



DATA ANALYSIS MEETING MEETING MINUTES

September 17, 2020

1:00-2:30

Facilitator:	Lee Nelson Weber		
Meeting Attendees:	John Wynbeek, Alyssa Anten, Alonda Trammell, Denny Sturtevant, Jenn Headrick, Lee Nelson Weber, Heather Nyenhuis, Kathy Besaw, Berniz Terpstra, Cheryl Schuch (late) <u>Staff:</u> Courtney Myers-Keaton, Brianne Czyzio Robach		
Time Convened:	1:04	Time Adjourned:	2:24

Review of Agenda	
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Discussion	
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Amendments	
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Approval of Minutes	August 20, 2020
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Motion by:	Denny Sturtevant	Second:	John Wynbeek
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Discussion	None
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Amendments	
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Conclusion	All in favor, motion passes.
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Last month's follow-up	
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Discussion	
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- Pay for Performance report – logic has been updated and will be discussed later in the agenda.
- CE Report – changes to the report discussed last month are in progress. The next quarterly report will reflect changes. Courtney shared that the number of HAP calls and referrals saw a dip during the pandemic, but numbers are starting to trend back up. There is a large spike in referrals, primarily due to the Eviction Prevention Program. HAP has started reporting information around the number of program openings, staff are working on how to best communicate this data.
- Dashboard – has been put on the back burner for now as Daniel has shifted focus for the next few months until an HMIS Specialist is hired.

Action Items	Person Responsible	Deadline
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CSH Financial Modeling Report	
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Discussion	
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Staff provided an updated version of the Financial Modeling tool using numbers pulled from the 2019 LSA. Conversation around which numbers should be used to show the need. Since the tool was populated with LSA data, the universe is those who were entered into projects, not all who touched the system. Agreement that if the group is hoping to use this to indicate need, using LSA numbers would understate need. Staff will update the tool with annual count data and share.

Conversations around the assumptions that feed into this tool. Members believe that the assumptions are based on national research and noted that there was much conversation in the past around how to quantify families who may be able to self-resolve. Staff and members will research national sources for modelling regarding self-resolutions (USICH, MCAH, NEAH, others).

Conversation around next steps with this report given that there were issues around its release. Members noted that the most recent Housing Needs report does not take into account those



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experiencing homelessness, which leads to an undercount of housing need. This report and tool could be valuable as a sidebar to the most recent report. To round-out data, suggestion to seeking other sources of data outside of HMIS (e.g.: numbers of doubled-up families from Kent ISD). Courtney can connect with CSH and ask if there are updated models for self-resolution.

Action Items	Person Responsible	Deadline
Update FM tool with 2019 annual count data and share	Brianne Robach	
Research national sources to model self-resolve numbers	All	
Connect with community organizations re: data for families with children	Lee and Cheryl	
Contact CSH re: updated models for self-resolution	Courtney Myers-Keaton	

Pay for Performance Report

Discussion

Staff overviewed the updated Pay for Performance report. Measure 2 needs clarification and further exploration. Staff will update report to include a key to help understand targets and definitions, as well as a comparison from last year's numbers.

Members noted that measure 6 is under-performing. Note that there have been conversations around the best prioritization process and tool for the community. For measures 5 and 6, staff will explore whether there are specific population(s) have low VI-SPDAT completion numbers.

Action Items	Person Responsible	Deadline
Update report to include a key and comparison from 2019	CoC staff	
Determine whether specific populations have low VI-SPDAT completion numbers	CoC/HMIS staff	

Next Steps

Discussion

- Re: assumptions – contact CSH and research national models for self-resolutions
- Potential data sources for doubled-up families: Kent ISD (Lee), First Steps Kent (Cheryl), Great Start, ELNC, CHC, Family Futures (Cheryl), others. Note that it could be difficult to de-duplicate this data.

Next month discuss:

- CE Report Q3
- Pay for Performance report (updated)
- Assumptions in the CSH tool

Adjournment