



## FY2024 HUD COC PROGRAM COMPETITION RENEWAL PROJECT APPLICATION – PSH/RRH/TH-RRH/TH ONLY

AGENCY PROFILE	
Legal Name of Agency	
Project Name	
Project Start Date	
Contact Person	
Title	
Address	
Email	
Phone	

Check one:

- Permanent Supportive Housing
- Rapid Re-Housing
- Transitional Housing
- Joint Transitional Housing / Rapid Re-Housing

Renewal Application Option (check one):

- Standard Renewal (no change from FY2023)
- Consolidation (must complete Renewal applications for each project)
- Expansion (must complete New Project Application in addition)

Authorized Representative: *I hereby certify that the information contained in this proposal is true and accurate. Any falsification of information will render the application void, and the application will not be accepted. This application has been reviewed and authorized for submission by the agency's board of directors as of the date indicated.*

Name:
Title:
Signature: Considered signed upon submission
Date of Board/Local Planning Body Authorization:
Date of Anticipated Board/Local Planning Body Authorization:

**ATTACHMENTS**

All projects must include as attachments (please submit each document as a separate attachment numbered as follows):

- #1: Project Application in e-Snaps
- #2: Annual Progress Report (APR) for the project’s most recent completed contract year, or the most recently completed contract year for another HUD-funded project or similar project if the renewing project has not yet completed a full year. Other structured outcome reports for non-HMIS participating agencies are allowed (i.e. domestic violence agencies).
- #3: CY2023 Annual Performance Report. Other structured outcome reports for non-HMIS participating agencies are allowed (i.e. domestic violence agencies).
- #4: Line of Credit Control System (LOCCS) report showing drawdowns and final balance

**GENERAL PROJECT INFORMATION**

1. Provide a narrative describing how the project’s performance met the plans and goals established in the current project’s application, the project’s performance in assisting program participants to achieve and maintain independent living, and record of success. (Include focus populations and preferences as specified and/or allowed by the Notice of Funding Opportunity (NOFO) under which the project was initially funded.) If the renewing project has not yet started, provide a narrative of anticipated performance in these same areas based on experience with other related projects. (1000 word limit)

2. Has the project had any changes since the last funding approval?

- Yes       No

If “yes”, complete the chart below to indicate the change(s) and explain how the changes will benefit program participants. (500 word limit)

Check change type		Previous	New
<input type="checkbox"/>	Decrease in the number of persons served		
<input type="checkbox"/>	Change in number of units		
<input type="checkbox"/>	Change in project site location		
<input type="checkbox"/>	Change in focus population		
<input type="checkbox"/>	Change in component type		
<input type="checkbox"/>	Change in grantee/applicant		
<input type="checkbox"/>	Line item or cost category budget changes more than 10%		
<input type="checkbox"/>	Other:		
If change was made, include as many of the following that apply as attachments to your application:			
Attached (check)			
<input type="checkbox"/>	Attachment: Written communication to HUD requesting the significant change		
<input type="checkbox"/>	Attachment: HUD’s written approval of the change requested		

<input type="checkbox"/>	N/A: HUD has not yet provided written approval of the requested change
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2a. Did the project request a budget modification to shift funds from an existing line item to new eligible VAWA costs of facilitating and coordinating activities to ensure compliance with emergency transfer plan requirements and monitoring compliance with confidentiality protections? If yes, indicate the amount and line item(s):

**SECTION I: Project Effectiveness**

**Efficient Use of Funding** All data should be taken from a fiscal year 2023 (10/1/2022-9/30/2023) Annual Performance Report (APR). (If the renewing project has not yet completed a full year, list n/a for each of the metrics)

3. Expenditure of Funds: Use **last completed HUD FY**.

a. Total amount authorized within eLOCCS	
b. Remaining balance in eLOCCS	
c. Percentage recaptured <i>Divide answer b. by answer a. and multiply by 100</i>	

4. What was the project’s utilization rate in the **last completed HUD FY**? (Quarterly Point- in-Time Counts in APR 8b divided by total contracted units. RRH projects use actual number of households served divided by contracted number of households served) \_\_\_\_\_

a. If agencies do not believe they will receive full points, they may submit comment for Funding Review Committee consideration:

5. For the **last completed fiscal year**, calculate the total project costs divided by the total units or households served: \_\_\_\_\_

**Data Quality**

**For each data-related question below, domestic violence service providers may use data generated from a comparable database to HMIS.**

6. In the **last completed HUD FY** indicate how many APR Data Quality Elements (DQE) have 5% or less null or missing values (APR Q06).

