EXECUTIVE COMMITTEE MEETING
MEETING MINUTES
March 13, 2023
1:00-2:30

Facilitator:	Casey Gordon		
Meeting Attendees:	Casey Gordon, Adrienne Goodstal, Ryan Kilpatrick, Elizabeth Stoddard Staff: Courtney Myers-Keaton, Brianne Robach		
Time Convened:	1:05pm	Time Adjourned:	

Approval of Agenda			
Motion by:	Adrienne Goodstal	Support from:	Elizabeth Stoddard
Discussion			
Amendments	None		
Conclusion	All in favor, motion passes.		
Approval of Minutes		**January 9, 2023**	
Motion by:	Elizabeth Stoddard	Support from:	Adrienne Goodstal
Discussion			
Amendments	None		
Conclusion	Ryan abstained as he was not present. 3 in favor, motion passes.		
Approval of Minutes		**February 13, 2023**	
Motion by:	Elizabeth Stoddard	Support from:	Ryan Kilpatrick
Discussion			
Amendments	None		
Conclusion	All in favor, motion passes.		
Director's Report			
Discussion			

Community Engagement
Courtney Myers-Keaton provided an update on ongoing conversations and planning around community engagement. Discussion around the desired outcomes of the conversations. Members suggested a packet with existing CoC documents related to unsheltered homelessness and a 1-page coversheet explaining role and vision for partnership with local entities.

Courtney hopes to re-engage in conversations regarding a CoC Advisory Council as part of strategic plan implementation. The next step is developing a proposed governance structure.

Staffing & Funding
Courtney shared an update regarding new staff positions. She proposed hiring a full-time, time-limited project coordinator focused on Youth Homelessness Demonstration Program (YHDP) funding with the possibility to focus on other initiatives in the future. Ryan encouraged all positions are paid a thriving wage. Courtney agreed and noted that this will rely on diversifying funding to support staff infrastructure.

Funding recommendations from the City of Grand Rapids include continued funding for the Coalition with additional funds set-aside to support the proposed Coordinated Entry infrastructure once established. Courtney noted that the infrastructure is contingent on online access for The Salvation Army (TSA) to continue in the Housing Assessment & Referral Agency (HARA) role.

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Action Items	Person Responsible	Deadline

Community Housing Connect		
Discussion		
Courtney provided an update on discussions around Community Housing Connect (CHC) 1.0 and 2.0. Discussion around considerations as CHC 2.0 is developed. Courtney will be discussing the CHC Advisory Council with partners in the coming weeks.		
Action Items	Person Responsible	Deadline

MSHDA Shelter Diversion Pilot Funding		
Discussion		
MSHDA released RFP for a shelter diversion pilot. Each CoC can only write one letter of support which is required for submission to MSHDA. Based on precedent, Courtney recommended the CoC release a Request for Proposals (RFP) to go through the funding review process and encouraging collaborative application. Executive Committee will need to review the RFP prior to release. CoC staff will coordinate meetings for those interested in a collaborative application.		
Action Items	Person Responsible	Deadline

MSHDA Housing Navigation Program Funding		
Discussion		
MSHDA announced that the CoC would receive funding for a Housing Navigation Program. Courtney recommends the funding be allocated to TSA to hire staff for housing search assistance as they serve as the HARA and are available to all populations. This will be brought to Steering Council.		
Action Items	Person Responsible	Deadline

Future Meeting		
Discussion		
The group agreed to meet in person every other month at rotating locations.		
Action Items	Person Responsible	Deadline

March Steering Council Meeting Agenda		
Discussion		
Discussion of items to include on the Steering Council agenda including Community Housing Connect status update, staffing updates, MSHDA funding.		

Adjourn		
Motion by:	Adrienne Goodstal	Support from:	Elizabeth Stoddard