



## DATA ANALYSIS MEETING MEETING MINUTES

August 20, 2020

1:00-2:30

Facilitator:	Lee Nelson Weber		
Meeting Attendees:	John Wynbeek, Alyssa Anten, Cheryl Schuch, Alonda Trammell, Denny Sturtevant, Jenn Headrick, Berniz Terpstra, Lee Nelson Weber (late) <u>Staff:</u> Courtney Myers-Keaton, Daniel Gore, Brianne Czyzio Robach		
Time Convened:	1:04	Time Adjourned:	2:25

<b>Review of Agenda</b>			
Discussion			
Amendments			
<b>Approval of Minutes</b>		<b>July 16, 2020</b>	
Motion by:	Cheryl Schuch	Second:	John Wynbeek
Discussion	None		
Amendments			
Conclusion	All in favor, motion passes.		
<b>Last month's follow-up</b>			
Discussion			
Some items are outstanding - Daniel will follow-up with MCAH regarding report logic. Pay for Performance report comparison will be shared with the group when it is available.			
Action Items	Person Responsible	Deadline	
Connect with MCAH re: reporting logic	Daniel Gore		
Develop Pay for Performance report comparison	Sierra Salaam		
<b>CSH Financial Modeling Report</b>			
Discussion			
Last month, the group discussed potentially updating the CSH Financial Modeling report. CoC staff will update the numbers in the tool using LSA data from 2019. From there, the committee can discuss the assumptions in the report that lead to the figures in the tool. Updates could be complementary to the <a href="#">Housing Next Report</a> recently presented to the City of Grand Rapids. The group will discuss assumptions used in the Financial Modeling report during the September meeting.			
Action Items	Person Responsible	Deadline	
Update CSH tool using 2019 LSA data	CoC Staff		
Discuss assumptions in CSH report at September meeting	All		
<b>Coordinated Entry Q2</b>			
Discussion			
Alyssa overview the Coordinated Entry report from Q2 2020. Staff at Salvation Army have been noticing a decrease in numbers across the board, likely due to COVID-19 (shelter in place order and the eviction moratorium). HPL numbers may be slightly different than previous months as they switched to using COVID vulnerability tool. She noted that the report runs through June, but in the family space there has been an uptick in July and August. Cheryl noted that they anticipate a spike in family numbers around October. Suggestion to add the number of program openings to this report in the future to help identify the rate at which households move through the system. Staff have been discussing including a feedback loop for referrals. Suggestions to add quarterly CE reports to the website. Courtney will talk with HAP and Daniel to discuss how to publicly display this data.			



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<p>Given the increased visibility of those experiencing homelessness, the CoC is looking to potentially carry out point-in-time count this summer or fall. Committee members noted that info gathered from a count could be combined with larger story to emphasize the need for more housing in the community.</p>		
Action Items	Person Responsible	Deadline
Discuss publicly displaying CE data	CoC/HMIS/HAP staff	
<b>Dashboard Review</b>		
Discussion		
<p>Quarter 2 data was recently added to the dashboard on the <a href="#">CoC's website</a>. This shows decreases in households served and households exiting the system and increases in the length of time homeless, all likely due to COVID-19.</p> <p>Daniel indicated that he is considering updating the format of the data to compare those who are continuously, recurring, and newly homeless. Suggestions to separate family and single data and to connect terms to those that are currently used to reduce confusion. Suggesting to show race and ethnicity of those in shelter versus those in permanent housing (PSH, RRH) to explore potential disparities in access. Daniel will post the revision to the group with an ask for feedback sent to Daniel via email or Basecamp.</p>		
Action Items	Person Responsible	Deadline
Review dashboard and revisions, share feedback with Daniel	All	
<b>COVID-19 Shelter Counts</b>		
Discussion		
<p>This document shows a count of those in emergency shelter since March 20. Shelter numbers have been fairly stable, which is likely as an indication for capacity. In previous meetings, Mel Trotter has indicated that they are anticipating not being able to serve 50-100 folks a night during the winter months due to spacing requirements. Suggestion to elevate this topic to Steering.</p>		
Action Items	Person Responsible	Deadline
<b>Next Steps</b>		
Discussion		
<ul style="list-style-type: none"> <li>- Look at CSH report with updated numbers</li> <li>- Review updated Q2 data on the dashboard and provide comments on draft revision</li> </ul>		
<b>Adjournment</b>		