



**FY2026 HUD COC PROGRAM COMPETITION  
NEW/BONUS PROJECT APPLICATION**

| AGENCY PROFILE       |  |
|----------------------|--|
| Legal Name of Agency |  |
| Project Name         |  |
| Contact Person       |  |
| Title                |  |
| Address              |  |
| Email                |  |
| Phone                |  |

Check one:

- Transitional Housing
- SSO Standalone
- SSO Street Outreach

Check one:

- |  |  |
|--|--|
| <input type="checkbox"/> General Bonus Project   | <input type="checkbox"/> Expansion (must complete Renewal Project Application in addition) |
| <input type="checkbox"/> Domestic Violence Bonus Project                                       | <input type="checkbox"/> Reallocation project (non-YHDP or DV bonus)                       |
| <input type="checkbox"/> Transition  |  |
| <input type="checkbox"/> Reallocation Project originally funded through YHDP or DV Bonus Funds |  |

Authorized Representative: I hereby certify that the information contained in this proposal is true and accurate. Any falsification of information will render the application void, and the application will not be accepted. This application has been reviewed and authorized for submission by the agency's board of directors as of the date indicated.

|  |
|--|
| Name:  |
| Title:   |
| Signature: Considered signed upon submission                 |
| Date of Board/Local Planning Body Authorization:             |
| Date of Anticipated Board/Local Planning Body Authorization: |

## **ELIGIBILITY THRESHOLDS**

**Basic HUD Eligibility Thresholds for the applicant and any sub-applicants must be satisfied before the CoC may consider a new or bonus project application for funding.**

1. Does your organization engage people with lived experience of homelessness in service provision and decision-making? (Yes/No)
2. Does your organization certify that it will not engage in racial preferences or other forms of illegal discrimination? (Yes/No)
3. Does your organization certify that it will not conduct activities under the pretext of “harm reduction”? (Yes/No)
4. Will your organization confirm that it will not operate drug injection sites or “safe consumption sites,” distribute drug paraphernalia, or permit illicit drug use on property under its control? (Yes/No)
5. Does your organization certify that it will not use a definition of sex other than binary in humans? (Yes/No)
6. Will your organization cooperate with law enforcement agencies to advance public safety for the community impacted by homelessness? (Yes/No)
7. Will your organization minimize the trauma of homelessness by providing trauma-informed care and ensuring participant safety, especially for youth and survivors of domestic violence, dating violence, sexual assault, and stalking? (Yes/No)
8. Will all participating clients served in this project be recorded in HMIS or an equivalent database for Domestic Violence, in accordance with the community’s Data Quality Standards? (Yes/No)
9. Is match documentation at least 25% of program expenses minus expenses of leased units included? (Yes/No)
10. Are budgeted costs allocable and allowable? (Yes/No)
11. Will the project accept 100% of referrals through the CoC’s Coordinated Entry process? (Yes/No)
12. Please indicate by checking Yes/No if the agency has any of the following:
  - a. Outstanding obligation to HUD that is in arrears for which a payment schedule has not been agreed upon; (Yes/No)  
**If yes, please explain:**
  - b. Debarments and/or Suspensions- In accordance with 2 CFR 2424, no award of federal funds may be made to debarred or suspended applicants, or those proposed to be debarred or suspended from doing business with the federal government; (Yes/No)  
**If yes, please explain:**
13. Does the applicant have any outstanding, unresolved judgments against them for violations of civil rights laws referenced in the NOFO (pg. 52-53) that are anticipated to not be resolved to HUD’s satisfaction before January 14, 2026? (Yes/No)  
**If yes, please explain:**
14. HUD Monitoring:
  - a. Does the recipient have any HUD monitoring findings in any of the agency’s projects? (Yes/No)  
**If yes, explain findings in detail for the Funding Review Panel. Include details on the nature of the finding, resolution and corrective actions taken, if any:**
  - b. Has your organization been monitored by HUD in the past three (3) years? (Yes/No)  
**If yes, include as attachments: Monitoring report from HUD, your organization’s response to**

any findings, documentation from HUD that finding or concern has been satisfied, and any other relevant documentation.

