



## DATA ANALYSIS MEETING MEETING MINUTES

June 25, 2020

1:00-2:30

Facilitator:	Lee Nelson Weber		
Meeting Attendees:	Lee Nelson Weber, John Wynbeek, Jennifer Headrick, Denny Sturtevant, Alyssa Anten, Heather Nyenhuis, Johanna Schulte, Emily Madsen, Courtney Myers-Keaton, Brianne Czyzio Robach		
Time Convened:	1:04	Time Adjourned:	2:12

PIT Count Visualization		
Discussion		
Emily Madsen, data analyst with ENTF, provided in-kind support with visualizing point in time count and annual count data.		
Emily review the PIT count document. Overall PIT count numbers have increased over the past 5 years with steepest increases were in the chronic and unsheltered populations. Emily also visualized demographic breakdowns. Members appreciated that this race and ethnicity data is compared to the Kent County population. Note that as this is point-in-time count data, it is possible that some experiencing unsheltered homelessness were not counted.		
Action Items	Person Responsible	Deadline
Annual Count Visualization		
Discussion		
The annual count document overviews change in unduplicated category 1 homelessness over 4 years, changes from 2018, and demographic data. Compared to 2018, the largest increases were with single adults. Demographic data reveals a racial disparity, especially with families and unaccompanied minors. In addition, a potential ethnic disparity exists for children and unaccompanied minors. In terms of gender, see that females are over-represented in families and males are over-represented in veterans and singles.		
Suggestions include:		
<ul style="list-style-type: none"> <li>- add language to indicate that other races are under-represented - “while other races make up about 10% of Kent County, they make up about 2.5% of representation in homeless system.”</li> <li>- add qualifying statement that this represents those who touch the homeless system</li> </ul>		
Conversation around the number of calls compared to category 1 numbers. This would likely need to be a sperate report directly from HAP. CE and HAP data could be included in a larger report in the future.		
Committee members expressed appreciation for Emily’s time in developing these reports. It would be helpful to have a template format to plug in data as it becomes available in the following years.		
Conversation around posting finalized reports to the website. Steering Council reviewed reports and provided comment last week. Data is publicly funded and available data and is not experimental data. Agreement to add these documents the website after Emily makes suggested edits.		
Action Items	Person Responsible	Deadline



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Edit PIT and annual count reports based on conversation	Emily Madsen	
Post finalized reports to the CoC website	Brianne Robach	
<b>Dashboard</b>		
Discussion		
<p>The dashboard was recently updated with information through Q1 of 2020. Daniel also included an indicator to highlight change from previous quarter. Thanks to Daniel for updating the dashboard! Quarters should be defined for clarity (HUD fiscal year vs. calendar year)</p> <p>Under participant engagement:</p> <ul style="list-style-type: none"> <li>- suggestion to add label indicating number of projects in each project type;</li> <li>- timeframe for this section seems it is not updated</li> <li>- CE numbers shows the number of individuals who contact HAP and receive a literal assessment, or the load that is coming into the system.</li> <li>- Questions around how participant engagement projects are defined, especially DV projects.</li> </ul> <p>Length of time homeless:</p> <ul style="list-style-type: none"> <li>- Would want % decrease to reflect the entire time period (if possible in tableau) or adding a dot to the previous quarter may be helpful to indicate that this is the point of comparison.</li> </ul> <p>Positive outcomes:</p> <ul style="list-style-type: none"> <li>- shows change in percentage quarter to quarter when you scroll over it. Would be nice to have 1-year comparison.</li> <li>- Conversation around limits in Tableau regarding annual data compared to quarterly data.</li> <li>- Wonder if there is a potential to do quarterly dashboard and a yearly dashboard</li> </ul> <p>Demographics:</p> <ul style="list-style-type: none"> <li>- Race and ethnicity are represented differently here than in annual count. Likely because annual count is a different universe whereas this is system data of those who are enrolled in a project. Comparing this to the annual count makes it appear that BIPOC coming into the system are less likely to be connected to the services. This would need to be validated, but if this is true, it would be important to explore.</li> <li>- It would be important to include PSH data in the demographic tab as well, if possible.</li> <li>- Also, could include demographics on those exiting to permanent housing. If there is a disparity in these numbers, can assume that a disparity exists those who are being connected to resources potentially due to under-utilization or capacity.</li> <li>- Suggestion to include CE breakdown as well to show demographics of those touching the system to compare to those accessing resources.</li> <li>- Suggestion to change language to Race and Ethnicity (<del>all persons</del>) persons experiencing homelessness <b>only</b> in ES, TH, RRH</li> </ul> <p>Demographic breakdown by program type may have to be a customized report, staff will be looking into different options for reports in the future.</p> <p>If there are other underlying questions as committee members are looking onto the data, please bring them to the group for further conversation and discussion.</p>		
<b>Adjournment</b>		