



FY2022 HUD COC PROGRAM COMPETITION NEW/BONUS PROJECT SCORECARD

Applicant and Project Name: _____

Rater Name: _____ Date Reviewed: _____

Project Quality Requirements		
All new and bonus projects must pass threshold requirements before being considered for funding on the merit of the project. Threshold requirements are pass/fail rather than scored.	Maximum Score Possible	87
	Total Project Score	
	Weighted Rating Score (Total Project Score / Maximum Score Possible x 100)	
General Project Information (reviewed by staff and reported to Funding Review Committee)	Possible points: 0	Section Score:
Does the project meet all eligibility and quality threshold requirements? (Pass/Fail)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is match documentation for be at least 25% of program expenses minus the expenses of leased units included? (Pass/Fail)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are budgeted costs allocable and allowable? (Pass/Fail)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Does the project qualify as low barrier? (Pass/Fail)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Does the project meet all Housing First criteria? (Pass/Fail)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Will the project participate in the CoC's Coordinated Entry process? (Pass/Fail)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Will all participating households served in this project be recorded in HMIS or an equivalent database for Domestic Violence, in accordance with the community's Data Quality Standards? (Pass/Fail)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are there unresolved or outstanding findings in an agency audit or funder monitoring reports? (-2pts for each of the below) <ul style="list-style-type: none"> • Agency Financial Audit (other than A133 Audit): Repeat and/or unresolved audit findings from prior audit year. • A-133 Audit: Repeat and/or unresolved audit findings from prior audit year associated with CoC grants. • A-133 Audit: Repeat and/or unresolved audit findings from prior audit year associated with federal grants other than CoC grants • HUD CoC Program Monitoring report: No Corrective Action Plan submitted by HUD's deadlines, or Correction Action Plan submitted did not meet HUD's approval. 		
Was the application complete and accurate and were all required attachments are provided? (yes = 0 pts, no = -5 pts)		
Was the application submitted by the deadline? (yes = 0 pts, no = -10 pts)		

Section I: Project Overview		Possible Points: 19	Section Score:
1.a. Description of project: Does it meet the needs of the community and persons experiencing homelessness? Score according to how well the project design demonstrates the following criteria (3 pts = Well-demonstrated, 2 pts = Fairly-demonstrated, 1 pt = Poorly-demonstrated; 0 pts = Not at all demonstrated):			
Understanding of the needs of the focus population to be served	3		
Type, scale, and location of housing fits the needs of those to be served	3		
1.b. Description of the plan to assist participants in securing and maintaining permanent housing that is safe, affordable, accessible, and acceptable to their needs. (5 pts = Extensive Plan; 3 pts = Adequate Plan; 1 pt = Poor Plan; 0 pts = No plan)	5		
1.c. Description of how participants will be assisted to obtain the benefits of mainstream health, social, and employment programs for which they are eligible to apply to maximize their ability to live independently. (5 pts = Extensive Plan; 3 pts = Adequate Plan; 1 pt = Poor Plan; 0 pts = No plan)	5		
1.d. The project utilizes housing subsidies or subsidized housing units not funded through the CoC or ESG programs. (If yes and written commitments are included = 10 bonus points)	10 bonus points		
1.e. The proposed project utilizes healthcare resources to help individuals and families experiencing homelessness (If yes and written commitments are included = 10 bonus points)	10 bonus points		
2. Describe how the project aligns with the objectives and goals outlined in the CoC Compass . 3 pts = Thorough Alignment; 2 pts = Some Alignment; 1 pt = Little Alignment; 0 pts = No Details)	3		
Section II: Experience		Possible Points: 30	Section Score:
3. Experience of the applicant and any sub-applicants in working with the proposed population and in providing housing similar to that proposed in the application. (15 pts = Extensive Experience; 10 pts = Moderate Experience; 5 pts = Limited Experience; 0 pts = No Experience)			
15 pts = Extensive Experience; 10 pts = Moderate Experience; 5 pts = Limited Experience; 0 pts = No Experience)	15		
4. Description of experience with utilizing a Housing First approach. Score given based on how project design incorporates a complete description of the following criteria (2 pts = Complete description; 1 pt = Incomplete description; 0 pts = No description)			
Eligibility criteria	2		
Process for accepting new participants	2		
Process and criteria for exiting participants	2		
Demonstration that there are no preconditions to entry (substance use, income, criminal records, marital status, familial status, actual or perceived sexual orientation or gender identity)	2		
How project addresses situations that may jeopardize housing or project assistance to ensure that project participation is terminated only in most severe cases	2		

5. Description of applicant experience in utilizing federal funds.		
Score according to how well the applicant can demonstrate past proficiency in utilizing federal funds. (5 pts = Extensive Past Proficiency; 3 pts = Moderate Past Proficiency; 1 pt = Limited Past Proficiency; 0 pts = No Past Proficiency)	5	

Section III: Project Effectiveness		Possible Points: 18	Section Score:
6. Description of the determination of type, amount, and duration of rental assistance for participants. Score according to how well the response describes the use of the following philosophies and plans to prevent homelessness (2 pts = Complete description; 1 pt = Incomplete description; 0 pts = No description)			
Use of the progressive engagement philosophy	2		
Use of the strength-based philosophy	2		
Plans to prevent persons from exiting into homelessness	2		
Plans to prevent persons from becoming homeless post-project exit	2		
7. Description of a plan for rapid implementation of the project, documenting how the project will be ready to begin housing the first participant. Provide a detailed schedule of proposed activities for 60 days, 120 days, and 180 days after grant award.			
Score according to how extensive the project plan is (5 pts = Extensive Plan; 3 pts = Adequate Plan; 1 pt = Poor Plan; 0 pts = No Plan)	5		
Score according to how detailed the schedules for proposed activities are (5 pts = Very Detailed; 3 pts = Moderately Detailed; 1 pt = Poorly Detailed; 0 pts = No Details)	5		
Section IV: Organizational Capacity		Possible Points: 20	Section Score:
8. Describe agency key staff positions and qualifications of individuals who will carry out the project			
Score according to how detailed key staff descriptions are (5 pts = Very Detailed; 3 pts = Moderately Detailed; 1 pt = Poorly Detailed; 0 pts = No Details)	5		
Score according to how qualified staff are to execute project (5 pts = Very Qualified; 3 pts = Moderately Qualified; 1 pt = Poorly Qualified; 0 pts = Not at all qualified)	5		
9. Describe the agency's financial management system, including financial reporting, record keeping, accounting systems, payment procedures, procurement processes, and audit requirements.			
Score based on completeness of financial management system with respect to each identified component (10 pts = Complete System; 5 pts = Partially-Complete System; 0 pts = None of financial management system components are described)	10		