**If no**, provide most recent monitoring by an entity other than HUD for federal or state funding (ESG, CDBG, etc.) and include as attachments: Monitoring report, your organization’s response to any findings, documentation from entity that finding or concern has been satisfied, and any other relevant documentation.

15. Has the agency had any federal funds recaptured in the last 3 years? If yes, please provide detail on how much, including total project budget, and reasons for the recapture.

16. Was the application submitted by the deadline? (Yes/no)

**ATTACHMENTS**

**All projects must include as attachments (please submit each document as a separate attachment numbered as follows):**

- #1: Project Application in e-Snaps (will not be required if applications are not available in e-Snaps by 12/10/20205)
- #2: Project Implementation Timeline
- #3: Project Budget
- #4: Line of Credit Control System (LOCCS) report showing drawdowns and final balance (if previous CoC funded project)
- #5: Active registration in SAM
- #6: Monitoring report by HUD or other federal or state funding entity, including any responses if there were findings noted in the report, if applicable
- #7: Demonstration of participation of an individual with lived experience of homelessness on the agency’s board of directors or equivalent policymaking entity
- #8: Supportive Services Policy

**PROJECT QUALITY THRESHOLDS**

| <b>Transitional Housing (TH)</b>   |  |                 |
|--|--|-----------------|
| New Transitional Housing projects must receive at least 6 out of 8 points available for this project type. New TH projects that do not receive at least 6 points will be rejected. |  |                 |
| Points Available   | Criteria   | Points Received |
| 2  | Demonstrate that the project will provide and/or partner with other organizations to provide eligible supportive services that are necessary to assist program participants to obtain and maintain housing (i.e., case management, behavioral healthcare, employment training, etc.) |                 |
| 1  | The applicant has prior experience operating transitional housing or other projects that have successfully helped homeless individuals and families exit homelessness within 24 months.  |                 |

|   |   |  |
|---|---|--|
| 1 | The applicant has previously operated or currently operates transitional housing or another homelessness project, or has a plan in place to ensure, that at least 50 percent of participants exit to permanent housing within 24 months and at least 50 percent of participants exit with employment income as reflected in HMIS or another data system used by the applicant.  |  |
| 1 | The project will be supplemented with resources from other public or private sources, that may include mainstream health, social, and employment programs such as Medicare, Medicaid, SSI, and SNAP.  |  |
| 2 | <p>Describe how the proposed project will:</p> <ul style="list-style-type: none"> <li>• assess the service needs of program participants,</li> <li>• and provide individualized services for program participants during their time in Transitional Housing that will result in at least 20 hours per week of engagement in services, activities or employment for all program participants, except for a program participant over age 62 or who is an individual with handicaps as defined in 24 CFR 8.3 or a with a developmental disability as defined under 24 CFR 578.3 (examples of services or activities include case management, counseling, treatment, volunteering, work therapy, education, job training, community-building activities, etc.) Employment may contribute to the 20 hours per week of engagement. The project description provided here does not constitute a reporting or documentation requirement.</li> </ul> <p>Indicate that the proposed project will create service plans for each program participant that include:</p> <ul style="list-style-type: none"> <li>• the services to be provided, when and how often services will be provided, by whom all services will be provided;</li> <li>• program participant goals, strategies for achieving those goals, and target dates for achievement to focus on improved health and wellness, housing stability, and increased employment income leading to financial stability and self-sufficiency.</li> </ul> |  |
| 1 | Demonstrate the average cost per household served for the project is reasonable, consistent with 2 CFR 200.404.   |  |

