



**Grand Rapids/Wyoming/Kent County CoC
Youth Committee
MEETING MINUTES**

January 22, 2021
9:30-10:30

Facilitator:	DL McKinney		
Meeting Attendees:	Anna Diaz, Paige Putans, Kendra Avila, Melissa Ware, Noelia Garcia, Tiffany Clarke, Casey Gordon, Regina Archie, DL McKinney, Stephanie Myers, Erin Benson, Samantha Westhouse Staff: Courtney Myers-Keaton, Brianne Robach		
Time Convened:	9:35	Time Adjourned:	10:15

Introductions

Approval of Agenda **January 22, 2021**

Discussion

Amendments None

Approval of Minutes **January 8, 2021**

Motion by: Melissa Ware Support from: Casey Gordon

Discussion

Amendments None

Committee Leadership Elections

Discussion

At the beginning of each year, CoC committees typically elect a chair, vice chair, and secretary. Chair typically facilitates and leads meetings, vice chair steps in if the chair is not available. Leadership team typically works with staff to set the agenda ahead of each meeting.

Nominations:

- Kendra Avila – chair
- Crystal Kitten – vice chair
- Erin Benson – secretary

See no issues with chair and vice chair from the same organization. As there is only one vote per agency, chair or vice chair would abstain from voting.

DL moved to approve the slate as presented. Samantha second. In favor: 8, Opposed: 0. Motion passes.

Action Items	Person Responsible	Deadline

Youth Committee Q1 Goals

Discussion

Last month, the committee decided on 2 goals for Q1 2021 – revitalize the Youth Action Board and connect with Coordinated Entry.

Youth Action Board

Conversation around engagement throughout the pandemic. AYA has provided space, internet access, gift cards, food. Consistency was difficult, but they are working to create a more sustainable



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advisory group. They found planning ahead and having warm up questions was helpful. Takeaways from YAB include a lack funding and support to bring youth ideas to fruition. In addition, the group struggled with recruitment and retention. Executive recently discussed this topic, including seeking outside funding and/or support for facilitation, potentially through private funding and/or partnership. Funding important to make sure youth in leadership roles are paid for their time and expertise.

Anna noted that it would be helpful to ensure the purpose and structure of action boards is the same across the CoC to eliminate hurdles and provide power and tools to those with lived experience. The structure of action boards will be discussed in strategic planning process.

Action items, timelines, and additional information was added to the action planning spreadsheet - <https://docs.google.com/spreadsheets/d/1lufVrl-wBulj6YcDf-1ac7XqvIxA6MO7S6qyL7Mn54/edit?usp=sharing>

<u>Action Steps:</u>	<u>Timeline:</u>	<u>Responsible Entity:</u>	<u>Notes:</u>
Research successful action board models and training opportunities		Courtney start list of resources on basecamp; include key takeaways, objectives, beneficial considerations, funding models	Resource assignments: HUD Exchange (Casey & Noelia), Canada (Anna), Point Source Youth (Melissa & Kendra), others (Courtney, Stephanie (mental health))
Review learnings	Feb meeting	Youth Committee	
Collect feedback from current and previous AB members around their experience, strengths, opportunities	Survey complete by 2/26/2021	Anna, Tiffany (admin), DL, Regina, Melissa to develop survey	

Action Items	Person Responsible	Deadline

Coordinated Entry Policies

Discussion

Tabled to February. New policies are being implemented for families right now, with a plan to implement system-wide later in the spring. Right now, youth can connect through AYA or HAP.

Action Items	Person Responsible	Deadline

Youth Functional Zero List Update

Discussion

50 singles, and 32 families are on the list - 82 unsheltered, 25 are sheltered, 107 total. Number is increasing, HAP discussed setting tangible goals to address increase and are connecting with youth on the list to connect them to resources.



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HAP is hearing that a majority of families are staying in cars. Conversation around best ways to connect with folks through outreach and ensure by-name list is accurate. Anna is able to share process for the veterans by-name list when it was developed. CoC, Community Rebuilders, HAP, Arbor Circle will meet to discuss by-name list management before next meeting.

Action Items	Person Responsible	Deadline
Meet to discuss by-name list management	Staff, CR, HAP, AC,	Feb 26 th
Community Partner Updates		
Discussion		
Next meeting: 2/26, 9:30-11am. Time extended to accommodate CE policies overview.		