



EXECUTIVE COMMITTEE MEETING MEETING MINUTES

August 29, 2022

1:00-2:30

Facilitator:	Lauren VanKeulen		
Meeting Attendees:	<u>Executive Committee members:</u> Elizabeth Stoddard, Casey Gordon, Lauren VanKeulen <u>Staff:</u> Courtney Myers-Keaton, Brianne Robach		
Time Convened:	1:03	Time Adjourned:	2:29

Approval of Agenda			
Motion by:	Elizabeth Stoddard	Support from:	Casey Gordon
Discussion			
Amendments	Add #4 Infrastructure Update, if time allows		
Conclusion	All in favor, motion passes		
Approval of Minutes		August 1, 2022	
Motion by:	Elizabeth Stoddard	Support from:	Casey Gordon
Discussion			
Amendments	None		
Conclusion	All in favor, motion passes		
Family Shelter Access			
Discussion			
<p>Last week, there was an emergency meeting regarding the process to access family shelter. Following that meeting, present Executive Committee members entered a closed session to determine a temporary solution to address the immediate need for a clear pathway for families to access shelter. Courtney recapped the meeting and related discussions.</p> <p>Attendees verified that the temporary solution from Executive is being enacted and agreed that the phrasing of the emergency shelter question on Community Housing Connect (CHC) could be improved.</p> <p>Attendees discussed next steps as the decision was made due to the need for an immediate solution with the understanding that further discussion would occur before a final decision was made. Members agreed that Executive or Steering do not determine process points for Coordinated Entry (CE); Steering has set a precedent that discussion around changes to CE process and policy start with the CE Committee.</p> <p>Agreement that a final decision should be informed by those with lived experience and providers who understand impacts. CE Committee could develop questions and provide to agencies who serve families to conduct feedback conversations or focus groups. Once feedback is gathered, CE Committee can develop a process which will be presented to Steering Council. A written update to Steering can be including the proposed plan can be included with the next agenda to guide structured discussion.</p> <p>(Elizabeth leave)</p>			
Action Items	Person Responsible	Deadline	



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Staffing & Infrastructure Plan Updates		
Discussion		
Not discussed due to time		
Action Items	Person Responsible	Deadline
August Steering Council Meeting Agenda		
Discussion		
Not discussed due to time		
Action Items	Person Responsible	Deadline
Adjourn		