



Grand Rapids/Wyoming/Kent County – MI 506 CoC

Coordinated Entry Committee
May 14, 2024 – 2:00pm – 3:30pm

1. Welcome & Introductions
2. Approval of the Agenda
3. Approval of Last Month's Minutes – April 16, 2024
4. Host Homes and Coordinated Entry
5. Pay for Performance Metric #1 Review
6. 100 in 100 Campaign Update
7. Coordinated Entry Concerns – *standing agenda item for community partners to bring concerns to the table*
8. Action Items & Next Steps
9. Adjournment

Next Meeting: June 11, 2024

Purpose statement: To ensure our community experiences equitable access to housing resources, the committee will develop, evaluate, and continually improve our coordinated entry system.



Grand Rapids/Wyoming/Kent County CoC
Coordinated Entry Committee
MEETING MINUTES - DRAFT
April 16, 2024 2:00-3:30 pm

Facilitator:	Brian Bruce		
Meeting Attendees:	Jessie Verville, Amy Lloyd, Neddie Moore, Zenaida Jimenez, Dani Shields, Bryan Holt, Kevin Sears (Pine Rest Outreach), Tammy Vincent, Li Kaplan, Lindsey Reames, Tyler Kregel, Victoria Arnold, Rebecca Long, Kristy Hawkins, Eileen McKeever, LoRae Robinson		
	Staff: Alyssa Anten, Brianne Robach, Craig Heerema, Ronan Parmenter		
Time Convened:	2:02 pm	Time Adjourned:	3:14 pm

Approval of Agenda			
Motion by:	Amy Lloyd	Support from:	Bryan Holt
Discussion	Brianne noted item 5 will not be an action item this month. Courtney is unavailable today and items 4 and 5 will be tabled until the next meeting.		
Amendments			
Conclusion	All in favor, motion passes		

Approval of Minutes		March 26, 2024	
Motion by:	Bryan Holt	Support from:	Tammy Vincent
Discussion	There was discussion around the Family Homelessness Verification Update – will update to include the official language of “order of priority.”		
Amendments			
Conclusion	All in favor, motion passes		

CHC 2.0 Action Item Report Out			
Discussion			
Community Rebuilders delivered a CHC presentation at NHSDC, and user testing is expected in May, with no further updates provided. There was discussion regarding participation in user testing, with committee members encouraged to engage and promote community involvement. During the meeting, an email announcing the testing phase was received and shared with the committee.			
Action Items	Person Responsible	Deadline	

Coordinated Entry Governance Document			
Discussion			
Brianne reviewed the purpose of the document and the process for evaluating the document. A final draft is anticipated to be presented at the May CEC meeting for a vote.			
Action Items	Person Responsible	Deadline	

Coordinated Entry Evaluation – Recommended CE Policy Changes			
Discussion			
A small group has been reviewing policies and processes to align with HUD standards and community practices. Brianne reviewed updates that were made, including changes to the grievance process. This committee discussed the grievance process timeline, resulting in adjustments to the document.			



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Rebecca Long motioned to recommend the policy to Steering Council for approval, with support from Victoria Arnold. All in favor, motion carries.		
Action Items	Person Responsible	Deadline
Coordinated Entry Concerns – <i>standing item</i>		
Discussion		
Tammy requested a Family Homelessness Outreach update, noting the intent is to have discussion with Family Promise and Pine Rest. Bryan Holt spoke to the process for connecting families with Pine Rest Street Reach.		
Action Items	Person Responsible	Deadline
Action Items & Next Steps		
Discussion		
<ul style="list-style-type: none"> - Bring the final draft of the CHC document ready for vote at the May CEC meeting - Bring the final draft of the CE Policy document to Friday’s Steering Council meeting - Discuss items 4 and 5 at the May CEC Meeting: CHC 2.0 Action Item Report Out, and Coordinated Entry Governance Document. 		
Action Items	Person Responsible	Deadline
Adjournment		

DRAFT