



FY19 HUD COC PROGRAM COMPETITION NEW/BONUS PROJECT APPLICATION

AGENCY PROFILE	
Legal Name of Agency	Community Rebuilders
Project Name	LOFT 2
Contact Person	Anna Diaz
Title	Chief Operating Officer
Address	1120 Monroe Avenue NW, Grand Rapids, MI 49503
Email	adiaz@communityrebuilders.org
Phone	616-458-5102

Check one:

- ☒ Permanent Supportive Housing for Chronically Homeless
- ☐ DedicatedPLUS Permanent Supportive Housing
- ☐ Rapid Re-Housing
- ☐ Joint Transitional Housing /Rapid Re-Housing

Check one:

- ☐ New Project Application from Reallocated Funds
- ☒ General Bonus Project
- ☐ Domestic Violence Bonus Project
- ☐ Consolidation (must additionally complete Renewal Project Application for each project)
- ☐ Transition
- ☒ Expansion (must complete Renewal Project Application in addition)

Authorized Representative: *I hereby certify that the information contained in this proposal is true and accurate. Any falsification of information will render the application void, and the application will not be accepted. This application has been reviewed and authorized for submission by the agency's board of directors as of the date indicated.*

Name: Anna Diaz	Title: Chief Operating Officer
Date of Board/Local Planning Body Authorization:	
Date of Anticipated Board/Local Planning Body Authorization:	10/10/2019

ELIGIBILITY THRESHOLDS

Basic HUD Eligibility Thresholds must be satisfied before the CoC may consider a new or bonus project application for funding.

1. Please indicate by checking the boxes if the agency has any of the following:

a. Outstanding obligation to HUD that is in arrears for which a payment schedule has not been agreed upon;

☐ Yes ☒ No If yes, please explain: Click here to enter text.

b. Debarments and/or Suspensions- In accordance with 2 CFR 2424, no award of federal funds may be made to debarred or suspended applicants, or those proposed to be debarred or suspended from doing business with the federal government;

☐ Yes ☒ No If yes, please explain: Click here to enter text.

c. Unresolved monitoring findings or outstanding (agency or HUD) audit findings;

☐ Yes ☒ No If yes, please explain: Click here to enter text.

d. Inadequate financial management or accounting practices within the past three years;

☐ Yes ☒ No If yes, please explain: Click here to enter text.

e. Evidence of untimely expenditures on prior award;

☐ Yes ☒ No If yes, please explain: Click here to enter text.

f. Major capacity issues that have significantly impacted the operation of a project and its performance within the past three years;

☐ Yes ☒ No If yes, please explain: Click here to enter text.

g. Issues impacting the timeliness in reimbursing subrecipients for eligible costs;

☐ Yes ☒ No If yes, please explain: Click here to enter text.

h. Served ineligible persons, expended funds on ineligible costs, or failed to expend funds within statutorily established timeframes within the past three years;

☐ Yes ☒ No If yes, please explain: Click here to enter text.

2. Does applicant have a financial management system that meets federal standards as described at 2 CFR 200.302?

☒ Yes ☐ No Please describe: See question #11.

3. Does the agency employ or contract services of an accountant who is familiar with Generally Accepted Accounting Principles (GAAP)?

☒ Yes ☐ No

4. Does the agency obtain an annual audit by an independent certified public accountant?

☒ Yes ☐ No

5. Has your organization been monitored by HUD in the past three (3) years? **Yes**

If yes, include as attachments: Monitoring report from HUD, your organization's response to any findings, documentation from HUD that finding or concern has been satisfied, and any other relevant documentation.

If no, reference most recent monitoring by an entity other than HUD for federal or state funding (ESG, CDBG, etc) and include as attachments: Monitoring report, your organization's response to any findings, documentation from entity that finding or concern has been satisfied, and any other relevant documentation.

All projects must include as attachments (please number each attachment as follows):

☒ #1: Proof of 501(c)3 status from the IRS

☒ #2: Financial statements, including cash flow statement

☒ #3: Non-profit Corporation Update (2013) or equivalent

☒ #4: DUNS number and Standard Form 424 (SF-424)

☒ #5: Active registration in SAM

☒ #6: Most recent audit by an independent certified public accountant

☒ #7: Monitoring report by HUD or other federal or state funding entity, including any responses if there were findings noted in the report

☒ #8: Documentation of all match

☒ #9 Project Application in e-Snaps

☐ #10 Preliminary Rendering and Site Plan (if applicable)

NEW AND BONUS PROJECT APPLICATION

See scorecard for scoring criteria in each question.

PROJECT OVERVIEW

- 1.a. Provide a description that addresses the entire scope of the proposed project. (Include target population(s), the plan for addressing identified needs/issues of the identified target population, projected outcomes, and how the project type, scale and location of housing and support services fit the needs of the identified target population.) *(1,000 word limit)*

Community Rebuilders is seeking an expansion to our currently funded LOFT (Long Term Opportunities for Tenancy) project by adding 18 chronically homeless dedicated beds. LOFT is a scattered site permanent housing project dedicated to serve chronically homeless individuals. We know that chronically homeless individuals face the greatest barriers to obtaining housing and remaining housed long term. With the use of best practices such as a strengths based housing first model, we are ensuring that this most vulnerable population is receiving the most cost-effective intervention (housing) that serves as a foundation for improved health and well-being. Leasing assistance and voluntary supportive services are provided to chronically homeless individuals to help them establish residential stability by increasing their income, benefits and self-determination. A Life Domain Rating Scale is used to measure improvement in health and wellbeing and self-sufficiency. This tool allows us to see the effectiveness of the PSH program through the eyes of the consumer. Outreach for eligible participants is conducted throughout the community utilizing the community's coordinated entry system and outreach teams. A core component to LOFT is the community-based Housing Resource Specialist (HRS) support services model. These HRS staff engage eligible participants through outreach activities on the streets and in the local missions, further promoting access to the LOFT program for those who are difficult to reach and have minimal contact with homeless service providers. Our Housing Resource Specialist staff work with consumers to quickly secure permanent housing in the community through the private rental market and gain or increase income when possible. This is accomplished through connection to benefits or working to increase earned income. All avenues to increase income are explored including non-traditional employment. Additionally, we have a SOAR trained HRS who can support consumers in the application process for any benefits they may not be receiving. Community Rebuilders has built a well facilitated coordination with local health providers, including Mercy Health, Network 180 and Healthcare for Homeless Veterans, to address the identified needs of consumers and to provide the option for the support services the consumers desire. The recent PIT/HIC submission indicated that the number of chronically homeless persons in our community has increased from 102 persons in 2018 to 113 in 2019. The community's housing prioritization list indicates there are 73 self-reported chronically homeless persons awaiting a PSH resource. The addition of this funding in our community could make a significant impact towards HUD's FY2019 priority of ending homelessness for all persons by providing more PSH to end chronic homelessness. We anticipate that at least 90% of consumers will maintain permanent housing or exit to permanent housing and at least 80% of consumers will increase their total income.

- 1.b. Describe the plan to assist participants in securing and maintaining permanent housing that is safe, affordable, accessible, and acceptable to their needs. *(500 word limit)*

Every participant will partner with a trained Housing Resource Specialist (HRS), who is experienced in providing strengths based housing first services. Participant and HRS will develop individualized housing plans that allow the project participant housing of their choice. This begins with pre-tenancy planning and culminates in the execution of a lease. The project will continue to offer leasing assistance rather than rental assistance. This allows for Community Rebuilders, in unique circumstances, to hold the lease for chronically homeless participants whom landlords have been reluctant to offer a lease to. Therefore, this allows the participant to have a sublease with Community Rebuilders. HRS assist participants in completing an assessment which identifies the participant's housing history, past strengths and barriers to housing. Through this assessment, patterns and risks of maintaining housing, as well as what made them successful in previous housing situations, is discussed. The focus is on strengths and the talents and abilities each participant possesses and has used in the past which will be harnessed and used again to garner success for the future. HUD required Housing Quality Inspections are completed by the HRS and serve as a great learning opportunity for participants to learn the legal obligations of their landlord and understand their right to have safe and decent housing. HRS services will promote housing stability which includes connection to mainstream benefits, counseling, transportation assistance and educational assistance.

- 1.c. Describe how participants will be assisted to rapidly increase employment and/or income to maximize their ability to live independently. *(500 word limit)*

Community Rebuilders has been partnering with the Employment Services Collaborative for the last two years. This United Way funded collaboration supports navigators and services with Goodwill Industries, Hope Network, The Literacy Center of West Michigan, Jubilee Jobs, Women's Resource Center, the Hispanic Center of West Michigan and Disability Advocates of Kent County. These service providers have provided on the job training, job coaching and training/educational opportunities for consumers in PSH projects. Additionally, we have entered into agreements with Mixed Staffing and Border Foods, to provide supported employment opportunities for Community Rebuilders' participants, including those in PSH projects. Our Veteran Voices project provides employment services, social/recreational opportunities and housing stability supports for Veterans in PSH projects. Community Rebuilders has a certified SOAR staff member, working with PSH participants to increase their income and understand their employment options while receiving social security disability benefits. Our team of certified Housing Resource Specialist also facilitate voluntary educational groups on relevant employment topics. Currently, our Housing Resource Specialist staff work with consumers to gain or increase income. This is accomplished through connections to benefits, or working to increase earned income. All avenues to increase income are explored including non-traditional employment. Consumers are assisted to connect with local employment and rehabilitative services that meet their specific needs.

EXPERIENCE

2. Describe the experience of the applicant and sub-applicants in working with the proposed target population and in providing housing similar to that proposed in the application. *(500 word limit)*

Community Rebuilders has been serving the chronically homeless population since its beginning. Our model of providing Housing First services combined with voluntary supportive services has a proven track record of being highly successful. In the current LOFT project, 95% of participants maintain permanent housing or exit to permanent housing. Our experience serving the most vulnerable in our community includes closing an encampment where 12 individuals lived for over 10 years. All 12 were successfully housed and remain so today. This project will utilize the same successful scattered site model of housing that has been used successfully by other Community Rebuilders housing projects. Because we have worked to cultivate a large network of landlords in the private rental market, we can offer participants choice in their housing. Housing Resource Specialists are trained to assist with the housing search and placement process and partner with each participant through the lease signing process. Participants enjoy the full rights and obligations of tenancy. Housing Resource Specialists, Landlords, and Participants maintain communication throughout tenancy to ensure long term housing stability. Community Rebuilders has over 20 years experience with this model. Staff receive initial and refresher training regularly and feedback from consumers is utilized to improve services.

Please check the proposed target population from the options below.

Chronically homeless	<input checked="" type="checkbox"/>	Families	<input type="checkbox"/>
Veterans	<input type="checkbox"/>	Youth (18-25)	<input type="checkbox"/>
Domestic Violence	<input type="checkbox"/>		

3. Describe the experience of the applicant and sub-applicants with utilizing a Housing First approach. *(500 word limit)*

This project will deliver services using a strengths based Housing First philosophy. Access to housing is the central goal of the project. All services are voluntary and are primarily delivered after a person is placed into permanent housing. Supports and services are focused on helping participants obtain and maintain permanent housing. Strengths based housing plans will be completed with each households. Strengths based plans create a partnership with the consumer and are tailored to meet the needs of each participant. We recognize that services to enhance an individual's or family's wellbeing can be more effective when people are in their own home. For this reason, the focus from the moment a person engages is on getting them housed. Once they are housed, necessary supports and services can be delivered to help them maintain permanent housing and achieve their personal goals. Community Rebuilders has been a strong proponent of the Housing First model in our community and nationally and regularly trains others on using the Housing First approach.

4. Describe the experience of the applicant and sub-applicants in utilizing federal funds. *(500 word limit)*

Community Rebuilders (CR) has 25 years of experience effectively using federal funds and performing the types of activities proposed in this application. CR's lengthy track record of managing all aspects and phases of project administration from planning to deliverables has been evidenced in the success of all projects initiated. Community Rebuilders developed and implemented the first rapid rehousing

program in Kent County and developed the strengths based Housing Resource Specialist model that is used by the National Alliance to End Homelessness as an example of how to effectively provide services in rapid rehousing programs. Community Rebuilders has for the past 20 years provided the Shelter Plus Care program to more than 150 households that are permanently housed in a scattered site PSH program. Additionally, Community Rebuilders successfully operates five PSH programs that include PSH for 11 chronically homeless households, 11 disabled Veteran households, and an additional 46 mixed family and single households while using the strengths based housing first model of service delivery. Federal funds administered successfully by Community Rebuilders include CoC funding for PSH,RRH and T-RRH, VA funding for the VRS program, SSVF program and Grant Per Diem program, ESG Program for tenant-based rental assistance, HOME Program for tenant-based rental assistance and Michigan Department of Health and Human Services (MDHHS) for the PSH/Network 180 partnership program. Our experience with utilizing federal funds expands across the majority of HUD's program types. Community Rebuilders' programs have been awarded HUD Best Practice Awards, and are frequently used as best practice models by the National Alliance to End Homelessness and consistently meet or exceed national benchmark for outcomes. Most recently Community Rebuilders has researched, developed, and implemented housing provider homeless documentation training. This training provides psh providers with the procedure and documentation forms that meet HUD regulations for documenting chronic homelessness. This training has been sought out by most housing providers in Kent County and numerous providers across the State who have struggled with accurately documenting chronic homelessness as required by HUD.

5. Describe the process for the determination of the type, amount, and the duration of rental assistance for participants. *(500 word limit)*

Using our highly successful strengths based model, Participants would receive rental assistance necessary to obtain and maintain permanent housing within the community. Participants pay 30% of their adjusted gross income toward housing (rent plus utilities) and are assisted with the remaining rent portion so that monthly rent would be affordable to each household. All consumers in this project must contribute 30% of their adjusted gross income towards rent and must maintain their housing and abide by a standard lease agreement. Supports are provided to each household so that their episode of homelessness is quickly resolved. Additional linkages to community resources are applied to those households who identify through their housing plan that additional services or natural supports are needed. Though this is a Permanent Supportive Housing project for persons with disabilities, some households will be able to exit successfully given time to achieve their goals for the future. Housing Resource Specialists (HRS) assist each household in identifying their strengths and talents which will help them achieve the goals of self-sufficiency and permanent housing stability. Each participant completes a Risk Prevention Plan that identifies strengths and solutions to possible barriers that may arise and interfere with housing stability.

6. Does the project commit to taking all referrals through the community's Coordinated Entry process?

Yes

If no, explain: [Click here to enter text.](#)

7. What would be the prioritization process for households referred to this project? How will it be determined who is most vulnerable and the best fit for any referrals to this project? Provide detail from policy established by the CoC. (500 word limit)

LOFT utilizes our CoC's Prioritization of Persons Experiencing Chronic Homelessness Policy, adopted in August 2016. Identification of households experiencing chronic homelessness first occurs through Coordinated Entry. When coordinated entry is informed of an open CoC program-funded PSH bed, that is dedicated to a chronically homeless household, the household meeting the highest threshold of prioritization will be referred by Coordinated Entry to the PSH provider. Severity of need is determined by the use of a standardized assessment tool at Coordinated Entry, such as the SPDAT.

8. Will all participating households served in this project be recorded in HMIS or an equivalent database for Domestic Violence, in accordance with the community's Data Quality Standards?

Yes If no, explain: [Click here to enter text.](#)

9. Describe the plan for rapid implementation of the project, documenting how the project will be ready to begin housing the first participant. Provide a detailed schedule of proposed activities for 60 days, 120 days, and 180 days after grant award. (500 word limit)

Implementation will be expedited due to the need for additional support in the community and our well established PSH program infrastructure. We will immediately begin requesting referrals from HAP and anticipate having half of the additional participants enrolled within the first 30- 60 days. The balance of enrollment will occur by the end of the 180 days.

ORGANIZATIONAL CAPACITY

10. Describe agency key staff positions and qualifications of individuals who will carry out the project (500 word limit):

Key staff positions who will carry out the project are the Project Lead and Housing Resource Specialist. The Project Lead, under the supervision of the Program Manager, is responsible for the compliance of contract regulations for assigned programs. This role demonstrates and trains on Housing First strategies and strengths based housing first philosophy. As a member of the agency's Operative Management, the Project Lead models the agency values while motivating their team and leading a positive work environment. The project lead will be responsible for program and grant reporting as well as assigning tasks to project Housing Resource Specialist. The Housing Resource Specialist, under the supervision of the Program Manager, is responsible for providing Strength Based Housing Services to persons experiencing a housing crisis or homelessness. This role works alongside participants throughout the housing process for their assigned program. The Housing Resource Specialist has regular interactions with their Project Lead to ensure effective service delivery complying with contract and agency requirements.