**Supportive Services Only (SSO) Standalone**

New SSO – Standalone project applications must receive at least 4 out of the 5 points available for this project type. New SSO standalone projects that do not receive at least 4 points will be rejected.

| Points Available | Criteria  | Points Received |
|------------------|---|-----------------|
| 1                | The Supportive Services project is necessary to assist people in exiting homelessness and increasing self-sufficiency, and the Recipient will conduct an annual assessment of the service needs of the program participants.          |                 |
| 2                | The proposed project has a strategy for providing supportive services to eligible program participants including those with histories of unsheltered homelessness and those who do not traditionally engage with supportive services. |                 |
| 1                | The project will be supplemented with resources from other public or private sources, that may include mainstream health, social, and employment programs such as Medicare, Medicaid, SSI, and SNAP.                                  |                 |
| 1                | The services provided are cost-effective consistent with 2 CFR 200.404.   |                 |

**Supportive Services Only (SSO) Street Outreach**

New SSO project applications that focus on street outreach and indicate so in their project application must receive at least 5 out of the 6 points available for this project type. Projects that do not receive at least 5 points will be rejected.

| Points Available | Criteria  | Points Received |
|------------------|---|-----------------|
| 1                | The project will be supplemented with resources from other public or private sources, that may include mainstream health, social, and employment programs such as Medicare, Medicaid, SSI, and SNAP.  |                 |
| 2                | The proposed project has a strategy for providing supportive services to eligible program participants including those with histories of unsheltered homelessness and those who do not traditionally engage with supportive services.   |                 |
| 1                | Demonstrate that the applicant has a history of partnering with first responders and law enforcement to engage people living in places not meant for human habitation to access emergency shelter, treatment programs, reunification with family, transitional housing or independent living. The applicant must cooperate, assist, and not interfere or impede with law enforcement to enforce local laws such as public camping and public drug use laws. |                 |

|   |   |  |
|---|---|--|
| 1 | The applicant has experience providing outreach services consistent with the activity description at 24 CFR 578.53(e)(13) and has demonstrated effectiveness at helping people successfully exit from places not meant for human habitation to emergency shelter, treatment programs, transitional housing or permanent housing programs. |  |
| 1 | The services provided are cost-effective consistent with 2 CFR 200.404.   |  |

# NEW AND BONUS PROJECT APPLICATION – TH/SSO STAND ALONE/SSO STREET OUTREACH

See scorecard for scoring criteria in each question.

## I. PROJECT OVERVIEW – 34 points

Please check the proposed focus population from the options below.

|                      |                          |               |                          |
|----------------------|--------------------------|---------------|--------------------------|
| Chronically homeless | <input type="checkbox"/> | Families      | <input type="checkbox"/> |
| Veterans             | <input type="checkbox"/> | Youth (18-24) | <input type="checkbox"/> |
| Domestic Violence    | <input type="checkbox"/> |               |                          |

| Scope of Proposed Project |  | Proposed Households Served                       |  |
|---------------------------|--|--|--|
| Total units               |  | Households with at least one adult and one child |  |
| Total beds                |  | Adult households without children                |  |

1.a. Provide a description that addresses the entire scope of the proposed project. *10 points*  
 (Include the focus population(s) to be served, project plan for addressing the identified housing and supportive service needs, anticipated project outcome(s), coordination with other organizations (e.g., federal, state, nonprofit), and how the CoC Program funding will be used.) (500-word limit)

- In the case of an expansion project, include the potential increase in numbers served and/or supportive services provided

1.b. Describe the plan to assist participants in securing and maintaining permanent housing that is safe, affordable, accessible, and acceptable to their needs. (500-word limit) *10 points*

The description should include:

- how you will determine the right type of housing that fits the needs of program participants
- the type of assistance and support you will provide to program participants to overcome challenges to permanent housing (e.g., case management, housing counseling, employment resources)
- how you will work with program participants to set goals towards successful retention of permanent housing.
- **DV projects:** include safety planning addressing the needs of this population towards meeting the goal of obtaining and maintaining permanent housing. Include in the description how eligible program participants will be assisted to obtain and remain in permanent housing that addresses their needs and includes trauma-informed, victim-centered approaches.

