



## DATA ANALYSIS MEETING MEETING MINUTES

April 23, 2020

1:00-2:30

Facilitator:	Lee Nelson Weber		
Meeting Attendees:	Lee Nelson Weber, Denny Sturtevant, John Wynbeek, Johanna Schulte, Alyssa Anten, Kathy Besaw, Daniel Gore, Cheryl Schuch, Alonda Trammell, Jennifer Headrick, Pilar Meyer-Dunning, Rebecca Rynbrandt, Courtney Myers-Keaton, Brianne Czyzio Robach,		
Time Convened:	1:04	Time Adjourned:	2:35

<b>Review of Agenda</b>		<b>April 23, 2020</b>	
Discussion			
<b>Approval of Minutes</b>		<b>October 17, 2019 &amp; November 21, 2019</b>	
Motion by:	Denny	Support from:	Cheryl
Discussion			
Amendments			
Conclusion	All in favor of approval, Motion Passes		
<b>COVID-19 and Data Impacts</b>			
Discussion			
<u>Daily Shelter Counts</u>			
<p>Sierra has been running a report to track the number of folks in shelter each day since mid-March. Family numbers have been rising, diversion teams are working to help families stay where they are if at all possible. Families have been moved into hotel to help de-intensify the shelter space.</p> <p>The number of single adults is decreasing, but this may reflect the opening of the Holding and Isolation Center. This space for isolation is considered part of the medical response system, not the homelessness system. Courtney will reach out to see if we are able to get a total isolation count from Health Department to better understand picture. These numbers do not include numbers from DV shelter providers. Courtney can talk with Tom to determine whether there is a best way to get these numbers. Staff will add ethnicity data, clarification, and footnotes to spreadsheet.</p>			
<u>Trends</u>			
<p>Exiting shelter and entering another shelter environment would impact length of stay in individual projects by would not impact system level reporting. HUD guidance is to track hotel stays due to COVID-19 the same as before the crisis. HUD metrics around exits to permanent housing may need additional work, the timing of reports may determine whether there are negative outcomes. HUD will likely provide ample opportunity for narrative in these sections. It would also be important to add a way to track those on the HPL.</p>			
<u>Capacity versus utilization</u>			
<p>It can be difficult to tell capacity of shelter system as it is a moving target and bed count changes throughout the year. HIC reports do not track short-terms changes (e.g.: floor closed for cleaning), only large or longer-term changes. Daniel and Sierra have asked providers to provide info on reductions in inventory due to de-intensification and have information of year-round beds, seasonal beds, year-round overflow beds. Daniel and Sierra can set a monthly figure for capacity and compare</p>			



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daily counts to determine utilization rates. Cheryl noted that on the family side, capacity is dependent on funding. Changes in capacity due to funding can be tracked.

Action Items	Person Responsible	Deadline
Ask for daily Holding and Isolation Center count data from the Health Department	Courtney Myers-Keaton	
Determine if there is a best way to add DV provider to the daily shelter count numbers	Courtney Myers-Keaton	
Add ethnicity data, clarification, footnotes to utilization chart	CoC staff	
Set a monthly HIC figure for capacity to compare with daily counts	Daniel Gore and Sierra Salaam	

### Dashboard Overview

#### Discussion

#### Q1 2020 Coordinated Entry Report

There was a significant decrease in phone calls and referrals to prevention resources during the first quarter. Moving forward, the report should define what is high vulnerability and low vulnerability.

Weekly comparison: Prevention phone calls have decreased. Many calls are typically for eviction so the decrease may reflect eviction moratorium and shelter in place order. Need more clarification around call backs.

HAP referrals: RRH referrals went down briefly and then shot back up. This indicates that flow is happening during the shelter in place. Also, these were likely impacted by reprioritization process that was put in place. The prevention spike may be specific to a contract with Kent County.

There has been conversation around how to ensure that those have a higher risk of complications due to COVID-19 are able to access housing to mitigate spread. A prioritization flow chart developed by Community Rebuilders indicates how households would flow through the system. If non-symptomatic, would receive rapid resolution if possible. If not possible, they would receive prioritization based on risk for complications. Is there a way to track how many households flow through on a regular basis? Family Promise is capturing as much data as they can on official diversion referrals. Staff have been noticing that those who have been previously diverted are calling past contacts. If this is a one-time conversation, it may not be tracked.

#### System Performance Measures Report

- LOT: The overall number of entries increased, but length of time homeless is similar to 2018.
- Returns: staff will provide a comparison to 2018 numbers.
- Change in annual count: There was an increase from 2018 to 2019. This is expected this based on previous trends and availability of Fulton Manor
- Income and employment income growth remained about the same from 2018
- First time homelessness: Increased significantly, this may be indicative of Fulton Manor capacity and affordable housing situation in Kent County. In 2018 hotel rooms would have



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been included in the SPMs, capturing the number of families accessing the system. In 2019 these rooms would be included as Fulton Manor numbers. Staff will develop comparison trends for first time homelessness 2016-19.

- There was a decrease in persons who exited street outreach, though the overall number increased. This trend will need to be explored over a longer period of time.
- Exits to permanent housing: The universe increased, but number of exits to permanent housing remained similar so the overall percentage decreased. Also, ties into previous conversations around 'permanent housing' and language.

### PIT Count 5-year summary

There was a large jump in 2020 numbers from 2018 and 2019. A few factors play into the increase – a very thorough team of staff volunteers doing street outreach during the count. In 2019 the polar vortex lead to an extremely low unsheltered count. This year, temperatures overnight were above freezing. Next year, staff and outreach will focus on connecting with youth and families experiencing homelessness to develop more comprehensive view.

Conversion around the connection with KConnect. Lee will reach out to Mark to invite him to data conversation.

### Annual Count Comparison

MCAH has not finalized these numbers yet, but the draft shows an increase, particularly with singles. Most other populations are steady. CoC staff will provide comparison document in the next few weeks. Data finalization is dependent on MCAH, but Daniel noted that this data is fairly firm there are likely not many changes that will be made. Can be used for comparison now, adjust as needed.

To look at whether the system meeting the need, it would be important to separate data that shows the severity of the problem from the data that measures the system function.

Action Items	Person Responsible	Deadline
Provide comparison of 2018 and 2019 returns to homelessness	CoC staff	
Develop comparison of first time homeless 2016-2019	CoC staff	
Invite Mark Woltman to data conversations	Lee Nelson Weber	
Visualize PIT data and breakdown of demographics	CoC staff	
Develop comparison on annual count numbers	CoC staff	

### **Next Steps**

#### Discussion

May agenda items:

- HUD tool featuring demographic comparisons (has been updated)
- STELLA overview (if updated)
- Elections – staff will determine process in between meetings

Next Steps: Brianne will poll members to see about meeting before May 12.