11. Describe the agency's financial management system, including financial reporting, record keeping, accounting systems, payment procedures, procurement processes, and audit requirements (500 word limit):

Community Rebuilders places a heavy emphasis on accountability and transparency including reporting requirements related to the use of funds and maintenance of client level and program services and expense data. Community Rebuilders follows Generally Accepted Accounting Principles (GAAP). The financial records of Community Rebuilders are audited by a Certified Public Accounting firm annually. Community Rebuilders has a robust system of controls in place and has demonstrated history of integrity in financial records and reports generating trust with stakeholders. The system of controls assures appropriate authorization, recording and accountability of assets. Employees share the responsibility for maintaining and complying with these controls and compliance controls ensure they are not circumvented. The organization has clearly stated procedures for handling each area, including system of checks and balances in which no financial transaction is handled by only one person from beginning to end. The Board and Executive Director share the responsibility for setting a tone and standard of accountability and conscientiousness regarding the organization's assets and responsibilities. We have developed a system and infrastructure of collecting and reporting the required information to our funding sources. We educate our consumers about the reporting requirements when collecting data, assess the quality of the information reported by employees and use the collected information effectively to monitor and oversee each programs' performance and financial processes and procedures. For this project we will duplicate our fiscal control systems that work to track and evaluate program compliance and spending goals in similar HUD programs. Specifically, we utilize a system that tracks the category of eligibility a person meets when served and the amount of assistance provided. Employees track services in HMIS and on monthly activity logs, these logs are then compared to logs kept by the Finance Department and are then approved by the Program Manager. This process promotes the maintenance of adequate program and fiscal records and files, including source documentation to support program activities and all expenditures made under the terms of the grant agreement as required. Community Rebuilders has solid experience and demonstrated success in complying with all HUD procurement and auditing requirements.

Scope of Proposed Project		Proposed Households Served	
Total units	14	Households with at least one adult and one child	2
Total beds	18	Adult households without children	12

PROJECT BUDGET

Activity	Requested Funds	Other Funding	Total Project Cost	% of Total Budget
Acquisition	\$0			%
New Construction	\$0			%
Rehabilitation	\$0			%

Leasing	\$134,280			44 %
Rental Assistance	\$0			%
Supportive Services	\$96,187			31 %
Operating Costs	\$6,750			2 %
HMIS	\$47,914			16 %
Project Administration (limited to 7%)	\$21,462			7 %
Total Project Cost	\$306,593			

Complete Match and Leveraging worksheet, Attachment A.

See scorecard for scoring criteria based on budget information, questions 12-15

Attachment A

Identify all HUD and non-HUD funding that comprises the project budget. Only those dollars or non-cash contributions (in-kind) that directly support the project should be listed. This may include federal, state, or local government funds, private funds, grants, and/or other sources, including donations.

Match must be at least 25% of total funding requested. Documentation of match must be provided with the application.

Resource	Cash or In Kind	Committed or Planned/ Pending	Available (MM/YY)	Amount/ Value	% of Total Budget	Serves as CoC Program Match? (Y/N)
Program Income	Cash	Committed	02/19	\$18,000	10.45	Yes
Mental Health Service Providers	In Kind	Committed	03/19	\$26,000	15.09	Yes
	Cash/Kind	C/PP	MM/YY		%	Yes/No
	Cash/Kind	C/PP	MM/YY		%	Yes/No
	Cash/Kind	C/PP	MM/YY		%	Yes/No
	Cash/Kind	C/PP	MM/YY		%	Yes/No
	Cash/Kind	C/PP	MM/YY		%	Yes/No
	Cash/Kind	C/PP	MM/YY		%	Yes/No
Total leveraged from other sources					%	

Attach additional forms as necessary

Attachment B

HUD General Section Certificates

The agency certifies to the Grand Rapids Area Coalition to End Homelessness that it and its principals are in compliance with the following requirements as indicated by checking the box.

☒ *Fair Housing and Equal Opportunity.* See CFR 578.93 for specific requirements related to Fair Housing and Equal Opportunity.

☒ *Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity.* See the Federal Register dated February 1, 2012, Docket No. FR 5359-F-02 and Section V.C.1.f. of the FY 2017 General Section.

☒ *Debarment and Suspension.* See Section III.C.4.c. of the FY 2015 General Section. Additionally, it is the responsibility of the recipient to ensure that all subrecipients are not debarred or suspended. (24 CFR 578.23((3)(c)(4)(v).d. Delinquent Federal Debts. See Section V.B.3. of the FY 2017 General Section.

☒ *Compliance with Fair Housing and Civil Rights.* See Section V.C.1.a. of the FY 2017 General Section.

☒ *Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency (LEP)." See Section V.C.1.d. of the FY 2017 General Section.*

☒ *Economic Opportunities for Low- and Very Low-income Persons (Section 3).* See Section V.C.1.c. of the FY 2017 General Section.

☒ *Conducting Business in Accordance with Core Values and Ethical Standards/Code of Conduct.* See Section V.C.15. of the FY 2017 General Section.

☒ *Prohibition Against Lobbying Activities.* See Section V.C.15. of the FY 2017 General Section.

☒ *HUD Habitability Standards inspections on all units, at a minimum.*

☒ *Participation in HUD-Sponsored Program Evaluation.* See Section V.C.5. of the FY 2017 General Section.

☒ *Environmental Requirements.* Notwithstanding provisions at 24 CFR 578.31 and 24 CFR 578.99(a) of the CoC Program interim rule, and in accordance with Section 100261(3) of MAP-21 (Pub. L. 112-141, 126 Stat. 405), activities under this NOFA are subject to environmental review by a responsible entity under HUD regulations at 24 CFR part 58.

☒ *Drug-Free Workplace.* See Section VI.B.9. of the FY 2015 General Section. n. Safeguarding Resident/Client Files. See Section V.C.11 of the FY 2017 General Section.

☒ *Compliance with the Federal Funding Accountability and Transparency Act of 2006 (Pub. L. 209-282) (Transparency Act), as amended.* See Section V.C.13. of the FY 2017 General Section.

☒ *Lead-Based Paint Requirements.* For housing constructed before 1978 (with certain statutory and regulatory exceptions), CoC Program recipients must comply with the requirements of the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4801, et seq.), as amended by the Residential Lead-Based

☒ *Paint Hazard Reduction Act of 1992* (42 U.S.C. 4851, et seq.); and implementing regulations of HUD, at 24 CFR part 35; the Environmental Protection Agency (EPA) at 40 CFR part 745, or State/Tribal lead rules implemented under EPA authorization; and the Occupational Safety and Health Administration at 29 CFR 1926.62 and 29 CFR 1910.1025.

☒ *Violence Against Women Reauthorization Act of 2013: Implementation in HUD Housing Programs* (24 CFR Parts 5, 91, 92, 93, 200, 247, 547, 576, 880, 882, 883, 884, 886, 891, 905, 960, 966, 982, and 983).

☒ Attestation that all attachments as required by HUD are uploaded in *e-snaps*. See Notice of Funding Availability for the 2018 Continuum of Care Program Competition FR-6200-N-25.

This list is not exhaustive of all HUD requirements. Applicants are encouraged to review the 2018 General Section, found at:

https://www.hud.gov/program_offices/spm/gmomgmt/grantsinfo/fundingopps to ensure eligibility.

Agency: Community Rebuilders

Acknowledged By: Anna Diaz

Title: Chief Operating Officer

Date: 8/23/2019

APR 5 1996

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: MAR 29 1995

COMMUNITY REBUILDERS
1136 WEALTHY STREET SE
GRAND RAPIDS, MI 49506

Employer Identification Number:
38-3094108
DLN:
17053276033005
Contact Person:
D. A. DOWNING
Contact Telephone Number:
(513) 684-3957
Accounting Period Ending:
December 31
Form 990 Required:
Yes
Addendum Applies:
Yes

Dear Applicant:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

We have further determined that you are not a private foundation within the meaning of section 509(a) of the Code, because you are an organization described in section 509(a)(2).

If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status. In the case of an amendment to your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, you should inform us of all changes in your name or address.

As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Since you are not a private foundation, you are not subject to the excise taxes under Chapter 42 of the Code. However, you are not automatically exempt from other federal excise taxes. If you have any questions about excise, employment, or other federal taxes, please let us know.

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(2) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(2) organization.

Donors may deduct contributions to you as provided in section 170 of the

Letter 947 (DO/CG)

COMMUNITY REBUILDERS

Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of Code sections 2055, 2106, and 2522.

Contribution deductions are allowable to donors only to the extent that their contributions are gifts, with no consideration received. Ticket purchases and similar payments in conjunction with fundraising events may not necessarily qualify as deductible contributions, depending on the circumstances. See Revenue Ruling 67-246, published in Cumulative Bulletin 1967-2, on page 104, which sets forth guidelines regarding the deductibility, as charitable contributions, of payments made by taxpayers for admission to or other participation in fundraising activities for charity.

In the heading of this letter we have indicated whether you must file Form 990, Return of Organization Exempt From Income Tax. If Yes is indicated, you are required to file Form 990 only if your gross receipts each year are normally more than \$25,000. However, if you receive a Form 990 package in the mail, please file the return even if you do not exceed the gross receipts test. If you are not required to file, simply attach the label provided, check the box in the heading to indicate that your annual gross receipts are normally \$25,000 or less, and sign the return.

If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. A penalty of \$10 a day is charged when a return is filed late, unless there is reasonable cause for the delay. However, the maximum penalty charged cannot exceed \$5,000 or 5 percent of your gross receipts for the year, whichever is less. This penalty may also be charged if a return is not complete, so please be sure your return is complete before you file it.

You are not required to file federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, a number will be assigned to you and you will be advised of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

Since you have not indicated that you intend to finance your activities with the proceeds of tax exempt bond financing, in this letter, we have not determined the effect of such financing on your tax exempt status.

If we have indicated in the heading of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

Letter 947 (DO/CG)

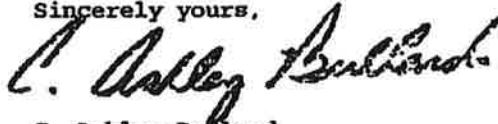
COMMUNITY REBUILDERS

Because this letter could help resolve any questions about your exempt status and foundation status, you should keep it in your permanent records.

We have sent a copy of this letter to your representative as indicated in your power of attorney.

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,

A handwritten signature in cursive script, reading "C. Ashley Bullard".

C. Ashley Bullard
District Director

Enclosure(s) :
Addendum

COMMUNITY REBUILDERS

Relief under section 301.9100-1 of the Income Tax Regulations has been granted. Therefore, your exemption under section 501(c)(3) of the Code is effective January 13, 1993, the date you were incorporated.

--

Letter 947 (DO/CG)

COMMUNITY REBUILDERS
(A Non-Profit Organization)

FINANCIAL STATEMENTS

YEARS ENDED
DECEMBER 31, 2017 AND 2016

COMMUNITY REBUILDERS

TABLE OF CONTENTS

Independent Auditors' Report	1-2
Financial Statements for the Years Ended December 31, 2017 and 2016	
Statements of Financial Position	3
Statements of Activities	4-5
Statements of Functional Expenses	6-7
Statements of Cash Flows	8-9
Notes to Financial Statements	10-17



DOLINKA, VANNOORD & COMPANY

A PROFESSIONAL LIMITED LIABILITY PARTNERSHIP

C E R T I F I E D P U B L I C A C C O U N T A N T S

INDEPENDENT AUDITORS' REPORT

Board of Directors
Community Rebuilders
Grand Rapids, Michigan

Report on the Financial Statements

We have audited the accompanying financial statements of Community Rebuilders (a nonprofit organization), which are comprised of the statement of financial position as of December 31, 2017 and 2016, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error or fraud.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Community Rebuilders as of December 31, 2017 and 2016, and the changes in its net assets and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued under separate cover our report dated June 22, 2018, on our consideration of Community Rebuilders' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Community Rebuilders' internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Community Rebuilders' internal control over financial reporting and compliance.

Respectfully submitted,

DOLINKA, VANNOORD & COMPANY, P.L.L.P.



Certified Public Accountants
Grand Rapids, Michigan

June 22, 2018

**COMMUNITY REBUILDERS
STATEMENT OF FINANCIAL POSITION
DECEMBER 31, 2017 AND 2016**

ASSETS

	2017	2016
CURRENT ASSETS		
Cash and Cash Equivalents	\$ 456,471	\$ 53,318
Accounts Receivable:		
Grants	324,942	346,517
Contributions	-	400
Rentals - Net of Allowance for Uncollectible Accounts	22,917	58,091
Inventory	6,148	24,590
Prepaid Expenses	22,384	21,649
TOTAL CURRENT ASSETS	<u>\$ 832,862</u>	<u>\$ 504,565</u>
PROPERTY AND EQUIPMENT		
Property and Equipment	\$ 1,587,556	\$ 1,587,556
Less: Accumulated Depreciation	<u>(1,118,882)</u>	<u>(1,069,328)</u>
NET PROPERTY AND EQUIPMENT	<u>\$ 468,674</u>	<u>\$ 518,228</u>
TOTAL ASSETS	<u><u>\$ 1,301,536</u></u>	<u><u>\$ 1,022,793</u></u>

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES		
Accounts Payable	\$ 53,999	\$ 28,798
Line of Credit	125,000	175,000
Current Portion of Long-Term Debt	34,771	36,411
Security Deposits	23,325	21,915
Deferred Revenue	14,825	-
Other Accrued Liabilities	<u>32,876</u>	<u>28,996</u>
TOTAL CURRENT LIABILITIES	<u>\$ 284,796</u>	<u>\$ 291,120</u>
LONG TERM LIABILITIES		
Long-Term Debt - Net of Current Portion	<u>\$ 213,153</u>	<u>\$ 247,717</u>
TOTAL LIABILITIES	<u>\$ 497,949</u>	<u>\$ 538,837</u>
NET ASSETS		
Unrestricted	\$ 562,142	\$ 476,129
Temporarily Restricted	<u>241,445</u>	<u>7,827</u>
TOTAL NET ASSETS	<u>\$ 803,587</u>	<u>\$ 483,956</u>
TOTAL LIABILITIES AND NET ASSETS	<u><u>\$ 1,301,536</u></u>	<u><u>\$ 1,022,793</u></u>

The accompanying notes are an integral part of these financial statements.
See independent auditors' report.

**COMMUNITY REBUILDERS
STATEMENT OF ACTIVITIES
YEAR ENDED DECEMBER 31, 2017**

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Total</u>
REVENUE AND SUPPORT			
Grant Revenue	\$ 5,595,549	\$ -	\$ 5,595,549
Program Revenue	268,189	-	268,189
Rental Income	271,584	-	271,584
Contributions	62,971	275,569	338,540
Miscellaneous	8,087	-	8,087
Interest Income	237	-	237
Net Assets Released from Restriction	41,951	(41,951)	-
TOTAL REVENUE AND SUPPORT	<u>\$ 6,248,568</u>	<u>\$ 233,618</u>	<u>\$ 6,482,186</u>
PROGRAM EXPENSES			
Program Services	\$ 5,820,808	\$ -	\$ 5,820,808
Supporting Services - Management and General	341,747	-	341,747
TOTAL PROGRAM EXPENSES	<u>\$ 6,162,555</u>	<u>\$ -</u>	<u>\$ 6,162,555</u>
INCREASE IN NET ASSETS	\$ 86,013	\$ 233,618	\$ 319,631
NET ASSETS - BEGINNING OF YEAR	<u>476,129</u>	<u>7,827</u>	<u>483,956</u>
NET ASSETS - END OF YEAR	<u>\$ 562,142</u>	<u>\$ 241,445</u>	<u>\$ 803,587</u>

The accompanying notes are an integral part of these financial statements.
See independent auditors' report.

