



FAMILY FUNCTIONAL ZERO MEETING MINUTES - **DRAFT**

June 22, 2021

10:00-11:00

Facilitator:	Anna Diaz, Lisa Cruden		
Meeting Attendees:	Anna Diaz, Lisa Cruden, Sam Elliott-Mosley, Tammy Britton, Maranda VanZegeren, Chelsea Knott, Gaby Guzman, Eileen McKeever, Emily Schichtel, Holly Wilson, Molly Wiersma, Veronica Arvizu, Brian Bruce, Vicki Squires, Samantha Westhouse, Julie Kendrick, Jenn Headrick, Lindsey Reames, Angela Gillisse, Jenny Compagner, Berniz Terpstra, Marissa Lee Staff: Courtney Myers-Keaton, Brianne Czyzio Robach		
Time Convened:	10:05	Time Adjourned:	11:00

Welcome		
Discussion		
DV Workgroup Update		
Discussion		
<p>During the last meeting a small workgroup was formed. The group recently met and discussed a byname list with domestic violence (DV) providers as well as the process for ensuring services are available for families feeling DV. The group will continue to meet and report progress to this full group. If you would like to be part of this planning group, please let Lisa and Anna know.</p>		
Action Items	Person Responsible	Deadline
Partnership Agreement Form		
Discussion		
<p>Through their work to reach functional zero for veteran homelessness, Community Rebuilders learned that takes the whole community and that it is important to look to the community for many different types of resources (financial, advocacy, landlords, etc.). They used a partnership agreement form in that work which allowed organizations to commit different types of resources to the work.</p> <p>For the Family Functional Zero work, the form is available in electronic format at https://forms.office.com/r/tC5UpvfaLz. It outlines specific steps and needs for reaching functional zero, USICH criteria and benchmarks, and other resources. There are several areas that organizations can select to participate in: project coordination and development, enhanced coordinated entry and outreach, supported solutions, temporary housing accommodations, housing stability and support services, affordable housing, advocacy and support, data collection and sharing, and track and celebrate success. Once you submit the form, someone from the committee will be reaching out to discuss how to utilize the resources you selected and they will be added as a resource chart. At the end of the form, agencies will take a pledge to reach functional zero for family homelessness.</p> <p>There is not a timeframe for the form to be completed, but for robust planning, it would be great if organizations and individuals could complete the form prior to the next meeting (July 20). As new partners join the work, they will be invited to complete the form as well. Folks can sign on as an individual committee member as well as an organizational member.</p>		



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Lisa noted that advocacy and awareness-raising throughout the community will be extremely important in this work, especially as this work is ramping up. If you are aware of organization who would be interested in providing some or all of the services in the partnership agreement form, spread the word and share the form with them or connect with Lisa and Anna.

The form and additional information will also be housed on the CoC's website.

Action Items	Person Responsible	Deadline

Housing Vouchers

Discussion

The community is receiving 100 Emergency Housing Vouchers from 2 separate allocations, one to Grand Rapids Housing Commission (GRHC) and the other through MSHDA. One of the biggest concerns is the availability of housing, and the CoC will be relying on service providers to make connections with landlords. There will be a meeting on Thursday for potentially interested service providers. As of now, the CoC does not know the specific reporting requirements per MSHDA, but know that we cannot have a lot of agencies. Because of the timeline, they are looking for agencies who have current capacity and experience.

Mainstream vouchers are also available through GRHC for those with a documented disability ages 18-62. It will be important to have eligible households completing applications for the Mainstream vouchers so that EHV's are available for those who are not eligible for Mainstream vouchers.

Julie indicated that she has had trouble connecting with GRHC. Lindsey noted that Trenessa was out for a while, but has returned and is catching up. They have received an increase in referrals over the past few weeks which they are working to fill these spaces. She will look into whether there is a paper application available so that agencies can help households can get started on the application. She will also see if there is a self-assessment for households to so they can self-screen.

Action Items	Person Responsible	Deadline

System Case Conferencing

Discussion

Angela walked through dashboard. The standard is to update the data on the 15th following the end of the month so the data on the dashboard is through the end of May. In May, 62 families (category 1 & 3) were added to the BNL. 18 families exited because they were housed and 6 exited due to inactivity.

The number of actively homeless families is cumulative. They expected that the number would grow as the community is developing the BNL process and adding partners. There were 291 families on the list as of end of May. At this point, data has improved and all partners are providing data, so Angela would not anticipate seeing a steep incline from here on out. It would be important to evaluate any changes, especially as the eviction moratorium ends.



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The third chart for exit destinations shows the breakdown. In May, 16 exited to permanent housing, 2 had an exit as a result of supported solutions.

The average length of stay (LOS) for leavers was 83 days. For those still on the list, the average LOS was 85 days.

The data dashboard is currently housed on Community Rebuilder's server, but it can be added to Tableau public and will be embedded on CoC's website. Conversation around the data and any changes continue with this committee.

Data notes:

- Re-entry is tracked, but there has not been any to date.
- This data does not yet include the DV BNL data

Action Items	Person Responsible	Deadline

Next Meeting Date

Discussion

Next meeting: Tuesday, July 20 at 10:00am.

Later this summer, there will be an orientation session for anyone who is new to the work, please complete the below Doodle poll to help select a time. Feel free to share this poll with others who may be interested in attending orientation.

https://doodle.com/poll/vkwb6rq4rfvkqgyq?utm_source=poll&utm_medium=link