



FY2024 HUD COC PROGRAM COMPETITION SUPPLEMENTAL AGENCY APPLICATION

Each agency applying for new and/or renewal funding should complete one supplemental application. The agency's score will be applied across all that agency's submitted projects.

See scorecard for scoring criteria for each question.

| AGENCY PROFILE | |
|----------------------|--|
| Legal Name of Agency | |
| Project Name | |
| Contact Person | |
| Title | |
| Address | |
| Email | |
| Phone | |

Authorized Representative: I hereby certify that the information contained in this proposal is true and accurate. Any falsification of information will render the application void, and the application will not be accepted. This application has been reviewed and authorized for submission by the agency's board of directors as of the date indicated.

| |
|--|
| Name: |
| Title: |
| Signature: Considered signed upon submission |
| Date of Board/Local Planning Body Authorization: |
| Date of Anticipated Board/Local Planning Body Authorization: |

ELIGIBILITY THRESHOLDS

Basic HUD Eligibility Thresholds for the applicant and any sub-applicants must be satisfied before the CoC may consider a new or bonus project application for funding.

1. Does the applicant have an active registration with SAM.gov?

Yes No If no, please explain:

2. Please indicate by checking the boxes if the agency has any of the following:

a. Outstanding obligation to HUD that is in arrears for which a payment schedule has not been agreed upon;

Yes No

If yes, please explain:

b. Debarments and/or Suspensions- In accordance with 2 CFR 2424, no award of federal funds may be made to debarred or suspended applicants, or those proposed to be debarred or suspended from doing business with the federal government;

Yes No

If yes, please explain:

3. Does applicant have a financial management system that meets federal standards as described at 2 CFR 200.302?

Yes No

Please describe:

4. Does the applicant have any outstanding civil rights charges, cause determinations, lawsuits, or letters of findings referenced in [the NOFO \(pg. 36-37\)](#) that are anticipated to not be resolved to HUD's satisfaction before September 28, 2023?

Yes No

If yes, please explain:

5. HUD Monitoring:

a. Does the recipient have any HUD monitoring findings in any of the agency's projects?

Yes No

If yes, explain findings in detail for the Funding Review Panel. Include details on the nature of the finding, resolution and corrective actions taken, if any:

b. Has your organization been monitored by HUD in the past three (3) years?

Yes No

If yes, include as attachments: Monitoring report from HUD, your organization's response to any findings, documentation from HUD that finding or concern has been satisfied, and any other relevant documentation.

If no, provide most recent monitoring by an entity other than HUD for federal or state funding (ESG, CDBG, etc.) and include as attachments: Monitoring report, your organization's response to any findings, documentation from entity that finding or concern has been satisfied, and any other relevant documentation.

All projects must include as attachments (please submit each document as a separate attachment numbered as follows):

- #1: Active registration in SAM
- #2: Most recent financial audit
- #3: Monitoring report by HUD or other federal or state funding entity, including any responses if there were findings noted in the report, if applicable
- #4: Fair Housing Policy
- #5: Anti-Discrimination Policy
- #6: Demonstration of participation of an individual with lived experience of homelessness on the agency's board of directors or equivalent policymaking entity

SUPPLEMENTAL AGENCY APPLICATION

I. PROJECT OVERVIEW

1. Describe the type and number of mandatory annual trainings applicant and sub-applicant staff have undergone or will undergo related to diversity, equity, and inclusion **as it pertains to service provision.** (500 word limit)
2. Describe whether and how the agency has implemented clear strategies for advancing racial equity in the following areas (1000 word limit):
 - a. Agency has underrepresented individuals in managerial and leadership positions
 - b. Provide the demographic make-up of staff, leadership team and board
 - c. Ensuring the ability to meet language needs of the community
 - d. Identities of front-line staff reflect the participants served
 - e. Review of internal policies and procedures with an equity lens and has taken steps to eliminate the identified barriers
 - f. Agency has reviewed program participant outcomes with an equity lens, including the disaggregation of data by race, ethnicity, gender, and/or age. Describe findings from outcome review and steps the agency has planned or taken to eliminate disparities.
3. *NEW* Describe how the agency is working to improve the following performance measures (1000 word limit):
 - a. Increase client income
 - b. Provide supportive services; describe what services are provided
 - c. Prevent returns to homelessness
 - d. Ensure exits to permanent housing
4. Describe how the agency ensures they meet Fair Housing requirements to provide information on Fair Housing rights to clients through the intake process. (500 word limit)
 - a. How many Fair Housing grievances were made against the agency in 2023? Were any substantiated? If yes, please describe any corrective action taken.
5. Describe the extent to which the agency incorporates participation of persons with lived experience of homelessness (PLEH) on the agency's Board of Directors or equivalent policymaking entity. Documentation must be submitted as attachment #6 (500 word limit)
6. Describe how the agency has implemented clear strategies to ensure the meaningful participation of PLEH within homelessness programming around each of the below and provide examples (1000 word limit):
 - a. The agency demonstrates a relational process for receiving and incorporating feedback from PLEH for persons served by all homeless/housing projects (not just the project(s) receiving CoC funding)
 - b. The agency demonstrates how they respond to feedback and input
 - c. The agency demonstrates how PLEH are incorporated into the decision-making structures within the organization
 - d. The agency demonstrates the extent to which they intentionally hire PLEH within homelessness programming

7. Describe whether the agency has or plans to identify any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population. Include any steps planned or taken to eliminate the identified barriers. *(500 word limit)*
8. Describe how the agency ensures privacy, respect, and safety to all participants regardless of gender identity or sexual orientation. *(500 word limit)*