**COMMUNITY REBUILDERS
STATEMENT OF ACTIVITIES
YEAR ENDED DECEMBER 31, 2016**

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Total</u>
REVENUE AND SUPPORT			
Grant Revenue	\$ 4,661,383	\$ -	\$ 4,661,383
Program Revenue	265,333	-	265,333
Rental Income	289,118	-	289,118
Contributions	100,755	14,608	115,363
Miscellaneous	10,313	-	10,313
Interest Income	44	-	44
Net Assets Released from Restriction	13,597	(13,597)	-
TOTAL REVENUE AND SUPPORT	<u>\$ 5,340,543</u>	<u>\$ 1,011</u>	<u>\$ 5,341,554</u>
PROGRAM EXPENSES			
Program Services	\$ 5,004,915	\$ -	\$ 5,004,915
Supporting Services - Management and General	285,596	-	285,596
TOTAL PROGRAM EXPENSES	<u>\$ 5,290,511</u>	<u>\$ -</u>	<u>\$ 5,290,511</u>
INCREASE IN NET ASSETS	\$ 50,032	\$ 1,011	\$ 51,043
NET ASSETS - BEGINNING OF YEAR	<u>426,097</u>	<u>6,816</u>	<u>432,913</u>
NET ASSETS - END OF YEAR	<u><u>\$ 476,129</u></u>	<u><u>\$ 7,827</u></u>	<u><u>\$ 483,956</u></u>

The accompanying notes are an integral part of these financial statements.
See independent auditors' report.

**COMMUNITY REBUILDERS
STATEMENT OF FUNCTIONAL EXPENSES
YEAR ENDED DECEMBER 31, 2017**

	Program Services																Supporting Services	
	Residing Individuals	Keys First	LOFT	HEROES	Shelter Plus Care	Rental	BOPWA	United Way	Veterans For Dism Only	Supportive Services for Veterans Families	Health Care - Humana Vets	FBI Connections	RRM Youth	HOME/Keep Together	Other Programs	Total	Management and General	Total
Salaries and Related Expense																		
Salaries and Wages	\$ 167,330	\$ 142,279	\$ 10,120	\$ 15,727	\$ 186,951	\$ 89,388	\$ 40,402	\$ 31,827	\$ 95,891	\$ 141,887	\$ 94,792	\$ 29,359	\$ 145,463	\$ 96,578	\$ 14,840	\$ 1,183,048	\$ 149,729	\$ 1,532,777
Retirement Contributions	4,334	5,276	877	875	5,566	2,110	1,004	891	2,644	4,040	2,282	785	4,612	2,741	318	38,379	4,802	43,591
Employee Insurance	21,833	21,888	4,628	4,408	32,410	10,242	5,481	7,787	18,853	33,708	19,293	4,406	27,287	19,244	212	241,873	27,769	269,642
Payroll Taxes	15,509	15,685	2,837	2,350	17,078	5,493	3,458	3,044	9,167	10,787	7,873	2,427	12,919	8,317	1,907	119,191	11,432	132,623
Other Expenses																		
Occupancy	6,192	8,282	1,277	1,281	8,220	7,223	8,646	-	13,441	12,412	11,184	1,596	4,084	-	-	71,836	7,940	79,776
Housing Assistance	242,913	274,761	76,723	92,111	988,402	3,600	61,810	-	219,233	115,560	137,528	1,67,053	457,837	63,973	18,040	5,829,178	-	7,021,174
Credit and Collections	3,678	-	2,408	5,906	12,136	-	-	-	19,664	-	-	-	-	-	-	45,910	3,512	55,222
Bank and Interest Charges	-	-	-	-	-	15,826	-	18	2,088	-	2,050	-	-	-	-	19,978	5,640	25,618
Subcontractors	-	248,014	-	-	-	-	-	-	-	-	-	-	186,227	-	-	416,241	436,241	852,482
Communications	8,954	12,943	2,424	2,093	11,881	5,707	3,219	723	11,950	10,223	9,613	2,386	5,616	-	107	65,753	6,117	94,870
Outreach and Marketing	-	382	45	45	505	-	86	82	348	107	294	109	309	-	-	2,442	1,308	3,750
Property Maintenance	-	-	-	-	-	122,949	-	-	-	-	-	-	-	-	-	122,949	122,949	122,949
Office Supplies	11,657	7,951	792	816	6,388	3,117	815	1,245	5,927	5,865	13,043	935	3,406	-	1,809	64,290	30,952	95,242
Insurance	819	884	100	103	32,471	125	67	734	734	124	592	181	429	-	-	27,690	717	28,407
Professional Services	509	660	73	75	734	587	144	108	4,051	647	3,119	155	439	-	-	11,291	28,215	39,506
Training and Recruitment	1,039	6,293	140	164	2,323	511	107	285	1,050	3,918	1,042	210	-	-	-	17,222	10,197	27,419
Program Services	6,985	22,856	231	3,639	1,999	2,464	2,461	3,310	35,985	7,039	44,687	281	13,164	-	12,816	154,599	20,783	175,382
Other Operating Expenses	-	-	-	-	720	819	-	-	-	-	277	-	-	-	-	1,826	10,251	12,077
Depreciation Expense	-	-	-	-	-	49,181	-	-	-	-	-	-	-	-	-	49,181	413	49,594
TOTAL EXPENSES	\$ 498,330	\$ 825,717	\$ 123,171	\$ 119,223	\$ 1,278,091	\$ 356,419	\$ 120,802	\$ 47,683	\$ 438,926	\$ 348,217	\$ 347,679	\$ 219,783	\$ 863,788	\$ 176,897	\$ 67,283	\$ 5,820,608	\$ 341,747	\$ 6,162,355

The accompanying notes are an integral part of these financial statements.
See independent auditors report.

**COMMUNITY REBUILDERS
STATEMENT OF FUNCTIONAL EXPENSES
YEAR ENDED DECEMBER 31, 2016**

	Program Services															Supporting Services		
	Housing Solutions	Keys First	LOFT	HEROS	Shelter Plus Care	Rental	HOPWA	United Way	Veterans Per Diem Only	Supportive Services for Veterans Families	Health Care - Homeless Yth	PSH - Charleston	Emergency Solutions Grants	HOME-SVA	Other Programs	Total	Management and General	Total
Salaries and Related Expense	\$ 152,142	\$ 223,818	\$ 33,571	\$ 39,655	\$ 198,086	\$ 64,933	\$ 44,670	\$ 36,331	\$ 105,632	\$ 123,986	\$ 95,073	\$ 39,161	\$ 20,396	\$ 69,284	\$ 16,557	\$ 1,247,497	\$ 148,357	\$ 1,415,854
Retirement Contributions	4,464	6,418	1,037	797	4,904	2,211	1,500	1,083	3,559	4,472	3,109	1,167	257	2,611	988	30,296	3,871	43,167
Employee Insurance	23,710	26,345	4,477	4,112	24,373	11,739	6,598	9,395	25,704	29,949	23,930	6,010	2,040	20,283	4,106	326,801	17,558	244,359
Payroll Taxes	12,961	19,079	2,888	3,148	16,463	5,629	3,562	3,216	8,222	11,133	7,221	7,212	1,305	5,669	1,007	104,427	11,464	115,893
Other Expenses																		
Occupancy	2,857	3,882	2,647	1,452	5,960	2,626	1,410	-	10,567	10,233	9,541	423	-	-	-	60,398	1,779	61,777
Housing Assistance	262,486	245,469	85,316	86,935	996,475	-	65,410	-	232,683	108,314	144,687	158,734	88,278	-	31,662	2,506,389	-	2,506,389
Credit and Collections	-	-	-	-	415	3,690	-	-	10,239	-	-	-	-	-	-	14,254	-	14,254
Bank and Interest Charges	190	318	30	13	290	11,142	4	-	4,813	10	2,585	6	-	-	-	19,321	866	20,187
Subscriptions	-	198,563	-	-	-	-	-	-	-	-	-	-	9,900	-	-	208,463	-	208,463
Communications	19,946	12,094	2,773	2,664	16,438	5,365	4,252	-	11,224	10,591	9,193	601	-	-	254	89,307	4,022	93,419
Outreach and Marketing	996	804	528	537	1,190	-	69	-	957	1,783	954	-	-	-	-	7,473	2,027	9,500
Property Maintenance	-	-	-	-	-	123,480	-	-	-	-	-	-	-	-	-	123,480	-	123,480
Office Supplies	9,219	10,353	6,940	3,624	7,859	2,949	3,121	-	3,662	5,288	5,834	263	838	-	500	38,230	8,328	66,778
Insurance	-	-	-	13	-	22,477	-	-	-	-	59	-	-	-	-	22,349	3,916	26,495
Professional Services	2,218	1,890	1,524	1,463	1,424	2,178	434	-	5,325	766	3,164	4	-	-	-	19,500	21,644	41,144
Training and Recruitment	3,194	7,782	892	823	2,031	266	211	-	1,846	4,711	1,775	82	1,682	-	21	24,530	3,228	27,558
Program Services	24,431	28,493	4,405	1,002	5,221	2,132	3,925	2,033	16,697	13,161	26,282	3,151	-	-	11,092	161,405	45,632	207,037
Other Operating Expense	557	369	34	57	672	3,397	61	-	202	167	164	105	-	-	-	5,805	8,695	14,500
Depreciation Expense	-	-	-	-	-	49,880	-	-	-	-	-	-	-	-	-	49,880	4,377	50,257
TOTAL EXPENSES	\$ 514,833	\$ 794,867	\$ 145,991	\$ 146,519	\$ 1,287,901	\$ 310,064	\$ 136,222	\$ 82,428	\$ 464,752	\$ 324,564	\$ 330,168	\$ 212,829	\$ 128,394	\$ 97,577	\$ 65,964	\$ 3,064,915	\$ 265,596	\$ 3,290,511

The accompanying notes are an integral part of these financial statements.
See independent auditor's report.

**COMMUNITY REBUILDERS
STATEMENT OF CASH FLOWS
YEARS ENDED DECEMBER 31, 2017 AND 2016**

	<u>2017</u>	<u>2016</u>
CASH FLOWS FROM OPERATING ACTIVITIES		
Cash Received from Grants	\$ 5,631,949	\$ 4,448,157
Cash Received from Program Service Revenue	222,879	203,530
Cash Received from Rentals	303,158	316,197
Cash Received from Contributions	316,876	39,348
Cash Received from Miscellaneous	8,087	10,313
Cash Received from Interest	237	44
Cash Paid for Interest Expense	(23,740)	(15,305)
Cash Paid for Program Expenses (Excluding Interest)	(5,628,342)	(4,837,830)
Cash Paid for Management and General Expenses (Excluding Interest)	<u>(341,747)</u>	<u>(285,123)</u>
NET CASH FROM OPERATING ACTIVITIES	<u>\$ 489,357</u>	<u>\$ (120,669)</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Cash Paid for Property and Equipment	<u>\$ -</u>	<u>\$ (181,952)</u>
CASH FLOWS FROM FINANCING ACTIVITIES		
Cash Received from Long-Term Debt	\$ -	\$ 186,542
Repayments of Long-Term Debt	(36,204)	(35,576)
Cash Received from Line of Credit	175,000	50,000
Repayments of Line of Credit	<u>(225,000)</u>	<u>(25,000)</u>
NET CASH FROM FINANCING ACTIVITIES	<u>\$ (86,204)</u>	<u>\$ 175,966</u>
NET INCREASE (DECREASE) IN CASH	<u>\$ 403,153</u>	<u>\$ (126,655)</u>
CASH - BEGINNING OF YEAR	<u>53,318</u>	<u>179,973</u>
CASH - END OF YEAR	<u><u>\$ 456,471</u></u>	<u><u>\$ 53,318</u></u>

NON CASH TRANSACTIONS

The Organization received \$18,552 and \$75,615 of donated goods and services for the years ended December 31, 2017 and 2016, respectively.

The accompanying notes are an integral part of these financial statements.
See independent auditors' report.

**COMMUNITY REBUILDERS
STATEMENT OF CASH FLOWS
YEARS ENDED DECEMBER 31, 2017 AND 2016**

**RECONCILIATION OF CHANGE IN NET ASSETS TO NET CASH
FROM OPERATING ACTIVITIES**

	<u>2017</u>	<u>2016</u>
CHANGES IN NET ASSETS	\$ 319,631	\$ 51,043
Adjustments:		
Depreciation	49,554	50,257
Changes in Assets and Liabilities:		
Accounts Receivable	57,149	(167,877)
Inventory	18,442	(24,590)
Prepaid Expenses	(735)	3,770
Accounts Payable	25,201	25,006
Security Deposits	1,410	1,842
Deferred Revenue	14,825	(66,219)
Other Accrued Liabilities	<u>3,880</u>	<u>6,099</u>
NET CASH FROM OPERATING ACTIVITIES	<u>\$ 489,357</u>	<u>\$ (120,669)</u>

The accompanying notes are an integral part of these financial statements.
See independent auditors' report.

**COMMUNITY REBUILDERS
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2017 AND 2016**

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Organization

Community Rebuilders (the “Organization”) is a nonprofit organization whose mission is to provide housing opportunities and support services to households with a housing crisis in Kent County. The Organization utilizes a housing first approach focused on rapidly re-housing homeless households by providing access to affordable housing with supports. The provision of rent assistance and housing stabilization services, such as strengths-based case management, help with employment, connecting with mainstream resources like TANF and SSI/SSDI, budget counseling, and childcare assistance etc. are utilized to assist households to obtain housing and remain stably housed. The Organization prevents households from becoming homeless through the provision of rent assistance – paying back rent and effective case management and homeless prevention planning.

The Organization operates the following programs:

Housing Solutions Project – this project serves individuals and families who have a severe and persistent disabling condition who are also experiencing long term or recurring homelessness. This project successfully links these households to permanent housing and the necessary supports to end their homeless and promote their improved health and wellbeing. Persons in this project have complex needs. This project reduces and removes barriers for households with mental and physical health issues, substance use issues, poor credit or financial history or past involvement with the criminal justice system. This project relies upon strong and direct referral linkages and relationships to mental and physical health providers, outreach programs and crisis response systems. Housing is provided primarily in the private rental market. The project participant contributes 30% of their income towards rent with the remainder being paid with project funds.

Keys First Project – this project is designed to help families quickly exit homelessness and return to permanent housing. Assistance is offered without preconditions – like employment, income absence of criminal history, or sobriety. The resources provided are tailored to the unique needs of each household. The services emphasize each individual’s self-determination and strengths and promote long-term housing stability and self-sufficiency.

LOFT Project – this project serves individuals who have a severe and persistent disabling condition who are also experiencing long term or recurring homelessness. This project successfully links these households to permanent housing and the necessary supports to end their homelessness and promote their improved health and wellbeing. Persons in this project have complex needs. This project reduces and removes barriers for households with mental and physical health issues, substance use issues, poor credit or financial history or past involvement with the criminal justice system. This project relies upon strong and direct referral linkages and relationships to mental and physical health providers, outreach programs and crisis response systems. Housing is provided primarily in the private rental market. The project participant contributes 30% of their income towards rent with the remainder being paid with project funds.

HEROS – this project serves Veterans who have a severe and persistent disabling condition who are also experiencing long-term or recurring homelessness. This project successfully links these households to permanent housing and the necessary supports to end their homeless and promote their improved health and wellbeing. Persons in this project have complex needs. This project reduces and removes barriers for households with mental and physical health issues, substance use issues, poor credit or financial history or past involvement with the criminal justice system. This project relies upon strong and direct referral linkages and relationships to mental and physical health providers, outreach programs and crisis response systems. Housing is provided primarily in the private rental market. The project participant contributes 30% of their income towards rent with the remainder being paid with project funds.

See independent auditors’ report.

**COMMUNITY REBUILDERS
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2017 AND 2016**

NOTE 1 –SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – continued

Nature of Organization – continued

Shelter Plus Care – this project serves persons experiencing homelessness who have a severe and persistent disabling condition. Although, not required, most of the participants are also experiencing long term or recurring homelessness. This project successfully links these households to permanent housing and the necessary supports to end their homelessness and promote their improved health and wellbeing. Persons in this project have complex needs. This project reduces and removes barriers for households with mental and physical health issues, substance use issues, poor credit or financial history or past involvement with the criminal justice system. This project relies upon strong and direct referral linkages and relationships to mental and physical health providers, outreach programs and crisis response systems. Housing is provided primarily in the private rental market. The project participant contributes 30% of their income towards rent with the remainder being paid with project funds.

Rental Program – This program expands opportunities for tenancy in the rental market by providing affordable rental units. The units are rented at or below fair market rent to individuals and families who are working to rebuild their rental histories and secure rental housing despite poverty, past evictions and poor credit histories.

