DATA ANALYSIS
MEETING MINUTES
January 18, 2018
1:30-3:00 PM

Chairperson:	Lee Nelson-Weber		
Meeting Attendees:	Rebecca Rynbrandt, Denny Sturtevant, Christina Soulard, Johanna Schulte, Vera Beech, Angela Gillisse, Jesica Vail		
Time Convened:	1:30 pm	Time Adjourned:	2:45 pm

Approval of Minutes		
Motion by:		Support from:
Discussion	Clarify the description of the metric for KConnect more specifically: total number of family households reported in the annual count as literally homeless and imminent risk.	
	Add to agenda discussion of mental health cuts and effect on Housing First	
Amendments	None	
Conclusion	Approved by consensus	
Discussion of Committee Purpose	**Lee Nelson-Weber**	
Discussion		

History of the creation of the committee and its original intent, Denny noted the purpose of the committee in the minutes from the first meeting. Evaluation of CoC Projects and System Performance were separated out, need to be sure we are looking at the system as a whole. Start to look at the system more broadly and then drill down to project level and areas of equity. How do we do this in a way that has credibility with other CoC committees? If we ensure that there is a consistent feedback and feedforward with Steering Council, this committee work can inform the work of Steering. This group can look into national trends as well, need to understand the context. What goes out to the public was an issue this committee wanted to take on previously but has not been a focus currently. What gets communicated to the public is important, and a committee needs to focus on that task. This group has also not yet looked at benchmarks and how we set those. This group feels that it might be overstepping if this committee were to recommend TA or changes to specific projects.

Data Dashboarding	**Angela Gillisse**
Discussion	

Angela is seeking guidance from the committee on preferred ways to dashboard the data. For reference a few examples were given. The first example is in Tableau from Durham NC. Tableau pulls from live data sets and is constantly updating. In Durham they have charts that also show the benchmark for the metric and if the number starts to be close to the benchmark, that signals a time to dig deeper into discovering why.

The second example given was King County in Washington. On this site, you can view individual project performance, component type performance and system level performance.

Dashboard is important, but the question is, what information do we want to include.

The higher level of detail in King County's dashboard is better, but there is a question about if our CoC is ready to share that much information publicly. Just having this level of data available for internal work is a big step forward. Using benchmarks like in the Durham example would be helpful in these discussions.

To get started, we could have organizations volunteer to have their data visible.		
[Agenda Topic]	**[Presenter]**	
Discussion		
Looking at the metrics for rare, brief and one time. The group would like to look at data via dashboards on the screen but have paper available to take notes. This group would also need to set benchmarks. It would be helpful to set a red line, a green line, a red alert trouble line, and an aspirational goal line as well. If benchmarks are recommended by this group they should be voted on and presented to both Steering and the CoC committees. It is desired to know how we compare to other communities nationally as well. Would like to pursue the conversation about funding going towards services next month. Also talk about measures 1, 2, and 7. Angela will put together the data a week before the next meeting. Need to bring along partners as we do this work so that people aren't surprised when they see it. Interagency Council discussed the issue but many don't seem to understand the issue. The Lakeshore Regional Entity is the one bringing it up more than others.		
Action Items	Person Responsible	Deadline
Put together data one week before February 15th meeting	Angela	
Adjourn		
2:45pm		