



**Grand Rapids/Wyoming/Kent County CoC
Coordinated Entry Committee
MEETING MINUTES - DRAFT**

August 2, 2022
2:00-3:30

Meeting Attendees:	Brian Bruce, Joyce Williams (left at 2:36), Molly Wiersma, Rebecca Long, Dave Gantz, Crystal Kitten, Tammy Vincent, Tom Cottrell, Catherine Sheroski, Veronica Arvizu, Julie Kendrick, Latasha Mayberry, Alonda Trammell, Victoria Arnold, Lindy Perez, Sherrie Gillespie, Marissa Lee, Tanesha Jordan, Rachel Siebert, Zenaida Jimenez <u>Staff:</u> Courtney Myers-Keaton, Brianne Robach		
Time Convened:	2:03	Time Adjourned:	3:02

Introductions			
Approval of Agenda			
Motion by:	Brian Bruce	Support from:	Tammy Vincent
Discussion			
Amendments	<ul style="list-style-type: none"> - Discuss an Interim Assessment under Built for Zero update - Add Family Shelter Access as #4.5 		
Conclusion	All in favor, motion passes		
Approval of Last Month's Minutes		July 5, 2022	
Motion by:	Brian Bruce	Support from:	Tammy Vincent
Discussion			
Amendments	None		
Conclusion	All in favor, motion passes		
Built for Zero/FUSE Update			
Discussion			
<u>Assessment</u> Courtney recently spoke with staff at ECHO in Austin, TX who shared their assessment tool and the iterative, collaborative process used to develop the tool. They recommended communities consider local-specific factors in an assessment tool. Courtney suggested that our community considers a similar process to develop interim assessment questions for use prior to full implementation of Community Housing Connect (CHC) 2.0. The Built for Zero planning group can continue discussing assessment questions and bring suggested topics to this committee and other groups for input.			
Action Items	Person Responsible	Deadline	
Discuss/develop topics for interim assessment questions	Built for Zero group		
Family Shelter Access			
Discussion			
Molly Wiersma overviewed an updated process for accessing family shelter services through a brief assessment and, if shelter is needed, connection to a calendar appointment on the same day. 211 will serve as the initial access point and families will complete a CHC assessment upon connection with a shelter provider.			
The brief assessment does not include questions around domestic violence but this can be discussed to ensure families actively fleeing have the option to be connected to DV provider. (Joyce Williams left the meeting)			



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Action Items	Person Responsible	Deadline
Coordinated Entry Evaluation		
Discussion		
<p>Brianne presented recommendations from the small group that performed the HUD coordinated entry self-assessment. The group found that the system is in compliance and drafted recommendations to tweak language and add clarity. The recommendations and HUD's self-assessment spreadsheet tool will be shared with the committee.</p> <p>Members feel it would be important to make suggested changes as long as they will not impact the implementation of CHC 2.0. Courtney can bring the recommendations to Community Rebuilders. If they will not confound 2.0, the small group will reconvene and work to integrate changes into the current policy in the fall.</p>		
Action Items	Person Responsible	Deadline
Discuss recommendations and potential impacts on CHC 2.0 with Community Rebuilders	Courtney	
Coordinated Entry Concerns		
Discussion		
<p>Courtney shared that there was a concern mentioned about potential overrepresentation of family households in referrals to Rapid Re-Housing mentioned at the last meeting. Several variables could impact this, including program eligibility. Staff can look into it further and bring any applicable updates to the committee.</p>		
Action Items	Person Responsible	Deadline
Action Items & Next Steps		
Discussion		
<ul style="list-style-type: none"> - BFZ group - discuss interim assessment questions and bring suggestions back to CE - Courtney - discuss CE Eval recommendation with Community Rebuilders to determine if the proposed changes would impact CHC 2.0 implementation <p>CE Committee structure was mentioned in the past; Tom and Courtney will discuss further.</p>		
Adjourn		