Housing Opportunities for Persons Living with Aids/ HIV Related Illnesses (HOPWA) – this project provides housing assistance and supports low-income households living with HIV/AIDS. Assistance and services are provided to promote safe, stable housing that provides the essential foundation for successful management of HIV.

United Way Allocation – this project supports services that emphasize people's self-determination and strengths and promote housing stability. These services value the capacity, skills, knowledge, connections and potential in individuals and communities. These services, called Strengths-Based, produce results of long-term housing stability and increased self-sufficiency for program participants.

VA Homeless Veterans Per Diem Program, Veteran Heights – this project serves homeless Veterans that have been offered and accepted a permanent housing intervention and are not able to immediately enter the permanent housing. A short-term stay of generally less than 90 days in transitional housing is provided. Additional supports and case management are provided to promote an individualized goal and action plan that is focused on the needs of the Veteran and the move to permanent housing.

Supportive Services for Veteran Families Program – this program provides a broad range of services and housing assistance to very low-income Veterans and their families to deliver effective and efficient homelessness prevention and rapid-re-housing assistance. Five key areas of service include: 1. Outreach, engagement and admission, 2. Assessment and housing plan, 3. Participant services non-financial, 4. Participant services, financial and 5. Landlord supports.

Health Care for Homeless Veterans, Veteran Residential Services – This program provides housing and supports to Veterans who are at imminent risk of homelessness or currently experiencing homelessness. Participants are able to move from the streets and places unfit for human habitation into a transitional home that is safe and supportive of their health recovery needs and promotes their move to permanent housing within 60-90 days.

PSH Connections – this project serves individuals and families who have a severe and persistent disabling condition who are also experiencing homelessness. This project successfully links these households to permanent housing and the necessary supports to end their homelessness and promote their improved health and wellbeing. All households in this program are also receiving behavioral health services funded by Network 180.

See independent auditors' report.

**COMMUNITY REBUILDERS
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2017 AND 2016**

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – continued

Nature of Organization – continued

Rapid Rehousing Youth Collaborative – this project is designed to help youth age 18-24 quickly exit homelessness and return to permanent housing. Assistance is offered without preconditions – like employment, income, absence of criminal history, or sobriety. The resources provided are tailored to the unique needs of each youth. The youth are assisted to secure housing and based on each youth's unique needs, preferences and financial resources services are provided to help the youth maintain housing and increase their income and well-being. These services value the capacity, skills, knowledge, connections and potential of each youth and community. Rental assistance and services are typically not longer than 3-12 months.

HOME/Kent Together – this project makes housing affordable for persons at imminent risk of homelessness or currently homeless by providing short-term rental voucher assistance and supportive services to promote increased income and long-term housing stability.

GRCF – After Hub Program – this project is a public/private partnership that promote the health and wellbeing of Veterans by using two national programs, Healthy Minds, Healthy Bodies and the Mindful Resilience Veterans Yoga Project. This project builds the communities capacity to meet the social and physical needs of Veterans through trainings and education. Veterans are assisted to build new skills and networks that support reintegration into the community after military service.

Emergency Solutions Grant Program – this program engages homeless individuals and families in rapid rehousing services. Assistance is offered without preconditions – like employment, income, absence of criminal history, or sobriety. The resources provided are tailored to the unique needs of each household. Households are assisted to first secure housing and based on each family's unique needs, preferences and financial resources services are provided.

MSHDA – this program was a 2016 initiative between the COC and Michigan Housing Development Authority to support Ending Veterans Homelessness by the end of 2016. These funds were intended to supplement SSVF program dollars received through the Veterans Administration.

Basis of Accounting and Presentation

The financial statements of the Organization have been prepared on the accrual basis of accounting utilizing three classes of net assets for reporting and presentation as follows:

Unrestricted net assets represent the Organization's resources that are available for operations. For reporting purposes it is the Organization's policy to record items with temporary restrictions which are satisfied within the same reporting period as unrestricted assets.

Temporarily restricted net assets represent contributions received by the Organization which have been designated for a special purpose by the donor. Once the restrictions have been met, the contributions will be released from their restrictions.

Permanently restricted net assets represent contributions that are subject to restrictions of gift instruments requiring that the principal be maintained in perpetuity and invested. As of December 31, 2017 and 2016, the Organization had no permanently restricted net assets.

See independent auditors' report.

**COMMUNITY REBUILDERS
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2017 AND 2016**

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – continued

Concentration of Funding

The Organization receives virtually all of its funding from U.S. Federal, state and local governments. Loss of this funding would result in a substantial reduction in program services.

Use of Estimates

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting year. Actual results could differ from those estimates.

Cash and Cash Equivalents

Cash and cash equivalents consist of demand deposits and interest bearing money market accounts. Although the balances exceed the federally insured limits at certain times during the year and at year end, they are, in the opinion of management, subject to minimal risk.

Accounts Receivable

Accounts receivable includes amounts due from grant programs, contributions and rents due from tenants and are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts through the provision for bad debt expense and an adjustment to a valuation allowance based on its assessment of the current status of individual receivables. Balances that are still outstanding after management has used reasonable collection efforts are written off. The Organization has established an allowance of \$1,228 and \$967 for uncollectible rents for the years ended December 31, 2017 and 2016, respectively.

Inventory

Inventory consists of donated furniture and household goods recorded at fair market value of the items at the time of donation. These items will be distributed to program participants during 2018.

Property, Equipment and Depreciation

Property and equipment are recorded at cost or, if donated, at the fair market value on the date of the gift. Equipment, major improvements and renewals are capitalized if the costs exceeds \$5,000, while ordinary maintenance and repairs are expensed. Management annually reviews these assets to determine whether carrying values have been impaired. Depreciation is computed using the straight-line method over the estimated useful lives of the related assets, which generally range from 3 to 27.5 years.

Contributions and Rental Revenue

Contributions are recognized as revenue when promises to give are received. Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support, depending on the existence or nature of any donor restrictions. Support that is restricted by the donor is reported as an increase in unrestricted net assets if the restriction expires in the reporting period in which the support is recognized. All other donor-restricted support is reported as an increase in temporarily or permanently restricted net assets depending on the nature of the restriction. Revenues from rental income and other charges to residents are recognized in the month earned.

See independent auditors' report.

**COMMUNITY REBUILDERS
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2017 AND 2016**

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – continued

Grant Revenue Recognition/Deferred Revenue

Revenue from government grants qualifies as “exchange transaction” type revenue. Accordingly, government grants are recognized as revenue in the period in which expenditures are made. Grant proceeds received in advance of expenditures are recorded as deferred revenue in the statement of financial position.

Functional Expenses

Expenses are charged to each program based on direct expenditures incurred. Any program expenses not directly chargeable have been allocated among the programs and supporting services benefited.

Income Taxes

The Organization qualifies as a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code and is exempt from similar state and local taxes. Accordingly, no provision has been made for income taxes in the accompanying financial statements.

With few exceptions, periods ending December 31, 2014 and thereafter are subject to U.S. tax examinations by tax authorities.

NOTE 2 – PROPERTY AND EQUIPMENT

The following is a summary of property and equipment as of December 31:

	2017	2016
Land	\$ 48,712	\$ 48,712
Buildings	623,312	623,312
Building Improvements	661,121	661,121
Leasehold Improvements	224,920	224,920
Transportation Equipment	21,915	21,915
Furniture and Fixtures	7,576	7,576
Total Property and Equipment	\$ 1,587,556	\$ 1,587,556
Less: Accumulated Depreciation	1,118,882	1,069,328
NET PROPERTY AND EQUIPMENT	\$ 468,674	\$ 518,228

NOTE 3 – LINE OF CREDIT

During 2017, the Organization renewed their line of credit agreement with a bank for \$250,000. The outstanding balance on the line of credit was \$125,000 and \$175,000 for the years ended December 31, 2017 and 2016, respectively. The line requires monthly interest payments at a rate of 0.75% above the prime rate (4.50% at December 31, 2017) but not lower than 4.50%. The line of credit is secured by all assets of the Organization and matures in October, 2018.

See independent auditors' report.

**COMMUNITY REBUILDERS
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2017 AND 2016**

NOTE 4 – LONG-TERM DEBT

Long-term debt consists of the following obligations at December 31:

	<u>2017</u>	<u>2016</u>
Note payable to a bank, collateralized by a real estate mortgage, due in monthly installments of \$4,000 including interest at 5.70% per annum, with a final balloon payment in October, 2021.	\$ 247,924	\$ 280,565
Loan payable to Ford Motor Credit Company, collateralized by a vehicle, due in monthly installments of \$520 including interest at 6.54% per annum. This loan was paid off in 2017.	<u>-</u>	<u>3,563</u>
TOTAL	\$ 247,924	\$ 284,128
Less: Current Portion	<u>(34,771)</u>	<u>(36,411)</u>
NET LONG-TERM DEBT	<u><u>\$ 213,153</u></u>	<u><u>\$ 247,717</u></u>

Current maturities of long-term debt:

December 31, 2018	\$ 34,771
December 31, 2019	36,805
December 31, 2020	38,959
December 31, 2021	<u>137,389</u>
TOTAL	<u><u>\$ 247,924</u></u>

NOTE 5 – RESTRICTED NET ASSETS

Temporarily restricted net assets are available for the following purposes:

	<u>2017</u>	<u>2016</u>
GRCF - After Hub Program	\$ 227,429	\$ -
Veteran Programs	14,016	5,387
Housing Center Move	<u>-</u>	<u>2,440</u>
TOTAL	<u><u>\$ 241,445</u></u>	<u><u>\$ 7,827</u></u>

See independent auditors' report.

**COMMUNITY REBUILDERS
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2017 AND 2016**

NOTE 6 – LEASES

During 2015, the Organization renewed their agreement to lease office space. The building lease is a five year operating lease and requires monthly payments of \$3,882. The terms of the lease require the base rent to be adjusted on the first day of each subsequent 12-month period by the lesser of the percentage change in the Consumer Price Index or 3%. This lease expires in December, 2020.

During 2015, the Organization renewed their agreement to lease additional office space. The lease is an operating lease which may be terminated at the end of any calendar year by giving 60 days prior written notice and requires monthly payments of \$1,226.

During 2017, the Organization entered into an agreement to lease space from a church to use for housing clients. The lease is an operating lease which may be terminated at any time by giving 60 days prior written notice and requires monthly payments of \$1,250. The terms of the lease require the base rent to be adjusted on the first day of each subsequent 12-month period by the lesser of the percentage change in the Consumer Price Index or 3%. This lease expires in October, 2022.

The Organization leases copy machines under an operating lease which requires monthly payments of \$859 and expires in November, 2018.

The future minimum lease obligations in effect at December 31, 2017 are as follows:

<u>Year Ending</u>	
December 31, 2018	\$ 70,745
December 31, 2019	46,584
December 31, 2020	46,584

Total lease expense was \$78,159 and \$69,287 for the years ended December 31, 2017 and 2016, respectively.

NOTE 7 – CONTINGENCIES

In the normal course of its activities, the Organization is a party to various legal actions and is subject to certain asserted and unasserted claims and assessments. The actual costs to the Organization, if any, in the event of an unfavorable outcome, and net of any applicable insurance recoveries, cannot be reasonably estimated at this time. Therefore, no liability has been recorded in the accompanying statement of financial position.

NOTE 8 – EMPLOYEE PENSION PLAN

The Organization provides a simplified employee pension plan for all eligible employees. The Organization's retirement plan contribution is equal to 3% of an eligible employee's salary for 2017 and 2016. Total pension plan expense was \$43,071 and \$43,167 for 2017 and 2016, respectively.

See independent auditors' report.

**COMMUNITY REBUILDERS
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2017 AND 2016**

NOTE 9 – DONATED GOODS

The Organization receives gifts in kind, such as materials, supplies and services, from private donors and corporate entities. Gifts in kind are recorded as revenue and inventory or program expense at the fair market value at the time the donations are received. The value of the gifts in kind received were \$18,552 and \$75,615 for the years ended December 31, 2017 and 2016, respectively.

NOTE 10 – SUBSEQUENT EVENTS

Management has evaluated subsequent events occurring after the balance sheet date and through June 22, 2018, the date these financial statements were available to be issued, and has determined that no items require disclosure.

NOTE 11 – RECLASSIFICATIONS

Certain reclassifications have been made to the December 31, 2016 financial statements to conform with the December 31, 2017 financial statement presentation. Such reclassifications have no effect on net income previously reported.



Department of Licensing and Regulatory Affairs

Lansing, Michigan

This is to Certify That

COMMUNITY REBUILDERS

was validly incorporated on January 12, 1993, as a Michigan nonprofit corporation, and said corporation is validly in existence under the laws of this state

This certificate is issued pursuant to the provisions of 1982 PA 162, as amended, to attest to the fact that the corporation is in good standing in Michigan as of this date and is duly authorized to conduct affairs in Michigan and for no other purpose

This certificate is in due form, made by me as the proper officer, and is entitled to have full faith and credit given it in every court and office within the United States



Sent by Facsimile Transmission
1430166

In testimony whereof, I have hereunto set my hand, in the City of Lansing, this 25th day of January, 2017.

Julia Dale

Julia Dale, Director
Corporations, Securities & Commercial Licensing Bureau

SAM Search Results
List of records matching your search for :

Record Status: Active
DUNS Number: 948960398

ENTITY	COMMUNITY REBUILDERS	Status: Active
DUNS: 948960398	+4:	CAGE Code: 53YR8 DoDAAC:
Expiration Date: 01/22/2020	Has Active Exclusion?: No	Debt Subject to Offset?: No
Address: 1120 MONROE AVE NW STE 220		
City: GRAND RAPIDS	State/Province: MICHIGAN	
ZIP Code: 49503-1038	Country: UNITED STATES	

COMMUNITY REBUILDERS
(A Non-Profit Organization)

SINGLE AUDIT REPORT

FOR THE YEAR ENDED DECEMBER 31, 2017

COMMUNITY REBUILDERS

TABLE OF CONTENTS

Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	2-3
Independent Auditors' Report on Compliance for Each Major Federal Program; Internal Control over Compliance; and Schedule of Expenditures of Federal Awards Required by the Uniform Guidance.....	4-6
Schedule of Expenditures of Federal Awards	7-9
Schedule of Findings and Questioned Costs	10-11



DOLINKA, VANNOORD & COMPANY

A PROFESSIONAL LIMITED LIABILITY PARTNERSHIP

Certified Public Accountants

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF THE FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors
Community Rebuilders
Grand Rapids, Michigan

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Community Rebuilders (a nonprofit organization), which are comprised of the statement of financial position as of December 31, 2017 and 2016, and the related statements of activities, and cash flows for the years then ended, and the related notes to the financial statements, and have issued our report thereon dated June 22, 2018.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Community Rebuilders' internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing our opinion on the effectiveness of Community Rebuilders' internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of the internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Community Rebuilders' financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an

opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully submitted,

DOLINKA, VANNOORD & COMPANY, PLLP

A handwritten signature in cursive script that reads "Dolinka, Van Noord & Co., PLLP".

Certified Public Accountants
Grand Rapids, Michigan

June 22, 2018



DOLINKA, VANNOORD & COMPANY

A PROFESSIONAL LIMITED LIABILITY PARTNERSHIP

Certified Public Accountants

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM; INTERNAL CONTROL OVER COMPLIANCE; AND SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS REQUIRED BY THE UNIFORM GUIDANCE

Board of Directors
Community Rebuilders
Grand Rapids, Michigan

Report on Compliance for Each Major Federal Program

We have audited Community Rebuilders' compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of Community Rebuilders' major federal programs for the year ended December 31, 2017. Community Rebuilders' major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of Community Rebuilders' major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the audit requirements of *Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Community Rebuilders' compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Community Rebuilders' compliance.

Opinion on Each Major Federal Program

In our opinion, Community Rebuilders complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs identified for the year ended December 31, 2017.

Report on Internal Control Over Compliance

Management of Community Rebuilders is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Community Rebuilders' internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Community Rebuilders' internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of Community Rebuilders as of and for the years ended December 31, 2017 and 2016 and have issued our report thereon dated June 22, 2018, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming an opinion on the financial statements taken as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures,

including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the financial statements as a whole.

Respectfully submitted,

DOLINKA, VANNOORD & COMPANY, PLLP

A handwritten signature in cursive script that reads "Dolinka, Van Noord & Co., PLLP".

