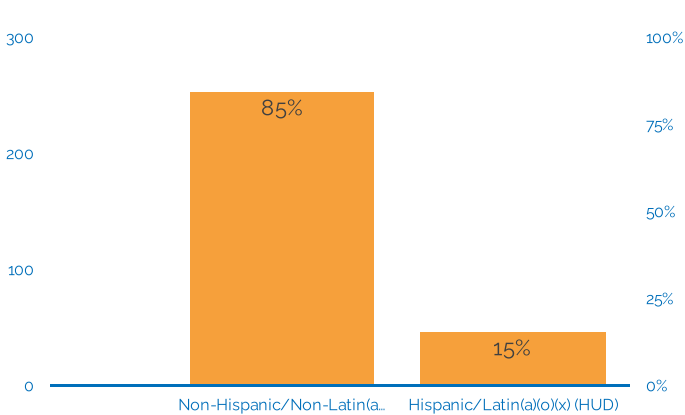
Age Distribution



Race



Ethnicity



Outreach Services - Leavers

Since 8/22/2022



Destination (By family)

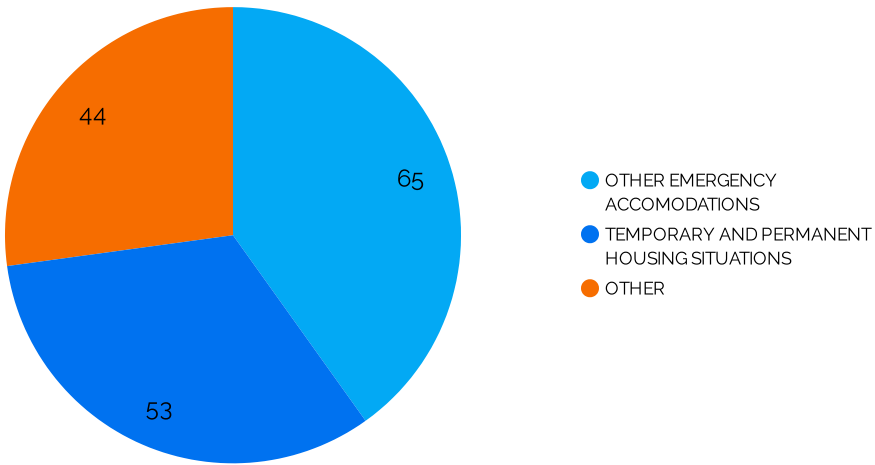
Total families served: 162

Total people served: 566

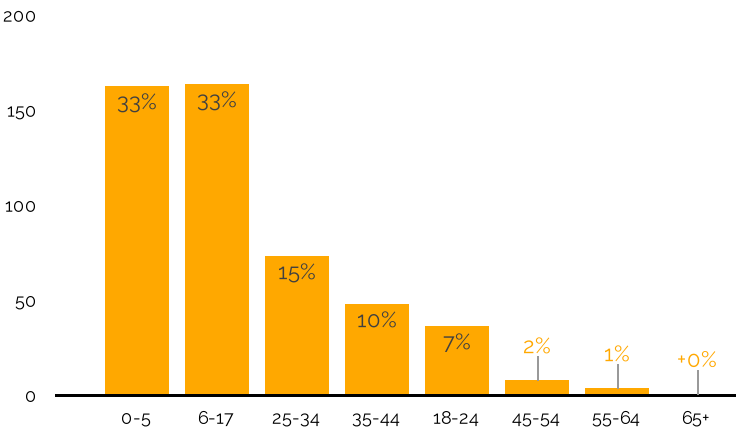
Total children served: 375

Total children under 6 served: 185

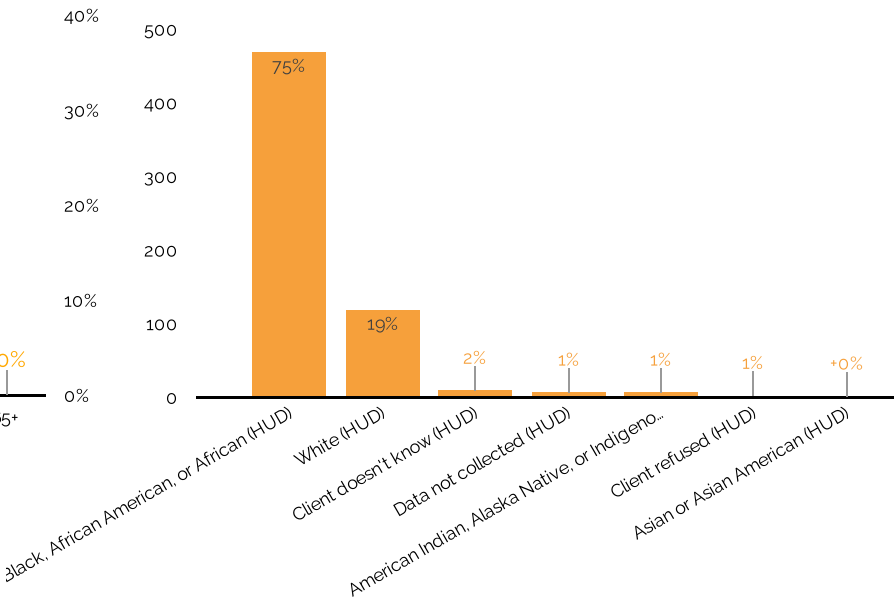
Average LOT: 13