1.c. Describe how participants will be assisted to obtain the benefits of mainstream health, social, and employment programs for which they are eligible to apply to maximize their ability to live independently. (500-word limit). *10 points*

The description should include:

- assisting program participants with obtaining and increasing employment income that will lead to successful exits from homelessness (e.g., local employment programs, job training opportunities, educational opportunities),
- the type of mainstream services you will assist program participants with obtaining to increase non-employment income (e.g., SSI, SSDI, Food Stamps, Veterans benefits),
- the type of social services you will provide access and help program participants obtain (e.g., childcare, food assistance, TANF, early childhood education), and
- access to healthcare benefits and resources (e.g., Medicaid, Medicare, healthcare for the homeless, FQHCs)

2.a. Does the proposed project utilize healthcare resources to help individuals and families experiencing homelessness. *2 points*

If yes, can the project demonstrate through a written commitment from a health care organization that:

- in the case of a substance use disorder treatment or recovery provider, it will provide access to treatment or recovery services for all program participants who qualify and choose those services; or
- the value of assistance being provided is at least an amount that is equivalent to 25 percent of the funding being requested for the project, which will be covered by the healthcare organization.
- Acceptable forms of commitment are formal written agreements and must include: value of the commitment and dates the healthcare resources will be provided. In-kind resources must be valued at the local rates consistent with the amount paid for services not supported by grant funds. Projects can receive less than full points for demonstrating commitments less than the threshold described above.

2.b. Does the proposed project utilize housing subsidies or subsidized housing units not funded through the CoC or ESG programs? *2 points*

If yes, can the project demonstrate through a written commitment from a housing organization that:

- in the case of a TSH project, provide at least 25 percent of the units included in the project.
- Please attach letters of commitment, contracts, or other formal written documents that demonstrate the number of subsidies or units being provided to support the project. Projects can receive less than full points for demonstrating commitments less than the threshold described above.

## **II. EXPERIENCE – 33 points**

3. If the agency has experience with a similar project, please describe below. (500-word limit) *5 points*

Also, include the following data elements from HMIS or a comparable database.

3.a. How many households were served by the similar project.

3.b. During the 2025 calendar year, how many households exited to a permanent housing destination (any permanent destination as defined by HMIS). *5 points*

3.c. How many households exited to a permanent **unsubsidized** housing destination? *3 points*

3.d. What is the rate for returns to homelessness within the last 24 months? *5 points*

If using HMIS, use the below calculation method: Calculate the percentage of clients who exited the project to permanent housing in the **FY23 HUD fiscal year (10/1/2022-9/30/2023)** and returned to the homeless response system within 24 months of that exit. (0701 SysPM report (In Business Objects, Public Folders > Michigan\_live\_folder > Provider Specific > Kent-Grand Rapids > 2025 CoC Program Competition Local App > “0701 - Perm Exits from Specified Providers with Systemwide Return to Homelessness, Metric 2 – v9\_506LocalApp” report, “Two Year Prior Start Date” = 10/1/2024, “One Year Prior Start Date” = 10/1/2025), “Current Year End Date PLUS 1 Day” = 10/1/2026. Go to Tab B. Filter for current project. Filter ‘Days to Reappear’ column for less than or equal to 365 days and count total clients with 0-365 days. Divide total clients with 0-365 days by the total clients who exited to a permanent destination [**HUD FY23 (10/1/2022-9/30/2023) project APR 23c**] and report final value as a percent.