Certified Public Accountants
Grand Rapids, Michigan

June 22, 2018

**COMMUNITY REBUILDERS
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED DECEMBER 31, 2017**

Federal and Pass Through Grantor / Program Title/Project Number	CFDA Number	Approved Awards Amount	Passed Through to Subrecipients	Expenditures
U.S. Department of Housing and Urban Development				
Continuum of Care				
LOFT Supportive Services:				
MI-0315L5F-061404	14.267	\$ 118,824		\$ 8,438
MI-0315L5F-061505	14.267	\$ 123,748		108,167
Total LOFT Supportive Services				<u>\$ 116,605</u>
HEROS Supportive Services:				
MI-0345L5F-061403	14.267	\$ 125,180		\$ 19,058
MI-0345L5F-061504	14.267	\$ 130,265		90,714
Total HEROS Supportive Services				<u>\$ 109,772</u>
Housing Solutions:				
MI-0412L5F-061502	14.267	\$ 528,547		\$ 437,002
MI-0412L5F-061603	14.267	\$ 528,547		78,107
Total Housing Solutions				<u>\$ 515,109</u>
Keys First:				
MI-0415L5F-061502	14.267	\$ 840,930	\$ 248,014	\$ 709,808
MI-0415L5F-061603	14.267	\$ 840,930	-	150,738
Total Keys First			<u>\$ 248,014</u>	<u>\$ 860,546</u>
Youth RRH Collaborative:				
MI-0505L5F-061500	14.267	\$ 782,976	\$ 188,227	\$ 775,252
MI-0505L5F-061601	14.267	\$ 782,976	-	145,657
Total Youth RRH Collaborative			<u>\$ 188,227</u>	<u>\$ 920,909</u>
Passed - Through Kent County				
Shelter Plus Care Program - TRA:				
MI-0173L5F-061508	14.267	\$ 872,114		\$ 462,381
MI-0173L5F-061609	14.267	\$ 872,114		401,523
Total Shelter Plus Care Program - TRA				<u>\$ 863,904</u>
Shelter Plus Care Program - SRA:				
MI-0174L5F-061508	14.267	\$ 419,309		\$ 190,023
MI-0174L5F-061609	14.267	\$ 419,309		210,663
Total Shelter Plus Care Program - SRA				<u>\$ 400,686</u>
Total Continuum of Care			<u>\$ 436,241</u>	<u>\$ 3,787,531</u>

**COMMUNITY REBUILDERS
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS - CONTINUED
FOR THE YEAR ENDED DECEMBER 31, 2017**

Federal and Pass Through Grantor/ Program Title/Project Number	CFDA Number	Approved Awards Amount	Passed Through to Subrecipients	Expenditures
U.S. Department of Housing and Urban Development (continued)				
Passed - Through Kent County				
Home Investment Partnerships Program				
CDBG - Community Development				
Block Grant	14.239	\$ 900,000		\$ 80,855
Total U.S. Department of Housing and Urban Development			\$ 436,241	\$ 3,868,386
U.S. Department of Veterans Affairs				
Veteran Heights - Per Diem Supportive Services:				
07-46-MI	64.024	\$ 501,401		\$ 303,820
07-46-MI	64.024	\$ 501,401		111,223
Total Veteran Heights - Per Diem Supportive Services				\$ 415,043
Supportive Services for Veteran's Families:				
14-MI-223	64.033	\$ 383,750		\$ 290,683
14-MI-223	64.033	\$ 379,950		92,994
Total Supportive Services for Veteran's Families				\$ 383,677
Total U.S. Department of Veterans Affairs				\$ 798,720
Passed - Through Michigan Department of Community Health				
Housing Opportunities for Persons with Aids				
20170325	14.241	\$ 153,256		\$ 103,469
20180158	14.241	\$ 155,000		33,465
Total Housing Opportunities for Persons with Aids				\$ 136,934
Total Expenditures of Federal Awards			\$ 436,241	\$ 4,804,040

**COMMUNITY REBUILDERS
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED DECEMBER 31, 2017**

NOTE 1 – BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal award activity of Community Rebuilders under programs of the federal government for the year ended December 31, 2017. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of Community Rebuilders, it is not intended to and does not present the financial position, changes in net assets, or cash flows of Community Rebuilders.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

- (1) Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.
- (2) Community Rebuilders has elected to use the 10 percent de minimus indirect cost rate as allowed under the Uniform Guidance.

**COMMUNITY REBUILDERS
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED DECEMBER 31, 2017**

SECTION I- SUMMARY OF AUDITORS' RESULTS

Financial Statements

Type of Auditors' Report Issued

Unmodified

Internal controls over financial reporting:

Material weakness(es) identified?

_____ yes X no

Significant deficiencies identified not considered
to be material weaknesses?

_____ yes X none reported

Noncompliance material to financial statements noted?

_____ yes X no

Federal Awards

Internal Control over major programs:

Material weakness(es) identified?

_____ yes X no

Significant deficiencies identified not considered
to be material weaknesses?

_____ yes X none reported

Type of auditors' report issued on compliance for
major programs:

Unmodified

Any audit findings disclosed that are required to be
reported in accordance with 2 CFR section 200.516(a)?

_____ yes X no

Identification of Major Programs

CFDA Number

Name of Federal Program or Cluster

14.267

Continuum of Care

Dollar threshold used to distinguish between Type A
and Type B programs:

\$ 750,000

Auditee qualified as low-risk auditee?

X yes _____ no

**COMMUNITY REBUILDERS
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED DECEMBER 31, 2017**

SECTION II – FINANCIAL STATEMENT FINDINGS

None

SECTION III – FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

None

SECTION IV – SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS

None



1120 Monroe Ave. NW
The Housing Hub, Suite 220
Grand Rapids, MI 49503

Phone: 616-458-5102
Fax: 616-458-8788
www.communityrebuilders.org

REBUILDING HOPE

ENDING HOMELESSNESS

CREATING COMMUNITY

August 23, 2019

Ref: CoC Funding Application Question 12b

Community Rebuilders was monitored by HUD in June of 2019. However, we have not yet received the monitoring report. For that reason we are attaching our most recent monitoring by an entity other than HUD, The Salvation Army Emergency Shelter Program. Please see attached letter and monitoring report. Thank you.

Anna Diaz
Chief Operating Officer



DOING
THE MOST
GOOD

June 1st, 2019

Vera Beech
Community Rebuilders
733 Bridge St
Grand Rapids, MI 49503

RE: Emergency Shelter Program Monitoring

Dear Vera:

On May 3rd, The Salvation Army Emergency Shelter Program (ESP) performed a routine on-site monitoring visit of the following Salvation Army Emergency Shelter Program grant:

20190094-00 – Community Rebuilders

Enclosed is a copy of the completed monitoring report for your records. Within the report is a completed Monitoring Guide along with any notes/comments. At this time, there is no follow-up action required.

Questions can be directed to Emily O'Brien at 248-798-8945.



Emily O'Brien

The Salvation Army
MDHHS Emergency Shelter Program Manager, Regions 4,5,7

16130 Northland Drive
Southfield, MI 48075
(248) 443-5500
www.salvich.org

Brin Pedder, General
E. Bradford Bailey, Regional Commander
John F. Langer, Area 4 Commander

"THERE IS NO REWARD EQUAL TO THAT OF DOING THE MOST GOOD TO THE MOST PEOPLE IN THE MOST NEED." - EVANGELINE BOOTH

Michigan Department of Health and Human Services
Emergency Shelter Program

MONITORING GUIDE
SHELTER PROVIDER

Organization Name	Community Rebuilders Housing Connection Center (HCC)
Contract #	20190094-00
Operating Year	FY19
Monitoring Completed By	Emily O'Brien
Date(s) of Monitoring	May 3 rd , 2019

A. PROGRAM PARTICIPANTS

1. Do the program records document that households met the eligibility criteria that is outlined in the Memorandum of Agreement?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Describe the Basis for Conclusion: Each program record included the Emergency Shelter Program Applicant Self-Certification of Homelessness form. This is signed and dated by the applicant and the Housing Resource Specialist.			
2. Does the shelter provider have a Refusal Policy that aligns with what is outlined in the Memorandum of Agreement? Please state current Refusal Policy being practiced. Provide documentation of any refusals.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Describe the Basis for Conclusion: A household may be denied only if the household had been disruptive, violent or has put themselves or someone else in an unsafe situation. Denial of services is very rare. The Housing Resource Specialist will converse with the household in regards to the incident and in most cases, the visitor is able to continue their stay with the understanding that if the situation occurs again, further action may be required.			
3. Does the shelter provider make every attempt to practice shelter diversion for households seeking assistance? Provide examples of how this is done.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Describe the Basis for Conclusion: The Diversion conversation starts at the Coordinated Entry entity, The Salvation Army - Social Services of Kent County (HAP). Diversion also occurs during intake at Community Rebuilders and throughout the visitor's stay at the HCC. The Housing Resource Specialist may ask the visitor about other alternative housing options. An example of this may be "can you stay with your friend you stayed last night with if that friend knew you would be housed quickly?" Staff also may practice mediation if requested by the visitor.			
4. Are program participants coming from the target population identified to be served, i.e. men, women and children, youth, etc.?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Describe the Basis for Conclusion: Community Rebuilders Housing Connection Center serves men, women and families. The HCC is able to accommodate households of any composition (i.e. single dad with children, single mom with children, a couple with children, a couple, individual).			

5. Do program records indicate that households did not exceed the ninety (90) night limitation of stay?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Describe the Basis for Conclusion: Program records indicate that the households did not exceed the ninety-night limitation of stay. The average length of stay is less than 65 days.			
6. Do program records document that households had a VI-SPDAT assessment completed that follows the procedure of the local Coordinated Entry System?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Describe the Basis for Conclusion: The VI-SPDAT is conducted over the phone at HAP through Kent County's Coordinated Entry System. Once the VI-SPDAT has been completed, HAP will place the household on the community's prioritization list. Community Rebuilders HCC staff works with HAP staff to ensure the most appropriate housing intervention is occurring with all households.			
7. Do program records document that households had a VI-SPDAT assessment completed within 6 months prior to the date of intake?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Describe the Basis for Conclusion: Because the VI-SPDAT is conducted at HAP within the initial phone call, Community Rebuilders HCC staff would not need to complete this assessment with the household. All staff at HCC are trained on the VI-SPDAT for when, in very rare cases, a household has not received the assessment in over six months of the date of intake.			
8. Do program records document that information and referral services consistent with the Housing Resource Specialist's role were provided for households that did not have a VI-SPDAT score in the rapid rehousing or permanent housing intervention range?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Describe the Basis for Conclusion: When a household does not fall into the rapid rehousing or permanent housing intervention range, Community Rebuilders HCC staff assist with household financially. Services are still provided to the household. This may look different depending on the household's immediate needs. Community Rebuilders staff refer households to community resources as well as holding a weekly drop-in on housing every Wednesday. This is an opportunity for past visitors to share their story, for new visitors in HCC locate safe, affordable housing.			
9. Do program records document that progress notes are reflective of case management services being provided?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Describe the Basis for Conclusion: Each household is assigned a community resource upon entrance into the Community Rebuilders HCC. The Housing Resource Specialist, representative of the program the household is linked to, records the visitor's case plan(s) and case notes in HHS. This is then put into the visitor file upon exit.			

10. Do the program records indicate that discharge plans were documented for households exiting the shelter when able?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
--	---	-----------------------------	------------------------------

Describe the Basis for Conclusion:

The discharge plans are recorded within the visitor goals, case notes and in the HMIS Exit Assessment.

B. SERVICE COORDINATION

1. Are the type and level of activities with the HARA in the geographic area documented and consistent with those outlined in the Memorandum of Agreement? Please list all coordinated activities.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
--	---	-----------------------------	------------------------------

Describe the Basis for Conclusion:

Community Rebuilders has a very strong relationship with Kent County's HARA, The Salvation Army – Social Services of Kent County (HAP). Households who are seeking housing services contact HAP. If there is an opening at the Community Rebuilders HCC, the household will complete the VI-SPDAT, be placed on the prioritization list, connected to a community housing resource and will begin their stay at the Community Rebuilders HCC.

2. Is the provider an active member of the local Continuum of Care (CoC)/Local Planning Body (LPB) in the geographic area and have attended at least 75% of CoC/LPB meetings in the last contract year?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
---	---	-----------------------------	------------------------------

Describe the Basis for Conclusion:

Community Rebuilders staff attends the Grand Rapids Area Coalition to End Homelessness meetings on a regular basis. Jeffrey Klok is also a member of the Steering Committee and is a very active member.

C. QUALITY STANDARDS

1. Does the emergency shelter adhere with the <i>Minimum Standards for Emergency Shelter</i> ?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
--	---	-----------------------------	------------------------------

Describe the Basis for Conclusion:

The Community Rebuilders Housing Connection Center adheres with the *Minimum Standards for Emergency Shelter*.

2. Does the emergency shelter maintain hours of operation seven (7) days a week from 24 hours a day?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
--	---	-----------------------------	------------------------------

Describe the Basis for Conclusion:

The CRHCC is open to registered visitors twenty-four hours a day, seven days a week.

3. Does the emergency shelter operate as a low barrier facility to ensure that individuals have equal access to services as outlined in the Memorandum of Agreement and <i>Minimum Standards for Emergency Shelter</i> ?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
--	---	-----------------------------	------------------------------

Describe the Basis for Conclusion:

The CRHCC operates as a low barrier facility to ensure that individuals have equal access to services. The CRHCC is open to individuals or family in need of immediate shelter as long as the household is not a threat to the community.

4. Were a minimum of two (2) meals made available to individuals (supper meal in the evening and a breakfast meal in the morning)?	<input checked="checked" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Describe the Basis for Conclusion: Food is provided for breakfast, lunch and dinner to all visitors staying in the Community Rebuilders HCC. If a household would like to provide their own food, there is storage available for that as well.			

D. COST ALLOWABILITY

1. Does a sample of reimbursement requests indicate that expenditures were for eligible costs and supported by adequate source documentation (daily sign-in sheets, MSH/MIS billing report, etc.)?	<input checked="checked" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Describe the Basis for Conclusion: The monthly reimbursement requests indicate that expenditures were for eligible costs and supported by adequate documentation. The sign-in sheets align with the ART report and reimbursement request on a regular basis. If corrections are needed, they are submitted in a timely manner.			

2. Does the Member Provider submit timely reimbursement request for each billing cycle and consistent with the process that is outlined in the Memorandum of Agreement?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Describe the Basis for Conclusion:			
Community Refundco submits the monthly ESP billing on or before the 10 th of each month.			

3. Does the shelter provider have an alternate billing plan in the event that the regular designated staff is unable to prepare and submit reimbursement request for any billing cycle during the fiscal year?

☒ Yes ☐ No ☐ N/A

Additional comments: Several staff members are able to submit the billing on behalf of the regular designated staff member if needed.

4. How often, if applicable, will the shelter provider will submit requests for additional services to the shelter provider? (If not applicable, please document how the shelter provider will ensure that all requests will be submitted in a consistent manner during periods of high need, in order to ensure adequate staffing.)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A
Describe the role of the shelter provider:			

E. MISSI. ANEVI.

<p>5. Are staff subject to background checks prior to employment or working with clients?</p>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
<p>Describe the Basis for Conclusion:</p> <p>All staff are subject to background checks prior to employment.</p>			

The Community Learning Housing Connection Center is a low barrier, judgment free environment for homeless individuals. It is a place where staff in Kent County work diligently on achieving housing goals. Staff are very supportive of Kent County services and resources that help support households seeking housing in the community.

Before Starting the Project Application

To ensure that the Project Application is completed accurately, ALL project applicants should review the following information BEFORE beginning the application.

Things to Remember:

- Additional training resources can be found on the HUD Exchange at <https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/>
- Program policy questions and problems related to completing the application in e-snaps may be directed to HUD via the HUD Exchange Ask A Question.
- Project applicants are required to have a Data Universal Numbering System (DUNS) number and an active registration in the Central Contractor Registration (CCR)/System for Award Management (SAM) in order to apply for funding under the Fiscal Year (FY) 2019 Continuum of Care (CoC) Program Competition. For more information see FY 2019 CoC Program Competition NOFA.
- To ensure that applications are considered for funding, applicants should read all sections of the FY 2019 CoC Program NOFA and the FY 2019 General Section NOFA.
- Detailed instructions can be found on the left menu within e-snaps. They contain more comprehensive instructions and so should be used in tandem with navigational guides, which are also found on the HUD Exchange.
- New projects may only be submitted as either Reallocated, Bonus Projects, Reallocated + Bonus or DV Bonus. These funding methods are determined in collaboration with local CoC and it is critical that applicants indicate the correct funding method. Project applicants must communicate with their CoC to make sure that the CoC submissions reflect the same funding method.
- Before completing the project application, all project applicants must complete or update (as applicable) the Project Applicant Profile in e-snaps, particularly the Authorized Representative and Alternate Representative forms as HUD uses this information to contact you if additional information is required (e.g., allowable technical deficiency).
- HUD reserves the right to reduce or reject any new project that fails to adhere to (24 CFR part 578 and application requirements set forth in FY 2019 CoC Program Competition NOFA.

