



**Grand Rapids/Wyoming/Kent County CoC  
Coordinated Entry Committee  
MEETING MINUTES**

April 19, 2022  
2:00-3:30

Meeting Attendees:	Rebecca Long, Victoria Sluga, Alonda Trammell, Jeremy DeRoo, Dave Gantz, Jim Talen, Brian Bruce, Lindy Perez, Maria Lara, Tom Cottrell, Joyce Williams, Victoria Arnold, Jasmine Morgan, Emily Schichtel, Julie Kendrick, Zenaida Jimenez, Lisa Cruden, Rebecca Long, Crystal Kitten, Holly Wilson, Emily Schichtel, Joyce Williams, Jasmine Morgan <u>Staff:</u> Courtney Myers-Keaton, Brianne Robach		
Time Convened:	2:32 PM	Time Adjourned:	3:23

<b>Introductions</b>			
<b>Approval of Agenda</b>			
Motion by:	Brian Bruce	Support from:	Holly Wilson
Discussion	Add: Workgroup around prioritization factors and assessment for singles through CHC		
Amendments			
Conclusion	All in favor, motion passes		
<b>Approval of Last Month's Minutes</b>		<b>March 15, 2022</b>	
Motion by:	Brian Bruce	Support from:	Holly Wilson
Discussion			
Amendments	None		
Conclusion	All in favor, motion passes		
<b>Workgroup for Prioritization/Assessment</b>			
Discussion			
<p>Courtney shared that there have been conversations about using the Community Housing Connect (CHC) tool for assessments for single adults (not the 2.0 iteration). VI-SPDAT score and length of time homeless are currently used for prioritization. However, the community has recognized that the VI is not best tool as it does not account for some important risk factors. This ties in with conversations at the FUSE and Built for Zero (BFZ) planning groups. Courtney suggested a small workgroup to develop a recommended process for assessment using CHC based on best practices, data, community need, and priorities. A proposal could be brought back to this committee for discussion and feedback.</p> <p>The VI is required for some funding sources; this would be discussed in the process along with a feedback loop to ensure communication. Victoria Sluga asked if this could be discussed by an existing group; the BFZ and FUSE workgroup makes sense given current members.</p> <p><b>Victoria motioned to charge the BFZ and FUSE planning workgroup with the task of developing a recommended assessment process for singles with racial equity lens that fits community's needs for prioritization. Brian seconded.</b> These groups are part of the CE process so this committee can delegate responsibilities. The timeline is to have something available for the next CE meeting. Lisa shared a report based on work in Alleghany County - <a href="#">Using Predictive Risk Modeling to Prioritize Services for People Experiencing Homelessness</a>. Jeremy noted that CSH can be a resource. Brian asked</p>			



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to amend the motion to ensure racial equity is included in the process. Victoria and Brian support this addition. **All in favor, motion passes.**

Jasmine asked about workgroup meetings. There are weekly FUSE meetings and BFZ folks will join these existing meetings.

Action Items	Person Responsible	Deadline
Develop recommended assessment process for singles	BFZ/FUSE Group	May meeting

**Coordinated Entry Evaluation Update**

Discussion

A small group (HAP staff, CE leadership) use the HUD self-assessment tool to evaluate what is written in the current CE Policy. They developed list of recommendations for changes and discussed incorporating these changes as the CE redesign is implemented. Brianne overviewed the recommendations which will be shared with the group; the self-assessment tool will be shared as well. A policy/process regarding how CE meets the needs of those fleeing domestic violence DV is a priority area. A small group has been discussing this process.

The group did not discuss a robust process for annual assessment and evaluation. If you have thoughts or recommendations on more formal assessment, let staff know. Courtney suggested utilizing funding to complete a formal assessment every 3 years using focus groups, interviews, etc.

Action Items	Person Responsible	Deadline

**Coordinated Entry Concerns**

Discussion

The category 4 workgroup met recently around prioritization of those fleeing DV. Safe Haven and the YWCA will meet to discuss a process and bring it to the group. If the group would like outside assistance, Courtney is aware of a group who could provide support.

Lisa shared an update around family shelter. The pathway in CHC for families who need to talk to someone about emergency shelter (ES) that night has continued over the past few months. They are finding that staff can divert families from shelter a decent amount of the time. If diversion is not possible, staff safety plan and connect to shelter if it is available. Courtney asked about a plan for increasing the number of ES units for families. Lisa indicated that hotels are currently used if funding allows but capacity is less than 80 total rooms (including permanent, temporary, and flexible types of shelter) that has been recognized as the total need.

Action Items	Person Responsible	Deadline

**Next Meeting**

Discussion

Next Meeting will be moved to Tuesday, May 17<sup>th</sup> at 2:00.

**Adjourn**