



**FY2022 HUD COC PROGRAM COMPETITION
NEW, RENEWAL, AND DOMESTIC VIOLENCE
BONUS INFRASTRUCTURE PROJECT APPLICATION**

AGENCY PROFILE	
Legal Name of Agency	
Project Name	
Contact Person	
Title	
Address	
Email	
Phone	

Check one:

- Coordinated Entry - Supportive Services Only
- Homeless Management Information System (*may only be completed by HMIS Lead*)

Check one:

- New Project Application – SSO-CE
- Renewal Application
- Domestic Violence Bonus Project – SSO-CE

Authorized Representative: I hereby certify that the information contained in this proposal is true and accurate. Any falsification of information will render the application void, and the application will not be accepted. This application has been reviewed and authorized for submission by the agency’s board of directors as of the date indicated.

Name:
Title:
Signature: Considered signed upon submission
Date of Board/Local Planning Body Authorization:
Date of Anticipated Board/Local Planning Body Authorization:

All projects must include as attachments (please *submit each document as a separate attachment* numbered as follows):

- #1: Project Application in *e-snaps*
- #2: Active registration in SAM
- #3: Monitoring report by HUD or other federal or state funding entity, including any responses if there were findings noted in the report
- #4: Grievance Process/Policy
- #5: Fair Housing Policy
- #6: Anti-Discrimination Policy

Renewal projects must include as attachments (please *submit each document as a separate attachment* numbered as follows):

- #7: Annual Progress Report (APR) for the project's most recent completed contract year, or the most recently completed contract year for another HUD-funded project or similar project if the renewing project has not yet completed a full year. Other structured outcome report for non-HMIS participating agencies are allowed (i.e. domestic violence agencies).
- #8: CY2021 Annual Performance Report. Other structured outcome report for non-HMIS participating agencies are allowed (i.e. domestic violence agencies).
- #9: Line of Credit Control System (LOCCS) report showing drawdowns and final balance

New projects must include as attachments (please *submit each document as a separate attachment* numbered as follows):

- #10: Proof of 501(c)3 status from the IRS
- #11: Financial statements, including cash flow statement
- #12: Non-profit Corporation Update (2013) or equivalent
- #13: Most recent audit by an independent certified public accountant

ELIGIBILITY THRESHOLDS

Basic HUD Eligibility Thresholds for the applicant and any sub-applicants must be satisfied before the CoC may consider a new or bonus project application for funding.

1. Does the applicant have an active registration with SAM.gov?

Yes No If no, please explain:

2. Please indicate by checking the boxes if the agency has any of the following:

a. Outstanding obligation to HUD that is in arrears for which a payment schedule has not been agreed upon;

Yes No If yes, please explain:

b. Debarments and/or Suspensions- In accordance with 2 CFR 2424, no award of federal funds may be made to debarred or suspended applicants, or those proposed to be debarred or suspended from doing business with the federal government;

Yes No If yes, please explain:

3. Does applicant have a financial management system that meets federal standards as described at 2 CFR 200.302?

Yes No

4. HUD Monitoring:

a. Does the recipient have any HUD monitoring findings in any of the agency's projects?

Yes No

If yes, explain below findings in detail for the Funding Review Panel. Include details on the nature of the finding, resolution and corrective actions taken, if any.

b. Has your organization been monitored by HUD in the past three (3) years?

Yes No

If yes, include as attachments: Monitoring report from HUD, your organization's response to any findings, documentation from HUD that finding or concern has been satisfied, and any other relevant documentation.

If no, provide most recent monitoring by an entity other than HUD for federal or state funding (ESG, CDBG, etc.) and include as attachments: Monitoring report, your organization's response to any findings, documentation from entity that finding or concern has been satisfied, and any other relevant documentation.

5. Will all participating households served in this project be recorded in HMIS or an equivalent database for Domestic Violence, in accordance with the community's Data Quality Standards?

Yes No

INFRASTRUCTURE FUNDING PROJECT APPLICATION

PROJECT OVERVIEW

1.a. Renewal Projects: Provide a narrative describing: 1) how the project’s performance met the plans and goals established in the current project’s application (as specified and/or allowed by the Notice of Funding Opportunity [NOFO] under which the project was originally funded); 2) the project’s performance in assisting communities to bring an effective end to homelessness; 3) the project’s record of success. *(1,000 word limit)*

1.b. New Projects: Provide a narrative describing the project in detail, what plans and goals will be set for the project to assist the community in bringing an effective end to homelessness. (including focused outcomes that fit within the CoC’s current Strategic Plan). *(1,000 word limit)*

1.c. For SSO-CE Projects: How does/will the project include the participation of individuals with lived experience in project design, continuous quality improvement, and evaluation? *(1,000 word limit)*

2. Renewal Projects: Has the project had any significant changes since the last funding approval?

- Yes No if “yes” complete the chart below to indicate the change.

Check change type		Previous	New
<input type="checkbox"/>	Decrease in the number of persons served		
<input type="checkbox"/>	Change in number of units		
<input type="checkbox"/>	Change in project site location		
<input type="checkbox"/>	Change in target population		
<input type="checkbox"/>	Change in component type		
<input type="checkbox"/>	Change in grantee/applicant		
<input type="checkbox"/>	Line item or cost category budget changes more than 10%		
<input type="checkbox"/>	Other:		
If change was made include as many of the following that apply as attachments to your application:			
Attached (check)			
<input type="checkbox"/>	Attachment: Written communication to HUD requesting the significant change		
<input type="checkbox"/>	Attachment: HUD’s written approval of the change requested		
<input type="checkbox"/>	N/A: HUD has not yet provided written approval of the requested change		

PERFORMANCE AND IMPROVEMENT

- 3. List the outcomes reported to HUD for this project and describe the project’s progress in reaching those outcomes (For new/domestic violence bonus projects or renewing projects that have not yet completed a full year: share information from the last completed year of another HUD funded project or similarly designed project through this agency). (500 word limit)

- 4. Does the project have a continual quality improvement plan or process? If yes, describe. (500 word limit)

- 5. How does the project ensure alignment in practices with both HUD and CoC priorities? (500 word limit)

- 6. How does (How will, for New or Domestic Violence Bonus Project applications) the project’s progress toward outcomes support the efforts of permanent housing projects throughout the CoC? (500 word limit)

Efficient Use of Funding (If the renewing project has not yet completed a full year, share information from the last completed year of another HUD funded project or similarly designed project through this agency)

7. Renewal Projects: Expenditure of Funds: Use last completed HUD fiscal year.

a. Total amount authorized within eLOCCS	
b. Remaining balance in eLOCCS	
c. Percentage recaptured <i>Divide answer b. by answer a. and multiply by 100</i>	

Organizational Capacity

- 8. Describe agency key staff positions and qualifications of individuals who will carry out the project (500 word limit):

- 9. Describe the agency’s financial management system, including financial reporting, record keeping, accounting systems, payment procedures, procurement processes, and audit requirements (500 word limit):