1A. SF-424 Application Type

1. Type of Submission:

2. Type of Application: New Project Application

If Revision, select appropriate letter(s):

If "Other", specify:

3. Date Received: 08/23/2019

4. Applicant Identifier:

5a. Federal Entity Identifier:

6. Date Received by State:

7. State Application Identifier:

1B. SF-424 Legal Applicant

8. Applicant

a. Legal Name: Community Rebuilders

b. Employer/Taxpayer Identification Number (EIN/TIN): 38-3094108

	c. Organizational DUNS:	948960398	PLUS 4:	
--	--------------------------------	-----------	----------------	--

d. Address

Street 1: 1120 Monroe NW, Suite 220

Street 2:

City: Grand Rapids

County: Kent

State: Michigan

Country: United States

Zip / Postal Code: 49503

e. Organizational Unit (optional)

Department Name:

Division Name:

f. Name and contact information of person to be contacted on matters involving this application

Prefix: Ms.

First Name: Anna

Middle Name:

Last Name: Diaz

Suffix:

Title: Chief Operating Officer

Organizational Affiliation: Community Rebuilders

Telephone Number: (616) 458-5102

Applicant: Community Rebuilders
Project: LOFT 2

948960398
175527

Extension: 122
Fax Number: (616) 458-8788
Email: adiaz@communityrebuilders.org

1C. SF-424 Application Details

9. Type of Applicant: M. Nonprofit with 501C3 IRS Status

10. Name of Federal Agency: Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Title: CoC Program

CFDA Number: 14.267

12. Funding Opportunity Number: FR-6300-N-25

Title: Continuum of Care Homeless Assistance
Competition

13. Competition Identification Number:

Title:

1D. SF-424 Congressional District(s)

14. Area(s) affected by the project (state(s) only): Michigan
(for multiple selections hold CTRL key)

15. Descriptive Title of Applicant's Project: LOFT 2

16. Congressional District(s):

a. Applicant: MI-003, MI-002

b. Project: MI-003, MI-002
(for multiple selections hold CTRL key)

17. Proposed Project

a. Start Date: 02/01/2020

b. End Date: 01/31/2021

18. Estimated Funding (\$)

a. Federal:

b. Applicant:

c. State:

d. Local:

e. Other:

f. Program Income:

g. Total:

1E. SF-424 Compliance

19. Is the Application Subject to Review By State Executive Order 12372 Process? a. Yes

If "YES", enter the date this application was made available to the State for review: 08/14/2019

20. Is the Applicant delinquent on any Federal debt? No

If "YES," provide an explanation:

1F. SF-424 Declaration

By signing and submitting this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete, and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

I AGREE: ☒

21. Authorized Representative

Prefix: Mrs.

First Name: Vera

Middle Name: Jean

Last Name: Beech

Suffix:

Title: Executive Director

Telephone Number: (616) 458-5102
(Format: 123-456-7890)

Fax Number: (616) 458-8788
(Format: 123-456-7890)

Email: vbeech@communityrebuilders.org

Signature of Authorized Representative: Considered signed upon submission in e-snaps.

Date Signed: 08/23/2019

1G. HUD 2880

Applicant/Recipient Disclosure/Update Report - form HUD-2880
U.S. Department of Housing and Urban Development
OMB Approval No. 2506-0214 (exp.02/28/2022)

Applicant/Recipient Information

1. Applicant/Recipient Name, Address, and Phone

Agency Legal Name: Community Rebuilders

Prefix: Mrs.

First Name: Vera

Middle Name: Jean

Last Name: Beech

Suffix:

Title: Executive Director

Organizational Affiliation: Community Rebuilders

Telephone Number: (616) 458-5102

Extension:

Email: vbeech@communityrebuilders.org

City: Grand Rapids

County: Kent

State: Michigan

Country: United States

Zip/Postal Code: 49503

2. Employer ID Number (EIN): 38-3094108

3. HUD Program: Continuum of Care Program

4. Amount of HUD Assistance Requested/Received: \$306,593.00

(Requested amounts will be automatically entered within applications)

5. State the name and location (street address, City and State) of the project or activity.

Refer to project name, addresses and CoC Project Identifying Number (PIN) entered into the attached project application.

Part I Threshold Determinations

1. Are you applying for assistance for a specific project or activity? Yes
(For further information, see 24 CFR Sec. 4.3).

2. Have you received or do you expect to receive assistance within the jurisdiction of the Department (HUD), involving the project or activity in this application, in excess of \$200,000 during this fiscal year (Oct. 1 - Sep. 30)? For further information, see 24 CFR Sec. 4.9. Yes

Part II Other Government Assistance Provided or Requested/Expected Sources and Use of Funds

Such assistance includes, but is not limited to, any grant, loan, subsidy, guarantee, insurance, payment, credit, or tax benefit.

Department/Local Agency Name and Address	Type of Assistance	Amount Requested / Provided	Expected Uses of the Funds
NA	NA		NA

Note: If additional sources of Government Assistance, please use the "Other Attachments" screen of the project applicant profile.

Part III Interested Parties

You must disclose:

1. All developers, contractors, or consultants involved in the application for the assistance or in the planning, development, or implementation of the project or activity and
2. any other person who has a financial interest in the project or activity for which the assistance is sought that exceeds \$50,000 or 10 percent of the assistance (whichever is lower).

Alphabetical list of all persons with a reportable financial interest in the project or activity (For individuals, give the last name first)	Social Security No. or Employee ID No.	Type of Participation	Financial Interest in Project/Activity (\$)	Financial Interest in Project/Activity (%)
NA	NA	NA	\$0.00	0%
NA				
NA				
NA				
NA				

Note: If there are no other people included, write NA in the boxes.

Certification

Warning: If you knowingly make a false statement on this form, you may be subject to civil or criminal penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional nondisclosure, is subject to civil money penalty not to exceed \$10,000 for each violation.

I certify that the information provided on this form and in any accompanying documentation is true and accurate. I acknowledge that making, presenting, submitting, or causing to be submitted a false, fictitious, or fraudulent statement, representation, or certification may result in criminal, civil, and/or administrative sanctions, including fines, penalties, and imprisonment.

I AGREE: ☒

Name / Title of Authorized Official: Vera Beech, Executive Director

Signature of Authorized Official: Considered signed upon submission in e-snaps.

Date Signed: 08/23/2019

1H. HUD 50070

HUD 50070 Certification for a Drug Free Workplace

Applicant Name: Community Rebuilders

Program/Activity Receiving Federal Grant Funding: CoC Program

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:	
a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.	e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
b. Establishing an on-going drug-free awareness program to inform employees --- (1) The dangers of drug abuse in the workplace (2) The Applicant's policy of maintaining a drug-free workplace; (3) Any available drug counseling, rehabilitation, and employee assistance programs; and (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.	f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted --- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;	g. Making a good faith effort to continue to maintain a drugfree workplace through implementation of paragraphs a. thru f.
d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will --- (1) Abide by the terms of the statement; and (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;	

2. Sites for Work Performance.

The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above. Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)
Workplaces, including addresses, entered in the attached project application.
Refer to addresses entered into the attached project application.

I certify that the information provided on this form and in any accompanying

X

**documentation is true and accurate. I
acknowledge that making, presenting,
submitting, or causing to be submitted a
false, fictitious, or fraudulent statement,
representation, or certification may result in
criminal, civil, and/or administrative
sanctions, including fines, penalties, and
imprisonment.**

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Authorized Representative

Prefix: Mrs.

First Name: Vera

Middle Name: Jean

Last Name: Beech

Suffix:

Title: Executive Director

Telephone Number: (616) 458-5102
(Format: 123-456-7890)

Fax Number: (616) 458-8788
(Format: 123-456-7890)

Email: vbeech@communityrebuilders.org

Signature of Authorized Representative: Considered signed upon submission in e-snaps.

Date Signed: 08/23/2019

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file

the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate:

X

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Applicant's Organization: Community Rebuilders

Name / Title of Authorized Official: Vera Beech, Executive Director

Signature of Authorized Official: Considered signed upon submission in e-snaps.

Date Signed: 08/23/2019

1J. SF-LLL

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352.

Approved by OMB0348-0046

HUD requires a new SF-LLL submitted with each annual CoC competition and completing this screen fulfills this requirement.

Answer "Yes" if your organization is engaged in lobbying associated with the CoC Program and answer the questions as they appear next on this screen. The requirement related to lobbying as explained in the SF-LLL instructions states: "The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action."

Answer "No" if your organization is NOT engaged in lobbying.

Does the recipient or subrecipient of this CoC grant participate in federal lobbying activities (lobbying a federal administration or congress) in connection with the CoC Program?

No

Legal Name: Community Rebuilders

Street 1: 1120 Monroe NW, Suite 220

Street 2:

City: Grand Rapids

County: Kent

State: Michigan

Country: United States

Zip / Postal Code: 49503

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I certify that this information is true and complete.

X

Authorized Representative

Prefix: Mrs.

First Name: Vera

Middle Name: Jean

Last Name: Beech

Suffix:

Title: Executive Director

Telephone Number: (616) 458-5102
(Format: 123-456-7890)



Fax Number: (616) 458-8788
(Format: 123-456-7890)

Email: vbeech@communityrebuilders.org

Signature of Authorized Representative: Considered signed upon submission in e-snaps.

Date Signed: 08/23/2019

2A. Project Subrecipients

This form lists the subrecipient organization(s) for the project. To add a subrecipient, select the  icon. To view or update subrecipient information already listed, select the view  option.

Total Expected Sub-Awards:

Organization	Type	Sub-Award Amount
This list contains no items		

2B. Experience of Applicant, Subrecipient(s), and Other Partners

1. Describe the experience of the applicant and potential subrecipients (if any), in effectively utilizing federal funds and performing the activities proposed in the application, given funding and time limitations.

Community Rebuilder has a 25 year history of managing federal funds. Community Rebuilders has a robust system in place for efficiently distributing funds and managing federally funded projects. Effective staffing, policies & procedures, and the ability to translate federal rules and regulations into practice is a skill the organization is praised for by federal agencies. Performance on federally funded projects under the U.S. Department of Veteran Affairs has identified our projects as "exceptional: in their review of our performance. Financial management, grant management, reporting and audit compliance as well as collaboration and transparency are keys to our success at managing federal funds. The organization has been publicly praised by HUD to Local CoC steering council members in which after an audit HUD invited the steering council, shared our success and encouraged other grantees to learn from our example and processes.

2. Describe the experience of the applicant and potential subrecipients (if any) in leveraging other Federal, State, local, and private sector funds.

Community Rebuilders' solid history of experience administering programs is due in part to its ability to leverage federal, state, local, and private sector funds. A great example of our success leveraging funds has been our ability over the past 10 years to work with HUD to amend some of our renewal contracts. Several amendments were made at our request to shift dollars from Supportive Services to Leasing Assistance. These amendments were possible because of the linkages and leveraging of federal, state, local and private sector funds to pay for supportive service costs. Another example of our commitment and ability to leverage funds is evidenced in our Shelter Plus Care Project. Each year in this project alone Community Rebuilders' partner agencies provides between \$700,000.00 and one million dollars in services as matching funds to Community Rebuilders each year. This also demonstrates a solid history of quality communication and coordination with other providers within Kent County. Community Rebuilders has a solid reputation of spending out and meeting all project deliverables.

Community Rebuilder has a 25 year history of managing federal funds. Community Rebuilders has a robust system in place for efficiently distributing funds and managing federally funded projects. Effective staffing, policies & procedures, and the ability to translate federal rules and regulations into practice is a skill the organization is praised for by federal agencies. Performance on federally funded projects under the U.S. Department of Veteran Affairs has identified our projects as "exceptional: in their review of our performance. Financial management, grant management, reporting and audit compliance as well as collaboration and transparency are keys to our success

at managing federal funds. The organization has been publicly praised by HUD to Local CoC steering council members in which after an audit HUD invited the steering council, shared our success and encouraged other grantees to learn from our example and processes.

3. Describe the basic organization and management structure of the applicant and subrecipients (if any). Include evidence of internal and external coordination and an adequate financial accounting system.

Community Rebuilders places a heavy emphasis on accountability and transparency including reporting requirements related to the use of funds and maintenance of client level and program services and expense data. Community Rebuilders follows Generally Accepted Accounting Principles (GAAP). The financial records of Community Rebuilders are audited by a Certified Public Accounting firm annually. Community Rebuilders has a robust system of controls in place and has demonstrated history of integrity in financial records and reports generating trust with stakeholders. The system of controls assures appropriate authorization, recording and accountability of assets. Employees share the responsibility for maintaining and complying with these controls and compliance controls ensure they are not circumvented. The organization has clearly stated procedures for handling each area, including system of checks and balances in which no financial transaction is handled by only one person from beginning to end. The Board and Executive Director share the responsibility for setting a tone and standard of accountability and conscientiousness regarding the organization's assets and responsibilities. We have developed a system and infrastructure of collecting and reporting the required information to our funding sources. We educate our consumers about the reporting requirements when collecting data, assess the quality of the information reported by employees and use the collected information effectively to monitor and oversee each programs' performance and financial processes and procedures. For this project we will duplicate our fiscal control systems that work to track and evaluate program compliance and spending goals in similar HUD programs. Specifically, we utilize a system that tracks the category of eligibility a person meets when served and the amount of assistance provided. Employees track services in HMIS and on monthly activity logs, these logs are then compared to logs kept by the Finance Department and are then approved by the Program Manager. This process promotes the maintenance of adequate program and fiscal records and files, including source documentation to support program activities and all expenditures made under the terms of the grant agreement as required. Community Rebuilders has solid experience and demonstrated success in complying with all HUD procurement and auditing requirements.

4a. Are there any unresolved monitoring or audit findings for any HUD grants(including ESG) operated by the applicant or potential subrecipients (if any)? No

3A. Project Detail

1a. CoC Number and Name: MI-506 - Grand Rapids, Wyoming/Kent County CoC

1b. CoC Collaborative Applicant Name: Heart of West Michigan United Way

2. Project Name: LOFT 2

3. Project Status: Standard

4. Component Type: PH

4a. Will the PH project provide PSH or RRH? PSH

5. Does this project use one or more properties that have been conveyed through the Title V process? No

6. Is this new project application requesting to transition from eligible renewal project(s) that were awarded to the same recipient and fully eliminated through reallocation in the FY 2019 CoC Program Competition? (Section II.B.2. and Section III.C.3.q. of the FY 2019 NOFA). No

7. Under CoC Interim Rules, new grant funding cannot replace state or local funds. Can you confirm that this project application for new CoC Program funding will not replace state or local funds? ☒

8. Does this project include Replacement Reserves? No

3B. Project Description

1. Provide a description that addresses the entire scope of the proposed project.

Community Rebuilders is seeking an expansion to our currently funded LOFT (Long Term Opportunities for Tenancy) project by adding 18 chronically homeless dedicated beds. LOFT is a scattered site permanent housing project dedicated to serve chronically homeless individuals. We know that chronically homeless individuals face the greatest barriers to obtaining housing and remaining housed long term. Using best practices such as a strengths based housing first model, we ensure that this most vulnerable population is receiving the most cost-effective intervention (housing) that serves as a foundation for improved health and wellbeing. Leasing assistance and voluntary supportive services are provided to chronically homeless individuals to help them establish residential stability by increasing their income, benefits and self-determination. Life Domain Rating Scale is used to measure improvement in health, wellbeing and self-sufficiency. This tool allows us to see the effectiveness of the PSH program through the eyes of the consumer. Outreach for eligible participants is conducted throughout the community utilizing the community's coordinated entry system and outreach teams. A core component to LOFT is the community-based Housing Resource Specialist (HRS) support services model. These HRS staff engage eligible participants through outreach activities on the streets and in the local missions, further promoting access to the LOFT program for those who are difficult to reach and have minimal contact with homeless service providers. Our Housing Resource Specialist staff work with consumers to quickly secure permanent housing in the community through the private rental market and gain or increase income when possible. This is accomplished through connection to benefits or working to increase earned income. All avenues to increase income are explored including non-traditional employment. Additionally, we have a SOAR trained HRS who can support consumers in the application process for any benefits they may not be receiving. Community Rebuilders has built a well facilitated coordination with local health providers, including Mercy Health, Network 180 and Healthcare for Homeless Veterans, to address the identified needs of consumers and to provide the option for the support services the consumer's desire. The recent PIT/HIC submission indicated that the number of chronically homeless persons in our community has increased from 102 persons in 2018 to 113 in 2019. The community's housing prioritization list indicates there are 73 self-reported chronically homeless persons awaiting a PSH resource. The addition of this funding in our community could make a significant impact towards HUD's FY2019 priority of ending homelessness for all persons by providing more PSH to end chronic homelessness. We anticipate that at least 90% of consumers will maintain permanent housing or exit to permanent housing and at least 80% of consumers will increase their total income.