- 3.e. What is the percentage of persons (leavers or stayers) who increased their earned income? 5 *points*
4. Describe the experience of the applicant and any sub-applicants in working with the proposed focus population and in providing housing similar to that proposed in the application. List all sub-applicants and explain why they were selected. (500-word limit) 5 *points*
5. Describe the experience of the applicant and sub-applicants in utilizing federal funds including in leveraging Federal, State, local and private sector funds. (500-word limit) 5 *points*

### **III. PROJECT EFFECTIVENESS – 27 points**

6. Describe the plan for rapid implementation of the project, documenting how the project will be ready to begin housing the first participant. Provide a detailed schedule of proposed activities for 60 days, 120 days, and 180 days after grant award. Include the following applicable milestones (Begin hiring staff or expending funds; begin program participant enrollment; program participants occupy leased or rental assistance units or structure(s), or supportive services begin; leased or rental assistance units or structure, and supportive services near 100% capacity. (500-word limit) 3 *points*
7. If your project will serve families, what formal partnerships do you have with youth education providers, local educational authorities, or school districts? Have you adopted policies and procedures to inform individuals and families who become homeless about their eligibility for educational services – please provide evidence? (500-word limit) 2 *points*
8. If this project is currently a PSH, RRH, or joint TH-RRH project funded through the CoC program, what is your plan to change this past project into a new or transition grant Transitional Housing project? (Enter N/A if not an existing recipient applying for a transition grant) (500-word limit) 2 *points*
9. What strategies will this project use to prevent participant returns to homelessness? (500-word limit) 5 *points*

10. What steps will this project take to ensure that all program participants increase their income? (500-word limit) *5 points*
11. How will this project support participants with a substance use or mental health disorder? (500-word limit) *3 points*
12. Do you have a formal partnership with a Certified Community Behavioral Health Clinic or Community Mental Health Center or a similar facility? Please describe and provide evidence. (500-word limit) *2 points*
13. Demonstrate that the proposed project will require program participants to take part in supportive services (e.g. case management, life skills, substance use treatment) in line with 24 CFR 578.75(h) by attaching a supportive service agreement (contract, occupancy agreement, lease, or equivalent). *5 points*

#### **IV. ORGANIZATIONAL CAPACITY – 10 points**

14. Describe agency key staff positions and qualifications of individuals who will carry out the project (500-word limit) *3 points*
15. Describe the agency's financial management system, including financial reporting, record keeping, accounting systems, payment procedures, procurement processes, and audit requirements (500-word limit) *2 points*
16. Describe your agency's experience with the service model and working with the intended service population. (500-word limit). *5 points*

#### **DV PROJECT SPECIFIC QUESTIONS – 15 points**

1. Describe your agency's experience serving individuals and families of persons experiencing trauma or a lack of safety related to fleeing or attempting to flee domestic violence, dating violence, sexual assault, or stalking, and their ability to house survivors and meet safety outcomes. *5 points*
2. Explain the project's inclusion of victim-centered practices. *3 points*
3. Describe the project's most important strategies for improving safety for survivors of domestic violence (DV)/human trafficking (HT): What safety planning measures are in place to address the needs of this population and help them obtain and maintain permanent housing, how the assistance is trauma-informed and victim-centered, and how the project assesses improvements to participant safety? *3 points*
4. Demonstrate your plan to include survivors with lived expertise. *1 point*
5. Describe the project's most important strategies for improving safety for people survivors of domestic violence (DV)/human trafficking (HT), and how the project assesses improvements to participant safety. Use specific examples where possible. *3 points*

#### **STREET OUTREACH ONLY SPECIFIC QUESTIONS – 6 points**

17. If you are applying for Street Outreach, how will your agency partner with first responders and law enforcement to increase housing and service engagement? (500-word limit) *3 points*

18. If you are applying for Street Outreach, describe your experience providing outreach services consistent with the activity description at 24 CFR 578.53(3)(13) and has demonstrated effectiveness at helping people successfully exit from places not meant for human habitation to emergency shelter, treatment programs, transitional housing or permanent housing programs. (500-word limit) *3 points*