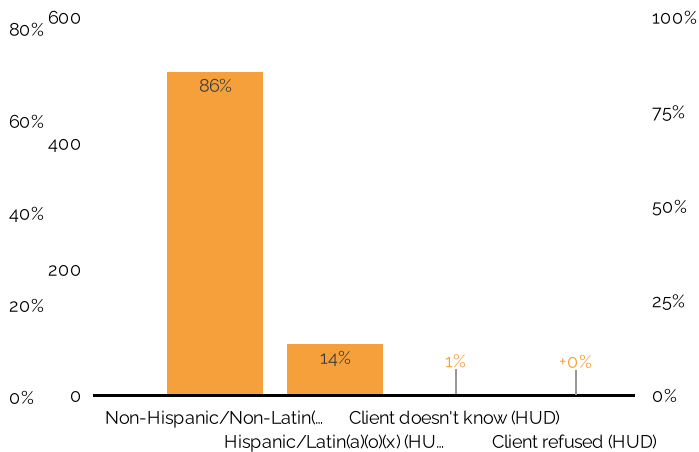
Age Distribution



Race



Ethnicity



Outreach Services - Active



Total families currently unsheltered

18

Total people

62

Total children

41

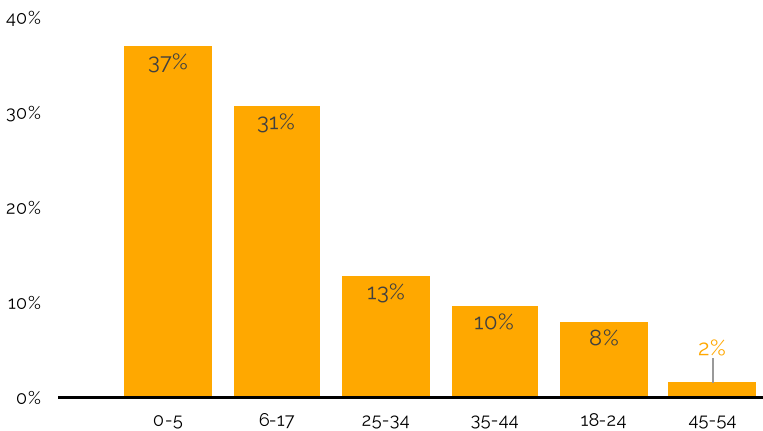
Total children under 6

22

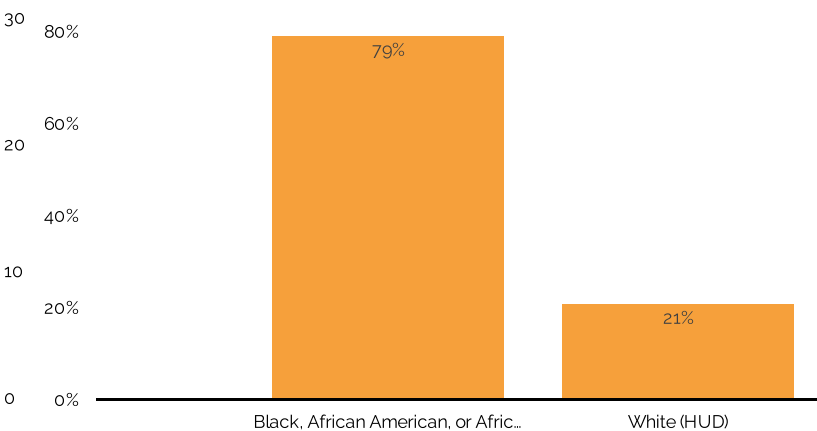
Average LOT

20

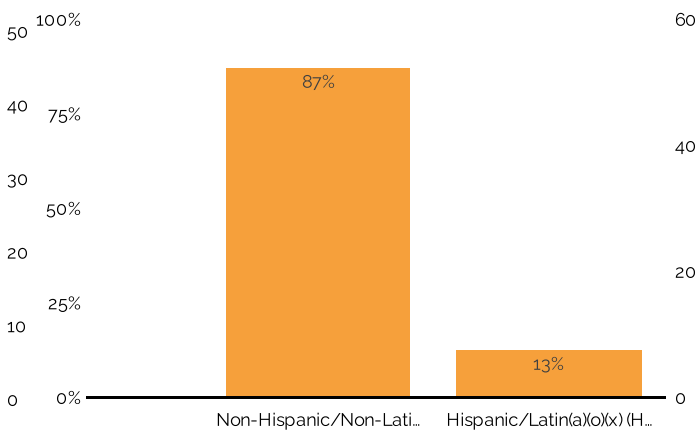
Age Distribution



Race



Ethnicity

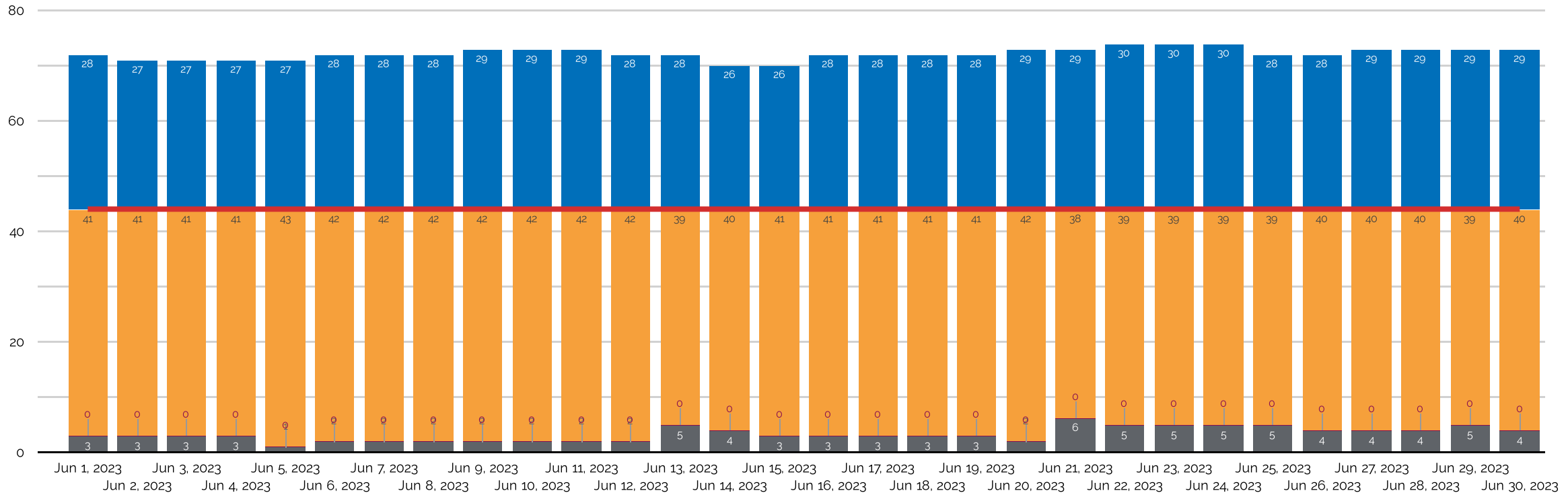


Date range:

Jun 1, 2023 - Jun 30, 2023

Family shelter room utilization*

Rooms OFF-LINE Rooms available Rooms occupied Over capacity Capacity Permanent utilization



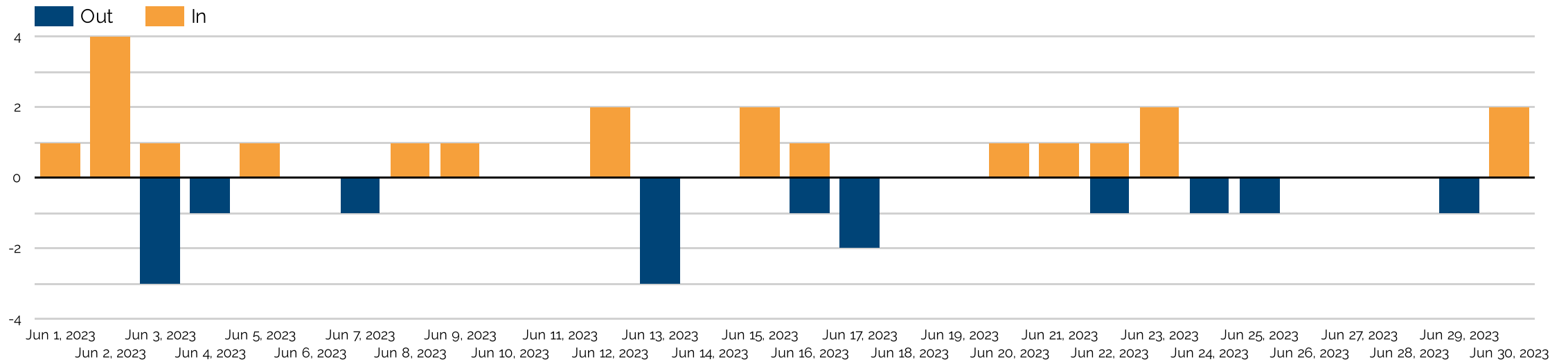
Room utilization for period:100%

Date range:

Jun 1, 2023 - Jun 30, 2023

Family shelter room flow*

Shelter flow



Totals: Intakes 21 Exits 15

Over capacity room utilization & families with unmet shelter need

Since 8/22/2022