Data Quality Element APR 6a.-6c.		
Number of elements with 5% or less null or missing values		
DQE 6a.	DQE 6b.	DQE 6c.
Add the above boxes, divide by 14, and multiply by 100:		

**Section II. Project Performance**

**Performance Data** - All data should be taken from a calendar year 2023 (1/1/23-12/31/23) Annual Performance Report (APR) unless otherwise specified. (If the renewing project has not yet completed a full year, list n/a for each of the metrics)

**For each data-related question below, domestic violence service providers may use data generated from a comparable database to HMIS.**

7. Leavers with Any Cash Income: Calculate the percentage of adult leavers who leave the project with one or more sources of cash income. "Cash income" includes both earned and non-earned income. (CY2023 APR #18 - # of adults at exit with 1 or more sources of income/# of adults at exit).
8. Leavers with Any Non-Cash Benefits: Calculate the percentage of adult leavers who leave the project with one or more sources of non-cash benefits. Non-cash benefits include food stamps and other TANF benefits. (CY2023 APR #20b (# of leavers at exit with 1+ sources of benefits/total number of leavers))
9. Leavers with Earned Income (Employment): Calculate the percentage of adult leavers who leave the project with earned income (i.e.: employment). (CY2023 APR #18 - (# of adults at exit with "only earned income" [row 1] + # of adults at exit with "both earned and other income" [row 3])/# of adults at exit)
10. Increases in Total Cash Income for leavers or stayers: The percentage of persons (leavers or stayers depending on project type) who have an increase in any income (earned or other). Measure will be based on both those who exited the project or those who were still in the project as of 12/31/2023.
  - a. PSH projects: use CY2023 APR #19a1 performance measure for adult stayers with any income who Gained or Increased Income from Start to Annual Assessment [column 8, row 5]
  - b. RRH and TH-RRH projects: use CY2023 APR #19a2 performance measure for adult leavers with any income who Gained or Increased Income from Start to Exit [column 8, row 5]
  - c. TH projects: choose CY2023 APR 19a1 or 19a2 for adult stayers or adult leavers
11. Stayers and Leavers with Health Insurance: Calculate the percentage of project stayers as of 12/31/23 plus project leavers who have health insurance. Measure will exclude persons that were not yet due for an annual update. (CY2023 APR #21 - (# of leavers with 1 Source of Health Insurance + # of leavers with More than 1 Source of Health Insurance + # of stayers with 1 Source of Health Insurance + # of stayers with More than 1 Source of Health Insurance - # of stayers not yet required to have an annual assessment / [APR #5a] Total Number of Adult Leavers + Total Number of Adult Stayers - # of stayers not yet required to have an annual assessment)
12. Retention in Permanent Housing (PSH only): Calculate the percentage of participants who either remain in the PSH project as of 12/31/2023, or who have exited that project to another permanent housing destination. (CY2023 APR (Total persons exiting to a positive housing destination [APR 23c.] + total number of stayers [5a.8.]) / (total persons served [APR 5a.1] - total persons whose destinations excluded them from the calculation [APR 23.c.]))
13. Exits to Permanent Housing (RRH, TH, & TH-RRH): Calculate the percentage of participants who exit the project to a permanent housing destination. Same exclusions will be given as for PSH noted above. (CY2023 APR #23c)
14. Length of Time from Project Start Date to Housing Move-In (PSH, RRH only): Report the average length of time it took to move clients into housing in 2023. Measure will look at length of time from project start date to housing move-in date. (CY2023 APR #22c)

15. Length of Stay (PSH Only): Calculate the percentage of leavers that remained in the project more than 180 days. (CY2023 APR #22a.1 (total leavers who participated in project for 181 or more days)/total leavers APR #5a.5)
  
16. Length of Stay (RRH Only): Indicate the number of persons served in RRH who stayed longer than 730 days. (CY2023 APR #22a1: add # of individuals in the project for 731+ days)
  
17. Returns to homelessness within 6 months of exit from project to permanent housing (PSH, RRH, & TH-RRH): Calculate the percentage of clients who exited the project to permanent housing in the **last HUD fiscal year (10/1/2022-9/30/2023)** and returned to the homeless response system within 6 months of that exit. (0701 SysPM report (In Business Objects, Public Folders > Michigan\_live\_folder > SPM Reports (Modified) > "0701 - Perm Exits from Specified Providers with Systemwide Return to Homelessness, Metric 2 - v9" report, "Two Year Prior Start Date" = 10/1/2022, "One Year Prior Start Date" = 10/1/2023), "Current Year End Date PLUS 1 Day" = 4/1/2024. Go to Tab B. Filter for applicable projects. Filter 'Days to Reappear' column for less than or equal to 180 days and count total clients with 0-180 days. Divide total clients with 0-180 days by the total clients who exited to a permanent destination [FY23 project APR 23c] and report final value as a percent.
  
18. Projects Originally Funded through DV Bonus Only – Increasing Participant Safety: Describe the project's most important strategies for improving safety for survivors of domestic violence (DV)/human trafficking (HT): What safety planning measures are in place to address the needs of this population and help them obtain and maintain permanent housing, how the assistance is trauma-informed and victim-centered, and how the project assesses improvements to participant safety?
  
19. Severity of Barriers: Calculate the below:
  - a. Percentage of clients that entered the program with zero income (CY2023 APR #18: (# of adults with no income at start/total # of adults at start))
  - b. Percentage of clients that entered the program as chronically homeless (CY2023 APR #26a: (# of chronically homeless persons/total # of persons served))
  - c. Percentage of persons that entered the program who met two or more harder to serve conditions at entry: (Mental Illness, Alcohol Abuse, Drug Abuse, Chronic Health Conditions, HIV/AIDS, Developmental Disabilities, Physical Disabilities) (CY2023 APR #13a2: # of persons with 2 or 3+ conditions at start/total # of persons at start)