2. For each primary project location or structure in the project, enter the number of days from the execution of the grant agreement that each of the following milestones will occur as related to CoC Program funds requested in this project application. If a milestone is not applicable, leave

New Project Application FY2019	Page 22	08/23/2019
--------------------------------	---------	------------

the associated fields blank. If the project has only one location or structure, or no structures, complete only column A. If multiple structures, complete one column for each structure.

Note: To expend funds within statutorily required deadlines, project applicants must be able to begin assistance within 12 months of conditional award. The one exception is for applicants who are conditionally awarded sponsor-based and project-based rental assistance. These conditional award recipients will have 24 months to execute a grant agreement; however, HUD encourages all recipients conditionally awarded funds to begin assistance within 12 months. The estimated schedule should reflect these statutorily required deadlines.

Project Milestones	Days from Execution of Grant Agreement	Days from Execution of Grant Agreement	Days from Execution of Grant Agreement	Days from Execution of Grant Agreement
	A	B	C	D
New project staff hired, or other project expenses begin?	0			
Participant enrollment in project begins?	30			
Participants begin to occupy leased units or structure(s), and supportive services begin?	60			
Leased or rental assistance units or structure, and supportive services near 100% capacity?	180			
Closing on purchase of land, structure(s), or execution of structure lease?				
Rehabilitation started?				
Rehabilitation completed?				
New construction started?				
New construction completed?				

3. Will your project participate in a CoC Coordinated Entry Process? Yes

*** 4. Please identify the project's specific population focus.
(Select ALL that apply)**

Chronic Homeless	<input checked="" type="checkbox"/>	Domestic Violence	<input type="checkbox"/>
Veterans	<input type="checkbox"/>	Substance Abuse	<input checked="" type="checkbox"/>
Youth (under 25)	<input type="checkbox"/>	Mental Illness	<input checked="" type="checkbox"/>
Families	<input type="checkbox"/>	HIV/AIDS	<input type="checkbox"/>
		Other (Click 'Save' to update)	<input type="checkbox"/>

5. Housing First

a. Will the project quickly move participants into permanent housing? Yes

b. Does the project ensure that participants are not screened out based on the following items? Select all that apply.

Having too little or little income	<input checked="" type="checkbox"/>
Active or history of substance use	<input checked="" type="checkbox"/>
Having a criminal record with exceptions for state-mandated restrictions	<input checked="" type="checkbox"/>
History of victimization (e.g. domestic violence, sexual assault, childhood abuse)	<input checked="" type="checkbox"/>
None of the above	<input type="checkbox"/>

c. Does the project ensure that participants are not terminated from the program for the following reasons? Select all that apply.

Failure to participate in supportive services	<input checked="" type="checkbox"/>
Failure to make progress on a service plan	<input checked="" type="checkbox"/>
Loss of income or failure to improve income	<input checked="" type="checkbox"/>
Any other activity not covered in a lease agreement typically found for unassisted persons in the project's geographic area	<input checked="" type="checkbox"/>
None of the above	<input type="checkbox"/>

d. Will the project follow a "Housing First" approach? Yes
(Click 'Save' to update)

6. If applicable, describe the proposed development activities and the responsibilities that the applicant and potential subrecipients (if any) will have in developing, operating, and maintaining the property.

7. Will participants be required to live in a particular structure, unit, or locality, at some point during the period of participation? No

8. Will more than 16 persons live in one structure? No

Dedicated and DedicatedPLUS

A "100% Dedicated" project is a permanent supportive housing project

that commits 100% of its beds to chronically homeless individuals and families, according to NOFA Section III.3.b.

A “DedicatedPLUS” project is a permanent supportive housing project where 100% of the beds are dedicated to serve individuals with disabilities and families in which one adult or child has a disability, including unaccompanied homeless youth, that at a minimum, meet ONE of the following criteria according to NOFA Section III.3.d:

- (1) experiencing chronic homelessness as defined in 24 CFR 578.3;
- (2) residing in a transitional housing project that will be eliminated and meets the definition of chronically homeless in effect at the time in which the individual or family entered the transitional housing project;
- (3) residing in a place not meant for human habitation, emergency shelter, or safe haven; but the individuals or families experiencing chronic homelessness as defined at 24 CFR 578.3 had been admitted and enrolled in a permanent housing project within the last year and were unable to maintain a housing placement;
- (4) residing in transitional housing funded by a joint TH and PH-RRH component project and who were experiencing chronic homelessness as defined at 24 CFR 578.3 prior to entering the project;
- (5) residing and has resided in a place not meant for human habitation, a safe haven, or emergency shelter for at least 12 months in the last three years, but has not done so on four separate occasions; or
- (6) receiving assistance through a Department of Veterans Affairs(VA)-funded homeless assistance program and met one of the above criteria at initial intake to the VA's homeless assistance system.

A renewal project where 100 percent of the beds are dedicated in their current grant as described in NOFA Section III.A.3.b. must either become DedicatedPLUS or remain 100% Dedicated. If a renewal project currently has 100 percent of its beds dedicated to chronically homeless individuals and families and elects to become a DedicatedPLUS project, the project will be required to adhere to all fair housing requirements at 24 CFR 578.93. Any beds that the applicant identifies in this application as being dedicated to chronically homeless individuals and families in a DedicatedPLUS project must continue to operate in accordance with Section III.A.3.b. Beds are identified on Screen 4B.

10. Indicate whether the project is “100% Dedicated,” or “DedicatedPLUS,” according to the information provided above. 100% Dedicated

3C. Project Expansion Information

1. Is this New project application requesting a "Project Expansion" of an eligible renewal project of the same component type? Yes

Enter the PIN number (first 6 numbers of the grant number) and Project Name for the renewal project application applying for renewal in this year's CoC Program Competition.

1a. Eligible Renewal Grant PIN Number: MI0315

1b. Eligible Renewal Grant Project Name: LOFT

2. Will this expansion project Increase the number of homeless persons served? Yes

2a. Indicate how the project is proposing to "increase the number of homeless persons served."

Current level of effort	
# of persons served at a point-in-time	11
# of units	11
# of beds	11
New effort	
# of additional persons served at a point in time that this project will provide	18
# of additional units this project will provide	14
# of additional beds this project will provide	18

3. Will this Expansion Project bring additional supportive services to homeless persons? No

4. Will this expansion project bring existing facilities up to government health and safety standards? No

4A. Supportive Services for Participants

1. Applicants requesting funds to provide housing or services to children and youth, with or without families, must establish policies and practices that are consistent with and do not restrict the exercise of rights provided by subtitle B of title VII of the McKinney-Vento Act (42 U.S.C. 11431, et seq.), and other laws (e.g. Head Start, part C of the Individuals with Disabilities Education Act) relating to the provision of educational and related services to individuals and families experiencing homelessness. Projects serving households with children or youth must have a staff person that is designated to ensure children or youth are enrolled in school and connected to the appropriate services within the community. Reminder: failure to comply with federal education assurances may result in Federal sanctions and significantly reduce the likelihood of receiving funding through the CoC Program Competition.

Please check the box that you acknowledge you will be required to meet the above requirements if you have any qualifying participants.

X

2. Describe how participants will be assisted to obtain and remain in permanent housing.

HRS provide strengths based housing first services to participants. Participants and HRS develop individual housing plans that allow the participant housing of their choice beginning with pre-tenancy planning and ends in the execution of a lease. The project continues to offer leasing assistance, not rental assistance. This allows Community Rebuilders to hold the lease for chronically homeless participants who landlords have been reluctant to offer a lease to. The participant then has a sublease with Community Rebuilders. Participant complete an assessment to identify their housing history, past strengths and barriers to housing. HQS are completed by the HRS and serve as a great learning opportunity for participants to learn the legal obligations of their landlord and understand their right to safe and decent housing. HRS services promote housing stability including connection to mainstream benefits, counseling, transportation assistance and educational assistance.

3. What specific plan does this project have to specifically coordinate and integrate with other mainstream health, social services, and employment programs for which program participants may be eligible?

Community Rebuilders has been partnering with the Employment Services Collaborative for the last two years. This United Way funded collaboration supports navigators and services with Goodwill Industries, Hope Network, The Literacy Center of West Michigan, Jubilee Jobs, Women's Resource Center, the Hispanic Center of West Michigan and Disability Advocates of Kent County. These service providers have provided on the job training, job coaching and

training/educational opportunities for consumers in PSH projects. Additionally, we have entered into agreements with Mixed Staffing and Border Foods, to provide supported employment opportunities for Community Rebuilders' participants, including those in PSH projects. Our Veteran Voices project provides employment services, social/recreational opportunities and housing stability supports for Veterans in PSH projects. Community Rebuilders has a certified SOAR staff member, working with PSH participants to increase their income and understand their employment options while receiving social security disability benefits. Our team of certified Housing Resource Specialist also facilitate voluntary educational groups on relevant employment topics. Currently, our Housing Resource Specialist staff work with consumers to gain or increase income. This is accomplished through connections to benefits, or working to increase earned income. All avenues to increase income are explored including non-traditional employment. Consumers are assisted to connect with local employment and rehabilitative services that meet their specific needs.

**4. For all supportive services available to participants, indicate who will provide them and how often they will be provided.
Click 'Save' to update.**

Supportive Services		Provider	Frequency
Assessment of Service Needs		Applicant	As needed
Assistance with Moving Costs		Non-Partner	As needed
Case Management		Applicant	Monthly
Child Care		Non-Partner	As needed
Education Services		Applicant	As needed
Employment Assistance and Job Training		Applicant	As needed
Food		Applicant	As needed
Housing Search and Counseling Services		Applicant	As needed
Legal Services		Non-Partner	As needed
Life Skills Training		Applicant	As needed
Mental Health Services		Partner	As needed
Outpatient Health Services		Partner	As needed
Outreach Services		Applicant	As needed
Substance Abuse Treatment Services		Partner	As needed
Transportation		Applicant	As needed
Utility Deposits		Non-Partner	As needed

5. Please identify whether the project will include the following activities:

5a. Transportation assistance to clients to attend mainstream benefit appointments, employment training, Yes



or jobs?

5b. Regular follow-ups with participants to ensure mainstream benefits are received and renewed? Yes

6. Will project participants have access to SSI/SSDI technical assistance provided by the applicant, a subrecipient, or partner agency? Yes

6a. Has the staff person providing the technical assistance completed SOAR training in the past 24 months. Yes

4B. Housing Type and Location

The following list summarizes each housing site in the project. To add a housing site to the list, select the  icon. To view or update a housing site already listed, select the  icon.

Total Units: 14

Total Beds: 18

Total Dedicated CH Beds: 18

Housing Type	Housing Type (JOINT)	Units	Beds
Scattered-site apartments (...)	---	14	18

4B. Housing Type and Location Detail

1. Housing Type: Scattered-site apartments (including efficiencies)

2. Indicate the maximum number of units and beds available for project participants at the selected housing site.

a. Units: 14

b. Beds: 18

3. How many beds of the total beds in "2b. Beds" are dedicated to the chronically homeless? 18

This includes both the "dedicated" and "prioritized" beds.

4. Address:

Project applicants must enter an address for all proposed and existing properties. If the location is not yet known, enter the expected location of the housing units. For Scattered-site and Single-family home housing, or for projects that have units at multiple locations, project applicants should enter the address where the majority of beds will be located or where the majority of beds are located as of the application submission. Where the project uses tenant-based rental assistance in the RRH portion, or if the address for scattered-site or single-family homes housing cannot be identified at the time of application, enter the address for the project's administration office. Projects serving victims of domestic violence, including human trafficking, must use a PO Box or other anonymous address to ensure the safety of participants.

Street 1: 1120 Monroe Ave NW

Street 2: Suite 220

City: Grand Rapids

State: Michigan

ZIP Code: 49503

*5. Select the geographic area(s) associated with the address. For new projects, select the area(s) expected to be covered.
(for multiple selections hold CTRL key)

269081 Kent County

5A. Project Participants - Households

Households Table

	Households with at Least One Adult and One Child	Adult Households without Children	Households with Only Children	Total
Number of Households	2	12		14

Characteristics	Persons in Households with at Least One Adult and One Child	Adult Persons in Households without Children	Persons in Households with Only Children	Total
Adults over age 24	1	10		11
Persons ages 18-24	1	2		3
Accompanied Children under age 18	4			4
Unaccompanied Children under age 18				0
Total Persons	6	12	0	18

Click Save to automatically calculate totals

5B. Project Participants - Subpopulations

Persons in Households with at Least One Adult and One Child

Characteristics	Chronically Homeless Non-Veterans	Chronically Homeless Veterans	Non-Chronically Homeless Veterans	Chronic Substance Abuse	Persons with HIV/AIDS	Severely Mentally Ill	Victims of Domestic Violence	Physical Disability	Developmental Disability	Persons not represented by listed subpopulations
Adults over age 24	1									
Persons ages 18-24	1									
Children under age 18	4									
Total Persons	6	0	0	0	0	0	0	0	0	0

Click Save to automatically calculate totals

Persons in Households without Children

Characteristics	Chronically Homeless Non-Veterans	Chronically Homeless Veterans	Non-Chronically Homeless Veterans	Chronic Substance Abuse	Persons with HIV/AIDS	Severely Mentally Ill	Victims of Domestic Violence	Physical Disability	Developmental Disability	Persons not represented by listed subpopulations
Adults over age 24	10									
Persons ages 18-24	2									
Total Persons	12	0	0	0	0	0	0	0	0	0

Click Save to automatically calculate totals

Persons in Households with Only Children

Characteristics	Chronically Homeless Non-Veterans	Chronically Homeless Veterans	Non-Chronically Homeless Veterans	Chronic Substance Abuse	Persons with HIV/AIDS	Severely Mentally Ill	Victims of Domestic Violence	Physical Disability	Developmental Disability	Persons not represented by listed subpopulations
Accompanied Children under age 18										
Unaccompanied Children under age 18										
Total Persons	0				0	0	0	0	0	0

6A. Funding Request

1. Will it be feasible for the project to be under grant agreement by September 30, 2021? Yes

2. What type of CoC funding is this project applying for in the 2019 CoC Competition? CoC Bonus

3. Does this project propose to allocate funds according to an indirect cost rate? No



4. Select a grant term: 1 Year

* 5. Select the costs for which funding is being requested:

Leased Units	<input checked="" type="checkbox"/>
Leased Structures	<input type="checkbox"/>
Rental Assistance	<input type="checkbox"/>
Supportive Services	<input checked="" type="checkbox"/>
Operating	<input checked="" type="checkbox"/>
HMIS	<input checked="" type="checkbox"/>

6. If awarded, will this project require an initial grant term greater than 12 months? No

6C. Leased Units

The following list summarizes the funds being requested for one or more units leased for operating the projects. To add information to the list, select the  icon. To view or update information already listed, select the  icon.

Total Annual Assistance Requested:		\$132,072	
Grant Term:		1 Year	
Total Request for Grant Term:		\$132,072	
Total Units:		14	
FMR Area	Total Units Requested	Total Annual Assistance Requested	Total Budget Requested
MI - Grand Rapids...	14	\$132,072	\$132,072

Leased Units Budget Detail

Instructions:

Metropolitan or non-metropolitan fair market rent area: This is a required field. Select the FY 2016 FMR area in which the project is located. The list is sorted by state abbreviation. The selected FMR area will be used to populate the rent for each unit in the FMR Area column in the chart below. The FMRs are available online at <http://www.huduser.org/portal/datasets/fmr.html>.

