



DATA ANALYSIS MEETING MEETING MINUTES

October 17, 2019

1:00-2:30

Facilitator:	Lee Nelson Weber		
Meeting Attendees:	Lee Nelson Weber, Johanna Schulte, Jennifer Headrick, Alonda Trammel, Katherine Besaw, John Wynbeek, Denny Sturtevant, Rebecca Rynbrandt, Veronica Arvizu, Marie Pluymert, Lauren Cross, Courtney Myers-Keaton, Daniel Gore (phone), Brianne Czyzio Robach		
Time Convened:	1:04	Time Adjourned:	2:37

Review of Agenda		October 17, 2019	
Discussion	Add additional topics: List of responsibilities assigned to Committee in the CoC Application; Update regarding data visualization		
Approval of Minutes		September 19, 2019	
Motion by:	John	Support from:	Alonda
Discussion			
Amendments			
Conclusion	All in favor by acclamation with no dissent		
Stella Walkthrough			
Discussion	<p>Stella is a data visualization tool provided by HUD based on data from the LSA (Longitudinal System Analysis). Currently, only Daniel, Courtney, and Sierra have access to this tool. Daniel noted that Stella is meant to be a collaborative tool for CoC decision-makers to access data. Access can be stipulated. However, there is likely not a policy regarding access. Data can be exported as graphs or tables, or as a summary data file, but it does not have the same visualization capabilities. Becky indicated that a recommendation from Steering would be necessary as this data would not be available to the public. Johanna moved that Data Analysis committee recommend Steering to develop a policy for access to LSA data (Stella) with annualized update of access. Denny supported. All in favor by acclamation with no dissent. Denny suggested creating a transparency policy around what information would be shared to the general public, and what data will be shared with those who are active in the system. Lee noted that this may be longer term, so it would be important to provide access to Stella first.</p> <p>Looking at 2018 data, 5292 were people served by the homeless system. The LSA does not pull prevention number, so this is the number of literal homeless. Stella includes a system map that shows the different pathways of those served in the system. If there is an adult and child household with veteran status, this would not be tracked in adult only veterans.</p> <p>In the returns section of Stella, there was confusion around how the page is set up. The group noted that families that receive RRH often receive it for about 6 months. Veronica noted that at ICCF they see a large jump in returns between 13-24 months.</p> <p>In KConnect discussions, it became apparent that the community should be focusing on race and ethnicity data and disparities. Denny suggested there is a way to look at the data to get a better understanding of where and how racial disparities exist, as well as progress made. SPARC notes that CoC's should focus on what they can do to ensure equitable access and outcomes. Johanna noted that</p>		



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there could be tracking of program outcomes, project referrals, entries to the system with a racial equity lens. The APR would likely be required to look at this on a program/project level. Courtney noted that there may be a way to upload a project data into Stella to review individual program data as there is the potential to customize Stella with local information.

In Stella, data can be broken down by race and ethnicity. This is a framework that would allow the group to look at how outcomes are different for different races/ethnicity across the system. Stella data is separate from annual performance data that is pulled from MCAH. Lee noted that it would be important to share this data to the community to leverage resources.

Action Items	Person Responsible	Deadline

Coordinated Entry Report

Discussion

The group reviews these reports each quarter. There were 4348 total calls in the last quarter. Literal assessment is the number referred to having the VI-SPDAT administered. 2-1-1 tracks the number of people who call for housing assistance. Lee will call Sherri and ask for this report. A member asked whether Community Rebuilders' new project will be tracked as it may be a separate path from HAP. CR has not yet identified the assessment tool they will be using. This may impact the CES data in the future.

Action Items	Person Responsible	Deadline
Contact Sherri at 2-1-1 to request quarterly reports	Lee Nelson Weber	

Dashboard Walkthrough

Discussion

Daniel created a dashboard based on last month's conversation. The group reviewed the dashboard.

Feedback:

There should be clarification around the definition of returns to homelessness after permanent placement mean, specifically what does permanent mean. There were concerns that if the general public is viewing this data, without a HUD lens, they will understand this as something different. There should be a tooltip and/or asterisk that explains what terms (like permanent, household, etc.) mean in the HUD sense. The asterisk could indicate the presence of a glossary that contains HUD definition and a link to the HUD definitions page. The glossary can be updated as needed. Denny noted concern that there is not a qualifier that says households experiencing homelessness does not include households that could not access the system.

In Participant Engagement, change 'active projects' to 'partner agencies'? The reason for this distinction is that it lists project type not organization. Chicago dashboard phrases it as the number of agencies working to end homelessness, then provides a breakdown of project on the second tab.

Requested changes:

- Add LOT to landing page. In-depth information will be included on the LOT tab.
- Include percent increase/decrease over the past quarter AND percent increase/decrease over the same time last year.



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- Timeframe: keep quarterly data and add last 12 months as an option.
- Data displayed by rolling quarter, but with the ability to tease out the actual quarter.
- Include a tooltip with definitions and/or an asterisk that explains what terms (like permanent, household, etc.) mean in the HUD sense. The asterisk could indicate the presence of a glossary that contains HUD definition and a link to the HUD definitions page.
- Under Positive Outcomes, Households exiting the shade of green is hard to read.
- Add Race and Ethnicity breakdowns for each measure.
- For Positive outcomes, include the general number on the landing page

Action Items	Person Responsible	Deadline
Provide Daniel with feedback and requested changes.	CoC Staff	
Adjust dashboard based on feedback	Daniel Gore	

Additional topics

Discussion

Lee talked to DGRI staff regarding data visualization. Tim Kelly would like to meet with some committee members next month to get staff started on potential visualization.

There are several places where the committee is listed in the CoC Program Application:

1. Using DV (HMIS comparable) database data to assess the special needs of those experiencing domestic violence, dating violence, sexual assault, and stalking
 - a. Community needs from a client-centered, trauma-informed perspective
 - b. data points considered: volume of shelter requests compared to provider capacity, exits into permanent housing from shelter and TH, all TH exits, shelter length of stay.
2. Identifying trends and barriers that contribute to first-time homelessness.
3. Identifying trends and barriers related to returns to homelessness.
4. Monitor the rehousing of families with children within 30 days of becoming homeless.
5. Identifying need for youth programs using HMIS and VoYC data.
6. Racial Disparity Assessment including:
 - more/less likely to receive assistance
 - outcomes of assistance
 - representation amongst membership/staff
 - causes of racial disparities in system
 - strategies to reduce disparities

The November meeting will include creating a rolling agenda to address each of these tasks at some point throughout each year.

John and Denny met with the Medicaid director in Lansing to discuss Medicaid funding for support services and FUSE. They got a solid commitment around data sharing and requested funding for CSH to help develop this process. The group can talk about the data that will be shared next month.

Action Items	Person Responsible	Deadline
Add CoC Application responsibilities to November agenda	CoC Staff	
Add Medicaid/FUSE data sharing to November agenda	CoC staff	