



Data Analysis Meeting Minutes

May 10, 2018

1:30-3:00pm

Facilitator:			
Meeting Attendees:	Nancy Oliver, Deanna Rolffs, Johanna Schulte, John Wynbeek, Denny Sturtevant, Lee Nelson Weber, Kat Freeman, Vera Beech, Matthew VanZetten, Cheryl Schuch		
Time Convened:	1:38	Time Adjourned:	

Approval of Minutes			
Motion by:	John	Support from:	Deanna
Discussion			
Amendments	Add to agenda a "Narrative" section if time allows		
Conclusion			
Welcome, Review Previous Meeting Notes and Current Agenda			
Discussion			
Conclusions			
Action Items	Person Responsible	Deadline	
Review PIT and HIC Submissions			
Discussion	<p>PIT and HIC Submissions were to HUD in April. There was a 21% decrease overall. The biggest drop was from Mel Trotters admission. While PIT is a standard tool for counting homeless there are numbers taken four times a year that present a more accurate count. Family shelter had 28 fewer people. Housing Inventory Count (HIC)- in the form the pink highlighted numbers are what should have been submitted. HCV's were not counted in the HIC not only locally but statewide. Rapid rehousing beds went from 274 in 2016 to 474 in 2018 due to Salvation Army's project. Mathew stated that the voucher counts should be included in the HIC to illustrate the actual resources available. Other agencies if willing to give us their data we can include them in our HIC. Members want to include all available units not just HUD numbers, an overall resource number.</p>		
Conclusions			
Action Items	Person Responsible	Deadline	



Data Analysis Meeting Minutes

May 10, 2018

1:30-3:00pm

Review SPM FY17 Data to be Submitted to HUB May 31,2018		
Discussion		
Angele went through all metric included in the report.		
Conclusions		
Action Items	Person Responsible	Deadline
Angela to send out a revised version of the report		
Follow up on CE Report		
Discussion		
Can we deduplicate the calls? At this moment in time there is no way to see if callers are duplicates. Spectrum ER's are housing individuals and the need to be brought in to the system.		
Conclusions		
Action Items	Person Responsible	Deadline
Review Agency Comments on SPM 1		
Discussion		
What is the narrative of this data and how did it affect length of stay. A new APR was pushed out last year. This data is not meant to point out failures or inadequacies but to see how projects are doing and how these numbers can be used in applications.		
Conclusions		
Action Items	Person Responsible	Deadline
Talk about measure seven in the next meeting		
[Agenda Topic]		
Discussion		
Conclusions		
Action Items	Person Responsible	Deadline