Facilitator:	Jesica Vail		
Meeting Attendees:	Jesica Vail, Karen Tjapkes, Bree Butler, Denise Price, Paul LeBlanc, Madelaine Clapp, Jennifer, Laurie Craft,		
Time Convened:	11:33 am	Time Adjourned:	1:00 pm

Overview of HUD 2017 NOFA and Priorities	Jesica
Discussion	

A. Review HUD Rating and Ranking Tool
Created one completely new project type, the joint Transitional Housing and Rapid Re-Housing project. Each project that applies must offer individuals both options, but if they start as TH they must always be moving towards PSH. HUD offered this option to aid communities that struggle with emergency housing.
Another change is a project type that is defined as "Dedicated Plus" for PSH. In this new Dedicated Plus category, they are broadening the definition of chronically homeless. HUD has recognized that if an individual is chronically homeless and received PSH for a time then becomes evicted they lose their chronic status and must be homeless for another full year before gaining that status back and any aid. Individuals falling in this gap may be eligible for Dedicated Plus.
Another change this year includes a way to cut down on administrative work. It is now possible to resubmit the project and if you wanted to duplicate or grow a project already established, use the same name as the original project. If HUD approves they will merge the two programs themselves. In the past, to duplicate or grow a project you had to reallocate funds and grow it or make a whole new project that did the same thing and have double the administrative work.
Looking forward, if the deadline is hit for applications and there are no new project applications, the CoC may have to solicit for new projects that may qualify for bonus dollars.
HUD also added a new ranking and rating tool called Navigation Plane. With this tool, it is possible to import all the HIC and GIW (Grant Inventory Worksheet). Along with this tool, HUD also added a Customize Project Rating Tool, which defines criteria and takes a lot of the guesswork out.

Overview of Renewal Application	Jesica
Discussion	

A lot of the application is the same as last year. The committee went over each scoring point on Renewal Application together.
Comments Include:
Section B added "Project of Units" this year because in previous years these numbers have been difficult to find.
Question 2) Must indicate if any significant changes are happening this year.
Question 3) Are beds completely dedicated to homeless population or not. The Ranking tool will help with this.
6) This percentage may not be 100% simply because there are legacy projects that may still pull their referrals from resources other than HAP. Grand Rapids currently has two such projects but they should be transitioning. So the answer should be 100% to reflect the community expectation. What Coordinated Assessment is working towards is having accepting or rejecting referrals in HMIS to make

reporting much easier and accurate. That system is currently not set up which explains the note that accompanies #6 about how next year's report will be.

Question 8) First Question: It was heard from HUD that they want the project cost based on project PSH exit. Traditionally, it has been a struggle telling how expensive a project will be. Therefore, this may be a better question for Data Analysis to answer. Second Question: Expenditure funds, how did CoC Spend the HUD funds.

Question 9) Asked projects to complete this form based of the last completed grant year.

HUD has changed the data quality elements in the last year and added to it. Total those numbers then divide by 16 then times 100. It is desired that everyone be at 90% which means only missing one and no more, 85% would be more lenient. Need to find out the HUD standard.

Question 11) Might want to re-word this question with a yes or no.

Delete question 15 and keep question 16, because 2 or more is the criteria for PSH. Add in the percentage of people served who are chronically homeless. Question 16 becomes question 15 and now question 16 is chronic.

For thresholds, pulled averages with a little room to grow into. If HUD best practice is 180 days, we have to start it there. Income is going to provide some challenges.

Conclusions
Get rid of first question 8
Add language on page 2
Question 14: add information about funds
Change questions 15/16

Overview of New and Bonus Application	Jesica
Discussion	

Used to have the eligibility thresholds listed in the back but moved to up front because of their importance. New applications are hard because you have to accept their word for it that the program will work. Therefore, the CoC will be keeping two questions that HUD does not require. 1) What staff will be used 2) what's their financial management system. These questions are pretty brief but helps projects the most important points. This application is mainly qualitative; therefore, the most opinions will be needed to review these applications. Two applications are expected, they have to be scored and considered but not all have to be funded.

Discuss SSO – Infrastructure Process	Jesica
Discussion	

Last year a new application was created for HMIS and infrastructure to keep them accountable and that will be going out this year as well.

Approval of Jesica Making Changes			
Motion by:	Laurie	Support from:	Dennis
Discussion	None		
Conclusion	Motion passed, changes approved		

Adjourn