Size of Units: Unit size is defined by the number of distinct bedrooms and not by the number of distinct beds.

of units: This is a required field. For each unit size, enter the number of units for which funding is being requested.

FMR: These fields are populated with the FY 2016 FMRs based on the FMR area selected by the applicant. They serve as a reference and upper limit for the amounts entered in the HUD Paid Rents column.

HUD Paid Rents: This is a required field. For each unit size, enter the rent to be paid by the CoC program grant. This rent can be equal to or below the FMR amount in the previous column. Once funds are awarded recipients must document compliance with the rent reasonable requirement in 24 CFR 578.49.

12 Months: These fields are populated with the value 12 to calculate the annual rent request. The total request for this budget will calculate based on the grant term selected on Screen "6A. Funding Request."

Total Request: This column populates with the total calculated amount from each row.

Total Units and Annual Assistance Requested: The fields in this row are automatically calculated based on the total number of units and the sum of the total requests per unit size per year.

Grant Term: This field is populated with the grant term selected on the "Funding Request" screen and will be read only.

Total Request for Grant Term: This field is calculated based on the total annual assistance requested multiplied by the grant term.

All total fields will be calculated once the required field has been completed and saved.

Additional Resources can be found at the HUD Exchange:
<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>

In the chart below, enter the appropriate values in the "Number of units" and "HUD Paid Rent" fields.

Metropolitan or non-metropolitan fair market rent area: MI - Grand Rapids-Wyoming, MI HUD Metro FMR Area (2608199999)

Leased Units Annual Budget

New Project Application FY2019	Page 36	08/23/2019
--------------------------------	---------	------------

Size of Units	Number of units (Applicant)		FMR (Applicant)	HUD Paid Rent (Applicant)		12 months		Total request (Applicant)
SRO		x	\$440		x	12	=	\$0
0 Bedroom		x	\$587		x	12	=	\$0
1 Bedroom	12	x	\$713	\$713	x	12	=	\$102,672
2 Bedroom		x	\$878		x	12	=	\$0
3 Bedroom	2	x	\$1,225	\$1,225	x	12	=	\$29,400
4 Bedroom		x	\$1,383		x	12	=	\$0
5 Bedroom		x	\$1,590		x	12	=	\$0
6 Bedroom		x	\$1,798		x	12	=	\$0
7 Bedroom		x	\$2,005		x	12	=	\$0
8 Bedroom		x	\$2,213		x	12	=	\$0
9 Bedroom		x	\$2,420		x	12	=	\$0
Total units and annual assistance requested:	14							\$132,072
Grant term:								1 Year
Total request for grant term:								\$132,072

Click the 'Save' button to automatically calculate totals.

6F. Supportive Services Budget

A quantity AND description must be entered for each requested cost.

Eligible Costs	Quantity AND Description (max 400 characters)	Annual Assistance Requested
1. Assessment of Service Needs	assessment of service needs	\$6,333
2. Assistance with Moving Costs		
3. Case Management	1 FTE HRS + benefits .25 supervisor + benefits	\$50,000
4. Child Care		
5. Education Services		
6. Employment Assistance		
7. Food	Consumer groups 12/year at \$100	\$1,200
8. Housing/Counseling Services	.2 FTE HRS + benefits	\$28,352
9. Legal Services		
10. Life Skills	consumer engagement specialist	\$7,771
11. Mental Health Services		
12. Outpatient Health Services		
13. Outreach Services	outreach specialist	\$8,333
14. Substance Abuse Treatment Services		
15. Transportation	\$47.00 monthly bus passes x 60	\$2,820
16. Utility Deposits		
17. Operating Costs	office supplies, space for 1.5 FTE	\$4,500
Total Annual Assistance Requested		\$109,309
Grant Term		1 Year
Total Request for Grant Term		\$109,309

Click the 'Save' button to automatically calculate totals.

6G. Operating

Instructions:

Enter the quantity and total budget request for each operating cost. The request entered should be equivalent to the cost of one year of the relevant operations activity.

Eligible Costs: The system populates a list of eligible operating costs for which funds can be requested. The costs listed are the only costs allowed under 24 CFR 578.55.

Quantity AND Detail: This is a required field. A quantity AND description must be entered for each requested cost. Enter the quantity in detail (e.g. .75 FTE hours and benefits for staff, utility types, monthly allowance for supplies) for each operating cost for which funding is being requested. Please note that simply stating "1FTE" is NOT providing "Quantity AND Detail" and restricts understanding of what is being requested. Failure to enter adequate "Quantity AND Detail" may result in conditions being placed on the award and a delay of grant funding.

Annual Assistance Requested: This is a required field. For each grant year, enter the amount of funds requested for each activity. The amount entered must only be the amount that is DIRECTLY related to operating the housing or supportive services facility.

Total Annual Assistance Requested: This field is automatically calculated based on the sum of the annual assistance requests entered for each activity.

Grant Term: This field is populated based on the grant term selected on Screen "6A. Funding Request" and will be read only.

Total Request for Grant Term: This field is automatically calculated based on the total amount requested for each eligible cost multiplied by the grant term.

All total fields will be calculated once the required field has been completed and saved.

Additional Resources can be found at the HUD Exchange:
<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>

A quantity AND description must be entered for each requested cost.

Eligible Costs	Quantity AND Description (max 400 characters)	Annual Assistance Requested
1. Maintenance/Repair	Maintenance and Repair	\$3,750
2. Property Taxes and Insurance	building insurance 1120 Monroe, liability, contents	\$1,000
3. Replacement Reserve		
4. Building Security	salary and benefits .11 FTE security on call employee	\$1,000
5. Electricity, Gas, and Water		
6. Furniture		
7. Equipment (lease, buy)	Printer and office space	\$1,000
Total Annual Assistance Requested		\$6,750
Grant Term		1 Year
Total Request for Grant Term		\$6,750

Click the 'Save' button to automatically calculate totals.

6H. HMIS Budget

Instructions:

Enter the quantity and total budget request for each HMIS cost. The request entered should be equivalent to the cost of one year of the relevant HMIS activity. The system populates a list of eligible costs associated with the implementation of an HMIS and for which CoC funds can be requested.

Quantity Detail: This is a required field. A quantity AND description must be entered for each requested cost. Enter the quantity in detail (eg. .75 FTE hours and benefits for staff, utility types, monthly allowance for food and supplies) for each HMIS cost for which funding is being requested. Please note that simply stating "1FTE" is NOT providing "Quantity AND Detail" and restricts understanding of what is being requested. Failure to enter adequate "Quantity AND Detail" may result in conditions being placed on the award and a delay of grant funding.

Annual Assistance Requested: This is a required field. For each grant year, enter the amount funds requested for each activity.

Total Annual Assistance Requested: This field is automatically calculated based on the sum of the annual assistance requests entered for each activity.

Grant term: This field is populated based on the grant term selected on Screen "6A. Funding Request" and will be read only.

Total Request for Grant Term: This field is automatically calculated based on the total amount requested for each eligible cost multiplied by the grant term.

All total fields will be calculated once the required field has been completed and saved.

Additional Resources can be found at the HUD Exchange:
<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>

A quantity AND description must be entered for each requested cost.

Eligible Costs	Quantity AND Description (max 400 characters)	Annual Assistance Requested
1. Equipment	1 computer and equipment \$1500 each	\$1,500
2. Software	operating systems, virus, malware for 1 computers	\$273
3. Services		
4. Personnel	1 FTE salary + benefits for data entry and analysis	\$35,227
5. Space & Operations		
Total Annual Assistance Requested:		\$37,000
Grant Term:		1 Year
Total Request for Grant Term:		\$37,000

Click the 'Save' button to automatically calculate totals.

6l. Sources of Match

The following list summarizes the funds that will be used as Match for the project. To add a Matching source to the list, select the  icon. To view or update a Matching source already listed, select the  icon.

Summary for Match

Total Value of Cash Commitments:	\$18,000
Total Value of In-Kind Commitments:	\$25,630
Total Value of All Commitments:	\$43,630

1. Will this project generate program income Yes
as described in 24 CFR 578.97 that will be
used as Match for this grant?

1a. Briefly describe the source of the program income:
(limit 1000 characters)

participant contribution towards rent

- 1b. Estimate the amount of program income \$24,047
that will be used as Match for this project:

Before grant execution, services to be provided by a third party must be documented by a memorandum of understanding (MOU) between the recipient or subrecipient and the third party that will provide the services.

Match	Type	Source	Contributor	Date of Commitment	Value of Commitments
Yes	Cash	Private	program income	02/01/2020	\$18,000
Yes	In-Kind	Private	Multiple Human Se...	04/01/2019	\$25,630

Sources of Match Detail

1. Will this commitment be used towards match ? Yes
2. Type of commitment: Cash
3. Type of source: Private
4. Name the source of the commitment: program income
(Be as specific as possible and include the office or grant program as applicable)
5. Date of Written Commitment: 02/01/2020
6. Value of Written Commitment: \$18,000

Sources of Match Detail

1. Will this commitment be used towards match ? Yes
2. Type of commitment: In-Kind
3. Type of source: Private
4. Name the source of the commitment: Multiple Human Service Organizations
(Be as specific as possible and include the office or grant program as applicable)
5. Date of Written Commitment: 04/01/2019
6. Value of Written Commitment: \$25,630

Before grant execution, services to be provided by a third party must be documented by a memorandum of understanding (MOU) between the recipient or subrecipient and the third party that will provide the services.

6J. Summary Budget

The following information summarizes the funding request for the total term of the project. However, administrative costs can be entered in 8. Admin field below.

Eligible Costs	Annual Assistance Requested (Applicant)	Grant Term (Applicant)	Total Assistance Requested for Grant Term (Applicant)
1a. Acquisition			\$0
1b. Rehabilitation			\$0
1c. New Construction			\$0
2a. Leased Units	\$132,072	1 Year	\$132,072
2b. Leased Structures	\$0	1 Year	\$0
3. Rental Assistance	\$0	1 Year	\$0
4. Supportive Services	\$109,309	1 Year	\$109,309
5. Operating	\$6,750	1 Year	\$6,750
6. HMIS	\$37,000	1 Year	\$37,000
7. Sub-total Costs Requested			\$285,131
8. Admin (Up to 10%)			\$21,462
9. Total Assistance Plus Admin Requested			\$306,593
10. Cash Match			\$18,000
11. In-Kind Match			\$25,630
12. Total Match			\$43,630
13. Total Budget			\$350,223

Click the 'Save' button to automatically calculate totals.

7A. Attachment(s)

Document Type	Required?	Document Description	Date Attached
1) Subrecipient Nonprofit Documentation	No		
2) Other Attachment(s)	No		
3) Other Attachment(s)	No		

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description:

7A. In-Kind MOU Attachment

Document Type	Required?	Document Description	Date Attached
In-Kind Match MOU	No		

Attachment Details

Document Description:

7D. Certification

A. For all projects:

Fair Housing and Equal Opportunity

It will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000(d)) and regulations pursuant thereto (Title 24 CFR part I), which state that no person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance, and will immediately take any measures necessary to effectuate this agreement. With reference to the real property and structure(s) thereon which are provided or improved with the aid of Federal financial assistance extended to the applicant, this assurance shall obligate the applicant, or in the case of any transfer, transferee, for the period during which the real property and structure(s) are used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits.

It will comply with the Fair Housing Act (42 U.S.C. 3601-19), as amended, and with implementing regulations at 24 CFR part 100, which prohibit discrimination in housing on the basis of race, color, religion, sex, disability, familial status or national origin.

It will comply with Executive Order 11063 on Equal Opportunity in Housing and with implementing regulations at 24 CFR Part 107 which prohibit discrimination because of race, color, creed, sex or national origin in housing and related facilities provided with Federal financial assistance.

It will comply with Executive Order 11246 and all regulations pursuant thereto (41 CFR Chapter 60-1), which state that no person shall be discriminated against on the basis of race, color, religion, sex or national origin in all phases of employment during the performance of Federal contracts and shall take affirmative action to ensure equal employment opportunity. The applicant will incorporate, or cause to be incorporated, into any contract for construction work as defined in Section 130.5 of HUD regulations the equal opportunity clause required by Section 130.15(b) of the HUD regulations.

It will comply with Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701(u)), and regulations pursuant thereto (24 CFR Part 135), which require that to the greatest extent feasible opportunities for training and employment be given to lower-income residents of the project and contracts for work in connection with the project be awarded in substantial part to persons residing in the area of the project.

It will comply with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended, and with implementing regulations at 24 CFR Part 8, which prohibit discrimination based on disability in Federally-assisted and conducted programs and activities.

It will comply with the Age Discrimination Act of 1975 (42 U.S.C. 6101-07), as amended, and implementing regulations at 24 CFR Part 146, which prohibit discrimination because of age in projects and activities receiving Federal financial assistance.

It will comply with Executive Orders 11625, 12432, and 12138, which state that program participants shall take affirmative action to encourage participation by businesses owned and operated by members of minority groups and women.

If persons of any particular race, color, religion, sex, age, national origin, familial status, or disability who may qualify for assistance are unlikely to be reached, it will establish additional procedures to ensure that interested persons can obtain information concerning the assistance.

It will comply with the reasonable modification and accommodation requirements and, as appropriate, the accessibility requirements of the Fair Housing Act and section 504 of the Rehabilitation Act of 1973, as amended.

Additional for Rental Assistance Projects:

If applicant has established a preference for targeted populations of disabled persons pursuant to 24 CFR part 578 or 24 CFR 582.330(a), it will comply with this section's nondiscrimination requirements within the designated population.

B. For non-Rental Assistance Projects Only.

15-Year Operation Rule.

Applicants receiving assistance for acquisition, rehabilitation or new construction: The project will be operated for no less than 15 years from the date of initial occupancy or the date of initial service provision for the purpose specified in the application.

1-Year Operation Rule.

Applicants receiving assistance for supportive services, leasing, or operating costs but not receiving assistance for acquisition, rehabilitation, or new construction: The project will be operated for the purpose specified in the application for any year for which such assistance is provide

Where the applicant is unable to certify to any of the statements in this certification, such applicant shall provide an explanation.

Name of Authorized Certifying Official: Vera Beech

Date: 08/23/2019

Title: Executive Director

Applicant Organization: Community Rebuilders

PHA Number (For PHA Applicants Only):

I certify that I have been duly authorized by the applicant to submit this Applicant Certification and to ensure compliance. I am aware that any false, fictitious, or fraudulent

X

statements or claims may subject me to criminal, civil, or administrative penalties . (U.S. Code, Title 218, Section 1001).

☐

Active SAM Status Requirement.

I certify that our organization has an active System for Award Management (SAM) registration as required by 2 CFR 200.300(b) at the time of project application submission to HUD and will ensure this SAM registration will be renewed annually to meet this requirement.

☒

8B. Submission Summary

Applicant must click the submit button once all forms have a status of Complete.

Applicant must click the submit button once all forms have a status of Complete.

Page	Last Updated
1A. SF-424 Application Type	No Input Required
1B. SF-424 Legal Applicant	No Input Required
1C. SF-424 Application Details	No Input Required
1D. SF-424 Congressional District(s)	08/12/2019
1E. SF-424 Compliance	08/20/2019
1F. SF-424 Declaration	08/05/2019
1G. HUD 2880	08/05/2019
1H. HUD 50070	08/05/2019
1I. Cert. Lobbying	08/05/2019
1J. SF-LLL	08/05/2019
2A. Subrecipients	No Input Required
2B. Experience	08/23/2019
3A. Project Detail	08/20/2019
3B. Description	08/20/2019
3C. Expansion	08/21/2019
4A. Services	08/20/2019
4B. Housing Type	08/21/2019
5A. Households	08/21/2019
5B. Subpopulations	No Input Required
6A. Funding Request	08/05/2019
6C. Leased Units	08/21/2019
6F. Supp Srvcs Budget	08/22/2019
6G. Operating	08/22/2019
6H. HMIS Budget	08/21/2019
6I. Match	08/22/2019
6J. Summary Budget	No Input Required
7A. Attachment(s)	No Input Required

Applicant: Community Rebuilders

Project: LOFT 2

948960398

175527

7A. In-Kind MOU Attachment

No Input Required

7D. Certification

08/23/2019